

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF JUNE 10, 2024**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 10th day of June 2024 beginning at 6:30 p.m. in the Board Meeting Room of the County Administration Building and via live stream.

AGENDA ITEM 1. CALL TO ORDER

Chair Robinson called the meeting to order. Chair Robinson congratulated the King William Cavaliers Softball team on winning the 2024 Class 2 State Championship and Supervisor Hodges congratulated West Point High School Boys Soccer team for achieving 2nd place in the state championship.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Not necessary.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 1st District: William L. Hodges	Present
Supervisor, 2nd District: Benjamin J. Edwards, III	Present
Supervisor, 3rd District: Justin Catlett – Vice Chair	Present
Supervisor, 5th District: Mary Sue Bancroft	Present
Supervisor, 4th District: Lindsay May Robinson - Chair	Present

AGENDA ITEM 4. REVIEW AND ADOPTION OF MEETING AGENDA

Vice Chair Catlett made a motion to approve the meeting agenda. Supervisor Edwards seconded. The Chair called for any discussion. All were in favor with none opposed.

AGENDA ITEM 5. INVOCATION/MOMENT OF SILENCE

Pastor Jeff Mills, Colosse Baptist Church offered the innovation.

AGENDA ITEM 6. PLEDGE OF ALLEGIANCE

The Chair led the pledge of allegiance.

AGENDA ITEM 7. CONSENT AGENDA

Consent Agenda items were:

- a. Approval of Minutes:
 - i. May 6, 2024 Regular Meeting Minutes
 - ii. May 20, 2024 Regular Meeting Minutes
- b. Resolution 24-36 – Declaring July 5, December 26, and December 31, 2024 A Local Holiday

Supervisor Hodges made a motion to approve the Consent Agenda. Vice Chair Catlett seconded. The Chair called for any discussion. All were in favor with none opposed.

RESOLUTION 24-45

DECLARING JULY 5, DECEMBER 26, AND DECEMBER 31, 2024 A LOCAL HOLIDAY

WHEREAS in 2024, July 4th falls on a Thursday; December 25th falls on a Wednesday;

WHEREAS in 2025, January 1st falls on a Wednesday;

WHEREAS the King William County Board of Supervisors wishes to provide additional holidays to all County staff including King William County Circuit Court staff in accordance with Section 17.1-207(A)(1) of the Code of Virginia;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does hereby declare Friday, July 5, 2024, Thursday, December 26, 2024, and Tuesday, December 31, 2024, local holidays on which day King William County government offices including the Circuit Court will be closed.

DONE this 10th day of June, 2024.

AGENDA ITEM 8. PUBLIC HEARING

8.a.Ordinance 10-24 - Repealing King William County Code Section 48-82 - Hunting Ordinance- Kelly Kemp, County Attorney

Ms. Kemp reviewed the details of Ordinance 10-24 repealing Code Section 48-82 of the current code which outlines which types of weapons can be used for hunting season. The default will be State Code 29.1-519 which expands the options for the types of weapons that Hunters can use.

Chair Robinson opened the Public Hearing period.

The following individuals spoke in support of repealing Section 42-82 of the King William County Code of Ordinances on Use of Rifles:

Martin Cone – 4th District

Jacob Levy – 5th District

Chris Hubbard – 5th District

Tim Vaughan – 5th District

Bob Hubbard – 5th District

With no other speakers, Chair Robinson closed the Public Hearing and opened Board Discussion.

Supervisor Hodges said the Game Commission said four years ago they received information recommending that rifle hunting is no more danger than shotgun and more were shot with shotgun, and he is in favor of it and made a motion to approve this with further discussion if needed. Vice Chair Catlett said no further discussion was needed and seconded the motion. Chair Robinson agreed with no further discussion with the positive feedback received.

The members of the Board of Supervisors were polled:

Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye

ORDINANCE 10-24

AN ORDINANCE REPEALING SECTION 42-82 – USE OF RIFLES OF THE KING WILLIAM COUNTY ORDINANCE.

