

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF EQUALIZATION
ORGANIZATIONAL MEETING OF FEBRUARY 28, 2023**

An organizational meeting of the Board of Equalization of King William County, Virginia, was held on the 28th day of February, 2023 beginning at 4:00 p.m. in the Board Meeting Room of the County Administration Building.

Agenda Item 1. CALL TO ORDER

Deputy County Administrator, Steve Hudgins, called the meeting to order.

Agenda Item 2. ELECTRONIC PARTICIPATION APPROVAL (if needed)

Not needed.

Agenda Item 3. ROLL CALL

The members of the Board of Equalization were polled:

1st District: Sandra M. Willis	Present
2nd District: Vincent Gaines	Present
3rd District: Sergio Tassinari	Present
4th District: John W. Turnage	Present
5th District: Gene L. Greenwood	Present
Alternate #1, 3rd District: Frederick J. Krauss	Present
Alternate #2, 1st District: Gregory Henrich	Present

Agenda Item 4. REVIEW AND ADOPTION OF MEETING AGENDA

Mr. Turnage made a motion to approve the agenda as presented. Mr. Tassinari seconded. The members were polled:

1st District: Sandra M. Willis	Aye
5th District: Gene L. Greenwood	Aye
3rd District: Sergio Tassinari	Aye
4th District: John W. Turnage	Aye
2nd District: Vincent Gaines	Aye

Agenda Item 5. ORGANIZATIONAL MATTERS

Ms. Branch went over the Board Portal and how members can access applicant information. Ms. Willis requested a printed copy of the packets.

5.a. Election of Board Chair

Mr. Gaines made a motion to elect Mr. Tassinari as Chair. Mr. Greenwood seconded. The members were polled:

5th District: Gene L. Greenwood	Aye
3rd District: Sergio Tassinari	Aye
4th District: John W. Turnage	Aye
2nd District: Vincent Gaines	Aye
1st District: Sandra M. Willis	Aye

Chairman Tassinari took over the meeting.

5.b. Election of Board Vice Chair

Chairman Tassinari made a motion to elect Mr. Gaines as Vice Chair. Mr. Turnage seconded. The members were polled:

4th District: John W. Turnage	Aye
2nd District: Vincent Gaines	Aye
1st District: Sandra M. Willis	Aye
5th District: Gene L. Greenwood	Aye
3rd District: Sergio Tassinari - Chair	Aye

5.c. Election of Board Secretary

Chairman Tassinari made a motion to elect Mr. Turnage as Secretary. Vice Chair Gaines seconded. The members were polled:

2nd District: Vincent Gaines – Vice Chair	Aye
1st District: Sandra M. Willis	Aye
5th District: Gene L. Greenwood	Aye
4th District: John W. Turnage	Aye
3rd District: Sergio Tassinari - Chair	Aye

5.d. Schedule of Hearing Dates

Chairman Tassinari asked if members would like to use the first hour of each meeting to go over the packets for the evening and make sure they have all the information they need. The general consensus of the Board was to do so.

Chairman Tassinari suggested meeting on Tuesdays from 1-5pm and Thursdays from 4-8pm beginning on March 21, 2023. Hearings would be scheduled for 30 minutes each beginning one hour after the meeting start time.

Mr. Henrich suggested starting with the smaller cases first and doing all of the Sanders properties on the same day later in the process.

Vice Chair Gaines made a motion to schedule the meetings on Tuesdays from 1-5pm and Thursdays from 4-8pm beginning on March 21, 2023, and scheduling hearings for 30 minutes each beginning one hour after the meeting start time. Mr. Turnage seconded. The members were polled:

1st District: Sandra M. Willis	Aye
5th District: Gene L. Greenwood	Aye
4th District: John W. Turnage - Secretary	Aye
2nd District: Vincent Gaines – Vice Chair	Aye
3rd District: Sergio Tassinari - Chair	Aye

5.e. Other Organizational Matters

Mr. Krauss said the detailed land cards do not show value information on property amenities and asked how they were to compare comps. Mr. Hudgins said the Assessor can provide that information. He said the Commissioner of the Revenue was working with Vision to see if that could be done. Chairman Tassinari said the Assessor must be present at every meeting. He also requested that someone from the Commissioner's office be present at the more complex hearings. Ms. Branch will send the schedule to them and provide detailed packets for each meeting.

Chairman Tassinari asked if a deputy would be on duty at the meetings. Mr. Hudgins said he would ask the Sheriff's Office.

Mr. Krauss said there are still no or outdated photos on the property cards. Mr. Hudgins said the Commissioner has to update each one individually. Ms. Branch will make sure the updated photos are posted for all properties to be reviewed by the Board.

Vice Chair Gaines pointed out there were incorrect links on the Vision website and he found different values for the same property. He provided Mr. Hudgins a printout of the screen. Mr. Hudgins said he would investigate it further.

Members asked how to read the detailed property cards. Mr. Hudgins and Ms. Branch will create a "cheat sheet" with more information.

Agenda Item 7. ADJOURN OR RECESS

Chairman Tassinari made a motion to adjourn. Mr. Turnage seconded. The members were polled:

5th District: Gene L. Greenwood	Aye
4th District: John W. Turnage - Secretary	Aye
2nd District: Vincent Gaines – Vice Chair	Aye
1st District: Sandra M. Willis	Aye
3rd District: Sergio Tassinari - Chair	Aye

COPY TESTE:

John W. Turnage, Secretary
Board of Equalization

Christine H. Branch
Clerk to the Board of Supervisors