

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF JULY 22, 2024**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 22nd day of July 2024 beginning at 6:30 p.m. in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. CALL TO ORDER

Chair Robinson called the meeting to order.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Not necessary.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 1st District: William L. Hodges	Present
Supervisor, 2nd District: Benjamin J. Edwards, III	Present
Supervisor, 3rd District: Justin Catlett – Vice Chair	Present
Supervisor, 5th District: Mary Sue Bancroft	Present
Supervisor, 4th District: Lindsay May Robinson - Chair	Present

AGENDA ITEM 4. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Hodges made a motion to approve the meeting agenda. Vice Chair Catlett seconded. The Chair called for any discussion. All were in favor with none opposed.

AGENDA ITEM 5. INVOCATION/MOMENT OF SILENCE

The Chair called for a moment of silence.

AGENDA ITEM 6. PLEDGE OF ALLEGIANCE

The Chair led the pledge of allegiance.

AGENDA ITEM 7. CONSENT AGENDA

Consent Agenda items were:

- a. Approval of minutes:
 - June 10, 2024 Draft Minutes
 - June 17, 2024 Draft Minutes
- b. **Motion 24-M05** – Authorization to Submit Local Emergency Planning Committee Bylaws (LEPC) for State Approval
- c. **Resolution 24-60** – Appointment to the Regional Cigarette Tax Board
- d. **Resolution 24-63** – Change to 2024 Meeting Schedule

Vice Chair Catlett made a motion to approve the Consent Agenda. Supervisor Hodges seconded. The Chair called for any discussion. All were in favor with none opposed.

**BOARD MOTION
24-M05**

**RE: Directing Staff to Move Forward with submitting Local Emergency Planning Committee
Bylaws (LEPC) for State approval**

At the July 22, 2024 meeting of the King William County Board of Supervisors, Vice Chair Justin Catlett made a motion to approve directing staff to move forward with submitting Local Emergency Planning Committee Bylaws (LEPC) for State approval. Supervisor Hodges seconded the motion.

All were in favor with none opposing.

Supervisor, 3rd District: Justin Catlett - Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 4th District: Lindsay M. Robinson - Chair	Aye

The motion passed.

**Resolution 24-60
Resolution to Appoint Director of Finance David Wilson
to the Chesapeake Bay Region Cigarette Tax Board**

Whereas, the Chesapeake Bay Region Cigarette Tax Board was established pursuant to Code of Virginia to assess, collect, and disburse the cigarette taxes levied by and for its member jurisdictions; and

Whereas, the current members of the Chesapeake Bay Region Cigarette Tax Board are the Counties of Westmoreland, Lancaster, Middlesex, Essex, Accomack, Northampton, Richmond, Northumberland, King William and the Towns of Montross, Colonial Beach, Urbanna, Warsaw, Chincoteague, Bowling Green, Port Royal; and

Whereas, the Board is composed of one representative from each jurisdiction; and

Whereas, the Board of Supervisors wishes to appoint David Wilson as the representative for King William County; and

Now, Therefore, Be It Resolved by the Board of Supervisors of King William County that Director of Finance David Wilson is hereby appointed the Chesapeake Bay Region Cigarette Tax Board with a term concurrent with his employment.

Adopted this 22nd day of July, 2024.

RESOLUTION 24-63
CHANGE TO 2024 BOARD OF SUPERVISORS MEETING SCHEDULE

WHEREAS the King William County Board of Supervisors (the “Board”) desires to make changes to the 2024 Board Meeting Schedule; and

WHEREAS §15.2-1416. of the Code of Virginia requires that the Board pass a resolution if changes are made as to the place, day, or time other than that initially established;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does establish that Board of Supervisors meeting scheduled for August 12, 2024 and at the July 8, 2024 Board of Supervisors meeting tentatively changed to August 19, 2024 will be cancelled as outlined in the Board’s By-Laws; and

BE IT FURTHER RESOLVED that the Board does amend and approve the 2024 Meeting Schedule as attached.

DONE this 22th day of July, 2024.

AGENDA ITEM 8. PUBLIC HEARING

8.a.Ordinance 13-24 – Amendments to Boathouses and Boat Sheds Zoning and Subdivision Ordinance - Sherry Graham, Senior Planner

Ms. Graham, Senior Planner presented a proposed text amendment to King William County Zoning Ordinance which would allow residential boathouses by right in the A-C, R-R, and R-1 zoning districts and limit the height of the structure to sixteen (16) feet. Boathouses and boatsheds will still be required to obtain approval from Virginia Marine Resources Commission (VMRC), the Army Corps of Engineers (ACOE), and a zoning and building permit. The Planning Commission at its June 4, 2024 meeting voted 4-0 to recommend to the Board of Supervisors approval of Ordinance 13-24.

