

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION MEETING OF JANUARY 9, 2023**

A work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 9th day of January, 2023 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Garber made a motion to move item 4c to 5j. Supervisor Moskalski seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Supervisor Greenwood made a motion to strike item 4.e.v. Vice Chair Hodges seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Nay

Agenda Item 4. ORGANIZATION OF THE BOARD OF SUPERVISORS FOR CALENDAR YEAR 2023

4.a. Election of Board Chair

Supervisor Greenwood made a motion to elect Vice Chair Hodges as Chair for 2023. Supervisor Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

4.b. Election of Board Vice Chair

Supervisor Greenwood made a motion to elect Supervisor Garber as Vice Chair for 2023. Supervisor Moskalski seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Abstain
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Chairman Hodges took over the meeting.

4.c. By-Laws and Rules of Procedure for Calendar Year 2023

Moved to Item 5i.

4.d. 2023 Meeting Calendar

Supervisor Moskalski made a motion to approve the 2023 Meeting Calendar as presented. Supervisor Greenwood seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

4.e. Board Appointments to Boards & Commissions

4.e.i. Resolution 23-01 - Appointment to Historical Preservation & Architectural Review Board (HPARB)

Supervisor Moskalski made a motion to reappoint Chairman Hodges to the HPARB for a term ending December 31, 2023. Supervisor Greenwood seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

4.e.ii. Resolution 23-02 - Appointment to Middle Peninsula Planning District Commission (MPPDC)

Supervisor Moskalski made a motion to reappoint himself and Supervisor Moren to the MPPDC for a term ending December 31, 2023. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

4.e.iii. Resolution 23-03 - Appointment to Recreation Commission

Vice Chair Garber made a motion to reappoint himself to the Recreation Commission for a term ending December 31, 2023. Supervisor Greenwood seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

4.e.iv. Resolution 23-04 - Appointment to Virginia Career Works (Bay Consortium) Chief Elected Officials Consortium

Supervisor Moskalski made a motion to reappoint Supervisor Moren to the Virginia Career Works (Bay Consortium) Chief Elected Officials Consortium for a term ending December 31, 2023. Chairman Hodges seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

4.e.v. Resolution 23-XX - Appointment to Planning Commission (If necessary.)

Stricken from the agenda.

4.f. 2023 VACo Educational Opportunities

For informational purposes only.

Agenda Item 5. WORK SESSION MATTERS

5.a. General Reassessment Update - Fred Pearson, Pearson's Appraisal Service, Inc.

Mr. Pearson said he has met with citizens and change/no change letters will be going out soon. He said this is one of the largest increases he's ever seen.

Vice Chair Garber asked the average increase. Mr. Pearson said 40-50%.

Supervisor Greenwood said the pictures online are outdated. Mr. Pearson said Vision continues to work on uploading the new photos.

Vice Chair Garber asked if the appeals Mr. Pearson heard were valid. Mr. Pearson said yes. People have been very nice and professional. If errors were found, he corrected them.

Overall, Mr. Pearson said the appeals have gone very well and he has now completed them. People can apply to the Board of Equalization beginning January 16, 2023.

5.b. Board of Equalization (BOE) Timeline – David E. Seay with Property Tax Unit, VA TAX

Supervisor Moren asked when BOE training would occur. Mr. Seay said that is the last segment of the process after the judge appoints the members.

Mr. Seay said there are several layers to the review process. The first was the appeal to the Assessor (Pearson), next is the BOE, and lastly is the Circuit Court.

Chairman Hodges asked if there was an approval process for appeals to the Court. Mr. Seay said no. If someone files, they hear the case.

Supervisor Moren asked if the training is provided online. Mr. Seay said it typically is. It is active training with members asking questions in an informal setting. They are also provided a manual.

The BOE will determine the time and dates of hearings based on the applications received.

Mr. Seay said his department is available to the public to answer any questions.

5.c. VDOT Quarterly Update - Lee McKnight, Residency Administrator, VDOT Saluda Residency

Mr. McKnight was not in attendance.

5.d. Henrico Doctor's Hospital Request for Letter of Support - Ryan Jenson, CEO and Stephen Chandler, COO

Mr. Jenson said Henrico Doctors currently has three campuses – Richmond, Henrico, and Parham. They are planning to open a level 2 trauma center in Ashland and are asking for the County's support.

Mr. Chandler said the facility will have 54 medical beds and 6 ICO beds. They have filed a Certificate of Public Need with the Health Commissioner and are gathering letters of support.

Chairman Hodges asked the distance. Mr. Chandler said it will be 15 minutes closer to Henrico.

Chairman Hodges asked what services a Level 2 Trauma Center offers. Mr. Chandler said surgeons are in the hospital 24/7. There is very little they can't handle.

Chairman Hodges asked the difference between this proposed facility and Memorial Regional. Mr. Chandler said Memorial Regional does not have a trauma center.

Chairman Hodges asked if the facility would have a helipad. Mr. Chandler said yes.

Supervisor Moskalski made a motion to authorize the County Administrator and Fire & EMS to send letters of recommendation. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Mr. Chandler said he appreciated the County's support.

Supervisor Moren asked them to consider King William County when they are expanding again.

5.e. DSS Overview - Amanda Tevis, Director of Social Services

Ms. Tevis said the department has been making great strides. When she came on board on October 3, 2022, there were six vacancies. Now there are only three and all supervisor positions have been filled. There have been three state funding reviews, training has been provided on all positions, the department has developed a Six-Month Work Plan, and communications are improving.

Vice Chair Garber said he is happy the County was able to hire her as Director.

Chairman Hodges said they are still getting complaints in the field that DSS is not responding.

