

**APPROVED MINUTES
KING WILLIAM COUNTY SPECIAL CALLED
MEETING WITH THE KING WILLIAM COUNTY BOARD OF SUPERVISORS
JUNE 13, 2025**

A special called meeting of the Board of Supervisors of King William County, Virginia, was held on the 13th day of June, 2025 beginning at 1:00 p.m. in the Board Room of the King William County Administration Building and livestreamed via Zoom.

AGENDA ITEM 1. CALL TO ORDER

Chair Catlett called the meeting to order at approximately 12:59pm

AGENDA ITEM 2. ELECTRONIC PARTICIPATION

Not needed.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 1st District: William L. Hodges	Present
Supervisor, 2nd District: Benjamin J. Edwards, III	Present
Supervisor, 3rd District: Justin Catlett - Chairman	Present
Supervisor, 5th District: Mary Sue Bancroft	Present
Supervisor, 4th District: Lindsay May Robinson - Vice Chair	Present

AGENDA ITEM 4. REVIEW AND ADOPTION OF THE AGENDA

Chair Catlett amended the agenda to include, under Agenda Item 5. Special Meeting Matters, Sa. Acceptance of the County Administrators Resignation and Termination of Contracts, adding Sb. Appointments.

Vice Chair Robinson motioned to adopt the Meeting Agenda as amended, seconded by Supervisor Hodges. The Chair called for any discussion. All were in favor with none opposed.

AGENDA ITEM 5. SPECIAL MEETING MATTERS

5a. Acceptance of the County Administrators Resignation and termination of Contracts (as amended).

Chair Catlett presented the Supervisors with a copy of Stacey Davenports resignation letter with a waiver of the 30-90-day notice period. Payout agreements and equipment returns were discussed, including the County vehicle.

Vice Chair Robinson motioned for the acceptance of Stacey Davenports resignation as County Administrator and the termination of contract with the notice agreement effective June 12, 2025, properly seconded by Supervisor Edwards and a roll call vote was ordered. The members were polled:

Mrs. Lindsay Robinson, Vice Chair	Aye
Mrs. Mary Sue Bancroft	Abstain
Mr. William Hodges	Aye
Mr. Benjamin Edwards	Aye

Mr. Justin Catlett, Chairman

Aye

With a majority vote, Stacey Davenports resignation letter as County Administrator and termination of contract with the notice agreement passed.

Chair Catlett moved for the termination of contract with Mark Flynn, County Attorney. Vice Chair Robinson motioned for approval, seconded by Supervisor Edwards. A roll call vote was ordered, and the members were polled:

Mrs. Lindsay Robinson, Vice Chair

Aye

Mrs. Mary Sue Bancroft

Abstain

Mr. William Hodges

Aye

Mr. Benjamin Edwards

Aye

Mr. Justin Catlett, Chairman

Aye

With a majority vote, the motion to terminate contracts with Mark Flynn Legal Services, PLLC, passed.

Sb. APPOINTMENTS (as amended.)

Chair Catlett discussed the Counties' relationship with the Berkley Group, work orders and the possible interim position of County Administrator, Clarence Monday. Supervisor Bancroft raised her concerns about the financial situation the County is in and pondered where the money to pay for current contracts plus further contracts would come from. Chair Catlett and Vice Chair Robinson explained the dire need to hire experts and the discounted rate the Berkley Group was offering their services for. Chair Catlett detailed the work orders placed by the Berkley Group, motioning first to accept work order two, accept contracts from the Berkley Group. Supervisor Edwards made the motion, properly seconded by Vice Chair Robinson. A roll call vote was ordered, and the members were polled:

Mrs. Lindsay Robinson, Vice Chair

Aye

Mrs. Mary Sue Bancroft

Abstain

Mr. William Hodges

Aye

Mr. Benjamin Edwards

Aye

Mr. Justin Catlett, Chairman

Aye

With a majority vote, the motion to approve work order number two passed.

Chair Catlett entertained the motion to accept work order three by the Berkley Group, providing executive search services specifically related to a County Administrator. Supervisor Edwards made the motion; Vice Chair Robinson seconded the motion, and a roll call vote was ordered. The members were polled:

Mrs. Lindsay Robinson, Vice Chair

Aye

Mrs. Mary Sue Bancroft

Abstain

Mr. William Hodges

Aye

Mr. Benjamin Edwards

Aye

Mr. Justin Catlett, Chairman

Aye

With the majority vote, the motion passed to except work order number three.

Chair Catlett entertained a motion to approve entering into a contract for attorney services with Kaufman and Canales, barring a review of the standing contract. At which time Dustin Devore from Kaufman and Canales introduced himself and Benny Zhang.

Supervisor Hodges made the motion to approve entering a contract for attorney services with Kaufman and Canales, properly seconded by Vice Chair Robinson and a roll call vote was ordered. The members were polled:

Mrs. Lindsay Robinson, Vice Chair	Aye
Mrs. Mary Sue Bancroft	Abstain
Mr. William Hodges	Aye
Mr. Benjamin Edwards	Aye
Mr. Justin Catlett, Chairman	Aye

With the majority vote, the motion to enter into contract for attorney services with Kaufman and Canales passed.

Chair Catlett entertained a motion to officially appoint Mr. Clarence Monday as the acting interim County Administrator effective Monday, June 16, 2025 and read a background statement about Mr. Monday aloud. Mr. Catlett also suggested the Berkley Group was not naive to the situation the County is in and how they picked Mr. Monday specifically because of his background in small county finances.

Vice Chair Robinson made the motion to approve the appointment, properly seconded by Supervisor Hodges and roll call vote was ordered. The members were polled:

Mrs. Lindsay Robinson, Vice Chair	Aye
Mrs. Mary Sue Bancroft	Abstain
Mr. William Hodges	Aye
Mr. Benjamin Edwards	Aye
Mr. Justin Catlett, Chairman	Aye

With the majority vote, the motion to appoint Mr. Clarence Monday as acting interim County Administrator effective Monday, June 16, 2025 passed.

AGENDA ITEM 6. ADJOURN OR RECESS

Chair Catlett entertained the motion for approval to adjourn. Supervisor Hodges made motion, properly seconded by Vice Chair Robinson. All were in favor and none opposed, the Board of Supervisors Special Meeting adjourned at approximately 1:28pm.