Chair Robinson opened the Public Hearing, with no speakers, Chair Robinson closed the Public Hearing and opened Board Discussion.

Supervisor Edwards made a motion to approve Ordinance 13-24. Supervisor Bancroft seconded. The Chair called for any discussion. The members were polled.

Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

ORDINANCE 13-24
AN ORDINANCE TO UPDATE AND AMEND KING WILLIAM COUNTY CODE
CHAPTER 86 - ZONING

WHEREAS, pursuant to Code of Virginia §15.2-2240 the governing body of every locality shall adopt an ordinance to assure the orderly subdivision of land and its development; and

WHEREAS the updates and amendments to the Zoning Ordinance presented herein have been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, and general welfare of the citizens of the County; and of further accomplishing the objectives of Code of Virginia §15.2-2283; and

WHEREAS the King William County Planning Commission conducted a duly advertised public hearing on June 4, 2024 and recommended approval of the additions and/or changes contained herein to the Board of Supervisors; and

WHEREAS, after reviewing the amendments recommended by the Planning Commission and holding a duly advertised public hearing on July 22, 2024, the Board finds that the general welfare of the King William community and the dictates of good zoning practice require changes to and adoption of the Planning Commission's recommendations in order to meet the requirements of the Code of Virginia;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED that the Board of Supervisors of King William County, Virginia, does this 22nd day of July 2024 amend King William County Code Chapter 86 – Zoning and Subdivision as presented herein; and

BE IT FURTHER ORDAINED AND ENACTED that this article shall become effective thirty (30) days from passage; and

BE IT FURTHER ORDAINED AND ENACTED that any applications currently active in the Office of Community Development shall be handled pursuant to the Zoning & Subdivision Ordinance as it was enacted at the time of application.

ADOPTED this the 22nd day of July 2024.

Article II. Proposed Definitions:

Boathouse - Residential, means an over-water roofed structure used for storing a boat as defined in Code of Virginia, § 28.2-1203(A), such structure being larger than 700 square feet in area or having at least one wall and with a height no greater than sixteen (16) feet. The height of a boathouse is measured from the surface of the floor serving the boat berths to either the highest point of the roof ridge line or, for boathouses without ridgelines, to the highest point of the structure, including any railing. Flagpoles, weathervanes, and other non-structural fixtures are not included when measuring the height of

boathouses. Boathouses must be fitted with reflectors and lighting as to make them visible at night to water traffic. Boathouses are required to obtain approval from VMRC, the ACOE, and obtain a zoning and building permit.

Boatshed - Residential, means an over-water wall-less roofed structure used for storing a boat as defined in the Code of Virginia, § 28.2-1 203(A), such structure being 700 square feet in area or less. Boatsheds must be fitted with reflectors and lighting as to make them visible at night to water traffic. Boatsheds are required to obtain approval from VMRC, the ACOE, and to obtain a zoning and building permit.

Sec. 86-140, Use Matrix

Use	A-C	R-R	R-1	B-1	B-2	I
Boathouse-Residential >16' in height	R	R	R			
Boathouse Residential <16' in height	C	C	C			
Boathouse-Commercial	C	C	C	C	C	C
Boatshed	R	R	R	C	C	C

8.b. Resolution 24-61- CUP-01-24 Charles Snead – Sherry Graham, Senior Planner

Ms. Graham, Senior Planner provided information to the Board that Mr. Snead has submitted a written request to defer his CUP application for 90 days and the Public Hearing will be held at the October 21st Board of Supervisors meeting. The Conditional Use Permit request is to operate a campground on his property at 281 Roane Oak Trail, tax map parcel 29-72D. Mr. Snead requested the deferral because he needs additional time to satisfy the requirements with VDOT for the proposed entranceway for the campground.

Supervisor Bancroft made a motion to defer CUP 01-24 for 90 days and the Public Hearing will be held at the October 21st meeting. Supervisor Hodges seconded. The Chair called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

AGENDA ITEM 9. PRESENTATIONS

9.a. Overview of the Local Emergency Planning Committee (LEPC) – Andrew Terry, Assistant Emergency Manager

Mr. Terry, Assistant Emergency Manager presented the approved Local Emergency Planning Community and functions under it (Exhibit A).

