

**APPROVED MINUTES OF THE KING WILLIAM COUNTY
BOARD OF SUPERVISORS REGULAR MEETING OF DECEMBER 8, 2025**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 8th day of December 2025, in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. Community reception - A public reception was held at 6pm to recognize Honorable William Hodges's service to the county. The BOS did not conduct official business during the reception..

AGENDA ITEM 2. Call to Order

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 8th day of December 2025 in the Board Meeting Room of the County Administration Building and via live stream.

The Chair called the meeting to order at 6:30 pm.

AGENDA ITEM 3. Electronic Participation Approval

The Chair opened discussion to allow Supervisor Bancroft to participate virtually for tonight's meeting. Supervisor Hodges made a motion to allow electronic participation and Chair Catlett seconded the motion and called for a vote:

Supervisor Edwards – aye

Supervisor Robinson - aye

Supervisor Hodges - aye

Supervisor Catlett - aye

Supervisor Bancroft can participate electronically.

AGENDA ITEM 4. Roll Call

The following members were present:

Supervisor Hodges, Supervisor Edwards, Supervisor Catlett, Supervisor Robinson and Supervisor Bancroft.

Others present:

Benny Zhang, Esquire, Clarence Monday, Joyce Wolfe, Abbi Carlton, Chief Brown, Sheriff Lumpkin

AGENDA ITEM 5. Review and Adoption of Meeting Agenda

The Chair called for discussion and the following items were removed: 10.b. The Sheriff's presentation of recertification and amend the Invocation to a Moment of Silence. The Chair called for further discussion and found none. Supervisor Robinson made a motion to accept the agenda as amended and Supervisor Hodges seconded. The Chair polled the members and found that all were in favor with none opposed.

AGENDA ITEM 6. Invocation/Moment of Silence

The Chair called for a moment of silence.

AGENDA ITEM 7. Pledge of Allegiance

The Chair led the pledge of allegiance.

AGENDA ITEM 8. Consent Agenda

a. Approval of Minutes:

i. **November 13, 2025, Special Meeting**

ii. **November 17, 2025, Draft Minutes**

The Chair called for discussion, Supervisor Robinson moved that the Consent Agenda is approved as presented and Supervisor Hodges seconded. The Chair polled the members and found that all were in favor and that none opposed.

AGENDA ITEM 9. Public Hearing

a. Ordinance 15-25 Front Setbacks - Joyce Wolfe, KWC Planning & Zoning

Mrs. Wolfe presented the Ordinance to the Board for consideration. The Chair opened the Public Hearing and finding that there were no speakers, he closed the Public Hearing. The Chair called for discussion and Supervisor Hodges made a motion to approve the Ordinance as presented and Supervisor Robinson seconded the motion. The Chair called for a Roll Call vote as follows:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 4th District: Lindsay May Robinson - Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 3rd District: Justin Catlett - Chair	Aye

The Ordinance passes.

AGENDA ITEM 10 Presentations

a. Board's Recognition of Hon. William Hodges's years of service to the county

The Chair read Resolution 25-68 to the members reflecting on Supervisor Hodge's service to the community. The Chair called for discussion; Supervisor Edwards made a motion to approve the Resolution as presented and Supervisor Bancroft seconded. The Chair asked for a vote on this Resolution and they responded as follows:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 4th District: Lindsay M. Robinson - Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 3rd District: Justin Catlett - Chair	Aye

The Resolution passes as presented.

b. Virginia Law Enforcement Professional Standards Commission (VLEPSC) Re-Accreditation Presentation to the KWC Sheriff's Office — Commissioner W.R. Balderson, Sheriff, King & Queen County

Moved to the January 12, 2026, meeting due to weather.

c. County Administrator selection - Clarence Monday, Interim County Administrator

The Board has received and reviewed an employment agreement that has been worked out between the county and the candidate, Derek Stamey.

