



County of King William, Virginia

**MINUTES
KING WILLIAM COUNTY
HISTORIC PRESERVATION AND ARCHITECTURAL REVIEW BOARD
REGULAR MEETING MAY 22, 2024**

Agenda Item 1. Call to Order

Chairman Brown called the regular meeting of the Historic Preservation and Architectural Review Board, which was held on May 22, 2024, at 4:00 p.m. in person and on Zoom.

Agenda Item 2. Electronic Participation Approval

President Brown requested a motion to allow the electronic participation of member Carl Lounsbury. Mr. Fisher made a motion, seconded by Mr. Freimarck, to allow the participation of Mr. Lounsbury electronically. The vote was unanimous on this motion.

Agenda Item 3. Roll Call

Present:

Carl Fisher
John Freimarck
Carol Lounsbury (electronic participation)
Robert Hubbard, Vice-Chairman
David Brown, Chairman

Absent:

Mr. Bill Hodges

Staff Present:

Sherry Graham

Agenda Item 4. Adoption of Meeting Agenda

President Brown requested a motion to adopt the agenda. Mr. Hubbard made a motion to adopt the agenda, as amended, and the motion was seconded by Mr. Fisher. The vote was unanimous on this motion.

Agenda Item 5. Review and Approval of Minutes

a. March 27, 2024, minutes

President Brown requested a motion to approve the minutes from the March 27, 2024, meeting. Mr. Hubbard made a motion to approve the minutes as amended, seconded by Mr. Fisher. The vote was unanimous.

Agenda Item 6. Public Comment Period

The President tabled the Public Comment Period until after New Business.

Agenda Item 7. Unfinished Business

Items A. and B. – Discussion of Handbook and Map

Mr. Fisher discussed the list, and Pleasant Green is not on the list. The Handbook was discussed, and Mr. Hubbard made a motion, seconded by Mr. Fisher, to insert the updated maps. All voted in favor. It was also noted that the maps in the Comprehensive Plan need to be updated.

Item C. – Consultant List

The Consultant List needs to include a link for contractors through the Virginia Department of Historic Resources (DHR).

Mr. Fisher noted that Preservation Virginia also has a list and he asked about DHR. President Brown stated that the DHR list is routinely maintained and relatively up-to-date, although they do not endorse any individual or organization beyond their own statements of qualifications.

No recommendations have been made by the HPARB, but the Board should provide links.

Item D. - Notification of property owners

President Brown asked if the Board should reach out to the property owners a second time. Mr. Hubbard asked about adding a sentence and having a couple of property letters sent

annually. Mr. Hubbard stated that we should follow up with Bear Garden and Dunluce. This should be placed on the agenda for the next meeting.

Mr. Freimarck asked whether the Board should have a map of the Historic Conservation Easements. It was noted that we need to bring a Conservation Easement Map to the next meeting, including, if possible, properties under easements held by non-historical resource organizations (e.g. Nature Conservancy).

Agenda Item 8. New Business

a. Discussion of the Courthouse and stamp

Gene Campbell and Senator Warner said that the King William Courthouse was the longest operating courthouse and should have a stamp. President Brown asked Mr. Fisher if the King William Courthouse date had been confirmed. It was noted that the courthouse dated to the 1720s - 30s. There is one in Tappahannock; however, it was converted to a church. The only way to determine the age is by the timbers and dendrochronology. The Board will check more into the timbers at the Courthouse.

This should be a question to Mr. Ashcraft and the Board of Supervisors, but we could have someone look at the courthouse attic. Mr. Fisher noted that Michale "Mick" Worthington, an expert in dendrochronology, looks at timbers from buildings across the east coast. Mr. Worthington uses a narrow drill and obtains a core sample and then plugs the hole. Mr. Worthington does charge a small fee.

The Board will need to set up a meeting with the County Administrator.

b. King William County Historical Society Book Project:

Mr. Hubbard noted that a committee will be put together with the historical society and information gathered by using the historical map and looking at which properties are no longer standing. There were 82 homes between 1865 and 1925. Stores, churches, post offices, mills, etc. could be covered in another book. We would like to start on one. Mr. Hubbard passed out the list of 82.

E. Discussion of Potential Grants.

There is training that our board members should sign up for. It will be 3 to 4 years before the next evaluation by the DHR and we should all attend training before then. President Brown will provide a list and will work with the state to present things for discussion. Aubrey (DHR) can also provide this information.

A meeting was held with the Paige-Pollard sisters. It was discussed how the board could help them without it affecting other properties in the County or open the board up to criticism of favoritism.

Agenda Item 6. Public Comment Period

The President opened the floor for public comments.

Debbie Moren asked about signage in the Historical Districts. Political signs were also discussed.

Agenda Item 9. Adjournment

President Brown requested a motion to adjourn the meeting. Mr. Hubbard made a motion, and the motion was seconded by Mr. Freimarck to adjourn the meeting. The meeting was adjourned.

David Brown, President

Sherry Graham, Secretary