

**APPROVED MINUTES OF THE KING WILLIAM COUNTY
BOARD OF SUPERVISORS REGULAR MEETING OF JUNE 22, 2026**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 22nd day of June 2026, in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. Call to Order

The Chair called the meeting to order.

AGENDA ITEM 2. Roll Call

The following members were present: Supervisor Bohannon, Supervisor Catlett, Supervisor Robinson and Supervisor Fogg.

Also present were Derek Stamey, Randy Sparks, Jr., County Attorney, Chief Brown, Asst. Emergency Manager Andrew Terry, Sr. Community and Economic Development Director Jason Smith, RAS Director Alyssa Ellison, Treasurer Abbi Carlton

AGENDA ITEM 3. Review and Adoption of Meeting Agenda

The Chair called for discussion: Supervisor Bohannon informed the Board that Supervisor Edwards asked to appear virtually due to illness. The Chair asked for a motion, Supervisor Catlett made the motion and the motion was seconded by Supervisor Robinson. The Chair polled the members and found that all were in favor and none were opposed.

The Chair called for further discussion: upon discussion Supervisor Robinson made a motion to Amend the Agenda and Supervisor Fogg seconded the motion. The Chair polled the members and found that all were in favor and none were opposed.

AGENDA ITEM 4. Invocation/Moment of Silence

The Chair led the Moment of Silence.

AGENDA ITEM 5. Pledge of Allegiance

The Chair led the pledge of allegiance.

AGENDA ITEM 6. Consent Agenda

a. Approval of Minutes:

i. May 26, 2026 Draft Minutes

The Chair called for discussion. Supervisor Robinson made a motion to approve the Consent Agenda as presented and Supervisor Catlett seconded the motion. The Chair polled the members and found that all were in favor and none were opposed.

AGENDA ITEM 7. Public Hearing (if any)

None.

AGENDA ITEM 8. Presentations

a. Resolution 26-51 Honoring T.C. Lawson

The Chair read the Resolution into the record (see draft attached herein) The Chair called for discussion. Chair Bohannon made a motion to approve the Resolution and Supervisor Robinson seconded the motion. The Chair called for a roll call vote and found as follows:

Supervisor Edwards - not present

Supervisor Robinson - aye

Supervisor Fogg - aye

Supervisor Catlett - aye

Chair Bohannon - Aye

Resolution 26-51 passes as presented.

b. Resolution 26-53 - The Month of July as P&R Month

The Chair read the Resolution into the record (see draft attached herein) The Chair called for discussion. Chair Bohannon made a motion to approve the Resolution and Supervisor Robinson seconded the motion. The Chair called for a roll call vote and found as follows:

Supervisor Robinson - aye

Supervisor Fogg - aye

Supervisor Catlett - aye

Supervisor Edwards - not present

Chair Bohannon - Aye

Resolution 26-53 passes as presented.

c. Finance Report - Stacey McBride, Finance Director

Mrs. McBride reported to the Board her Initial Work Plan The FY 2025 Audit was already in progress when she arrived. (see slides) Mrs. McBride explained the new process related to payroll as well as providing an explanation of the Payroll Tax Penalties. Chair Bohannon asked who is responsible for this error and Mrs. McBride's investigation concluded that it was the significant and multiple turnovers within the Finance Department. Mr. Fogg commented about the abatement process. Mr. Stamey provided an update to the Board about bringing policies and procedures to the Board for their input. This will give employees a manual to refer back to as well as training redundancies to avoid something like this happening again.

AGENDA ITEM 9. Citizens Comment Period

No speakers signed up.

AGENDA ITEM 10. Unfinished Business

None.

AGENDA ITEM 11. New Business

a. Resolution 26-39 - Adoption and Appropriation of Funds for FY 2027

Mrs. McBride reviewed the Resolution and answered questions of the members.

