

**APPROVED MINUTES  
KING WILLIAM COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING – MARCH 10, 2025**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 10<sup>th</sup> day of March 2025 in the Board Meeting Room of the County Administration Building and via live stream.

**AGENDA ITEM 1. Call to Order.** Chair Catlett called the meeting to order.

**AGENDA ITEM 2. Electronic Participation Approval (if needed)** None

**AGENDA ITEM 3. Roll Call**

The members of the Board of Supervisors were polled:

|                                                             |         |
|-------------------------------------------------------------|---------|
| Supervisor, 1st District: William L. Hodges                 | Present |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Present |
| Supervisor, 3rd District: Justin Catlett - Chair            | Present |
| Supervisor, 4th District: Lindsay May Robinson - Vice Chair | Present |
| Supervisor, 5th District: Mary Sue Bancroft                 | Present |

**AGENDA ITEM 4. Review and Adoption of Meeting Agenda**

Chair Catlett called for a discussion, Supervisor Robinson made a motion to accept the agenda as is and the motion was seconded by Supervisor Hodges.

Chair Catlett asked for further discussion, all were in favor and none opposed.

**AGENDA ITEM 5. Invocation** – Dr. Evans White of Providence Baptist Church lead the invocation.

**AGENDA ITEM 6. Pledge of Allegiance** - Chairman Catlett leads the Pledge of Allegiance

**AGENDA ITEM 7. Consent Agenda** – None.

**AGENDA ITEM 8. Public Hearing**

- a. CUP-05-2024-Arcola Towers-Cellular Tower presented by Joyce Wolfe of the KWC Planning Department. Jonathan Yates from Arcola was present to answer questions from the Board. Supervisor Hodges inquired about the level services, Mr. Yates responded with level 5. Supervisor Bancroft stated that this “is a needed service:.

Chair Catlett opened the Public Hearing. There were no speakers. The Chair closed the Public Hearing.

The Chair called for further discussion. Supervisor Bancroft made a motion to approve CUP 05-2024 and the motion was seconded by Supervisor Edwards. The members were

polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes and CUP 05-2024 is approved.

- b. Solar Siting Agreement with King William Solar 1, LLC. Griff Jones from King William Solar 1, LLC responded to comments and questions.

Chair Catlett opened the Public Hearing.

Speaker(s):

Willie Upshaw – District 2

The Chair closed the Public Hearing and called for any discussion. Supervisor Bancroft asked if the fees could be negotiated and asked about the payments. Mr. Jones replied, “this is standard for the industry”. Chair Catlett asked about the timeline for acceptance. Mr. Jones responded within 12 months. Mrs. Wolfe let the Board know that there is a 2 year clock on the CUP and that this contract is entered into voluntarily and it is revenue for the state. Supervisor Bancroft made a motion to approve the Solar Siting Agreement as presented and the motion was seconded by Supervisor Hodges. The members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Nay |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Nay |

The motion passes and the Solar Siting Agreement is approved.

#### **AGENDA ITEM 9. Presentations-None**

#### **AGENDA ITEM 10. Citizens Comment Period**

Speaker(s):

|                |                          |
|----------------|--------------------------|
| John Freimarch | 4 <sup>th</sup> District |
| Fran Freimarch | 4 <sup>th</sup> District |
| Roger Volk     | 2 <sup>nd</sup> District |
| Chelsea Souder | 1 <sup>st</sup> District |

#### **AGENDA ITEM 11. Unfinished Business**

- a. Resolution 25-07 – Ratification of the Boards decision to terminate its contract with the PRL.

The Chair called for discussion. Supervisor Bancroft made a motion to terminate the contract, and the motion was seconded by Supervisor Robinson. The members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes.

## **AGENDA ITEM 12. New Business**

- a. Resolution 25-01 – Refund to Bowers, presented by Stacey Davenport. The Chair called for discussion. Supervisor Bancroft made a motion to accept the Resolution as presented and Supervisor Edwards seconded the motion. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes.

- b. Resolution 25-02 – Refund to Aldredge's, presented by Stacey Davenport. The Chair called for discussion. Supervisor Hodges made a motion to accept the Resolution as presented and Supervisor Robinson seconded the motion. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes.

- c. Ratification of the Consolidated Dispatch Services Agreement with West Point. Mark Flynn, Esquire, KW County Attorney presented the new agreement that was endorsed by West Point and Staff recommends that the BOS adopt and enter into the contract. The Chair called for additional discussion. Supervisor Edwards made a motion to enter into the Consolidated Dispatch Services Agreement with West Point and Supervisor Hodges seconded the motion. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes.

**AGENDA ITEM 13. Administrative Matters from County Administrator**  
Stacey Davenport, County Administrator, provided the following information:

All Boards & Commissions meetings will be held in the Board Room and live streamed.  
The next meeting for the BOS will be held jointly with the KWCPs in the Board Room here.  
The March 17, 2025, Budget meeting has been canceled.  
The SSAB will meet on March 20, 2025, at 5:30pm  
The Proposed Budget will be presented to the BOS at their meeting on March 24, 2025.  
The 300<sup>th</sup> Anniversary Celebration of the Courthouse will be held on April 12, 2025.  
High mileage forms are available from the COR and are due May 1.  
There is still grant money available for Septic assistance.  
Parks and Recreation announced that their Summer Sneakers program opened and was completely full within 26 minutes and they have a waiting list.  
The Newsletter went out and we hope to have one distributed every other month. Please email us with content recommendations.

Mark Flynn notified the meeting that if you provide your email address to us for the Newsletter, your email is not subject to FOIA so if anyone was concerned about telemarketers obtaining your email, that's just not true.