Mr. Stamey addressed the Board and Chair Catlett asked for a Motion to execute the Employment Agreement. Supervisor Hodges made the motion to have the Chair to endorse the Agreement and Supervisor Robinson seconded the motion. The Chair asked for a vote and found as follows:

Supervisor, 4th District: Lindsay M. Robinson - Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett - Chair	Aye

Chair Catlett endorsed the Employment Agreement as did Mr. Stamey in the meeting.

d. Library Furnishing Presentation - Tracey Carlton, KWC Library Board of Trustee's Presented an update to the Board (see slides provided to the Board). The LBOT recommendation is to be fiscally responsible, and Mr. Monday provided an update on the construction, and, upon discussion of the Board members, Option 2 is a mixture of both worlds. The Library State Aid will provide a substantial amount of funds to facilitate this. Supervisor Robinson thanked the members of this committee and the members of the LBOT for all of their hard work. The Chair called for further discussion, Supervisor Edwards made the motion to appropriate the proposed \$172,689.00 funds (via Resolution 25-69) and Supervisor Robinson seconded the motion, the chair called for a vote as follows:

Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 4th District: Lindsay May Robinson - Vice Chair	Aye
Supervisor, 3rd District: Justin Catlett - Chair	Aye

Finance Director Stacey McBride asked the Board to appropriate the State Aid Funds totaling \$173,516.00 (by Resolution 25-69) for this project and any unspent funds will then be used towards other library needs. The Chair called for further discussion, Supervisor Robinson made a motion to appropriate the additional funds and Supervisor Bancroft seconded. The Chair called for a vote as follows:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 4th District: Lindsay May Robinson - Vice Chair	Aye

Supervisor, 5th District: Mary Sue Bancroft Aye
Supervisor, 3rd District: Justin Catlett - Chair Aye

The Resolution 25-69 passes as presented.

AGENDA ITEM 11. Citizens Comment Period

The Chair opened the Citizens Comment Period. The following speakers spoke:

Gene Campbell, District 2

Finding no further speakers, the Chair closed the Citizen Comment Period.

AGENDA ITEM 12. Unfinished Business

a. Resolutions 25-66 and 25-67 - Appropriation of additional funds to the FY '26 Budget - Tiffany Webb, Esquire, KWC Commonwealth Attorney

Ms. Webb appeared by ZOOM and updated the Board regarding the VSTOP Grant funding that was approved. Ms. McBride provided comment that there are vacancy savings that are available to approve the request for the additional funds totaling \$27,800.00 for the Deputy Commonwealth Attorney position and \$12,030.00 for the staff assistant position through the end of physical year 2026. For FY 27 the numbers would need to be adjusted to reflect the change in salary lines.

Upon further discussion, the Chair asked for a motion for Resolution 25-66 - to appropriate the additional \$12,030.00 from vacancy savings to the staff assistant position salary line through the end of physical year 2026. Supervisor Hodges made this motion and Supervisor Bancroft seconded. The Chair called for a vote and found as follows:

Supervisor, 2nd District: Benjamin J. Edwards, III Aye
Supervisor, 4th District: Lindsay M. Robinson - Vice Chair Aye
Supervisor, 5th District: Mary Sue Bancroft Aye
Supervisor, 1st District: William L. Hodges Aye
Supervisor, 3rd District: Justin Catlett - Chair Aye

The Resolution 25-66 passes as presented

Resolution 25-67 to appropriate the additional \$27,800.00 from vacancy savings for the Deputy Commonwealth Attorney position through the end of physical year 2026. Supervisor Hodges made this motion and Supervisor Bancroft seconded. The Chair called for a vote and found as follows:

Supervisor, 4th District: Lindsay M. Robinson - Vice Chair Aye
Supervisor, 5th District: Mary Sue Bancroft Aye
Supervisor, 1st District: William L. Hodges Aye
Supervisor, 2nd District: Benjamin J. Edwards, III Aye
Supervisor, 3rd District: Justin Catlett - Chair Aye

The Resolution 25-67 passes as presented.

AGENDA ITEM 13. New Business

a. Set Organizational Meeting for January

Mr. Monday provided comments to the Board, and the Board scheduled its Organizational meeting for January 5, 2025 at 6:30 pm. The Chair called for discussion, Supervisor Robinson made a motion to approve the meeting date and Supervisor Edwards seconded, the Chair polled the members, and all were in favor and none were opposed.

The Motion passes as presented.

b. FY '27 Budget Calendar - Stacey McBride, KWC Finance Director

Mrs. McBride provided comments to the Board and presented a draft of the proposed Budget Calendar. Chair Catlett would like to have a joint meeting with the school board prior to Dr. Wagner presenting to the Board. Upon further discussion, Ms. McBride offered to set up the March 9, 2025 date with their school board. Supervisor Edwards made a motion to adopt the FY 27 Budget Calendar to include a meeting with Dr. Wagner prior to the presentation with the school board and Supervisor Robinson seconded. The Chair polled the members and found that all were in favor and none were opposed.

