

**APPROVED MINUTES OF THE KING WILLIAM COUNTY
BOARD OF SUPERVISORS REGULAR MEETING OF FEBRUARY 9, 2026**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 9th day of February 2026, in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. Call to Order The Chair called the meeting to order.

AGENDA ITEM 2. Roll Call All voting members were present.

AGENDA ITEM 3. Review and Adoption of Meeting Agenda Upon review of the agenda, Supervisor Catlett made a motion to adopt the meeting agenda and Supervisor Robinson seconded the motion. The Chair polled the members, all were in favor and none were opposed.

AGENDA ITEM 4. Invocation/Moment of Silence The Chair led the meeting in a moment of silence.

AGENDA ITEM 5. Pledge of Allegiance The Chair led the meeting in the Pledge of Allegiance.

AGENDA ITEM 6. Consent Agenda Upon review, Supervisor Robinson made a motion to approve the Consent Agenda as presented. Chair Bohannon seconded the motion and called for a vote as follows:

Supervisor Robinson - Aye
Supervisor Fogg - Aye
Supervisor Catlett - Aye
Supervisor Edwards - Aye
Supervisor Bohannon - Aye

a. Approval of Minutes:

i. January 12, 2026 Budget Work Session Draft Minutes

ii. January 12, 2026 Regular Draft Minutes

b. Resolution 26-12 - VJCCCA/Community Connection Program Staff Bonuses

c. Resolution 26-13 - Funds Transfer - Finance Tax Payment

d. Resolution 26-14 - Funds Transfer - Legal Services

AGENDA ITEM 7. Public Hearings.

a. Amendment to the Subdivision Ordinance 01-25, Article XVIII, Sec. 86-456, Cluster Subdivisions, Joyce Wolfe of the KWC Planning Department presented the suggested Amendments to the Cluster Subdivision Ordinance to the Board. The Chair opened the Public Hearing and, finding no speakers, he closed the Public Hearing. The Chair called for further discussion amongst the members who discussed tabling the matter to include the utilities Public Hearing. The Board wants the Utilities portion of these amendments to be removed from this vote and to be presented to the Planning Commission for consideration and set the matter for a Public Hearing. Supervisor Edwards made a

motion to approve the amendments as presented and the motion was seconded by Supervisor Catlett. The Chair called for a Roll Call Vote and found as follows:

- Supervisor Fogg - Aye
- Supervisor Catlett - Aye
- Supervisor Edwards - Aye
- Supervisor Robinson - Aye
- Supervisor Bohannon - Aye

The amendments to the Ordinance, now identified as Ordinance 03-26 are approved.

b. Amendment to the Subdivision Ordinance 01-25, Article XVIII, Sec. 86-460, Major Subdivisions - Joyce Wolfe of the KWC Planning Department presented the suggested Amendments to the Major Subdivision Ordinance to the Board. The Chair opened the Public Hearing and, finding no speakers, he closed the Public Hearing. The Chair called for further discussion amongst the members; Supervisor Edwards made a motion to approve the amendments as presented and the motion was seconded by Supervisor Catlett. Finding no further discussion, the Chair asked for a roll call vote and found as follows:

- Supervisor Catlett - Aye
- Supervisor Edwards - Aye
- Supervisor Robinson - Aye
- Supervisor Fogg - Aye
- Supervisor Bohannon - Aye

The amendments to the Ordinance, now identified as Ordinance 04-26 are approved.

c. Amendment to the Zoning Ordinance 08-25– Article VIII, Sec. 86-154 – Accessory Dwelling Units - Joyce Wolfe of the KWC Planning Department presented the suggested Amendments to the Accessory Dwelling Units Ordinance to the Board. The Chair opened the Public Hearing and, finding no speakers, he closed the Public Hearing. The Chair called for discussion amongst the members and Mrs. Wolfe will address the fee structure. The Chair called for further discussion and Supervisor Catlett made a motion to approve this Ordinance as presented and the motion was seconded by Supervisor Edwards. The Chair called for a Roll Call Vote and found as follows:

- Supervisor Edwards - Aye
- Supervisor Robinson – Aye
- Supervisor Fogg - Aye
- Supervisor Catlett - Aye
- Supervisor Robinson - Aye
- Supervisor Bohannon - Aye

The amendments to the Ordinance, now identified as Ordinance 05-26 are approved.

d. Amendment to the Zoning Ordinance 08-25– Article VIII, Sec. 86-248 – Accessory Buildings - Joyce Wolfe of the KWC Planning Department presented the suggested Amendments to the Accessory Buildings Ordinance to the Board. The Chair opened the Public Hearing and, finding no speakers, he closed the Public Hearing. The Chair called for further discussion amongst the members; Supervisor Catlett made a motion to approve the Amendments to this Ordinance and the motion was seconded by Supervisor Edwards. The Chair called for a Roll Call Vote and found as

follows:

Supervisor Edwards - Aye

Supervisor Robinson - Aye

Supervisor Fogg - Aye

Supervisor Catlett - Aye

Supervisor Robinson - Aye

Supervisor Bohannon - Aye

The amendments to the Ordinance, now identified as Ordinance 06-26 are approved.

