



King William County
Est. 1702

**MINUTES
KING WILLIAM COUNTY
BOARD OF ZONING APPEALS
MEETING OF JANUARY 17, 2024**

A regular meeting of the King William County, Virginia Board of Zoning Appeals was held on the 17th day of January 2024, beginning at 6:30 p.m. The meeting was called to order with the following members:

Agenda Item 1. CALL TO ORDER

Chairman Walker called the meeting to order at 6:35 p.m.

Agenda Item 3. ROLL CALL

The members were polled:

Walt Bailey	Aye
Keith Fogg	Nye
Janie Rhoads	Aye
Yvonne Broaddus	Nye
Amanda Walker	Aye

Also in Attendance:

Sherry Graham, Director of Planning
Christina Grover, Zoning Administrator
Barbara Trimmer, Planning Secretary

Agenda Item 4. REVIEW AND ADOPTION OF MEETING AGENDA

Chairman Walker requested a motion to approve the meeting agenda. Ms. Rhoads made a motion, seconded by Mr. Bailey, to adopt the agenda.

Agenda Item 5 a. Organization of the Board of Zoning Appeals for Calendar Year 2024-Election of Board Chairman

Chairman Walker requested a motion to nominate a chairman for the 2024 calendar year. Chairman Walker nominated Janie Rhoads. Chairman Walker made a motion, seconded by Mr. Bailey, to nominate Janie Rhoads as the Board Chair.

The vote was unanimous on this motion.

Agenda Item 5 b. Organization of the Board of Zoning Appeals for Calendar Year 2024-Election of Board Vice-Chairman

Chairman Rhoads requested a motion to nominate a vice-chairman for the 2024 calendar year. Chairman Rhoads nominated Walt Bailey. Chairman Rhoads made a motion, seconded by Ms. Walker, to nominate Walt Bailey as the Board Vice-Chairman.

The vote was unanimous on this motion.

Agenda Item 5 c. Organization of the Board of Zoning Appeals for Calendar Year 2024-Election of Board Secretary

Chairman Rhoads requested a motion to nominate a secretary for the 2024 calendar year. Ms. Walker nominated Christina Grover. Ms. Walker made a motion, seconded by Ms. Rhoads to nominate Christina Grover as the Board Secretary.

The vote was unanimous on this motion.

Agenda Item 5 d. Organization of the Board of Zoning Appeals for Calendar Year 2024-Adoption of By-Laws

Chairman Rhoads recommended a change. The by-laws referenced county code section 86-663 under "Rules of Procedures of Board of Zoning Appeals". The county code section was amended to 86-23 therefore the by-laws need to reflect the code change. Chairman Rhoads requested a motion to approve the by-laws with the recommended change. Ms. Walker made a motion, seconded by Mr. Bailey, to adopt the by-laws with the recommended change.

The vote was unanimous on this motion.

Agenda Item 5 e. Organization of the Board of Zoning Appeals for Calendar Year 2024-Approval of 2024 Meeting Dates

Chairman Rhoads requested a motion to approve the meeting dates for the 2024 calendar year. Ms. Walker made a motion, seconded by Ms. Rhoads to approve the 2024 meeting dates.

The vote was unanimous on this motion.

Agenda Item 6. Approval of the July 19, 2023, Minutes

Ms. Walker made a motion, seconded by Mr. Bailey to approve the July 19, 2023, minutes.

The vote was unanimous on this motion.

Agenda Item 7. Public Comment Period

Chairman Walker opened the Public Comment Period, but there being no one to speak, the Public Comment Period was closed.

Agenda Item 8. Unfinished Business

None

Agenda Item 9. New Business-Approval and Adoption of the 2023 Board of Zoning Appeals Annual Report

Ms. Walker made a motion, seconded by Mr. Bailey to approve the 2023 annual report.

The vote was unanimous on this motion.

Agenda Item 9. New Business-Update on Development Projects-Sherry Graham

Sherry Graham-Director of Planning asked the Board if they would like an update on Development project at their meetings. The Board responded that would. Mrs. Graham presented the following:

Under Review: WaWa, Orchards Sec I (46 lots), Orchards Sec II (40 lots-townhomes), Highview (sewer not available, working on easement to obtain water). McCauley Park Carriage Homes, Starbucks (close to final approval). Pine Crest Apartments & Townhomes (close to final site plan approval)

Pending Final VDOT Approval Signature: McCauley Townhomes

Approved: Forest Pro, Southern States addition off of Sharon, Play-mor, Three Daughters, Nestle Purina-5 concrete areas, Transfer Station upgrade-central garage.

Public Hearings: Upper Mattaponi Tribe-Rezoning for a dental office. Elliots-Boat house-CUP Scott Landing Road.

Planning Commission Meeting: February 7th: Public Hearing subdivision & zoning ordinance.

Pending Public Hearings that are awaiting resubmittals: Central Apartments, Kisner Sand & Gravel, and 3 Rivers (Industrial Park).

Pending Submittals: Cornerstone (working to vacate paper street), Duncan Donuts (In front of Food Lion)

Discussions on possible projects: Dairy Queen, YMCA, King William Mini Storage, & Henrico Doctor's Hospital

VDOT PROJECTS:

Also working on Arterial Management Plan with VDOT.

Submitted smart scale applications to VDOT. 2 were accepted. 1 wasn't. Update near end of year on approvals.

Agenda Item 10. ADJOURNMENT

Mr. Bailey made a motion, seconded by Ms. Walker, to adjourn the meeting.

The meeting adjourned at 6:57 p.m.

APPROVED - NOT SIGNED

Janie Rhoads, Chairman

Christina Grover, Secretary