

APPROVED MINUTES
King William County Board of Supervisors
Budget Meeting of February 4, 2025

The regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 4th day of February 2025 beginning at 1:04 p.m. in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. CALL TO ORDER

Chair Catlett called the meeting to order.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Supervisor Bancroft made a Motion to allow Supervisor Hodges to participate electronically and the Motion was seconded by Vice Chair Robinson. The Chair polled the members, all were in favor with no one opposed.

AGENDA ITEM 3. Roll Call

Supervisor, 1st District: William L. Hodges	Present
Supervisor, 2nd District: Benjamin J. Edwards, III,	Present
Supervisor, 3rd District: Justin Catlett –Chair	Present
Supervisor, 4th District: Lindsay May Robinson – Vice Chair	Present
Supervisor, 5th District: Mary Sue Bancroft	Present

AGENDA ITEM 4: Review and Adoption of Meeting Agenda

Chair Catlett called for comment on the Agenda, County Administrator notified the Members that 5d and 5f need to be moved to February 18, 2025, Budget Work Session. Vice Chair Robinson made a Motion to move these two items and adopt the agenda. Supervisor Bancroft seconded the Motion. Chair Catlett polled the members all were in favor and none opposed.

AGENDA ITEM 5: Budget Work Session Matters - Internal Agencies

- a. Commissioner of the Revenue Karena Funkhouser
Karena Funkhouser presented the COR Budget and responded to questions from the Board.
- b. Utilities - Josh Sluder
Josh Sluder presented the Utilities budget and responded to questions from the Board.
- c. Office of the Treasurer - Abbi Carlton
Treasurer Abbi Carlton presented the budget and responded to questions from the Board.
- d. Information Technologies - Travis Wolfe
Moved to February 18th, 2025, Budget Work Sessions

e. Parks & Recreation - Kayla Huffman

Kayla Huffman presented the budget for Parks & Recreation and answered questions from the Board.

f. Regional Animal Shelter - Lydia Easter

Moved to February 18th, 2025, Budget Work Sessions

g. Human Resources - Sarah Bryant

Sarah Bryant presented the budget for Human Resources and answered questions from the Board.

h. Registrar & Board of Elections - Alison Fox

Alison Fox presented the budget for Registrar & Board of Elections and answered questions from the Board.

i. VJCCCA - Veda Frazier

Veda Fraizer presented the budget for VJCCCA and answered questions from the Board.

j. Fire & EMS - Chief Ronald N. Brown

Chief Brown presented the budget for Fire & EMS and answered questions from the Board.

k. Children Services Act – Ann Porter

Ann Porter presented the budget for the CSA and answered questions from the Board.

AGENDA ITEM 6: Board of Supervisors' Requests

Chair Catlett – Thank you Chief for your presentation.

Supervisor Bancroft – “We have so many areas that fall short, and we need to try and figure out how to make this happen. Thank you to everyone that showed up”.

Supervisor Hodges – “It’s going to be a tight year. “

The County Administrator wanted to let the BOS know that all directors will be notified of any cuts to their budgets prior to the final proposed budget to the BOS.

AGENDA ITEM 7: Closed Meeting (if needed)

- a. Motion to Convene Closed Meeting
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action for Closed Meeting (if necessary)

AGENDA ITEM 8: Adjourn or Recess

Supervisor Hodges made a motion to adjourn the meeting, and the motion was seconded by Supervisor Bancroft.