

**APPROVED MINUTES OF THE KING WILLIAM COUNTY
BOARD OF SUPERVISORS REGULAR MEETING OF JANUARY 29, 2026**

A regular meeting of the Board of Supervisors of King William County, Virginia, was scheduled for January 26, 2026 and postponed due to inclement weather. Pursuant to the bylaws the meeting was moved to January 29, 2026 at 6:30 pm and held in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. Call to Order

The Chair called the meeting to order.

AGENDA ITEM 2. Roll Call

The following members were present: Supervisor, 1st District: Brenton Bohannon, Supervisor, 2nd District: Benjamin J. Edwards, III, Supervisor, 3rd District: Justin Catlett, Supervisor, 4th District: Lindsay May Robinson, and Supervisor, 5th District: Keith Fogg.

Also present: Sheriff Lumpkin, Andrew Terry, KWC Asst. EM, Chief Brown,

AGENDA ITEM 3. Review and Adoption of Meeting Agenda

The Chair made a motion to move 11a to 8a and the motion was seconded by Supervisor Edwards. The Chair called for further discussion and found none, all members were polled and were in favor with none opposed.

AGENDA ITEM 4. Invocation/Moment of Silence

The Chair led the Moment of Silence

AGENDA ITEM 5. Pledge of Allegiance

The Chair led the Pledge of Allegiance

AGENDA ITEM 6. Consent Agenda

The Chair called for discussion and found none, Supervisor Robinson made a motion to approve the Consent Agenda as presented and Supervisor Edwards seconded the motion. The Chair asked for a Roll Call vote and found as follows:

Supervisor Edwards - Aye

Supervisor Robinson - Aye

Supervisor Fogg - Aye

Supervisor Catlett - Aye Chair

Bohannon - Aye

a. Approval of Minutes:

i. **December 8, 2026 Regular Meeting Draft Minutes**

ii. **January 5, 2026 - Organizational Meeting Draft Minutes**

b. Truancy Grant - Resolution 26-06

AGENDA ITEM 7. Public Hearing

a. Amendments to Sign Ordinance (tabled from April 14, 2025 meeting) - Joyce Wolfe, CZA, Planning & Zoning

Joyce Wolfe presented the Sign Ordinance Amendments to the Board. The Chair opened the floor for Public Hearing and finding no speakers, closed the Public Hearing. Upon asking for further discussion, Supervisor Edwards made a motion to approve Ordinance 02-26 as presented and Supervisor Catlett seconded the motion. The Chair asked for a Roll Call vote and found as follows:

Supervisor Robinson - Aye

Supervisor Fogg - Aye

Supervisor Catlett - Aye

Supervisor Edwards - Aye

Supervisor Bohannon - Aye

The Ordinance 02-26 passes and will be uploaded to Municode by staff.

AGENDA ITEM 8. Presentations

a. VDOT SmartScale Grant – Joyce Wolfe, CZA, Planning & Zoning

Moved from 11a.

Joyce Wolfe presented the VDOT Smart Scale Grant to the Board. This is an opportunity for the county to apply for additional funds for the construction of medians to assist in traffic flow safety.

Supervisor Robinson made a motion to approve the request, and the motion was seconded by Supervisor Edwards. The Chair called for a Roll Call Vote and found as follows:

Supervisor Fogg - Aye

Supervisor Catlett - Aye

Supervisor Edwards - Aye

Supervisor Robinson - Aye

Supervisor Bohannon - Aye

This request has been memorialized in Resolution 26-07.

b. General Property ReAssessment - Fred Pearson and Karena Funkhouser, COR

Karena Funkhouser provided comments regarding the reassessment (see handout). In her presentation she provided the specifics of the contract with Vision and what her staff would be working on during this assessment. The contracted rate for this assessment will be \$23.50 per parcel. The data entry and the field work will be entered in real time and confirmed by the COR. Vision will upload new photos to the property cards as part of their service to the county. In KWC there are 4353 dwellings of those dwellings 300 are located on the water, 52 residences are assessed over \$1,000,000.00 and 986 dwelling are assessed over \$350k. As of January 1, 2026 there are 84 new homes under construction in KWC and in the Town of WP they have issued 57 Certificates of Occupancy. The COR stated that she will provide her pamphlet with the assessment information to the residents, and the county websites will be updated with the location of where the assessors will be working. The Sheriff's Office will be made aware of where the assessors will be working.

