

**APPROVED MINUTES OF THE KING WILLIAM COUNTY
BOARD OF SUPERVISORS
SPECIAL MEETING OF OCTOBER 6, 2025**

A special meeting of the Board of Supervisors of King William County, Virginia, was held on the 6th day of October 2025, in the Board Meeting Room of the County Administration Building and via live stream. There were technical issues during the meeting that caused a delay in the start time.

AGENDA ITEM 1. Call to Order The Chair called the meeting to order.

AGENDA ITEM 2. Electronic Participation Approval (if needed) Supervisor Robinson made a motion to allow the Electronic Participation of Supervisors Bancroft and Hodges.

Supervisor Edwards seconded the motion. The Chair polled the members and found that all were in favor, and none were opposed.

AGENDA ITEM 3. Roll Call

Supervisor, 1st District: William L. Hodges	Present
Supervisor, 2nd District: Benjamin J. Edwards, III	Present
Supervisor, 3rd District: Justin Catlett - Chair	Present
Supervisor, 4th District: Lindsay May Robinson - Vice Chair	Present
Supervisor, 5th District: Mary Sue Bancroft	Present

AGENDA ITEM 4. Review and Adoption of the Meeting Agenda Supervisor Edwards made a motion to approve the agenda as presented and Supervisor Robinson seconded the motion. The Chair called for further discussion and finding none; the members were polled, all were in favor, and none opposed.

AGENDA ITEM 5. Special Meeting Matters

a. County Administrator Recruitment - Review of Candidates

Clarence Monday, Interim County Administrator, stated that this Special Meeting was to meet with recruiters to review the prospective candidates for interviews.

AGENDA ITEM 6. Closed Meeting

a. Motion to Convene a Closed Meeting:

Supervisor Robinson made a motion to Convene a Closed Meeting per the Code of Virginia § 2.2-3711, A (1) Personnel-Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; for the purpose of review of candidates for the County Administrator's position and defining the interview process. Supervisor Bancroft seconded the motion. The Chair called for a vote. As follows:

Supervisor Hodges - Aye
Supervisor Bancroft - Aye
Supervisor Robinson, Vice Chair - Aye

Supervisor Edwards – Aye
Supervisor Catlett, Chair - Aye

b. Motion to Reconvene in Open Session Supervisor Robinson made a Motion to Reconvene in Open Session and Supervisor Edwards seconded the motion.

c. Certification of Closed Meeting - Supervisor Robinson made a Motion Certifying that the Closed Meeting and that the King William County Board of Supervisors certify that, in accordance with Virginia Code section 2.2-3712 (D), that the Closed Meeting just held was for a matter(s) authorized by the Freedom of Information Act and that while in closed session, only the matters for which the closed session was called were discussed. The motion was seconded by Supervisor Bancroft. The Chair asked for a vote, as follows:

Supervisor, 4th District: Lindsay May Robinson - Vice Chair	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 3rd District: Justin Catlett -Chair	Aye

d.Action on Closed Meeting (if necessary) No action on the closed meeting

AGENDA ITEM 7. Adjourn or Recess Supervisor Bancroft made a motion to adjourn, and Supervisor Hodges seconded the motion. The Chair polled the members. All were in favor, and none opposed.