AGENDA ITEM 10. CITIZENS COMMENT PERIOD

Chair Robinson opened the Citizens Comments Period.

The following speakers spoke in opposition to withdrawing from the Pamunkey Regional Library system.

Brenda Clements – 4th District

Fran Freimarck – 4th District

Lisa Vawter – 2nd District

Barbara Young – Goochland County - Chair of Board of Trustees for PRL – spoke of changes they are making and would like to speak with the Board on the changes and what the future of the library would look like; hopes the decision would be reconsidered

Jaime Stoops – Hanover County – Acting Director of Pamunkey Regional Library – spoke on commitment to serve as a resource for the Board and citizens; a well informed decision and in the best interest of the community; regional libraries across the state have always been the best value for small counties; would like to have the opportunity to meet and hear concerns about library services and looks forward to working with the Board in the months ahead

Dorothy Wassenberg – 4th District – spoke in favor of getting a new library

Jeanette Wagner – 5th District – spoke on the responsibilities of government, services to their citizens by providing laws and ordinances to protect their citizens, loss of County Staff, the library issue, public safety, speed study and a traffic light for Station One.

Supervisor Bancroft provided comments supporting her decision to leave the Pamunkey Regional Library and the resources available to support independent libraries and programs that would be available to citizens.

Vice Chair Catlett spoke on the funds needed to support the Pamunkey Regional Library.

There being no additional speakers, Chair Robinson closed the Citizens Comment Period.

AGENDA ITEM 11.a. UNFINISHED BUSINESS

11.a. Resolution 24-62 – Adoption of Information Technology Policies and Procedures – Travis Wolfe, IT Director

Mr. Wolfe, IT Director, presented the Information Technology Policies and Procedures plan to the Board at the June 10th Board meeting for the Board's consideration.

Vice Chair Catlett made a motion to approve Resolution 24-62 Adoption of Information Technology Policies. Supervisor Bancroft seconded. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

RESOLUTION 24-62
AMENDMENT TO THE KING WILLIAM COUNTY PERSONNEL POLICIES AND
PROCEDURES MANUAL REGARDING THE ADDITION OF THE INFORMATION
TECHNOLOGY SECURITY POLICY

WHEREAS, The Board of Supervisors adopted the King William County Personnel Policies and Procedures Manual (Manual) by Resolution 15-53 on December 14, 2015 effective January 1, 2016; and

WHEREAS, the Board amended the Manual by Resolution 18-66 on October 22, 2018 effective November 1, 2018; Resolution 19-54 on August 26, 2019 effective September 1, 2019; Resolution 20-09 on February 24, 2020 effective July 1, 2020; Resolution 20-28R on May 18, 2020 effective March 1, 2020; and Resolution 21-76 on October 25, 2021 effective November 1, 2021; Resolution 22-17 effective March 28, 2022, and

WHEREAS, a well-protected computer network enables King William County to easily handle the increasing dependence on the Internet; and

WHEREAS, successfully protecting the computer network integrates information that is secure from all aspects of the organization, protects the employee and the organization, and reduces risks including attacks, compromise of network systems and services, and legal issues; and

WHEREAS, County staff has recommended and presented to the Board of Supervisors an “Information Technology Security Policy” attached herein as Exhibit A which the Board reviewed and discussed on June 10, 2024 and July 22, 2024;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the attached Information Technology Security Policy is approved for all employees, contractors, consultants, temporary employees, and other workers requiring access to the King William County network and excludes all parties associated with the Sheriff’s and Commonwealth’s Attorney’s offices pursuant to their own policies; and

BE IT FURTHER RESOLVED that the attached Acceptable Use Policy is approved for incorporation into the King William County Personnel Policies and Procedures Manual.

Adopted this 22nd day of July, 2024.

AGENDA ITEM 12. NEW BUSINESS

12.a. Discussion of Repeal of the Current Erosion and Sediment Control Ordinance and Updated Erosion and Sediment Control Ordinance – Sherry Graham, Senior Planner

Ms. Graham, Senior Planner presented the changes to the Erosion Control Ordinance. Effective July 1, 2024, Virginia’s Erosion and Sediment Control (ESC) and Stormwater Management Programs were combined into a single regulatory chapter called the Virginia Erosion and Stormwater Management Program (VESMP), which included Chesapeake Bay Land-Disturbing Activities.

