



County of King William, Virginia

**MINUTES
KING WILLIAM COUNTY
HISTORICAL ARCHITECTURAL PRESERVATION REVIEW BOARD
REGULAR MEETING MARCH 27, 2024**

At a regular meeting of the Historical Architectural Preservation Review Board, held on March 27, 2024, at 4:20 pm in person and on zoom, the meeting was called to order with the following members:

Present (In Person):

David Brown
Bill Hodges
Robert Hubbard

Present (Electronic Participation):

Carl Lounsbury

Absent:

John Freimarck
Carl Fisher

Staff Present:

Sherry Graham

Agenda Item 2. Electronic Participation Approval

President Brown requested a motion to allow the electronic participation of member Carl Lounsbury. Mr. Hodges made a motion, seconded by Mr. Hubbard, to allow the participation of Mr. Lounsbury by phone due to not being able to participate electronically. The vote was unanimous on this motion.

Agenda Item 4. Adoption of Agenda

President Brown requested a motion to adopt the agenda. Mr. Hubbard made a motion to adopt the agenda, as amended, and the motion was seconded by Mr. Hodges. The vote was unanimous on this motion.

Agenda Item 5. Review and Approval of Minutes

a. January 24, 2024, minutes

President Brown requested a motion to approve the minutes from the January 24, 2024, meeting. Mr. Lounsbury made a motion, seconded by Mr. Hodges. The vote was unanimous.

Agenda Item 6. Public Comment Period

The President opened the floor for public comments.
There being no one to speak, the Public Comment Period was closed.

Agenda Item 7. Unfinished Business

Agenda Item 8. New Business

a. Outreach to Owners of NRHP Eligible Properties

Fifteen letters were sent out and we received two calls back.

1. Bear Garden, Located off of 601, Elizabeth Flippin. Ms. Flippin contacted Ashley Neville. Ms. Neville has reservations as to whether it would be approved.
2. Dunluce, Located near the Purina plant, Lauren Brooks. Ms. Brooks also contacted Ashley. Ms. Brooks husband passed away recently so the project is on hold.

Mr. Brown asked if there was a concern with costs. Ashley said that the costs would be approximately \$5,000.00.

Both wanted to know about other properties on the list. Mr. Hubbard provided the information.

They also wanted a list of consultants, and the Board should provide a list.

The cost was discussed further and there was the question as to whether there is financial assistance. Mr. Hubbard said that we should also provide this information.

President Brown advised whether or not there was a list of consultants. He said that the state has a full list. The Board should also include contractors. Providing a property list would be helpful and the Board should provide the information to the Historical Society.

President Brown said that the Paige-Pollard property has received a preliminary determination of eligibility for listing on the state and federal registers of historic places. They have a 1912 house. Mr. Marc Wagner is the primary contact and Regional Architectural Historian for the Virginia Department of Historic Resources.

In late April, President Brown and Mr. Hubbard will be visiting the property. The family has ownership documented through the 1800's. The last name was Paige; Braxton was the original owner. They are interested in having it restored. They will provide an update after the meeting with the sisters.

President Brown noted that the Board needs to see ground their activities under the mission of the Board; assisting the County and citizens with their properties, and where to invest with limited funds from its status as a Certified Local Government.

Mr. Lounsbury asked if there are any outbuildings associated with the property.

The Board has requested to establish a regular schedule of property owner notifications every six months and to place this on the agenda.

b. HPARB Records Organization and Access

Records management was discussed, and Sherry will provide a thumb drive to President Brown and Mr. Hubbard at the next meeting.

c. 2024 Goals and Assignments to Meet Certification Requirements

The goals and assignments were discussed, and Mr. Hubbard provided copies of the list of goals.

The Certified Local Government Sub Grant Application was discussed, and the deadline is either April 1st or 8th. President Brown suggested that the Board back away this year and focus on next year. The minimum match is 30% for the County, 70% for the State; there is a higher match if it is more favorable to the state. CLG's receive funding through VDOT and the Federal Highway Administration.

The next meeting will be May 22, 2024.

President Brown went over the Goals and Assignments list. The Board discussed the training required and will look at the manual to see about additional training (Aubrey).

The Board worked on #3 of the list.

This year, the Board will have a quarterly review of the Historical Resources Board.

Grants will also be researched between now and the end of the year.

Items to be placed on the next agenda:

Possible Goal; Courthouse

Talk with Mr. Wagner about a stamp of the oldest courthouse.

January 1983, someone was working in the attic and found timbers from the 1700's.

Access to the County building.

Under Unfinished Business
Handbooks and map draft (2012)

d. Consideration of New Board Members

The Board discussed new members and would like to consider citizens in the community that would be interested.

Agenda Item 9. Adjournment at 5:23 p.m.

President Brown requested a motion to adjourn the meeting. Mr. Hodges made a motion, and the motion was seconded by Mr. Hubbard to adjourn the meeting. The meeting was adjourned.

David Brown, President

Sherry Graham, Secretary