**AGENDA ITEM 14. Board of Supervisors' Requests and Comments**

Supervisor Bancroft – Thank you to everyone for being here. I wanted to say something about the question regarding the \$669,000.00 PRL funds amount. What happens in accounting records, every year you have to close out your accounting period by the end of the time frame. Once you close that out and you discover a discrepancy you have to make your general ledger entry and even though it reflects all of the time frame it is going to reflect in the current time that it gets copied in. But the note will say what the discrepancy was, what the time frame was, and what it represents. So you need that information that you all can certainly get. That information is public information, so that is how the figure got to where it was. There is nothing nefarious going on. Also, we don't anticipate any downtime in the library if it happens June 30. Of course West Point is already there. The only down time that we may experience is when we go to move the library in Central Garage out of its current location to a location hopefully owned by the county. That might be a few days. But we don't anticipate any downtime at all. LS&S is the only sole company that offered every single service that we wanted. Other companies or other business that offers similar services, but LS&S offered everything what we wanted. So it wasn't comparing apple and apples really. I also wanted to say that, it was a little disturbing to me to know that the PRL is supposed to be a non-profit but yet they maintain a five million dollar savings account. On the back of all the counties that have participated. So I don't really know how that it's a non-profit when

you are sitting on five million dollars. It struck me as a little odd. But our residents are not going to suffer. The company is going to do an analysis of our county to see what they need, how we best can serve them. Its going to be something what we've never had. No one has ever sat down and did that for our county. We really want to meet the needs and we are very excited for that. But again thank you all for being here.

Supervisor Robinson – First, thank you all for being here and online. I sit on the Parks & Rec board and I had a little update and it was a 26 minute fill up, impressive. Basketball game, the Hot Shots just wrapped up a pretty successful year. Giving a shout out to all the coach's and to everyone who put in the effort with that program. Soccer is getting ready to start up. Kayla is leading the third annual easter egg hunt on March 29<sup>th</sup>. The Adult Kick Ball league has opened their registration. They only had one team sign up. King William Little League had 400 children sign up for 38 teams. Their opening night is April 11<sup>th</sup>. Youth Football is going to open their registration here in mid-March.

Supervisor Edwards - Thanks for coming tonight. I would like to thank the staff and their support during the situation that I had. They have been behind me 100 percent.

Supervisor Hodges – I again like everyone else, I appreciate everyone that comes out and your comments. Its how we find out stuff. I was guaranteed by this company that West Point will not close and that they will have the cards going out on the first day. But we will find out. I'm looking forward to us picking a board and beyond that.

Chair Catlett – In keeping with the sports theme. For those that don't attend the School Board meetings they do have a competition date that will be prior to the very first football game it will be turf in their stadium for every available sport to play.

#### **AGENDA ITEM 15. Closed Meeting**

- a. Supervisor Bancroft made a Motion to Convene Closed Meetings for a personnel matter and discussion involving the appointment of individuals to a board. The motion was seconded by Supervisor Robinson. Chair Catlett called for a discussion, all were in favor and none opposed.
- b. Supervisor Bancroft made a Motion to Reconvene in Open Session. The motion was seconded by Supervisor Hodges. Chair Catlett called for a discussion, all were in favor and none opposed.
- c. Supervisor Bancroft made a Motion Certifying that the King William County Board of Supervisors certify that, in accordance with Virginia Code section 2.2-3712 (D), that the Closed Meeting just held was for a matter(s) authorized by the Freedom of Information Act and that while in closed session, only the matters for which the closed session was called were discussed. The motion was seconded by Supervisor Edwards. Chair Catlett called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |

Supervisor, 3rd District: Justin Catlett –Chair Aye

d. Action on Closed Meeting (if necessary) – The Chair called for any action from the closed session. Supervisor Bancroft, Yes Chair we do have actions to appoint five individuals to the newly created library board.

**AGENDA ITEM 16. Appointments -**

Supervisor Hodges made a motion to nominate Chelsea Souder for a one year term and the nomination was seconded by Supervisor Edwards. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Nay |
| Supervisor, 5th District: Mary Sue Bancroft                 | Nay |
| Supervisor, 3rd District: Justin Catlett –Chair             | Nay |

The motion dies.

Supervisor Bancroft made a motion to nominate Ann Byrne for a one year term. The motion was seconded by Supervisor Robinson. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Nay |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes.

Supervisor Bancroft made a motion to nominate Ashley Herndon to a two year term on the Board. The motion was seconded by Supervisor Edwards. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes.

Supervisor Bancroft made a motion to nominate Sara Tangorra to a three year term on the Library Board. The motion was seconded by Supervisor Robinson. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes.

Supervisor Bancroft made a motion to nominate Joy Washington to a four-year term on the Library Board. The motion was seconded by Supervisor Robinson. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes

Supervisor Bancroft made a motion to nominate Michelle Price for a four-year term on the Library Board. The motion was seconded by Supervisor Edwards. The Chair called for a vote and the members were polled as follows:

|                                                             |     |
|-------------------------------------------------------------|-----|
| Supervisor, 2nd District: Benjamin J. Edwards, III          | Aye |
| Supervisor, 4th District: Lindsay May Robinson – Vice Chair | Aye |
| Supervisor, 5th District: Mary Sue Bancroft                 | Aye |
| Supervisor, 1st District: William L. Hodges                 | Aye |
| Supervisor, 3rd District: Justin Catlett –Chair             | Aye |

The motion passes

#### **AGENDA ITEM 17. Adjourn or Recess**

Supervisor Bancroft made a Motion to adjourn, and Supervisor Edwards seconded the motion. Chair Catlett called for a discussion, all were in favor and none opposed. The meeting was adjourned.