

APPROVED MINUTES
BOARD OF SUPERVISORS
REGULAR MEETING OF APRIL 14, 2025

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 10th day of March 2025 in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. Call to Order – Chairman Catlett called the meeting to order.

AGENDA ITEM 2. Electronic Participation Approval – due to technical difficulties Supervisor Hodges was unable to appear electronically until approximately 18:45 (after the first vote of the meeting)

Supervisor Bancroft made a motion for the electronic participation of Supervisor Hodges, and the motion was seconded by Supervisor Edwards.

AGENDA ITEM 3. Roll Call

Supervisor Bill Hodges Present
Supervisor Ben Edwards – Present
Supervisor Justin Catlett – Present
Supervisor Lindsay Mae Robinson – Present
Supervisor Mary Sue Bancroft – Present

Also present: Mark Flynn, Esquire – County Attorney
Stacey Davenport – County Administrator (Virtually)
Dave Wilson – Finance Director
Christa Hazlewood – Deputy Clerk

AGENDA ITEM 4. Review and Adoption of Meeting Agenda – Chair Catlett requested that Agenda Item 11 be moved up to be heard after Public Hearing.

Chair Catlett called for a vote, all were in favor and none opposed.

AGENDA ITEM 5. Invocation – Reverend Robert Ferguson from Revival Baptist Church lead the prayer

AGENDA ITEM 6. Pledge of Allegiance – Chair Catlett lead the meeting in the pledge.

AGENDA ITEM 7. Consent Agenda

Chair Catlett called for a discussion of the Consent Agenda items. Supervisor Bancroft made a motion to accept all items on the Consent Agenda and Vice Chair Robinson seconded the motion All members were in favor and none opposed. Supervisor Hodges did not vote as he was experiencing technical difficulties.

AGENDA ITEM 8.a. Public Hearing regarding CUP 1-2025 for the Wainwright property to add an Accessory Dwelling Unit. Joyce Wolfe, Planner in the KWC Planning Department,

presented the CUP to the Board. Supervisors Bancroft asked a question about the lot size and location. See attachment.

Chair Catlett Opened the Public Hearing:

Charles Snead spoke in support for the approval of this CUP.

Steven Hoy spoke in support for the approval of this CUP.

Chair Catlett Closed the Public Hearing and called for a discussion amongst the Board. Supervisor Bancroft made a motion to approve the CUP as presented and the motion was seconded by Vice Chair Robinson.

AMENDED AGENDA ITEM 9. Unfinished Business

a. Amendments to the Zoning Ordinance relating to accessory structures that was tabled from the March 24, 2025 meeting and Joyce Wolfe provided additional information.

b. Amendments to the Sign Ordinance that was tabled from the March 24, 2025 meeting and Joyce Wolfe provided additional information.

Chair Catlett called for a discussion (on both a and b). Supervisor Robinson made a motion to move both of these items to the BOS, EDA and PC Workshop Agenda set for May 20, 2025 and Supervisor Bancroft seconded the motion. See attachment.

The board was polled as follows:

Supervisor Hodges – unable to vote due to technical difficulties

Supervisor Edwards – Yea

Supervisor Robinson- Yea

Supervisor Bancroft – Yea

Chair Catlett – Yea

AMENDED AGENDA ITEM 10. Presentations

a. Andrew Terry of KWC Fire & EMS, presented a proposal for purchasing a Perry Weather Tower Station, with 2 non-competing grants and the proposed site to house the Weather Station will be KWC High School. This weather station will provide current data to inform the public about current and future weather, to include lightning, rain, temperature, etc. Presentation information attached.

Chair Catlett asked about solar vs. direct power to the weather station. Mr. Terry is waiting on more information from the school regarding power to the weather station. Supervisor Hodges asked for clarification on the grant funding. Mr. Terry clarified that the 2 specific grants are available annually (\$7,500.00 and \$10,000.00 through various EM grants) and if the funding for the weather tower was not covered through these grants then it would be implemented through CIP. The cost of the weather tower is \$4,200.00 plus \$2,000.00 for installation.

Chair Catlett called for a discussion. Supervisor Bancroft made a motion to approve the weather station as presented and the motion was seconded by Supervisor Robinson.

