

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
BUDGET WORK SESSION OF FEBRUARY 05, 2024**

A budget work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 5th day of February 2024 beginning at 6:30 p.m. in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. CALL TO ORDER

Chair Robinson called the meeting to order.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Not needed.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 1st District: William L. Hodges	Present
Supervisor, 2nd District: Benjamin J. Edwards, III	Present
Supervisor, 3rd District: Justin Catlett – Vice Chair	Present
Supervisor, 5th District: Mary Sue Bancroft	Present
Supervisor, 4th District: Lindsay May Robinson - Chair	Present

AGENDA ITEM 4. REVIEW AND ADOPTION OF MEETING AGENDA

Vice Chair Catlett made a motion to adopt the amended meeting agenda as presented. Supervisor Edwards seconded the motion. The Chair called for any discussion. All were in favor with none opposed.

AGENDA ITEM 5. Budget Work Session Matters

5.a. Commissioner of the Revenue Budget Request - Karena L. Funkhouser, COR

Commissioner Funkhouser presented her budget request and responded to questions from the Board.

Supervisor Hodges asked for copies of the slides shown during her presentation. (Attachment A)

5.b. Treasurer Budget Request - Abbi N. Carlton, Treasurer (Attachment Added)

Ms. Carlton presented the Treasurer Budget Request and responded to questions from the Board.

5.c. Circuit Court Clerk Budget Request - Tina Glazebrook, Circuit Court Clerk

Ms. Glazebrook presented the Circuit Court Clerk Budget Request and responded to questions from the Board.

Ms. Glazebrook said she was removing the request for funds to purchase new furniture from her budget presentation.

5.d. Commonwealth's Attorney Budget Request - Tiffany M. Webb, Commonwealth's Attorney

Ms. Webb presented the Commonwealth's Attorney Budget Request and responded to questions from the Board.

5.e. Victim Witness Budget Request - Robin L. Bostic, Director

Ms. Bostic presented the Victim Witness Budget Request. There were no questions from the Board.

5.f. Sheriff's Office Budget Request - Don Lumpkin, Sheriff

Sheriff Lumpkin presented the Sheriff's Office Budget Request and also handed the Board a budget package that was not included in the agenda package (not provided to Clerk therefore not included in these minutes). He responded to questions from the Board.

5.g. General Registrar Budget Request - Alison Fox, General Registrar

Ms. Fox presented the General Registrar Budget Request and responded to questions from the Board.

5.h. Utilities Budget Presentation - Josh Sluder, Utilities Director

Mr. Sluder presented the Utilities Budget Request and responded to questions from the Board.

AGENDA ITEM 6. BOARD OF SUPERVISORS' REQUESTS

Supervisor Hodges thanked people for coming and said the Board has a lot of work ahead of them.

Supervisor Bancroft reminded everyone that February was Black History month and recommended the book 'Just Mercy' for reading during the month.

Chair Robinson thanked everyone for coming and agreed with Supervisor Hodges that the Board has a lot of work ahead of them. She thanked the Boy Scouts for attending.

Supervisor Edwards and Vice Chair Catlett had no requests or comments.

AGENDA ITEM 7. CLOSED MEETING

7.a. Motion to Convene Closed Meeting

Supervisor Bancroft made a motion to convene closed meeting in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia for consultation with legal counsel retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel, including policies, ordinances, and statutory enabling authority. Vice Chair Catlett seconded the motion. The Chair called for any discussion. All were in favor with none opposed.

7.b. Motion to Reconvene in Open Session

Supervisor Edwards made a motion to reconvene in Open Session. Vice Chair Catlett seconded the motion. The Chair called for any discussion. All were in favor with none opposed.

7.c. Certification of Closed Meeting

Vice Chair Catlett moved for the adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; seconded by Supervisor Hodges. The Chair called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 5th day of February, 2024, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 5th day of February, 2024

7.d. Action on Closed Meeting (if necessary)

Not needed.

AGENDA ITEM 8. ADJOURN OR RECESS

Supervisor Bancroft made a motion to adjourn; seconded by Supervisor Edwards. All were in favor with none opposed.

COPY TESTE:

Lindsay May Robinson, Chair
Board of Supervisors

Christine H. Branch
Clerk to the Board of Supervisors

ATTACHMENT A

Budget Presentation

FEBRUARY 5, 2024

<u>Year</u>	<u>County or Town</u>	<u>Number COs Issued</u>	<u>Increase Value RE</u>	<u>Medium Price per Home Excluding Land Value</u>
2023	County	104	\$ 27,173,550.00	\$ 280,200
2022	County	187	\$ 38,233,000.00	\$ 186,700
2023	Town	9	\$ 3,192,200.00	\$ 287,200
2022	Town	28	\$ 5,205,700.00	\$ 188,400

1050 Real Estate Transfers in 2022

781 Real Estate Transfers in 2023

2023 Work By Assessor

<u>County or Town</u>	<u>Permit or Correction</u>	<u>Number</u>	<u>Increase Value RE</u>	<u>Tax Rate</u>	<u>Additdional Tax Revenue</u>
County	Permit	64	\$ 2,054,729.00	0.0058	\$ 11,917.43
Town	Permit	10	\$ 462,730.00	0.0027	\$ 1,249.37
County	Correction	110	\$ 8,568,700.00	0.0058	\$ 49,698.46
Town	Correction	7	\$ 537,100.00	0.0027	\$ 1,450.17

Increase Revenue Resulting from Assessor Work \$ 64,315.43

Tax Scenario

- Medium New House Price 2023 = \$280,200
- 66 Dwellings Under Construction on 1/1/2024
- Assume 50% Complete on 12/31/2023
- Assume CO Issued on 7/1/2024

2024 % Complete Estimated Revenue

				CO Issued 7/1/2024			
	\$ 280,200.00	Average Price		\$ 280,200.00	Average Price		
X	50%	% Complete	X	100%	% Complete		
X	0.0058	Tax Rate	X	0.0058	Tax Rate		
X	66	# of Homes	X	66	# of Homes		
			X	0.5	1/2 Year of Tax Revenue		
	\$53,630.28	Annual Tax		\$53,630.28			
Additional Revenue due to % Complete							
	\$ 140,100.00	Increase in Value from 1st of Year					
	0.0058	Tax Rate					
	66	# of Homes					
	0.5	1/2 Year of Tax Revenue					
	<u>\$ 26,815.14</u>						