The purpose of this required change is to help VESMP streamline the programs by eliminating redundancies and amend many provisions of the Virginia Code.

In addition, the new regulations, which took effect on July 1, 2024, will repeal the Erosion and Sediment Control Regulations {9 V AC 25-840-10 to I 00), the Erosion and Sediment Control and Stormwater Management Certification Regulations (9 V AC 25-850-10 to 90) and the Virginia Stormwater Management Program.

Changes for permittees revolve around the newly released Virginia Stormwater Management Handbook. version 1.0, which replaces the Virginia Erosion and Sediment Control Handbook (1992) and Virginia's Stormwater Management Handbook (1999), which became effective July 1, 2024.

A Public Hearing will be held at the August 26, 2024 Board of Supervisors meeting.

12.b. Resolution 24-64 Amendment to the King William County Fiscal Year 2025 Budget – King William County Public Schools – Staci Longest, KWCPD Director of Budget and Finance,

Ms. Longest, KWCPD Director of Budget and Finance presented Resolution 24-64 an amendment to the 2025 fiscal year budget for an additional allocation from the State in the amount of \$207,518 to be appropriation to add a physical education teacher at King William High School and paraprofessionals for special educational needs.

Vice Chair Catlett made a motion to approve Resolution 24-64 Amendment to the King William County Fiscal Year 2025 Budget. Supervisor Bancroft seconded. The Chair called for any discussion. The members were polled:

Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

Resolution 24-64

AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2025 BUDGET KING WILLIAM COUNTY PUBLIC SCHOOLS

Whereas, the King William County Board of Supervisors wished to amend its Fiscal Year (FY) 2025 Budget for additional revenues and expenditures for King William County Public Schools; and

Whereas, King William County Public Schools will receive an additional allocation from State Revenue in the amount of \$207,518; and

Whereas, King William County Public Schools will use the additional appropriation to add a physical education teacher at King William High School and paraprofessionals for special educational needs; and

Whereas, King William County School Board approved the additional funding at their June 18, 2024 meeting; and

Now, Therefore, Be It Resolved that the King William County Board of Supervisors does hereby authorize and appropriate the following amendment to the 2024-2025 Budget, such line items increased as follows, which monies shall be expended for purposes as authorized and approved by the Board of Supervisors:

Adopted this 22nd day of July, 2024.

12.c. Resolution 24-65 Amendment to the King William County Fiscal Year 2024 Budget – King William County Public Schools – Staci Longest, KWCPD Director of Budget and Finance

Ms. Longest, KWCPD Director of Budget and Finance presented Resolution 24-65 an amendment to the 2024 fiscal year budget for a request from King William County Public School Nutrition department is to use \$78,000 of The School Nutrition Fund (207) Balance to cover additional food costs over expected to get through the month of June.

Vice Chair Catlett made a motion to approve Resolution 24-65 Amendment to the King William County Fiscal Year 2024 Budget. Supervisor Edwards seconded. The Chair called for any discussion. The members were polled:

Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

Resolution 24-65

AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2025 BUDGET KING WILLIAM COUNTY PUBLIC SCHOOLS

Whereas, the King William County Board of Supervisors wished to amend its Fiscal Year (FY) 2024 Budget for additional revenues and expenditures for King William County Public Schools; and

Whereas, King William County Public School Nutrition department is requesting to use \$78,000 of The School Nutrition Fund (207) Balance to cover additional food costs over expected to get through the month of June; and

Whereas, King William County School Board approved the additional funding at their June 16, 2024 meeting; and

Now, Therefore, Be It Resolved that the King William County Board of Supervisors does hereby authorize and appropriate the following amendment to the 2023-2024 Budget, such line items increased as follows, which monies shall be expended for purposes as authorized and approved by the Board of Supervisors:

FUND / ORGANIZATION

King William County Public Schools

Expenditure:

Fund 207 – The School Nutrition Fund - \$78,000

Adopted this 22nd day of July, 2024.

12.d. Resolution 24-66 Amendment to the King William County Fiscal Year 2024 Budget – King William County Public Schools – Staci Longest, KWCPs Director of Budget and Finance

Ms. Longest, KWCPs Director of Budget and Finance presented Resolution 24-66 for the additional funds the King William County Public School Nutrition Fund (207) will receive from The Virginia Department of Education, Office of School and Community Nutrition Programs for the fourth round of Supply Chain Assistance, in the amount of \$44,740.93.