Supervisor Moskalski said he is happy Ms. Tevis is on board.

5.f. Funding Future Capital and Staffing Requests – Julie K. Mills, Deputy Director of Financial Services

Ms. Mills went over the future capital and staffing requests as Ms. Brown was ill.

5.g. Request to Hire EDA Staff Person - Kenny Holderied, EDA Member

Mr. Holderied presented the EDA's request to hire a staff person.

Supervisor Moskalski asked if they could hire a full-time person at the salary they are proposing. Mr. Holderied said Ashland rehired someone in that range. Supervisor Moskalski said the amount was not sufficient to attract a good candidate.

Vice Chair Garber said there was some dissension among EDA members and the group may be too large. Mr. Holderied said there was some discussion on making the group smaller.

Mr. Ashcraft said the EDA would benefit from having a staff person – perhaps a Director or Executive Director. He said this is a valuable position to add structure to the EDA.

Vice Chair Garber asked if the person would be directed by the EDA. Mr. Holderied said the person would be a County employee. Funding would come from either the BOS or EDA. The EDA can write grants and generate their own revenue.

Mr. Ashcraft said the Board appropriated \$2million in Capital funding to the EDA and there is \$700,000 left in the budget. The Board of Supervisors would have to approve the appropriation for this purpose.

Vice Chair Garber said there is a lot of back and forth at the EDA meetings. He said the EDA needs to listen and take advice.

Supervisor Moskalski asked how to structure the position to ensure accountability with the County.

Supervisor Moren said they needed a solid job description, and the County Administrator needs to manage the person. They also need a way to measure success or failure.

Supervisor Moskalski agreed with Supervisor Moren and said the EDA needs to have unity of purpose and vision. He agrees there are too many people on the EDA Board and it would be better with five members so they can fine tune their vision. They need to attract, retain, and grow business.

Supervisor Greenwood said the County had a paid EDA person in the past who worked part-time and was shared with West Point. Supervisor Moskalski said that person is still on West Point's payroll.

Supervisor Moskalski said he sees value in this position. There needs to be an attainable vision so the person would know what to do.

Vice Chair Garber reiterated the EDA Board is too large. Mr. Holderied said they can discuss it in a future meeting. Ms. Branch said the EDA have already voted to reduce their membership from nine to seven. They currently have eight members. Two members are up for reappointment in June 2023. Only one member would be appointed, bringing the total to seven. Mr. Hlavin, County Attorney, said the legislation allows for up to nine members with not less than seven.

Chairman Hodges said to put it in the budget packet. Mr. Ashcraft said the EDA can put it on the next meeting's agenda to refine the job description and bring it back to the Board.

5.h. ATVs on Private Roads Discussion - Steve Hudgins, Deputy County Administrator

Mr. Ashcraft presented the Board's options for limiting or prohibiting ATV use on privately owned and maintained roads. Because the roads are privately owned, there is little the Board can do.

After much discussion, Mr. Hlavin said this is a private nuisance issue and the property owners should review the terms of their road maintenance agreement.

5.i. Six-Month Work Plans - Percy C. Ashcraft, County Administrator

Mr. Ashcraft presented the Six-Month Work Plans for each County department for January – June, 2023 and the scores each earned on their last Six-Month plan.

Supervisor Moren asked if department staff were also aware of the items and purpose on their department's plan. Mr. Ashcraft said yes. Departments are encouraged to hold staff meetings regularly. The entire department staff is responsible for the plan's success.

Supervisor Moskalski said everyone did a good job for the first six-months.

5.j. By-Laws and Rules of Procedure for Calendar Year 2023

(Moved from Item 4.c.)

Vice Chair Garber asked about Section 1-3.1 regarding electronic meeting participation and the limit on the number of meetings a member can miss. He asked if Work Sessions count.

Mr. Hlavin said FOIA law states 2 or 25%, whichever is greater. This includes Work Sessions.

Vice Chair Garber asked how many that equaled for 2023. Mr. Hlavin said there is no limit by state code for illness, only for personal matters. The number depends on the Board's calendar. [There are 28 scheduled meetings for 2023. 25% = 7 maximum for personal matters per member.]

Supervisor Greenwood asked about Section 1-3.1 regarding the member's principal residence being more than 60 miles from the meeting location. Mr. Hlavin said this would mainly apply when a meeting was being advertised and held at a different location which might then make it more than 60 miles from the member's principal residence. This does not apply to vacations or being out of town for other reasons.

Chairman Hodges asked if the Board has the authority to enforce fine by loss of stipend in Section 5-2 – Conduct of the Board. He also recommended removing "as determined by the Chair."

Supervisor Moskalski made a motion to approve the By-Laws and Rules of Procedure for Calendar Year 2023 with the changes presented and noted above. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Agenda Item 6. BOARD OF SUPERVISORS' REQUESTS

Supervisor Moskalski asked for a broadband update in February.

Supervisor Greenwood asked for more information on the library and increased transparency.

Vice Chair Garber asked to revisit doing something with County properties on Horse Landing Road and Dabneys Mill Road.

Supervisor Moren said comments had been made publicly about the letter to the judge and he wants the public to know nothing illegal was advised or done by the Board. He wished Ms. Branch safe travels on her upcoming trip and said it was National Law Enforcement Appreciation Day.

Vice Chair Garber added that two different elected Boards signed the letter to the judge.

Chairman Hodges had no requests.

Agenda Item 7. ADJOURN OR RECESS

Vice Chair Garber made a motion to adjourn the meeting; seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

COPY TESTE:

William L. Hodges, Chairman
Board of Supervisors

Christine H. Branch
Clerk to the Board of Supervisors