The members were polled as follows:

Supervisor Robinson – Yea

Supervisor Bancroft – Yea

Supervisor Hodges – Yea

Supervisor Edwards – Yea

Chair Catlett – Yea

- b. Skip Ferebee and Buzz Lambert presented information about the potential King William YMCA. The presentation laid out a timeline of action items and the steps involved with community input and support. The YMCA is private, grant and donor funded, and all initial studies completed for the project are paid for privately without funding through the county. See presentation documents attached.
- c. **Resolution 25-11 Honoring the 300th Anniversary of the KWC Historic Courthouse.** Supervisor Bancroft read the Resolution aloud. Chair Catlett called for a discussion where Supervisor Bancroft made a motion to adopt the Resolution, and the motion was seconded by Supervisor Edwards. Chair Catlett polled the members, all were in favor and none opposed. The Board presented the Resolution to the Honorable Tina Glazebrook, Clerk of the Circuit Court for King William County. All of whom posed for a picture. Ms. Glazebrook provided comments.
- d. **Resolution 25-12 Acknowledging the King William County VA 250 Planning Committee.** Supervisor Catlett read the Resolution aloud. Chair Catlett called for a discussion where Supervisor Bancroft made a motion to adopt the Resolution, and the motion was seconded by Supervisor Robinson. Chair Catlett polled the members, all were in favor and none opposed. The Board presented the Resolution to the members of the Committee and posed for a picture. Commissioner of the Revenue Karena Funkhouser provided comments.
- e. **Resolution 25-13 Recognizing the Month of April as Child Abuse Prevention Month.** Supervisor Robinson read the Resolution aloud. Chair Catlett will present the Resolution to Stacey Davenport the acting Director of DSS for placement in the office. Supervisor Bancroft made a motion to adopt the Resolution, and the motion was seconded by Supervisor Robinson. Chair Catlett polled the members, all were in favor and none opposed. (Ms. Davenport was present virtually and unable to accept the Resolution at this time).

AMENDED AGENDA ITEM 11. Citizens Comment Period

Speakers were

Joey Slate – 3rd District,

Jennifer Brockman – 3rd District,

Kimberley Gattis – 4th District,

Rachael Latimer – 4th District

Dorothy Wassenberg – 4th District.

AGENDA ITEM 12. New Business - a. Law Enforcement Radio Equipment Contract with Motorola

Sheriff Lumpkin presented the Board with the updated information regarding replacing their radios. This information was also included in the Sheriff's Office budget proposal for FY' 26. Motorola has discontinued service on the model radio currently in use by the Sheriff's Office. Sheriff Lumpkin presented the updated quote for new radio's (see attachment) and confirmed with the Motorola representative (present at the meeting) that the first payment would be deferred for 2 years. There is grant funding to be applied for during that 2 year deferment that would cover the entire cost of the radio's. The quoted amount is time sensitive and if they did not lock in this rate it could be quoted at a lower or higher amount. Sheriff Lumpkin stated that all of these radios are all on the same system, so they can be given to Fire/EMS and the Schools. The Sheriff's radios have the ability to have encrypted lines to ensure that private information is not transmitted over the public lines. Due to the county not providing cell phones to the Sheriff's Office, their current radios do not work outside of their service area and the new radios are Wifi ready so that if the radio out of the service area, they can use cell towers to remain in contact with Dispatch. The average life span of technology narrows overtime. The radios usually have a 10 year window. Sheriff Lumpkin stated that "we have put this off for so long that now we have to do something and this was the last option".

Chair Catlett asked what is our responsibility to which Dave Wilson replied \$1.1 million dollars if there was no grant funding.

Supervisor Bancroft clarified that the current radios are very out of date.

Supervisor Robinson asked how long has it been since the radios were updated? And stated that she is hesitant to spend this money because of it being in the middle of budget season. "It seems like all we are doing is playing catch up".

Sheriff Lumpkin responded that the last upgrade/replacement was in 2014. Upon their replacement these radios could move from the SO to Fire/EMS and the Schools for their use.

County Attorney Flynn provided clarity for the contract.

Supervisor Bancroft asked if the interest rate could be renegotiated. Will Smithen (?) from Motorola stated that he would inquire with their Financing and respond shortly. Mr. Smithen stated that this is a lease agreement knowing there is an arrears at signing, and that this is a standard contract and rate.

Supervisor Hodges stated that he is not in favor of putting it off.

Chair Catlett called for a discussion. Supervisor Bancroft made a motion to endorse the contract, after a response from Motorola Financing regarding the interest rate is received and understanding that there may be grant funding in the future. After further discussion there was no second.

Chair Catlett asked if there was any other action for this agreement.

Supervisor Edwards made a motion to table this discussion until the next meeting (4/28/2025)
The motion was seconded by Supervisor Hodges.

All members were in favor of tabling this topic, and none were opposed.