c. P & R Soccer Field Project - Allison Patterson, P&R Director

Allison Patterson provided the Board with a presentation packet (to be included in the minutes). The Sub Committee unanimously voted to develop the larger tract of land (Parcel 22-10) in lieu of the smaller 10 Acer parcel. Brandon Walsh, Assistant Director of P&R and Robert Hardwick, Chair of the Recreation Sub Committee. Mr. Walsh provided comments from the Recreation Sub Committee regarding their concerns as well as initial steps to move this project along. Mr. Hardwick notified the Board that he had several donations lined up. However, their (the potential donors) concern is that the county would sell the land and those donations were withdrawn. "The thought is to create a plan and to institute it in phases." Chair Bohannon "this could be the crown jewel of King William and doing it the right way", Supervisor Edwards stated "there are several opportunities here to help fund this project". Chair Bohannon "we are serious about this and lets digest this information". The matter is tabled.

AGENDA ITEM 9. Citizens Comment Period

The Chair opened the Citizen Comment Period and found the following speakers: Sheriff

Don Lumpkin

Finding no other speakers, the Chair closed the Citizen Comment Period.

AGENDA ITEM 10. Unfinished Business

None

AGENDA ITEM 11. New Business

a. Utilities Appropriation (Resolution 26-08)- Stacey McBride, Finance Director

Stacey McBride reviewed the fund balance of Utilities and there is money available. Dave Modlin, Director of Utilities, provided comments on the situation, needing new setters with the check valves to replace current ones that are failing and require that any future builds require these. Supervisor Robinson made a motion to approve the Resolution as presented and Supervisor Edwards seconded the motion. The Chair called for a Roll Call Vote and found as follows:

Supervisor Catlett - Aye

Supervisor Edwards - Aye

Supervisor Robinson - Aye

Supervisor Fogg - Aye

Supervisor Bohannon - Aye

The Resolution passes.

b. Monthly Financial Report - Stacey McBride, Finance Director

Stacey McBride provided the Board with the monthly financial update. The Finance Department is fully staffed and they continue to work on new processes, the audit and reconciling accounts. Chair Bohannon inquired about the Split Levey and Mrs. McBride stated that she has some questions about it and has plans to work with Julie Mills on this as well as reaching out to West Point to open communication.

c. Capital Budget Amendment (Resolution 26-09) - Clarence Monday, Interim County Administrator

Clarence Monday provided comment on Resolution 26-09 to request authorization of the Board to transfer funds to the library project in the amount of \$40,000 (for firestops) from vacancy savings and move to the appropriate fund. Supervisor Catlett made a motion to approve the Resolution as presented and Supervisor Edwards seconded the motion. The Chair called for a Roll Call Vote and found as follows:

Supervisor Edwards - Aye

Supervisor Robinson - Aye

Supervisor Fogg - Aye

Supervisor Catlett - Aye

Supervisor Bohannon - Aye

The Resolution passes.

d. Ratification of Emergency Declaration (Resolution 26-10) - Andrew Terry, KWC Asst. Emergency Manager

Mr. Terry provided a recap of the opening of the Emergency Operations Center as triggered by the Emergency Declaration. He thanked the members of the Sheriff's Office and Fire and EMS for their assistance. The EOC opened on Friday and closed on Tuesday.

Chair Bohannon updated the public about the briefings, weather reports, and we were ready for everything and anything that came our way. The Chair thanked staff, the Ruitains Club, Dr. Wagnor and Tony Stone at the school provided space in the event that a shelter was needed, Clarence Monday for organizing meeting, the "benevolent citizens brigade" of Straughan Robinson and George Clarke came out and broke up the ice and cleared parking lots.

Supervisor Catlett made a motion to approve the Resolution as presented and Supervisor Bohannon seconded the motion. The Chair called for a Roll Call Vote and found as follows:

Supervisor Robinson - Aye

Supervisor Fogg - Aye

Supervisor Catlett - Aye

Supervisor Edwards - Aye

Supervisor Bohannon - Aye

The Resolution passes.

