

**APPROVED MINUTES OF THE KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF JANUARY 12, 2026**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 12th day of January 2026, in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. Call to Order

The Chair called the meeting to Order at 6:30 pm.

AGENDA ITEM 2. Roll Call

All members were present.

Also present for the meeting were: Clarence Monday, Benny Zhang, Esquire, Stacey McBride, Joyce Wolfe, Sheriff Lumpkin, Andrew Terry

AGENDA ITEM 3. Review and Adoption of Meeting Agenda

The Chair called for a discussion. The appointment for SSAB was left on the agenda erroneously and therefore should be removed. Supervisor Fogg made the motion to approve the amended agenda and Supervisor Edwards seconded the motion. The Chair polled the members and found that all were in favor, and none were opposed.

AGENDA ITEM 4. Invocation/Moment of Silence

Joshua Lewis from Jerusalem Christian Church led the Invocation.

AGENDA ITEM 5. Pledge of Allegiance

The Chair led the Pledge of Allegiance.

AGENDA ITEM 6. Consent Agenda

None

AGENDA ITEM 7. Public Hearing

None

AGENDA ITEM 8. Presentations

a. Presentation of the King William County Sheriff's Office Reaccreditation - Commissioner Balderson, Sheriff King & Queen

Sheriff Balderson presented Sheriff Lumpkin with the county's reaccreditation.

b. 2025 Planning Commission and the Planning Department Annual Report - Joyce Wolfe, KWC Planner

Joyce Wolfe updated the board with the final numbers for 2025 including site development,

permits, plats and Professional Development.

Mrs. Wolfe provided information to the board regarding legislation impacting land use and zoning from 2025 and 2026.

AGENDA ITEM 9. Citizens Comment Period

The Chair opened the Citizen Comment Period and found no speakers closed the Citizen Comment Period.

AGENDA ITEM 10. Unfinished Business

a. LOVE Sign Site Plan and MOU - Clarence Monday, Interim County Administrator

Clarence Monday provided an update to the board on the location/placement of the LOVE sign. Staff researched the title of the land to ensure that there are no easements or right-of-way conflicts. The County would recommend an MOU regarding the responsibilities of the county and what responsibilities are not. A draft is included in the board packet. Staff recommend executing the MOU. Supervisor Robinson made a motion to direct the County Administrator to endorse the MOU and Supervisor Edwards seconded the motion. The Chair called for a vote as follows:

Supervisor Robinson	Aye
Supervisor Fogg	Aye
Supervisor Catlett	Aye
Supervisor Edwards	Aye
Chair Bohannon	Aye

The Motion passes and staff shall follow internal procedures.

AGENDA ITEM 11. New Business

a. Resolution 25-18 - Budget Appropriation Ratification - Stacey McBride, Finance Director

Stacey McBride presented the Resolution to bring the county budget into compliance with the Virginia Code. The board did not have any additional questions. Supervisor Robinson made a motion to approve the Resolution (25-18) as presented and the motion was seconded by Supervisor Fogg. The Chair called for a roll call vote:

Supervisor Fogg	Aye
Supervisor Catlett	Aye
Supervisor Edwards	Aye
Supervisor Robinson	Aye
Chair Bohannon	Aye

The Resolution is adopted and staff shall follow internal procedures

b. Discussion of Ordinance 1-26 - County compliance with law regarding employment background checks - Benming Zhang, Esquire

Benny Zhang presented information to the Board regarding creating an Ordinance to allow the County to complete backgrounds checks for employment. Chapter 2 of the KWC Ordinances. the

prior boards thought it would be easier to repeal the Ordinances to follow the state code.

§ 15.2-1503.1. Background checks required for certain employees and licenses.

Any locality having a local ordinance adopted in accordance with § [19.2-389](#) (i) shall require any applicant who is offered or accepts employment with the locality, (ii) shall require any prospective licensee for any categories of license designated by ordinance, or (iii) may require any individual who is offered or accepts employment with a contractor or public service corporation that provides public transit services to the locality to submit to fingerprinting and to provide personal descriptive information to be forwarded along with the applicant's or licensee's fingerprints through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information regarding such applicant or licensee. The locality may require such applicant or licensee to pay the cost of the fingerprinting or a criminal records check or both.

The Central Criminal Records Exchange, upon receipt of an applicant's or licensee's record or notification that no record exists, shall make a report to the county, city or town manager, or chief law-enforcement officer or his designee, who must belong to a governmental entity. If an applicant is denied employment or a licensee is denied a license because of the information appearing in his criminal history record, the locality shall notify the applicant or licensee that information obtained from the Central Criminal Records Exchange contributed to such denial. The information shall not be disseminated except as provided for in this section.

This also applies to volunteers and part-time employees.

Staff will draft an ordinance as referenced by the Code of Virginia, in the interest of public safety.

After discussion of the board, staff are directed at setting this matter for a public hearing in due course.

AGENDA ITEM 12. Administrative Matters from County Administrator

a. Administration Report - Clarence Monday, Interim County Administrator

Clarence Monday updated the board on current information regarding staffing levels, current staff projects, update on the library renovation, Wawa update, and when is the new county administrator's start date (between February 1 and March 9).

b. Department/Agency Reports – see the agenda packet

AGENDA ITEM 13. Board of Supervisors' Requests and Comments

Supervisor Robinson thanked everyone who presented at the Budget Work Session, including staff.

Supervisor Fogg congratulated the Department of Social Services for hiring supervisors.

Supervisor Edwards thanked everyone for coming out and congratulated the Sheriff's Department on the Reaccreditation.

Chair Bohannon thanked everyone for coming out. Sheriff's Walton and Lumpkin "great job on your reaccreditation". He was very pleased with the Presentations at the Budget Work Session.

AGENDA ITEM 14. Closed Meeting

a. Motion to Convene Closed Meeting — Supervisor Robinson made the motion as permitted by Virginia Code Section 2.2-3711. (A)(I), the Board Convene a Closed Meeting to discuss a personnel matter involving appointments to local Boards & Commissions. Supervisor Edwards seconded the motion. The

Chair polled the members; all were in favor and none opposed.

b. Motion to Reconvene in Open Session - Supervisor Edwards made a motion to Reconvene in Open Session and Supervisor Robinson seconded the motion. The Chair polled the members; all were in favor and none opposed.

c. Certification of Closed Meeting – Supervisor Robinson made a motion that the King William County Board of Supervisors certify that, in accordance with Virginia Code section 2.2-3712 (D), that the Closed Meeting just held was for a matter(s) authorized by the Freedom of Information Act and that while in closed session, only the matters for which the closed session was called were discussed. Supervisor Fogg seconded the motion. The Chair called for a roll call vote and found as follows:

Supervisor Edwards – I certify.

Supervisor Robinson – I certify.

Supervisor Fogg - I certify

Supervisor Catlett – I certify.

Chair Bohannon – I certify.

d. Action on Closed Meeting – Supervisor Edwards made a motion for the appointment of Sam Drewery to the MPPDC. Chair Bohannon seconded the motion and called for a roll call vote as follows:

Supervisor Robinson Aye

Supervisor Fogg Aye

Supervisor Catlett Aye

Supervisor Edwards Aye

Chair Bohannon Aye

AGENDA ITEM 15. Appointments

a. Library Board of Trustees – Tabled.

b. Middle Peninsula Planning District Committee – Sam Drewery

c. Board of Zoning Appeals – Tabled

~~d. Social Services Advisory Board~~

AGENDA ITEM 16. Adjourn or Recess

Supervisor Robinson made a motion to adjourn; the motion was seconded by Supervisor Edwards. The Chair polled the members; all were in favor and none opposed.