



**KING WILLIAM COUNTY
PLANNING COMMISSION
REGULAR MEETING JULY 1, 2025**

A regular meeting of the Planning Commission of King William County, Virginia, was held on the 1st day of July 2025, beginning at 6:30 p.m. in the King William County Board Room of the Administration Building and livestreamed via Zoom.

Agenda Item 1. Call to Order

As acting Chair, Commissioner Kellum called the meeting to order at approximately 6:30 p.m.

Agenda Item 2. Electronic Participation Approval

Not needed.

Agenda Item 3. Roll Call

Darrell Kellum	Present
Greg Henrich	Present
Otto Williams	Present
Ben Edwards	Present
Mark Townsend	Present

Also in Attendance:

Clarence Monday, Intermit County Administrator

Joyce Wolfe, Planner I, CZA

Ashley Gault, Planning Secretary

Agenda Item 4. Moment of Silence

Commissioner Kellum called for a moment of silence.

Agenda Item 5. Pledge of Allegiance

Commissioner Kellum led the pledge of allegiance.

Agenda Item 6. Review And Adoption of Meeting Agenda

Commissioner Kellum asked if the July 1, 2025 Planning Commission Regular Meeting Agenda had been overlooked for approval.

Commissioner Williams motioned for approval to adopt the July 1, 2025 Planning Commission Regular Meeting Agenda, seconded by Commissioner Henrich.

**Approved Minutes of the King William County Planning Commission
Regular Meeting of July 1, 2025**

All were in favor with none opposed.

The July 1, 2025 Planning Commission Regular Meeting Agenda was adopted.

Agenda Item 7 Approval of Minutes

7a. June 10, 2025

Commissioner Henrich moved for the approval to adopt the June 10, 2025, Planning Commission Regular Meeting Minutes. Commissioner Williams seconded the motion. Commissioner Kellum called for any discussion. No additional edits or adjustments were made.

All were in favor with none opposed.

The June 10, 2025 Planning Commission Regular Meeting Minutes were adopted.

Agenda Item 8. Vacancy of the Office of Chair

8a. Commission Vote to fill Vacancy

Due to the unexpected tardiness of Supervisor Edwards and Commissioner Townsend, Commissioner Henrich made the motion to defer the Vote to fill the Office of Chair, properly seconded by Commissioner Williams.

Upon Supervisor Edwards' arrival at 6:34pm and Commissioner Townsends' arrival at 6:42pm, the Commission reconsidered the deferral vote to fill the Office of Chair, all were in favor.

Supervisor Edwards made the motion to elect Commissioner Darrell Kellum as Chairman of the Planning Commission of King William County, properly seconded by Commissioner Henrich. A roll call vote was ordered, and the members were polled:

Mr. Henrich	AYE
Mr. Williams	AYE
Mr. Edwards	AYE
Mr. Kellum	AYE
Mr. Townsend	AYE

All were in favor. Mr. Darrell Kellum was elected Chairman of the Planning Commission of King William County.

Commissioner Townsend motioned for Commissioner Henrich as Vice Chair of the Planning Commission of King William County, properly seconded by Supervisor Edwards. A roll call vote was ordered, and the members were polled:

Mr. Henrich	AYE
Mr. Williams	AYE
Mr. Edwards	AYE
Mr. Kellum	AYE
Mr. Townsend	AYE

All were in favor. Mr. Mike Henrich was elected Vice Chairman to the King William County Planning Commission.

Agenda Item 9. Public Hearing

No Public Hearings

Agenda Item 10. Citizens' Comment Period:

No Citizens' Comments

Agenda Item 11. Unfinished Business

No Unfinished Business was discussed

Agenda Item 12 New Business:

Mrs. Wolfe, Certified Zoning Administrator, presented the Commissioners with a permit statistical report from SmartGov.

Chairman Kellum requested an update on the proposed Cluster Division in the Northern portion of the County. A central water system was discussed and the use of dry versus wet hydrants. Intermit County Administrator and former fire chief, Mr. Clarence Monday, opposed dry hydrants and listed several reasonings the County should address the use of hydrants.

Chairman Kellum requested a status update on the BMA SRI Rezoning, applauded the 360 paving projects recently completed and briefed the Commission on the water tower improvements.

Agenda Item 13 Commission Members Request and Comments

Administrator Monday thanked the Commissioners and staff for the meeting and gave his appreciation to the County for the opportunity to sit as County Administrator.

Vice Chairman Henrich thanked the staff and Planning department and appreciated the appointment as Vice Chair to the Planning Commission.

Commissioner Williams thanked the Planning Department staff for attending, welcomed Mr. Mark Townsend to the Planning Commission and congratulated Vice Chair Henrich and Chairman Kellum on their appointments.

Supervisor Edwards stated his optimism for the new and productive staff, declaring being on the right path to making more improvements. Supervisor Edwards also congratulated Mrs. Joyce Wolfe on her continuous accomplishments as the Certified Zoning Administrator and Erosion and Sediment Program Administrator.

Commissioner Townsend apologized for his late arrival, noting the 6:30 start time. Mr. Townsend looks forward to serving on the Planning Commission and appreciated the welcoming.

Chairman Kellum thanked the Planning staff and noted the amount of permits the Planning and Building departments had turned around in a timely manner. Chair Kellum complimented the diverse group serving on the Commission and welcomed Commissioner Townsend as a valued asset, being a lifelong County citizen.

Chairman Kellum entertained the motion to adjourn.

Agenda Item 14. Adjourn or Recess

Vice Chairman Henrich motioned to adjourn the July 1, 2025 Planning Commission Regular Meeting. Commissioner Williams seconded the motion.

All were in favor with none opposed.

The meeting adjourned at approximately 7:25pm.

X Darrell Kellum Chairman	APPROVED NOT SIGNED	X Ashley Gault Planning Secretary
---	--	--