The Chair called for discussion: upon discussion Supervisor Robinson made a motion to approve the Resolution and Supervisor Fogg seconded the motion. The Chair asked for a

roll call vote and found as follows:

Supervisor Fogg - Aye

Supervisor Catlett Aye

Supervisor Edwards – Not present

Supervisor Robinson - aye

Chair Bohannon - aye

The Resolution passes as presented

b. Resolution 26-40 - Budget Amendment and Appropriation of Revenue- Clerk of the Circuit Court

Mrs. McBride reviewed the Resolution and answered questions of the members. The Chair called for discussion: upon discussion Supervisor Catlett made a motion to approve the Resolution and Supervisor Robinson seconded the motion. The Chair asked for a roll call vote and found as follows:

Supervisor Catlett – Aye

Supervisor Edwards -Not present

Supervisor Robinson – Aye

Supervisor Fogg – Aye

Chair Bohannon -Aye

The Resolution passes as presented

c. Resolution 26-41 - Budget Amendment - Funds Transfer - DSS

Mrs. McBride reviewed the Resolution and answered questions of the members. The Chair called for discussion: upon discussion Supervisor Fogg made a motion to approve the Resolution and Supervisor Robinson seconded the motion. The Chair asked for a roll call vote and found as follows:

Supervisor Edwards –Not present

Supervisor Robinson – Aye

Supervisor Fogg – Aye

Supervisor Catlett – Aye

Chair Bohannon -Aye

The Resolution passes as presented

d. Resolution 26-43 - Budget Amendment and Appropriation - Office of the Commonwealth Attorney

Mrs. McBride reviewed the Resolution and answered questions of the members.

The Chair called for discussion: upon discussion Supervisor Robinson made a motion to approve the Resolution and Supervisor Fogg seconded the motion. The Chair asked for a roll call vote and found as follows:

Supervisor Robinson – Aye

Supervisor Fogg – Aye

Supervisor Catlett – Aye

Supervisor Edwards – Not present

Chair Bohannon - Aye

The Resolution passes as presented

e. Resolution 26-44 - Budget Amendment and Appropriation - Clerk of the Circuit Court

Mrs. McBride reviewed the Resolution and answered questions of the members.

The Chair called for discussion: upon discussion Supervisor Catlett made a motion to approve the Resolution and Supervisor Fogg seconded the motion. The Chair asked for a roll call vote and found as follows:

Supervisor Fogg – Aye

Supervisor Catlett –Aye

Supervisor Edwards – Not present

Supervisor Robinson – Aye

Chair Bohannon –Aye

The Resolution passes as presented

f. Resolution 26-45 - Budget Amendment and Appropriation - Regional Animal Shelter

Mrs. McBride reviewed the Resolution and answered questions of the members. The Chair called for discussion: upon discussion Supervisor Robinson made a motion to approve the Resolution and Supervisor Bohannon seconded the motion. The Chair asked for a roll call vote and found as follows:

Supervisor Catlett – Aye

Supervisor Edwards – Not present

Supervisor Robinson – Aye

Supervisor Fogg – Aye

Chair Bohannon -Aye

The Resolution passes as presented

g. Resolution 26-46 - Budget Amendment and Appropriation - Community Connections/VJCCCA

Mrs. McBride reviewed the Resolution and answered questions of the members.

The Chair called for discussion: upon discussion Supervisor Catlett made a motion to approve the Resolution and Supervisor Robinson seconded the motion. The Chair asked for a roll call vote and found as follows:

Supervisor Edwards – Not present

Supervisor Robinson – Aye

Supervisor Fogg – Aye

Supervisor Catlett – Aye

Chair Bohannon – Aye

The Resolution passes as presented

h. Resolution 26-47 - Budget Amendment and Appropriation - KWCPs - School

Nutrition, SIG Grant, VPSA Grant and School Debt Service Mrs. McBride reviewed the Resolutions and Chair Bohannon requested that the 4 items pertaining to the school's Budget Amendments and Appropriations be combined under 26-47. The Chair called for discussion and found no further comments. Supervisor Catlett made a motion to approve the Resolution and Supervisor Fogg seconded. The Chair asked for a roll call vote and found as follows:

Supervisor Robinson - aye

Supervisor Fogg -
aye Supervisor
Catlett - aye
Supervisor Edwards - not present
Chair Bohannon - Aye

~~i. Resolution 26-48 - Budget Amendment and Appropriation - KWCPS - SIG GRANT~~

~~j. Resolution 26-49 - Budget Amendment and Appropriation - KWCPS - VPSA Grant~~