WHEREAS, pursuant to authority granted by the Code of Virginia of 1950, as amended (the “Code”), § 15.2-1426 *et seq.*, the Board of Supervisors may repeal existing County ordinances; and

WHEREAS, King William County Code Section 42-82 Use of Rifles as it relates to hunting activities was previously adopted by the King William Board of Supervisors; and

WHEREAS, after due notice and advertisement, the Board of Supervisors finds that it is in the best interests of King William County, Virginia (the “County”) and furthers the general welfare of its residents to repeal the Section 42-82 of the King William County Code of Ordinances.

NOW THEREFORE, BE IT ORDAINED by the King William Board of Supervisors that Section 42-82 of the King William County Code of Ordinances is hereby **REPEALED**.

BE IT FURTHER ORDAINED that this Ordinance shall become effective as of the date of its passage.

ADOPTED this the 10th day of June, 2024.

AGENDA ITEM 9. PRESENTATIONS

9.a. All Points Broadband Update – Tom Innes, Senior Vice President, All Points Broadband

Mr. Innes presented an update on the project to make fiber broadband accessible to 2,236 locations in the County with a third quarter timeline to have substantial completion of the entire network and customer installations ongoing. They are installing the last mile of fiber construction in the lower end of the County and moving towards the upper end of the County. S&N is the primary last-mile construction vendor. APB will be providing monthly updates to the Board of Supervisors and bi-weekly updates to county staff through the reminder of the project (Exhibit A).

9.b. Dispatch Center Upgrade – Travis Wolfe, IT Director

Mr. Wolfe presented an update on the four-month process to the update hardware and software for the Dispatch Center which is scheduled to be completed on June 18th. The project includes upgrading hardware, software and training for Dispatchers. The Dispatchers will be working with upgraded equipment that is digitized. The go live date is June 24th. Chief Ronald Brown said it allows the allocation of proper resources in responding to emergency calls and it will make the County safer in responding to emergency calls.

9.c. Update on New Virginia Laws – Kelley Kemp, County Attorney

Ms. Kemp said 1,046 bills were sent to Governor Youngkin and he signed 777. She updated the Board on changes to State laws affecting local governments that take effect July 1st unless otherwise noted (Exhibit B).

AGENDA ITEM 10. CITIZENS COMMENT PERIOD

Don Wagner – 5th District – spoke on concerns on the proposed B2 rezoning of certain parcels on the 360 corridor, and the VDOT study reducing speed limits on Route 360 through Central Garage area.

Lisa Roberts – 3rd District – Representing the local NAACP Branch #7082 invited the Board of Supervisors and Citizens to the Second Annual Juneteeth Celebration to be held on the grounds in front of the Historic Courthouse on Saturday, June 15th and expressed her gratitude to the Board for allowing the event to held on County grounds. Ms. Roberts recognized County Staff and the Sheriff's department for helping with the event.

Audrey Mitchell – 2nd District – President of the Mattaponi and Pamunkey Rivers Association spoke on concerns of Caroline County's plans to discharge vast amounts of water in Pole Cat Creek, a tributary of the Mattaponi river.

Jeanette Wagner – 5th District – spoke on the VDOT study reducing speed limits on Route 360, installation of broadband in her home and the assessment issue of rezoning parcels to B2.

Tim Vaughan – 5th District – spoke on his perspective on "Responsibilities of Government Leadership".

AGENDA ITEM 11. UNFINISHED BUSINESS

None.

AGENDA ITEM 12. NEW BUSINESS

12.a. Discussion of Information Technology Policies and Procedures – Travis Wolfe, IT Director

Mr. Wolfe provided the Board with a copy of the Acceptable Use Policy for review. The Acceptable Use Policy was adopted in February 2022. Each County employee has signed the Acceptable Use Policy. Mr. Wolfe presented the Information Technology Policies and Procedures to the Board for adoption. The Board deferred action until the July 22nd meeting.

12.b. Discussion of the Repeal of Ordinance 03-23 Establishing Staggered Terms for the Election of the King William County Board of Supervisors – Kelley Kemp, County Attorney

Ms. Kelley discussed the repeal of Ordinance 03-23 establishing staggered terms for the election of the Board of Supervisors and School Board. Districts 1 and 5 will be up for reelected 2025 for a two-year term ending December 31, 2027, and from that point forward all members of the Board of Supervisors and the School Board will be up for election at the same time. The Board of Supervisors will be holding a Public Hearing on the repeal Ordinance 03-23 at the July 8th Board meeting.