Supervisor Hodges made a motion to approve Resolution 24-66 Amendment to the King William County Fiscal Year 2024 Budget. Supervisor Bancroft seconded. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

Resolution 24-66

AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2024 BUDGET KING WILLIAM COUNTY PUBLIC SCHOOLS

Whereas, the King William County Board of Supervisors wished to amend its Fiscal Year (FY) 2024 Budget for additional revenues and expenditures for King William County Public Schools; and

Whereas, King William County Public School Nutrition Fund (207) will receive additional revenue from The Virginia Department of Education, Office of School and Community Nutrition Programs for the fourth round of Supply Chain Assistance, in the amount of \$44,740.93; and

Whereas, King William County School Board approved the additional funding at their May 21, 2024 meeting; and

Now, Therefore, Be It Resolved that the King William County Board of Supervisors does hereby authorize and appropriate the following amendment to the 2023-2024 Budget, such line items increased as follows, which monies shall be expended for purposes as authorized and approved by the Board of Supervisors:

FUND / ORGANIZATION

King William County Public Schools

Revenues:

4th Supply Chain Assistance Funding - \$44, 740.93

Adopted this 22nd day of July, 2024.

12.e. Resolution 24-67 Amendment to the King William County Fiscal Year 2024 Budget – King William County Public Schools – Staci Longest, KWCPs Director of Budget and Finance

Ms. Longest, KWCPs Director of Budget and Finance presented Resolution 24-67 a request to increase the Operating Fund (205) to reflect an additional \$28,000 in revenue, to cover the cost of car replacement from auto accident; a request to increase their Operating Fund (205) revenue to reflect additional interest on back budget in the amount of \$90,000; a request to increase their Operating Fund (205) revenue to reflect additional revenue from the caboose budget bill, signed by the governor on May 13, 2024, increasing state revenues by \$1,099,099; and a request to increase their Impact Fund (705) revenue to reflect additional revenue from the caboose budget bill, signed by the governor on May 13, 2024, increasing state revenues by \$17,705.

Vice Chair Catlett made a motion to approve Resolution 24-67 Amendment to the King William County Fiscal Year 2024 Budget. Supervisor Hodges seconded. The Chair called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

Resolution 24-67

AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2025 BUDGET KING WILLIAM COUNTY PUBLIC SCHOOLS

Whereas, the King William County Board of Supervisors wished to amend its Fiscal Year (FY) 2024 Budget for additional revenues and expenditures for King William County Public Schools; and

Whereas, King William County Public Schools is requesting to increase their Operating Fund (205) to reflect an additional \$28,000 in revenue, to cover the cost of car replacement from auto accident; and

Whereas, King William County Public Schools is requesting to increase their Operating Fund (205) revenue to reflect additional interest on back budget in the amount of \$90,000; and

Whereas, King William County Public Schools is requesting to increase their Operating Fund (205) revenue to reflect additional revenue from the caboose budget bill, signed by the governor on May 13, 2024, increasing state revenues by \$1,099,099 and

Whereas, King William County Public Schools is requesting to increase their Impact Fund (705) revenue to reflect additional revenue from the caboose budget bill, signed by the governor on May 13, 2024, increasing state revenues by \$17,705 and

Whereas, King William County School Board approved the additional funding at their June 18, 2024 meeting; and

Now, Therefore, Be It Resolved that the King William County Board of Supervisors does hereby authorize and appropriate the following amendment to the 2023-2024 Budget, such line items increased as follows, which monies shall be expended for purposes as authorized and approved by the Board of Supervisors:

FUND / ORGANIZATION

King William County Public Schools

Revenue: Fund 205	\$ 28,000
Revenue: Fund 205	\$ 90,000
Revenue: Fund 205	\$1,099,099
Revenue: Fund 705	\$ 17,705

Adopted this 22nd day of July, 2024.

AGENDA ITEM 13. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

13.a. Administration Report - Percy C. Ashcraft, County Administrator

Mr. Ashcraft, County Administrator congratulated Staci Longest Director of Budget and Finance for King William County Public Schools for being awarded the 2024 Emerging Leaders Scholarship from the Association of School Business Officials. Ms. Longest was one of twenty recipients to be recognized nationwide.

The Administrator's report provided information on upcoming meetings, events and economic news in the County.