AGENDA ITEM 8. Presentations

a. VDOT Update - Lee McKnight, Saluda Residency Administrator

Lee McKnight updated the BOS that Routes 621 and 649 are slated to go to construction in March 2026, Rt 600 go to construction March 2027, curb and gutter installation and repairs are on-going. The Etna Mills "construction should be complete this week." Supervisor Fogg "you put the signs for the construction to close to the actual construction and residents missed their opportunity to turn around. Mr. McKnight stated that there are procedures/policies regarding the placement of signage, but "we can do better." Supervisor Fogg suggested a Road Committee (with the sheriff, etc) to discuss road projects within the county. Supervisor Fogg would like to propose creating this committee. Supervisor Catlett discussed MPPDC working with VDOT and Mr. McKnight (Glouster has a Road Committee) spoke about how the PDC's work with VDOT. Chair Bohannon asked "how does VDOT determine the order of work". VDOT's priority's are primary main routes, then higher volume secondary routes, school bus routes. To VDOT "Clear" means that after 48 hours after the storm has passed the roads should be passable. Rt 600 is considered a Higher Volume road. VDOT uses outside contractors during storms and provides oversight of these drivers. Snow Zones are divided amongst the contractors and/or state employees. The Board thanked Mr. McKnight for his time.

AGENDA ITEM 9. Citizens Comment Period There were no speakers.

AGENDA ITEM 10. Unfinished Business None

AGENDA ITEM 11. New Business None

AGENDA ITEM 12. Administrative Matters from County Administrator

a. Administration Report - Clarence Monday, Interim County Administrator

Staff has canceled the 2/17/2026 Budget Work Session and will roll these items to the next BWS meeting currently scheduled on 2/23/26 for staff will bring revenue projections, CIP and other items for their review. On 3/2/26 the BOW will have a Joint BWS with KWCPs and will move the meeting start time to 5:30pm in order to meet with the school board. Mr. Stamey is working with Mr. Monday on transitioning him to be fully prepared and ready to start when his contract has terminated.

b. Department/Agency Reports

Please see the packet for Departmental Reports.

c. Memo from the EDA

The EDA's mission is to recruit and maintain business in the county. The tax rates compare to neighboring jurisdictions and to receive guidance to authorize the EDA to offer incentives to prospective businesses to bring their business to KWC. Mr. Monday proffered examples as to what could be offered. "This board may want to consider a joint meeting with the EDA to explore options. What type of incentives that the county can legally offer (BZ) examining best practices in neighboring jurisdictions." Chair - a meeting would be appropriate, Staff is directed to schedule a going meeting. The consensus of the board is to schedule a joint meeting and staff is directed to coordinate a date agreeable to the parties, within the next 4-6 weeks (first week of April).

d. Historical Society Annual Report

The Historical Society provided the BOS its Annual Report in its Agenda Packet.

AGENDA ITEM 13. Board of Supervisors' Requests and Comments

The Chair opened the floor to the members:

Supervisor Robinson spoke about the Parks and Rec meeting last week, gave updates on the programs and highlighted the other activities coming up in the community.

Supervisor Fogg thanked Mrs. Wolfe for all of help and services to the Board as well as the citizens.

Supervisor Catlett spoke about the concerns of the citizens about the ice buildup at the dump, but this is being addressed now.

Supervisor Edwards thanked everyone for coming out to the meeting. He also thanked the members of the community who went above and beyond to help the County clear the Administration Building lot.

Supervisor Bohannon thanked everyone for coming out and tuning in on-line. "We are working towards a lot of goals" and he thanked staff and Mrs. McBride for their hard work to ensure that things are done right.

AGENDA ITEM 14. Closed Meeting (if needed)

- a.** Motion to Convene Closed Meeting
- b.** Motion to Reconvene in Open Session
- c.** Certification of Closed Meeting
- d.** Action on Closed Meeting (if necessary)
- e.** AGENDA ITEM 15. Appointments (if any)

AGENDA ITEM 16. Adjourn or Recess The Chair called for discussion, Supervisor Robinson made a motion to adjourn the meeting and Supervisor Edwards seconded the motion. The Chair polled the members and found that all were in favor and none were opposed.