



County of King William, Virginia
Est. 1702

PARKS & RECREATION COMMISSION
MARCH 6, 2025 6:30 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA

MINUTES

AGENDA ITEM 1. Call to Order

The meeting was called to order at 6:31p.m. by Troy Simons.

AGENDA ITEM 2. Roll Call

Troy Simons- Chair-Present
Charles Faulkner- Vice Chair-Present
Veda Frazier-Present
Evelyn Martin-Present
Lindsay Robinson-Present
Robert Hardwick-Present
Lindsey Catlett-Present
Elliot Jenkins-Present
We also had in attendance:
Corey Cosby-KWR
Ryan Carson-KWLL

AGENDA ITEM 3. Review and Adoption of Meeting Agenda

The review and adoption of the meeting agenda was done first by Lindsey Catlett and second by Lindsay Robinson.

AGENDA ITEM 4. Approval of Minutes

The approval of the minutes was done first by Lindsey Catlett and second by Lindsay Robinson.

AGENDA ITEM 5. Citizens Comment Period

There were no citizens present at the meeting.

AGENDA ITEM 6. Managers' Report

a. Programs & Events

i. After School Program

Our after-school program has 104 registrations so far for the 2024-2025 school year.

ii. Youth Basketball & Tot Shots

We just finished up the 2024-2025 basketball season. We had thirty-two teams and twenty-eight kids for tots shots. We split them into two groups of 14. The tournament went well.

iii. Indoor Soccer

Indoor soccer went well. This was the first time offering this program. We had an average of forty kids per week. We are hoping to get some new interest in the upcoming soccer seasons.

iv. Spring Soccer

Soccer registration will close on Sunday. We anticipate 50+ registrations over the weekend. Robert Hardwick recommends that we oversee the fields at the schools.

Space Needs

We are in a huge need of fields as we have maxed out what we are using now. Robert asked what fields were being used. Kayla stated that we have one field behind or complex, and the front and backfield at the schools. For the spring soccer season, we are probably looking at twenty-six to twenty-seven teams playing on our field for game day.

v. Summer Sneakers

Growth, Planning & Expansion

We have about 150 kids at this time. On the day registration opened, we had one hundred eleven registrations and filled up in twenty-six minutes. Currently, we are talking and working with the schools about possibly splitting into two locations. We are excited and working hard to service as many kids as possible.

vi. 3rd Annual Easter Egg Hunt

Our third annual Easter Egg Event will be on March 29, 2025 starting at 10am. We will have face painting, crafts, a bounce house and loca bean the coffee truck.

vii. Adult Kickball

Kickball registration is open. Hoping for four or five teams this season.

b. Facility Reports

i. Park Updates

Maintenance has been working on grading the parking lots along with working on the timers for lights on fields at the park for little league. Thanks to Robert Hardwick, we received a convex to store extra supplies. Robert Hardwick recommended that we get ventilation in it so that our stuff will not get ruined.

c. FY2026 Budget Requests

Kayla stated that she presented the budget to the board about a month ago and requested a \$32,800 increase with \$29,000 of the increase being for staffing. The registration website that we currently have has changed and now bills us by how much revenue is brought in through the system throughout the year. Lindsey Catlett asked about the website being done through the same one that the county uses. Kayla stated that we had checked into that, but it was much more costly. We have also requested a \$300 telecommunications increase. This increase would be used for our After-school and Summer Sneakers programs, so that they are able to contact parents etc. We have a \$300 increase in our fuel line and \$400 in our vehicle equipment line. In previous years we only had \$100, which is not enough to maintain our vehicle. For capital we request \$4 million to start developing the property on 360 that had been purchased. We would like to start with clearing the land, and building three to five rectangular fields and a playground with enough parking. \$100,000 parking lot paving at the community center. Money for new front doors at the community center as they are broken at this time. Lindsey Catlett asked about uniform budget. Kayla said it comes out of the supply budget line for each program; \$7500, soccer \$5000, blastball \$500. Catlett asked where do we get uniforms from, Kayla answered K2 for basketball but we are looking into other options and epic sports for soccer and use logo advantage for printing. Lindsey asked about sponsorship covering the cost for the jerseys. Kayla answered that sponsorships have helped with the upgrades to the field, including new goals, fencing, benches, grass seed, fertilizer, etc.

AGENDA ITEM 7. Other Agency Reports

a. King William Little League

We have around four hundred kids registered and are looking at thirty-eight teams. Things are going really well. It has been busy with practices starting on Saturday and opening night coming up on Friday, April. Ryan Carson wanted to see if they could take over field four in the park and do some improvements to it to make it a 200-foot field. Drainage issues have been a constant issue at the park. They are talking and working towards getting them fixed the correct way.

b. King William Raiders Youth Football & Cheer

Opening registration at the beginning of March. Our mission is to improve the youth football program. This year, we are working on expanding storage. Currently, we are reaching out for grants and to see what help we can get. We are also working on improving our helmets. Practices will begin on July 28, 2025. We will be working with seven organizations that are within our organization. Lindsay Catlett asked how much they were looking for in grants.

Corey said at minimum 10,000. We are also looking for a twenty-foot container to use to store our equipment.

c. West Point YMCA

They are getting ready to start spring soccer.

AGENDA ITEM 8. Unfinished Business

No unfinished business at this time.

AGENDA ITEM 9. New Business

a. FY2026 Fee Schedule Proposal

The fee schedule proposal was sent out to everyone. This year we didn't make any changes to the fee schedule. Commissioners agreed that resident and non-resident fees should remain equal.

AGENDA ITEM 10. Recreation Commission Comments

Lindsay Catlett asked if you could put a grant or scholarship in your budget for those kids who can't afford it. Kayla said we had discussed it, but we are not sure how we would offer this without people taking advantage of the service.

AGENDA ITEM 11. Adjourn or Recess

Troy Simons stated that the next meeting will be on April 10th as long as the courtroom is available. Troy Simons adjourned the meeting at 7:41pm.