The Motion passes as presented.

c. Report of vacancies of Boards & Commissions - Christa Hazlewood, Deputy Clerk to the BOS The Deputy Clerk updated the Board on the current vacancies among the Boards and Commissions to include the Middle Peninsula Chesapeake Bay Public Access Authority Board of Directors

AGENDA ITEM 14. Administrative Matters from County Administrator

a. Administration Report - Clarence Monday, Interim County Administrator

The Administrator provided an update of county matters.

b. Department/Agency Reports

The Board reviewed the monthly reports of the departments.

AGENDA ITEM 15. Board of Supervisors' Requests and Comments

Supervisor Hodges – “For 10 years, I appreciate the town of West Point keeping me in the office, and their support.” Thanked the Treasurer Abbi Carlton for her willingness to open her office before the delayed opening to receipt Tax payments.

Supervisor Catlett – Thanked Supervisor Bancroft for her two years of service. Thanked Supervisor Hodges for his willingness to share his knowledge.

Supervisor Edwards – Thanked everyone for attending the meeting.

Supervisor Bancroft: “I just want to extend a heartfelt thanks to the constituents who have consistently believed and supported me, and including the 130 who cast their votes on November 4th. I never anticipated that I would meet such remarkable citizens, many who've become valued friends during my

tenure as board member. And I want to thank them for their friendships, and they know who they are. Also, I would like to extend my congratulations to Mr. Fogg and Mr. Bohannon on their recent victories. I feel confident that they'll serve their constituents with dedication and integrity, and I believe both will strive to make thoughtful decisions and will guide the county in the right direction. Their commitment to public service will no doubt benefit our community, and I wish them the very best as they assume their new responsibilities. I want to also welcome Mr. Stamey. I appreciate you and your acceptance of our offer. I'm thankful that you applied. I think it's what the county needs. And I think we're gonna see some really good things coming up. So thank you for that. Thank you, Mr. Monday, you've always been so professional, you've got a lot of wisdom, and we really needed that, too. And thank you, my fellow board members, as well. It's been a... it's been an interesting two years, for sure. I treasure and value what I've learned. I appreciate, you know, the input, the differences in all of us. I think we've done, you know, pretty well. You know, we maybe have not made a lot of the changes that we wanted to, but I think, you know, we're getting there, and I just thank you so much for all y'all's time and support, and... I really appreciate it."

Supervisor Robinson - It's odd to sit here and remember that this is the last meeting of 2025. It's gone by pretty quick. In the back of my mind, I think there's another meeting coming up in just a short, you know, week, week or two. Thank you for everybody coming, Ms. Bancroft. Mr. Hodges, thank you for your service, your time with us. I've had long conversations with both of you guys, I've had some contentious Conversations with both of you guys, but that's all in the nature of what we do. I don't see that happening any other way. I don't see anybody sitting in these positions ever getting along completely, and that's... that's the beauty of what it is. We've built friendships in adversity and debate, and it's been, it's been interesting. It's been fun. It's been, it's been a learning moment, and I hope that you guys continue to do so.

AGENDA ITEM 16. Closed Meeting – Not needed

- a. **Motion to Convene Closed Meeting**
- b. **Motion to Reconvene in Open Session**
- c. **Certification of Closed Meeting**
- d. **Action on Closed Meeting (if necessary)**

AGENDA ITEM 17. Appointments -Tabled until the January 5, 2026 meeting

- a. **Library Board of Trustees (District 1)**
- b. **Board of Zoning Appeals - District 5**
- c. **Social Service Advisory Board - District 5**
- d. **Social Services Advisory Board**
- e. **Middle Peninsula Ches Bay Public Access Authority - (appoint the County Admin and/or the Comm Dev. Dire)**
- f. **Middle Peninsula Planning District Commission –**

AGENDA ITEM 18. Adjourn or Recess

The Chair called for discussion, Supervisor Hodges made a motion to adjourn the meeting and Supervisor Bancroft seconded the motion, The Chair polled the members, finding that all were in favor and none were opposed.