AGENDA ITEM 13. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

13.a. Administration Report - Percy C. Ashcraft, County Administrator

Mr. Ashcraft highlighted upcoming meetings and upcoming special events that will be held in June. The MPPDC announced a Septic Repair Loan Program that provided financial assistance for septic tank replacement for King William residences that qualify, and a Town Hall meeting on Opioid Education will be held in late July. Mr. Ashcraft announced the unemployment for April in King William is 2.1%.

AGENDA ITEM 14. BOARD OF SUPERVISORS' REQUESTS AND COMMENTS

Supervisor Bancroft thanked everyone for the turnout, thanked Ms. Mitchell for the information on Caroline County and plans to go the Board of Supervisors meeting on June 18th. She has concerns for this County and Caroline County for the risks involved and impact to the Mattaponi River. Spoke on issues with landfills and would like to reestablish the County stickers.

Supervisor Hodges said he appreciated public comments, has more questions about the water issues in Caroline County and appreciated everyone coming out.

Supervisor Edwards was happy to see everyone in attendance, said it is a big help to hear public comments, thanked Travis and employees for all the hard work put in and appreciates it.

Vice Chair Catlett – thanked everyone for coming, Ms. Mitchell with water issue and he is looking into it heavily on his professional side and has a lot things he is excited about and hopefully in the future when they get details worked out they can release it, positive changes for the County.

Chair Robinson thanked everyone for coming out, especially her two boys, and thanked Ms. Mitchell as well, something they are going to stay on top of.

AGENDA ITEM 15. CLOSED MEETING

15.a. Motion to Convene Closed Meeting

Vice Chair Catlett made a motion to convene closed meeting in accordance with Section 2.2-3711(A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions. Supervisor Bancroft seconded the motion. The Chair called for any discussion. All were in favor with none opposed.

15.b. Motion to Reconvene in Open Session

Supervisor Bancroft made a motion to reconvene in open session. Supervisor Hodges seconded. The Chair called for any discussion. All were in favor with none opposed.

15.c. Certification of Closed Meeting

Vice Chair Catlett moved for the adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 22nd day of January, 2024, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 10th day of June, 2024

15.d. Action on Closed Meeting (if necessary)

Not Necessary.

AGENDA ITEM 16. APPOINTMENTS

16.a. Appointment/Reappointments to the Economic Development Authority Board of Directors

Vice Chair Catlett made a motion to approve Resolution 24-46 appointing Kathy J. Holiday to the Economic Development Authority Board of Directors for a term ending June 30, 2028. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

RESOLUTION 24-46

APPOINTMENT/REAPPOINTMENT TO ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

WHEREAS, the term of Jason Brown on the Economic Development Authority Board of Directors expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that Kathy J. Holiday be appointed or reappointed to the Economic Development Authority Board of Directors for a term ending June 30, 2028.

DONE this 10th day of June, 2024.

16.b. Appointment/Reappointments to the Economic Development Authority Board of Directors

Vice Chair Catlett made a motion to approve Resolution 24-47 appointing Jennifer Lynn Broyles to the Economic Development Authority Board of Directors for a term ending June 30, 2028. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

RESOLUTION 24-46

APPOINTMENT/REAPPOINTMENT TO ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

WHEREAS, the term of Eugene L. Campbell, Jr. on the Economic Development Authority Board of Directors expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that Jennifer Lynn Broyles be appointed or reappointed to the Economic Development Authority Board of Directors for a term ending June 30, 2028.

DONE this 10th day of June, 2024.

16.c. Appointment/Reappointments to the Recreation Commission

Vice Chair Catlett made a motion to approve Resolution 24-47 reappointing Evelyn W. Martin to an At Large position with the Recreation Commission for a term ending June 30, 2027. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

RESOLUTION 24-48
APPOINTMENT/REAPPOINTMENT TO RECREATION COMMISSION

WHEREAS, the At-Large term of Evelyn W. Martin on the Recreation Commission expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that Evelyn W. Martin be appointed or reappointed to the Recreation Commission for an At Large position with a term ending June 30, 2027.

DONE this 10th day of June, 2024.

