

King William County Electoral Board Meeting Minutes – June 3, 2024

The King William County Electoral Board met at the office of the General Registrar on Monday, June 3, 2024, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

John B. Breeden, Chair
Robert Hughes, Vice Chair
Christine Hall, Secretary
Alison W. Fox, General Registrar/Director of Elections

Call to Order: The Chair called the meeting to order at 12:30 PM.

New Business:

a) Approval/Review of Minutes:

- The Board signed the approved minutes of:
 - May 8, 2024

b) June 18, 2024 – Dual Primary Election:

- i. **Current Numbers:** In person – 63 voters so far, 31 Democratic and 32 Republican.
- ii. **By Mail:** 115 ballots have been returned, 41 Republican and 74 Democratic. 158 ballots are still out.

c) Pollbook Purchase: Since DemTech, the current vendor for the county's poll books, will no longer support their product after 11/30/24 and the current maintenance contract expires in July 2024, Ms. Fox sought options to replace the current poll book system. There are only three state-certified vendors, with DemTech being one of them, so she concentrated her search on the other two, KNOWiNK and ES&S. Both companies have given the Board quotes. Mr. Breeden and Ms. Fox recently attended a demonstration of KNOWiNK in Louisa. Although KNOWiNK's quote is slightly higher than ES&S, they offer several advantages. They have a fully developed and tested system, come highly recommended by other jurisdictions that are using their system and they can deliver and train in time for the upcoming November election. Mr. Breeden and Ms. Fox also met with the County's Finance Director and money is available in the budget for the purchase of a new system this year. (Continued this discussion after closed session)

Old Business: No old business was discussed at this meeting.

Closed Meeting: At 1:03 PM, Mr. Hughes motioned to go into closed session pursuant to Section 2.2-3711(34) for the purpose of discussing Cyber Security Policy. The motion was seconded by Ms. Hall and was unanimously approved.

Open Meeting: At 2:34PM, Mr. Hughes moved to return to the open meeting session, seconded by Ms. Hall and was unanimously approved.

We certify that the King William County Electoral Board convened a closed meeting on June 3, 2024, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The King William County Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board in the closed meeting.

Continued discussion concerning poll book purchase: After additional discussion about the need and benefits of a new system, a motion was made by Ms. Hall to replace the current poll book system with KNOWiNK, seconded by Mr. Hughes and unanimously approved.

GR Remarks: Reminder that CAP training will be on 6/11/24 from 9AM-10:30AM with preprocessing at 10:30AM. Officer of Election training for Chiefs and Assistant Chiefs will be on 6/12/24 from 4:00pm-5:00pm with hands-on training from 5:00PM-5:30PM. Officer of Election training for all others will be from 5:30PM-6:30PM also on 6/12/24. The second preprocessing will take place on 6/14/24 at 10AM.

Adjournment: On motion by Ms. Hall, seconded by Mr. Hughes, the Electoral Board voted to adjourn the meeting at 2:46 PM, the motion was unanimously approved.

Next meeting: June 20, 2024, 9:00AM

John B. Breeden, Chair

Robert Hughes, Vice Chair

Christine Hall , Secretary