

**King William County Electoral Board
Draft Meeting Minutes – July 22, 2026**

The King William County Electoral Board met at the Board Meeting Room of the Administration Building, located at 180 Horse Landing Road, King William, Virginia on Wednesday, July 22, 2026, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

Robert Hughes, Chair
Christine Hall, Vice Chair
Ann Jennings, Secretary
Alison W. Fox, General Registrar/Director of Elections
Betsy Donoghue, Chair, King William Democratic Committee

Call to Order: The Chair called the meeting to order at 12:00 PM.

Roll Call: Ms. Fox called the roll and all members were present.

New Business:

a. **Review and Approve Minutes:**

- i. On a motion by Ms. Hall, seconded by Ms. Jennings, the minutes for the June 17, 2026 meeting was unanimously approved.

b. **Party Chair Meeting:**

- i. Ms. Fox reviewed the Election Officers scheduled to work the August 4, 2026 dual party primary election. Ms. Fox provided the lists of affiliated and nonaffiliated Election Officers to Ms. Donoghue and stated that the same lists were provided to the Chair of the King William Republican Committee prior to the meeting. The Chair of the Electoral Board signed the Officer of Election Acknowledgement form which will be included in the meeting minutes.

c. **Important Dates:**

- i. Ms. Fox provided Electoral Board members with a complete list of dates regarding the August 4, 2026 dual party primary election.

d. **Planning Ahead:**

- i. Ms. Fox recommended ordering a number of ballots for the November 3, 2026 general election equivalent to 115 percent of registered voters in King William County. On a motion from Ms. Jennings, seconded by Ms. Hall, Ms. Fox's recommendation was unanimously approved.

e. **ADA Compliance Review:**

- i. The Electoral Board discussed the deadline and process for the ADA compliance review. No action was taken on this matter.

Old Business: No old business was discussed at this meeting.

GR Remarks:

- a. Ms. Fox updated the Electoral Board on early voting numbers for the August 4, 2026 dual party primary election.

Closed Meeting:

Closed Meeting: At 1:00 PM, Ms. Jennings motioned to go into closed session pursuant to Section 2.2-3711(1) and (34) for the purpose of discussing Registrar Annual Review and Cyber Security. The motion was seconded by Ms. Hall and was unanimously approved.

Open Meeting: At 2:26 PM, Ms. Hall's motion to return to the open meeting session was seconded by Ms. Jennings and unanimously approved.

We certify that the King William County Electoral Board convened a closed meeting on July 22, 2026, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The King William County Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board in the closed meeting.

Adjourn: On a motion by Mr. Hughes, seconded by Ms. Hall, the Board voted to adjourn the meeting at 2:27 PM, the motion was unanimously approved.

Next meeting: August 26, 2026 at 12:30 PM.

Robert Hughes, Chair

Christine Hall, Vice Chair

Ann Jennings, Secretary