AGENDA ITEM 12. Administrative Matters from County Administrator

a. Administration Report - Clarence Monday, Interim County Administrator

Mr. Monday thanked Mr. Bohannon for his kind remarks and "we were as prepared as we could be". The Virginia 250 Committee are working with the DAR Chapters for a memorial marker to be placed at the Historic Courthouse. Judge Bondurant approves the placement of the marker and the obligation of the county is minimal. The Board provided agreement to have Mr. Monday execute the documents.

b. Department/Agency Reports

AGENDA ITEM 13. Board of Supervisors' Requests and Comments

Supervisor Catlett – I’m glad everyone was safe during the winter storm.

Supervisor Edwards – “I’m amazed still at like everybody else said at the the community coming together as a whole and certain members of the community coming out there with full force and getting the job done that you know our staff just was overwhelmed they couldn’t so I was very pleased with that really pleased to see the turn out that night because I didn’t expect that that kind of turned out tonight with some of the ice still down but I appreciate everybody’s support and coming out it makes things easier to manage when you

have participation from the community thank you

Supervisor Robinson – “I do want to reiterate Mr. Monday thank you I know you’re very humble person but I appreciate you working behind the scenes even though the offices were closed most of this week thank you for all your hard work and what you have done Andrew Terry thank you thank you so much I appreciate all you do as well and everybody else that Supervisor Bohannon, mentioned everybody stay safe this weekend”

Supervisor Fogg – Thanked Chair Bohannon, who “worked pretty hard he hasn’t gotten recognition for all the work you did to me make sure that we were ready so I appreciate what you did”

Supervisor Bohannon – Thanked the staff who made sure were safe in the storm and Rick Waugh with DSS, he had DSS ready to go so if they were needed they were there so also special thanks to Rick”.

AGENDA ITEM 14. Closed Meeting

- a. Supervisor Edwards made a Motion to Convene a Closed Meeting Motion to Convene Closed Meeting - In accordance with: Sections 2.2-3711 (A), subsections (1),(3) and (8), I move that the Board of Supervisors convenes in a Closed Meeting regarding: real property used for a public purpose, specifically pertaining to the acquisition of real property for a public purpose; to consult with legal counsel on a specific legal matter identified as the two properties owned by the county located on Route 360 (10 acres on Route 360 and the 173 acres adjacent to it) requiring the provision of legal advice by counsel; and to discuss a personnel matter involving employee’s A & B for performance evaluation or job assignments of specific public officers, appointees or employees; the demotion, discipline or resignation of specific public officers, appointees or employees; and the appointment of individuals to a Board or Commission. Supervisor Catlett seconded the Motion. The Chair polled the members and found all were in favor and none were opposed.
- b. Supervisor Catlett made a motion to reconvene in Open Session, and the motion was seconded by Supervisor Edwards. The Chair polled the members are all are in favor and none were opposed.
- c. Supervisor Robinson made the motion for Certification of Closed Meeting - “King William County Board of Supervisors certify that, in accordance with Virginia Code section 2.2-3712 (D), that the Closed Meeting just held was for a matter(s) authorized by the Freedom of Information Act and that while in closed session, only the matters for which the closed session was called were discussed”. Supervisor Bohannon seconded the motion. The Chair called for a roll call vote as follows:
Supervisor Fogg - Aye

Supervisor Catlett - Aye
Supervisor Edwards - Aye
Supervisor Robinson - Aye
Supervisor Bohannon - Aye

d. Action on Closed Meeting (if necessary)

The Board recommends the appointment of Tim Vaughan to the Board of Zoning Appeals.

AGENDA ITEM 15. Appointments

a. (Board of Zoning Appeals)

Supervisor Catlett made the motion as presented and Supervisor Robinson seconded the motion.
The Chair called for a Roll Call Vote and found as follows:

Supervisor Catlett - Aye
Supervisor Edwards - Aye
Supervisor Robinson - Aye
Supervisor Fogg - Aye
Supervisor Bohannon - Aye
The motion passes.

b. Library Board of Trustees – Tabled.

AGENDA ITEM 16. Adjourn or Recess

Supervisor Edwards made a motion to adjourn, and Supervisor Catlett seconded the motion. The Chair polled the members and found that all were in favor, and none were opposed.