



County of King William, Virginia
Est. 1702

PARKS & RECREATION COMMISSION
OCTOBER 2, 2025 6:30 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA

MINUTES

AGENDA ITEM 1. Call to Order

Troy Simons called the meeting to order at 6:43pm.

AGENDA ITEM 2. Roll Call

Troy Simons — Chair — Present

Veda Frazier — Vice Chair - Present via Zoom. A motion was made and approved 1st by Robert Hardwick and 2nd by Amy Edwards.

Evelyn Martin- Absent

Lindsay Robinson- Absent

Amy Edwards — Present

Robert Hardwick- Present

Lindsey Catlett- Absent

Elliot Jenkins- Absent

We also had in attendance:

Ryan Carsen

AGENDA ITEM 3. Review and Adoption of Meeting Agenda

The adoption of the meeting agenda was made 1st by Robert Hardwick and 2nd by Veda Frazier.

AGENDA ITEM 4. Approval of Minutes

The approval of the minutes was made to accept as presented from both meetings 1st by Veda Frazier and 2nd by Amy Edwards. The meeting minutes were also approved from the August meeting 1st by Veda Frazier and 2nd by Amy Edwards.

AGENDA ITEM 5. Citizens Comment Period

None at this time.

AGENDA ITEM 6. Managers' Report

a. Program & Events Report

i. After School

After school is running well. We have 100 registrations so far this school year. The most we have seen since we have been here. We have 100 spots per week. We do have a few spots left since some kids may not attend every week. It has been exciting to see the growth and need for the program. We are planning to take the After School program to Wind Farms on October 21, 2025, to pick a pumpkin from the pumpkin patch and enjoy some fun activities.

ii. Fall Soccer

Fall soccer games have been underway. We have five 4–5 teams, seven 6–8 teams, five 9–11 teams, and two 12–15 teams. Some of the 9–11 teams have played West Point this season, and our 12–15 teams are playing New Kent and Caroline. Unfortunately, the YMCA in West Point & Middlesex did not have a 12-15 team again this season. We are hoping they will have one in the future.

iii. Youth Basketball

Youth Basketball registration is currently open. We have 44 kids registered so far. Registration will close on November 9th. Practices will begin the week of December 1st. Basketball games will start in January.

iv. Halloween Event

We are not planning to have the Halloween event this year due to the timing of the move as well as the staff shortage in our department. We are hoping to continue this event in 2026. Currently, we are planning to purchase some new things for the haunted trail and game sections to help offset the cost of next year's event.

v. Reindeer Run

Our 6th annual Reindeer Run will be on Saturday, December 6th this year. We are opening early registration this coming Monday, October 6th. Late registration will start November 21st. We will allow people to sign up on the day of the race.

vi. Senior Programs

Our Senior Bingo will start back on Monday, October 6th, at the King William Ruritan. The King William Ruritan has agreed to allow us to use their facility as a temporary place for Bingo for now.

vii. Fitness Classes

Fitness classes are proceeding monthly as usual.

b. Facility Report

i. Park

The drainage work has been completed at the park. We would like to thank the volunteers who helped make this happen. The county only had to purchase the materials. Also, we now have water at the dog park. The maintenance department is still working on getting the electricity hooked up to the dog park. This should be completed shortly.

ii. Soccer Field

Our soccer field is currently in rough shape. We are hoping to get through the season. The Maintenance department recently raked in some contractors blend grass seed before the heavy rain we had last week in hopes of maybe helping a little and getting us through the last few weeks of soccer. We are planning to meet again with the Director of Maintenance, as we did before the start of the Fall season, to go over what we have done in the past to take care of the field to ensure that what is happening now doesn't happen in the future. Brandon has been working on typing up a plan that he has used for the past eight seasons and the materials that are needed. We recommend that, once the fall season ends on October 18th, that they spray and kill off everything on the field, bring in topsoil to regrade the field where necessary, and both heavily aerate and seed as soon as possible. And then hope for rainy conditions.

c. Staff Updates

We have a new part-time person starting on Monday for After-School. We are still looking for one more part-time person for after school who can get to the program at 2:30pm.

AGENDA ITEM 7. Other Agency Reports

a. King William Little League

Everything is going well. Board elections are going on at this time. The season will end on November 1st. Then we will begin to start planning for the next season. They appreciate the drainage repairs that have been done at the park recently.

b. King William Raiders Youth Football & Cheer

None at this time.

c. West Point YMCA

None at this time.

AGENDA ITEM 8. Unfinished Business

a. Recreation Subcommittee

From our last meeting, we talked about getting a subcommittee together to look at the idea of constructing a new soccer complex because, as we have heard tonight, that is where our

biggest need is at this moment. Troy stated that he had spoken with the County Administrator in regard to the subcommittee, and he recommended that we have 5-7 members on this committee. We are looking for people that have a variety of knowledge in the fields that would be needed to make this happen. As chair, Troy Simons stated that he would be able to appoint people for the subcommittee and recommended that Robert Hardwick be appointed as the head of the subcommittee. Troy Simons also recommended that Brand Walsh be a part of the committee. Robert Hardwick stated that we had a lady in the audience that was willing to help out with this committee, Amanda Gunter. Amanda Gunter stated that she was willing to help out with this committee. Robert stated that he does have a few people interested in helping, but they would like to remain anonymous. Veda stated that she is unable to take on another task at this time as far as being on the subcommittee but recommended our newest member, Amy Edwards. Amy Edwards agreed to join and stated she would advocate for pickleball courts. Robert Hardwick mentions that it would be good if anyone knew of a civil engineer that would want to help out or be on the committee. Ryan Carsen asked, would it be helpful to talk to counties that have already done projects like this. Robert Hardwick stated yes it would. Brandon stated that we have started to take pictures of locations that would be comparable to what we would be looking to do. Veda asked how often the committee would report. Troy Simons stated that they would report at every meeting. Troy Simons recommends that we get clarification from the board on which parcel of land we should be focusing on for the complex.

AGENDA ITEM 9. New Business

a. Elect Vice Chair

Troy Simons states that we need to elect a new Vice Chair. Troys asked if anyone was willing to step forward. Veda Frazier states that she would be willing to take the Vice Chair. Robert Hardwick made a motion to accept and Amy Edwards made a 2nd motion.

AGENDA ITEM 10. Recreation Commission Comments

Robert states that he is excited about the project. Veda Frazier announces that the school board to having a work session to discuss the facility use fees. Veda states that they will have a public comment session for this.

AGENDA ITEM 11. Adjourn or Recess

Veda Frazier made a motion to adjourn the meeting at 7:33pm and Robert Hardwick 2nd.