



King William County
Department of Social Services
King William, Virginia 23086

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Rick Waugh, Director

King William Social Services Advisory Board Meeting

Date: Thursday, January 15, 2026 @ 5:30 PM

Location: [Conference Room @ King William Social Services](#)
[L.T. McAllister Building, 172 Courthouse Lane, King William, VA 23086](#)

- I. Call to Order
- II. Welcome
 - a. Introduction of new KWCDSS staff members
 - i. Ebony Cox, Family Services Supervisor – started 12/16/25
 - ii. Kristy Craddock, Benefit Programs Supervisor – started 1/5/26
 - b. Introduction of newly appointed Advisory Board Member
 - i. Brian Sutherland – started 1/6/26
- III. Public Comments
- IV. Approval of Minutes
 - a. Approval of November 2025 minutes
- V. Division Reports
 - a. Wanda Ambrose – Finance/Budget Report
 - i. Mid-Year FY 26 Expenditure compared to original budget
 - ii. FY 27 budget draft and changes proposed.
 - b. Kristy Craddock – Benefits Programs Report
 - i. Application/renewal/caseload numbers
 - ii. Benefit notes of interest

V. Division Reports - Continued

- c. Ebony Cox – Family Services Report
 - i. CPS/APS/In-Home/Foster Care/Guardianships/UAI numbers
 - ii. Services notes of interest

VI. Director Report

- a. Staffing report
- b. Administrative Leave - Birthday
- c. SOP revision
- d. Building updates
 - i. Wiring for State phone install
 - ii. Tiles in Bathrooms
 - iii. CIPs
- e. County updates

VII. Advisory Board Updates

- a. By-Laws update
- b. Other

VIII. Next Meeting and schedule meeting dates for 2026

IX. Closing Comments

X. Adjournment