

King William County Electoral Board
Meeting Minutes – August 20, 2025

The King William County Electoral Board met at the office of the General Registrar on Wednesday, August 20 2025, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

Robert Hughes, Chair
John B. Breeden, Vice Chair
Christine Hall, Secretary
Alison W. Fox, General Registrar/Director of Elections

Call to Order: The Chair called the meeting to order at 11:00 AM.

New Business:

a. Approval/Review of Minutes:

- The Board signed the approved minutes of: July 16, 2025

b. ADA Compliance Review: Ms. Fox and Ms. Hall performed an on-site survey of all polling sites on August 19, 2025, and found no ADA compliance issues. A motion was made by Ms. Hall, seconded by Mr. Breeden and unanimously approved to accept the compliance surveys.

c. Ballot Order: Ballot drafts were reviewed and submitted to the State for their review on August 19, 2025. As soon as the State reviews the ballots, they will be sent to the printer. Ms. Fox recommended that we print 115% of the registered voter count or 17,400 total ballots. Motion was made by Mr. Breeden to accept this recommendation, seconded by Ms. Hall and unanimously approved.

d. Election Update:

- i. L&A Testing:** will take place on 9/12/25 at 9:00AM
- ii. Early Voting/BM:** Early voting starts 9/19/25 and will take place outside the Registrar's office on weekdays with extra staff in attendance. Saturday voting will be in the Administrative Bldg. lobby as in previous years. So far, there will be 499 ballots for by-mail voting and Ms. Fox hopes to mail these out on Wednesday, September 17, 2025.
- iii. Training Dates:** CAP training will be 10/28/25 at 9:00AM; Officer of Election Training will be on 10/29/25 between 4:00-7:00PM with the exact times to be announced later.
- iv. Pre-Processing Dates:** 10/28/25 at 10:00AM and 10/31/25 at 10:00AM

- e. Party Chair Meeting:** The Party Chairs will be invited to the meeting on 10/15/25 to review and approve the Officer of Election assignments for the upcoming election.

Old Business: No old business was discussed at this meeting.

GR Remarks:

- a) John Curran has announced his intention of running for Lt. Governor as a write-in candidate.

Closed Meeting: A closed meeting was not needed at this time.

Additional Business: The Board reviewed and approved the proposed POAM for cyber security.

Adjournment: On motion by Mr. Breeden, seconded by Ms. Hall, the Electoral Board voted to adjourn the meeting at 11:58 AM, the motion was unanimously approved.

Next meeting: October 15, 2025 at 12:30 PM

Robert Hughes, Chair

John B. Breeden, Vice Chair

Christine Hall , Secretary