



**MINUTES
KING WILLIAM COUNTY
BOARD OF ZONING APPEALS
MEETING OF MARCH 19, 2025**

A regular meeting of the King William County, Virginia Board of Zoning Appeals was held on the 19th day of March, 2025, beginning at 6:30 p.m. The meeting was called to order with the following members:

Agenda Item 1. CALL TO ORDER

Chair Rhoads called the meeting to order at approximately 6:30 p.m.

Agenda Item 2. Electronic Participation

Not Needed.

Agenda Item 3. ROLL CALL

The members were polled:

Walt Bailey	Aye
Keith Fogg	Aye
Janie Rhoads	Aye
Scott Duffer	Aye
Amanda Walker	Aye

Also in Attendance:

Ashley Gault, Planning Secretary
Joyce Wolfe, Planner I

Agenda Item 4. REVIEW AND ADOPTION OF MEETING AGENDA

Chair Rhoads requested a motion to approve the meeting agenda. Ms. Walker made a motion, seconded by Mr. Duffer, to adopt the meeting agenda.

Agenda Item 5a. Organization of the Board of Zoning Appeals for Calendar Year 2025-Election of Board Chairman

Chairman Rhoades requested a motion to nominate a chairman for the 2025 calendar year. Mr. Fogg nominated Janie Rhoads. Ms. Walker made a motion, seconded by Mr. Fogg, to elect Janie Rhoads as the Board Chair.

The vote was unanimous on this motion.

Agenda Item 5b. Organization of the Board of Zoning Appeals for Calendar Year 2025-Election of Board Vice-Chairman

Chairman Rhoads requested a motion to nominate a vice-chairman for the 2025 calendar year. Chairman Rhoads nominated Keith Fogg. Chairman Rhoads made a motion, seconded by Ms. Walker, to elect Keith Fogg as the Board Vice-Chairman.

The vote was unanimous on this motion.

Agenda Item 5c. Organization of the Board of Zoning Appeals for Calendar Year 2025-Election of Board Secretary

Chairman Rhoads requested a motion to nominate a secretary for the 2025 calendar year. Ms. Walker nominated Ashley Gault. Ms. Walker made a motion, seconded by Mr. Fogg to elect Ashley Gault as the Board Secretary.

The vote was unanimous on this motion.

Agenda Item 5d. Organization of the Board of Zoning Appeals for Calendar Year 2025-Adoption of By-Laws

Chairman Rhoads recommended a change. The by-laws referenced county code section 86-663 under "Rules of Procedures of Board of Zoning Appeals". The county code section was amended to 86-23 therefore the by-laws need to reflect the code change. Chairman Rhoads requested a motion to approve the by-laws with the recommended change. Ms. Walker made a motion, seconded by Mr. Duffer, to adopt the by-laws with the recommended change.

The vote was unanimous on this motion.

Agenda Item 5e. Organization of the Board of Zoning Appeals for Calendar Year 2025-Approval of 2025 Meeting Dates

Chairman Rhoads requested a motion to approve the meeting dates for the 2025 calendar year. Mr. Duffer made a motion, seconded by Chair Rhoads to approve the 2025 meeting dates.

The vote was unanimous on this motion.

Agenda Item 6. Approval of the January 17 2024. BZA Meeting Minutes

Ms. Walker made a motion, seconded by Mr. Duffer to approve the January 17 2025, BZA meeting minutes.

The vote was unanimous on this motion.

Agenda Item 7. Public Comment Period

Chairman Rhoads opened the Public Comment Period. With no speakers, the Public Comment Period was closed at approximately 6:39pm

Agenda Item 8. Unfinished Business

None

Agenda Item 9. New Business: Approval and Adoption of the 2024 Board of Zoning Appeals Annual Report

Ms. Walker suggested including the members' serving terms in the Annual Report. Mr. Duffer made a motion, seconded by Ms. Walker, to approve the 2024 BZA Annual Report.

The vote was unanimous on this motion.

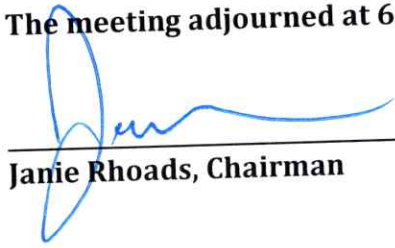
Agenda Item 9. New Business- ADU Amendment Briefing. Joyce Wolfe

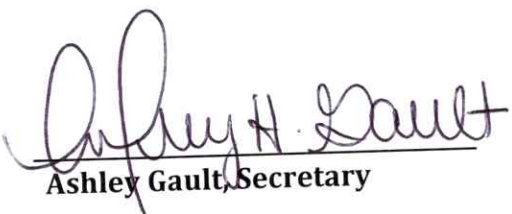
Joyce Wolfe, Planner I, briefed the Board on the proposed amendments to the Accessory Dwelling Unit to go before the Board of Supervisors for approval regarding the size of accessory dwellings and the need for a Variance instead of a Conditional Use Permit.

Agenda Item 10. ADJOURNMENT

Mr. Duffer made a motion, seconded by Chair Rhoads, to adjourn the meeting.

The meeting adjourned at 6:51 p.m.



Janie Rhoads, Chairman

Ashley Gault, Secretary