

King William County Electoral Board
Meeting Minutes – March 18, 2026

The King William County Electoral Board met at the King William County Administration Building on Wednesday, March 18, 2026, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

Robert Hughes, Chair
Christine Hall, Vice Chair
Ann Jennings, Secretary
Alison W. Fox, General Registrar/Director of Elections
Betsy Donoghue, Chair, King William Democratic Committee

Call to Order: The Chair called the meeting to order at 12:01 PM.

Roll Call: Ms. Fox called the roll and all members were present.

New Business:

a. Review and Approve Meeting Minutes:

- i. On a motion by Mr. Hughes, seconded by Ms. Hall, the minutes for the February 2, 2026 meeting were unanimously approved.

b. Party Chair Meeting:

- i. Ms. Fox presented Ms. Donoghue with the lists of Republican and Democrat affiliated election officers. Ms. Fox noted that there are enough officers of election available for the April 21, 2026 special election. Ms. Fox reviewed the process for submitting names of individuals interested in serving as election officers. Mr. Hughes recommended placing a sign at each precinct during an election with information on how to apply to serve as an election officer. Ms. Donoghue acknowledging by signature that she reviewed the lists of Republican and Democrat affiliated election officers, understood the deadline of April 11, 2026 for submitting additional names, and understood that officers of election unaffiliated with either party may serve as a precinct Chief or Assistant Chief. Ms. Fox stated that she will meet with Lindsay Robinson, Chair of the King William Republican Committee, to provide the same review of officers of election. Ms. Fox stated she will accept letters from Ms. Donoghue regarding poll watchers for the April 21, 2026 special election.

c. Election Updates:

- i. Early voting: Ms. Fox reported 479 early votes returned as of the time of the meeting.
- ii. Absentee by mail: Ms. Fox reported more than 92 mail-in ballots returned as of the time of the meeting.
- iii. Important dates reminder: Ms. Fox reviewed the election processing dates. Preprocessing for the special election will occur on April 14, 2026 at 10 AM and

April 17, 2026 at 10 AM with CAP training at 9 AM on April 14, 2026. Officer of election training will occur on April 15, 2026.

d. Post-Election Scheduled Meetings:

- i. Discussion about Post-Election Scheduled Meetings: Ms. Fox reviewed the post-election process. Canvass will be held on April 22, 2026 at 11 AM, April 24, 2026 at 2 PM, and April 27, 2026 at 10 AM. The deadline for the Board to certify the election is April 27, 2026.

Old Business: No old business was discussed at this meeting.

GR Remarks:

- a. Ms. Fox indicated that she would review legislation passed by the Virginia General Assembly at the next meeting.

Closed Meeting:

Closed Meeting: At 1:00 PM, Mr. Hughes motioned to go into closed session pursuant to Section 2.2-3711(1) (34) for the purpose of discussing Cyber Security and Personnel – Appointment of Officers of Election. The motion was seconded by Ms. Jennings and was unanimously approved.

Open Meeting: At 1:15 PM, Mr. Hughes moved to return to the open meeting session, seconded by Ms. Hall and was unanimously approved.

We certify that the King William County Electoral Board convened a closed meeting on March 18, 2026, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The King William County Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board in the closed meeting.

Adjournment: On a motion by Ms. Hall, seconded by Mr. Hughes, the Board voted to adjourn the meeting at 1:16 PM, the motion was unanimously approved.

Next meeting: April 15, 2026 at 12:00 PM

Robert Hughes, Chair

Christine Hall, Vice Chair

Ann Jennings, Secretary

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