12.b. Friends of the King William Animal Shelter Contract presented to the Board by Clyde Christman, Vice President. This is an all volunteer group, tax exempt organization dedicated to supporting the animals in the shelter until their adoption. The contract would allow for the County to create a line item in the budget for the recording and acceptance of funds for distribution to the shelter.

All of the Supervisors thanked the organization for all that they do and are extremely grateful for their support of these animals

Chair Catlett called for further discussion. Supervisor Bancroft made a motion to enter into this contract and Supervisor Robinson seconded the motion.

The members were polled as follows:

Supervisor Hodges – Yea

Supervisor Edwards – Yea

Supervisor Robinson – Yea

Supervisor Bancroft – Yea

Chair Catlett – Yea

AGENDA ITEM 13. Administrative Matters from the County Administrator

Stacey Davenport provided the following Administrators Report to the Board:

The LBOT has cancelled its meeting this week, Tuesday and moved this meeting to next Tuesday April 22, 2025 at 6:30 pm for the members to review documents with its newest member to be appointed tonight.

The BOS next meeting is April 28, 2025 at 6:30 pm

The Library Town Hall dates are May 7 at the Parks & Rec Building and May 13 at the West Point Library

For Child Abuse Prevetion Month, staff has provided ribbons in the back of the room for residents to wear is support.

High mileage forms are due May 1 to the COR

Septic System Grant funds are still available for anyone who needs the assistance.

Utilities – the department will be finishing work on the tower and will be raising it back up in a few weeks.

VPPSA is holding their Household Chemicals and Computer Recycling on April 19, 2025 from 8am until 12pm. There is a flyer in the Board Room with more information.

Rabies clinic is April 26, 2024 in the Courthouse parking lot.

The Sheriff's Office drug take back day is April 26, 2025.

Fire & EMS remind everyone that there is a burn ban in place until further notice. Fire is also looking for volunteers.

HPARB is hosting an Archeological Camp for kids on June 4 through June 6.

AGENDA ITEM 14. Board of Supervisors' Requests and Comments

Supervisor Bancroft thanked all of her constituents and appreciate your grace and understanding. She will be at the Mangohick VFD for their Easter Egg Hunt and hopes to see everyone out there.

Supervisor Robinson stated that they are aware of the many concerns about the microphones going in and out during the meetings and they will work to get this fixed. To Sheriff Lumpkin, I know the need for the radios, I'm not a risk taker with other people's money. To Dave Wilson, can you look into the numbers without the grants?

Supervisor Edwards thanked everyone for coming out. We are in a very stressful situation and it is not as easy as it may look (being on the BOS).

Supervisor Hodges appreciated everyone's patience with his technological issues at the beginning of the meeting. He hopes everyone has a good week and for us to make up our minds by April 28.

Chair Catlett agrees that we need to make a decision. He has responded to a lot of emails regarding the PRL. I have children in soccer. Parks and Rec Staff will move but not the programs and we are looking into possibilities with (county owned) land and trying to fix the schools too. He has had conversations with the LBOT and other Boards to find a way to capitalize on the Parks & Rec combined Library building, see Montpelier building. The current fields will stay and yes parking is a know issue but the county doesn't own a lot of land over there and we have to weight the challenges with budgets. How do we maximize the county with what we have? The BOS established the KWC Library System as a governance board not an advisory board and the Chair and Vice Chair want input from the community.

AGENDA ITEM 15. Closed Meeting

- a. Supervisor Bancroft made a Motion to Convene Closed Meeting to discuss the appointment of a member to the LBOT. The motion was seconded by Supervisor Edwards. Chair Catlett asked for discussion, all members were in favor, none opposed.
- b. Supervisor Bancroft made a Motion to Reconvene in Open Session and the motion was seconded by Mr. Edwards. Chair Catlett asked for discussion, all members were in favor, none opposed.
- c. Supervisor Bancroft certified that the Closed Meeting I move that the King William County Board of Supervisors certify that, in accordance with Virginia Code section 2.2-3712 (D), that the Closed Meeting just held was for a matter(s) authorized by the Freedom of Information Act and that while in closed session, only the matters for which the closed session was called were discussed.
- d. Action on Closed Meeting – None

AGENDA ITEM 16. Appointments

- a. The BOS appoints Tracey Carlton to fill the vacancy on the LBOT until the term expires.

Supervisor Robinson made a motion to appoint this member to the LBOT and the motion was seconded by Supervisor Bancroft.

Chair Catlett called for a discussion. All members were in favor of this motion and none were opposed.

AGENDA ITEM 17. Adjourn or Recess

Supervisor Bancroft made a motion and the motion was seconded by Supervisor Robinson.

Chair Catlett called for a discussion. All members were in favor of this motion and none were opposed.