~~k. Resolution 26-50 - Budget Amendment and Appropriation - KWCPS - School Debt Service~~

l. Resolution 26-51 26-48 FY 26 Budget Transfer

Mrs. McBride reviewed the Resolution and answered questions of the members. The Chair called for discussion: upon discussion Supervisor Fogg made a motion to approve the Resolution and Supervisor Robinson seconded the motion. The Chair asked for a roll call vote and found as follows:

Supervisor Fogg – Aye
Supervisor Catlett – Aye
Supervisor Edwards – Not present
Supervisor Robinson – Aye
Chair Bohannon - Aye
The Resolution passes as presented

m. Reaffirm the Charter of the Bay Consortium Local Workforce Development - Derek Stamey, County Administrator

Mr. Stamey provided comments to the Board and is asking the Board to reaffirm the Charter. The Board needs to approve and the Chair shall endorse. The Chair called for discussion, Supervisor Robinson made a motion to approve the request and Supervisor Catlett seconded. The Chair called for a roll call vote and found as follows:

Supervisor Catlett – Aye
Supervisor Edwards – Not present
Supervisor Robinson – Aye
Supervisor Fogg – Aye
Chair Bohannon -Aye

n. KWC Grant Policy - Derek Stamey, County Administrator

Mr. Stamey presented to the Board a grant policy to establish procedures and policies within county departments. A draft copy of the policy has been included in the Agenda packet. This policy does not include KWC Public Schools. Upon discussion, Supervisor Catlett made a motion to approve the request as presented and Chair Bohannon seconded the motion. The Chair called for a roll call vote and found as follows:

Supervisor Edwards – Not present
Supervisor Robinson – Aye
Supervisor Fogg – Aye
Supervisor Catlett – Aye
Chair Bohannon -Aye

AGENDA ITEM 12. Administrative Matters from County Administrator

a. Administration Report - Derek L. Stamey, County Administrator

i. Update on online survey results to date.

Mr. Stamey provided as of today we have received 327 responses and 96.69% of respondents claim to be KWC residents.

ii. New Staff Update

Mr. Cabell Miller joins KWC as the IT Director on July 27, 2026

iii. KWC Communication Plan process and Implementation Mr. Stamey provided information on his slides

iv. Budget Update Mr. Stamey provided information on his slides

b. Department/Agency Reports – enclosed in the Agenda Packet

AGENDA ITEM 13. Board of Supervisors' Requests and Comments

Supervisor Robinson “I thought it went really well it was a lot of information that was presented to us hats off to Mr. Stamey and Mr. Smith for their presentations. What you all put together today was great. Mr. Rowe from Pittsylvania County was really informative”. Thank you everyone for coming out.

Mr. Fogg thanked staff for coordinating and presenting the work session. “I wanted to just celebrate the winning the state championship again their coach who is the 5th district to win the state championship a second time in three years, I wanted to recognize their valedictorian and salutatorian high schools so the 100th graduation from King William High School”.

Chair Bohannon – “One key thing that I took away from today's meeting earlier with Mr. Rowe is that we all make a difference everyone from were supervisors all the way down to everyday citizens, you never know if the business comes up and says what's it like to be in King William County? Everybody has a part the survey is interesting, and we are looking to see more responses and I encourage everybody to fill it. We need everyone’s input to make decisions

Mr. Stamey told the Board that hard copies of the surveys are available in the lobby and the library’s

AGENDA ITEM 14. Closed Meeting

a. Motion to Convene Closed Meeting – Supervisor Robinsone made a motion to amend the language "I move that the King William County Board of Supervisors convene in closed meeting as permitted by Virginia Code Section 2.2-3711.A.I, to discuss a personnel matter involving the salaries or other compensation of specific public officers, appointees or employees and as permitted by Virginia Code Section 2.2-371 1.A.7, consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel regarding contracts and appointments to Boards and Commissions." Supervisor Fogg seconded the motion and Chair asked for a roll call vote and found as follows:

Supervisor Fogg – Aye

Supervisor Catlett – Aye

Supervisor Edwards – Not present

Supervisor Robinson – Aye

Chair Bohannon – Aye

b. Motion to Reconvene in Open Session – Chair Bohannon "I move that the King William County Board of Supervisors reconvene in open session". Supervisor Catlett seconded the motion. The Chair polled the members and found that all were in favor and that none were opposed.