16.d. Recommendation to the King William County Circuit Court for Appointment/Reappointment to the Board of Zoning Appeals

Vice Chair Catlett made a motion to approve Resolution 24-49 to make a recommendation to the King William County Circuit Court that Andrew Scott Duffer be appointed to the Board of Zoning Appeals for a term ending June 30, 2029. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

RESOLUTION 24-49
APPOINTMENT TO BOARD OF ZONING APPEALS

WHEREAS, the term of Yvonne R. Broaddus on the Board of Zoning Appeals expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make a recommendation to the King William County Circuit Court for an appointment to this vacant position;

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of King William, Virginia does recommend to the King William County Circuit Court that Andrew Scott Duffer be appointed to the Board of Zoning Appeals for a term ending June 30, 2029.

DONE this 10th day of June, 2024.

16.e. Appointment/Reappointments to the Planning Commission

Vice Chair Catlett made a motion to approve Resolution 24-50 appointing Greg Henrich to the Planning Commission for a term ending June 30, 2028. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

RESOLUTION 24-50

APPOINTMENT/REAPPOINTMENT TO PLANNING COMMISSION

WHEREAS, the term of Bonnie J. Hite on the Planning Commission expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that Greg Henrich be appointed or reappointed to the Planning Commission for a term ending June 30, 2028.

DONE this 10th day of June, 2024.

16.f. Appointment/Reappointments to the Historic Preservation & Architectural Review Board

Vice Chair Catlett made a motion to approve Resolution 24-51 appointing David A. Brown to the Historic Preservation & Architectural Review Board for a term ending June 30, 2028. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

RESOLUTION 24-51

APPOINTMENT/REAPPOINTMENT TO HISTORIC PRESERVATION & ARCHITECTURAL REVIEW BOARD

WHEREAS, the term of David A. Brown on the Historic Preservation & Architectural Review Board expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that David A. Brown be appointed or reappointed to the Historic Preservation & Architectural Review Board for a term ending June 30, 2028.

DONE this 10th day of June, 2024.

16.f. Appointment/Reappointments to the Historic Preservation & Architectural Review Board

Vice Chair Catlett made a motion to approve Resolution 24-51 appointing Katie Gibson to the Historic Preservation & Architectural Review Board for a term ending June 30, 2028. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

**RESOLUTION 24-52
APPOINTMENT/REAPPOINTMENT TO HISTORIC PRESERVATION &
ARCHITECTURAL REVIEW BOARD**

WHEREAS, the term of John Freimarck on the Historic Preservation & Architectural Review Board expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that Katie Gibson be appointed or reappointed to the Historic Preservation & Architectural Review Board for a term ending June 30, 2028.

DONE this 10th day of June, 2024.

16.f. Appointment/Reappointment to the Pamunkey Regional Library Board of Trustees

Vice Chair Catlett made a motion to approve Resolution 24-53 appointing Sharon Landrum to the Pamunkey Regional Library Board of Trustees for a term ending June 30, 2027. The motion was seconded by Supervisor Bancroft. The Chair called for any discussion. The members were polled:

Supervisor, 2nd District: Benjamin J. Edwards, III	Aye
Supervisor, 3rd District: Justin Catlett – Vice Chair	Aye
Supervisor, 5th District: Mary Sue Bancroft	Aye
Supervisor, 1st District: William L. Hodges	Nay
Supervisor, 4th District: Lindsay May Robinson - Chair	Aye

**RESOLUTION 24-53
APPOINTMENT/REAPPOINTMENT TO PAMUNKEY REGIONAL LIBRARY BOARD OF
TRUSTEES**

WHEREAS, the term of Mary Shipman on the Pamunkey Regional Library Board of Trustees expires as of June 30, 2024, and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that Sharon Landrum be appointed or reappointed to the Pamunkey Regional Library Board of Trustees for a term ending June 30, 2027.

DONE this 10th day of June, 2024.

AGENDA ITEM 17. ADJOURN OR RECESS

Supervisor Bancroft made a motion to adjourn; seconded by Supervisor Hodges. All were in favor with none opposed.

COPY TESTE:

Lindsay M. Robinson, Chair
Board of Supervisors

Percy C. Ashcraft
Clerk to the Board of Supervisors