Mr. Ashcraft asked the Board to formally approve the addition of budget work session to the Board's meeting calendar. The meeting will be held on September 30, 2024 at 1:00 to 4:00 pm in the County Administration Board room.

Vice Chair Catlett made a motion to amend the Board of Supervisors Meeting Calendar to add a budget work session on September 30, 2024 from 1 to 4 pm. Supervisor Edwards seconded. The Chair called for any discussion. All were in favor with none opposed.

13.b. Department/Agency Reports

Monthly reports were provided for informational purposes.

AGENDA ITEM 14. BOARD OF SUPERVISORS' REQUESTS AND COMMENTS

Supervisor Bancroft spoke on her comments not intended to be conveyed as harsh to those who don't agree with her; focuses on the majority of the citizens and the best interest of the County; doesn't take the position likely; appreciates those who are open to better opportunities for the County; would like to hope the majority believe they are capable and smart enough to listen to the majority of the citizens; will never do anything to disrupt lives of Citizens in any negative way; here to do a job and proud of what they have done in 7 months; thanked everyone for showing up.

Supervisor Hodges has read all the letters concerning the PRL and most are worried about the audio books; if you don't want your kids looking at certain books you should stay with them, you can determine what books they look at; glad everyone came out and hopes they continue to do so and voice your message or they may or may not get it; appreciates all who were here; proudly serves King William County especially the Town of West Point.

Supervisor Edwards spoke on when he set the date for his town hall meeting they had no discussed on the agenda for the library; a few people were upset and he did not have as many of the answers that he could have if he had more time; working toward a good solution for the people not to take anything away from the citizens; want to expand on what they do for the citizens; looking forward to the open invitation to sit down talk, will be mutual and beneficial. Appreciated everyone who came to the meeting, accomplished a few things. Fire Chief did an excellent job; Sheriff Lumpkin did an excellent job; need to set a pattern to do this again; thanked everyone for coming, the information you bring is valuable for us.

Vice Chair Catlett spoke on this not being politically motivated; looking at a return on investment; what they put out versus what we are getting back; thanked everyone for coming.

Chair Robinson spoke on taking something from all the comments; comments made show they are united on this front; thanked Ms. Stoops for coming tonight; and everyone who spoke on this issue; especially all in the 4th district who she has heard from, phone calls, emails and has done her best to respond to all emails. Thanked everyone for coming and online.

AGENDA ITEM 15. CLOSED MEETING

15.a. Motion to Convene Closed Meeting

Not Needed

15.b. Motion to Reconvene in Open Session

Not Needed

15.c. Certification of Closed Meeting

Not Needed

15.d. Action on Closed Meeting (if necessary)

Not Needed

16. Appointments (if any)

Not Needed

AGENDA ITEM 17. ADJOURN OR RECESS

Supervisor Hodges made a motion to adjourn; seconded by Supervisor Edwards. All were in favor with none opposed. The meeting was adjourned.

COPY TESTE:

Lindsay M. Robinson, Chair
Board of Supervisors

Barbara M. Trimmer
Deputy Clerk to the Board of Supervisors

EXHIBIT A



King William – West Point LEPC

Local Emergency Planning Committees

Under the Emergency Planning and Community Right-to-Know Act, Local [or Tribal] Emergency Planning Committees must develop an emergency response plan, review the plan at least annually, and provide information about chemicals in the community to citizens.



What LEPCs do...

- Identify facilities involved and transportation routes of extremely hazardous substances
- Reviews site emergency response procedures, on and off site
- Maintains listing of designated facility emergency coordinators
- Outlines emergency notification procedures
- Works with stakeholders to determine probable areas affected
- Maintains inventory of local emergency equipment and the facilities/persons responsible
- Outlines and reviews evacuation procedures

Who LEPCs include

- SARA Title III Facility Owners/Operators
- State and local officials
- Public Safety (law enforcement, fire departments, EMS, emergency management)
- Health representatives (County Health Department, etc.)
- Media/Communications
- Transportation
- Community and Environmental Groups
- Anyone! Residents, Ministers, Schools, etc.

Is this restricted to HAZMAT/Chemicals?

- No!
- Discussions at these meetings can include other topics related to emergency preparedness
 - Alert/Warning
 - Facility Tours (e.g., Purina, West Rock, Old Dominion Grain Corporation)
 - Discussions about events nationally and our response procedures
 - Business Preparedness and Continuity
 - Cybersecurity