c. Certification of Closed Meeting – Supervisor Catlett read the following “The Board discloses that the Commissioner of the Revenue mistakenly presented an issue during a Closed Meeting that was no exempt from the Open Meeting requirement of the Virginia Freedom of Information Act. As soon as the issue was presented, discussion with the board ceased and the matter was not considered further. Otherwise, I move that the King William County Board of Supervisors certify that, in accordance with Virginia Code section 2.2-3712 (D), that the Closed Meeting just held was for a matter(s) authorized by the Freedom of Information Act and that while in closed session, only the matters for which the closed session was called were discussed” as his motion and Supervisor Robinson seconded the motion. The following members certified the closed meeting as follows:

Supervisor Edwards – Not present
Supervisor Robinson – I certify
Supervisor Fogg – I certify
Supervisor Catlett – I certify
Chair Bohannon - I certify

d. Action on Closed Meeting (if necessary) the Board read in the record their nominations for Agenda Item 15.

AGENDA ITEM 15. Appointments

a. Middle Peninsula Juvenile Detention Commission Chair, Bohannon made a motion for the appointment of Derek Stamey to the MPJDC and Supervisor Robinson seconded the motion. The Chair called for a vote as follows:

Supervisor Robinson – Aye
Supervisor Fogg – Aye
Supervisor Catlett – Aye
Supervisor Edwards – Not present
Chair Bohannon – Aye

b. Board of Zoning Appeals Chair Bohannon made a motion for the appointment of Clyde Crisman to the BZA and Supervisor Catlett seconded the motion. The Chair called for a vote as follows:

Supervisor Fogg – Aye
Supervisor Catlett – Aye
Supervisor Edwards – Not present
Supervisor Robinson – Aye
Chair Bohannon – Aye
Staff will draft Resolution 26-54 for this appointment.

c. Economic Development Authority (2 vacancies) Chair Bohannon made a motion for the appointment of Sam Drewery to the EDA and Supervisor Fogg seconded the motion. The Chair called for a vote as follows:

Supervisor Catlett – Aye
Supervisor Edwards – Not present
Supervisor Robinson – Aye
Supervisor Fogg – Aye
Chair Bohannon – Aye
Staff will draft Resolution 26-49 for this appointment.

Chair Bohannon made a motion for the appointment of Shane Farmer to the EDA and Supervisor Robinson seconded the motion. The Chair called for a vote as follows:

Supervisor Edwards – Not present
Supervisor Robinson – Aye
Supervisor Fogg – Aye
Supervisor Catlett – Aye
Chair Bohannon – Aye

Staff will draft Resolution 26-49 for this appointment.

d. Planning Commission Chair Bohannon made a motion for the re-appointment of Darrell Kellum to the Planning Commission and Supervisor Catlett seconded the motion. The Chair called for a vote as follows:

Supervisor Robinson – Aye
Supervisor Fogg – Aye
Supervisor Catlett – Aye
Supervisor Edwards – Not present
Chair Bohannon – Aye
Staff will draft Resolution 26-50 for this appointment.

Chair Bohannon made a motion for the appointment of Justin Catlett as the BOS Representative (Mr. Edwards resigned his term) to the Planning Commission and Supervisor Robinson seconded the motion. The Chair called for a vote as follows:

Supervisor Robinson – Aye
Supervisor Fogg – Aye
Supervisor Catlett – Aye
Supervisor Edwards – Not present
Chair Bohannon – Aye
Staff will draft Resolution 26-62 for this appointment.

e. Recreation Commission Chair Bohannon made a motion for the re-appointment of Robert Hardwick to the Recreation Commission and Supervisor Robinson seconded the motion. The Chair called for a vote as follows:

Supervisor Fogg – Aye
Supervisor Catlett – Aye
Supervisor Edwards – Not present

Supervisor Robinson – Aye
Chair Bohannon – Aye
Staff will draft Resolution 26-52 for this appointment.

AGENDA ITEM 16. Adjourn or Recess

Supervisor Robinson made a motion to adjourn the meeting and Supervisor Catlett seconded the motion. The Chair polled the members and found that all were in favor and none were opposed.