

King William County Electoral Board Meeting Minutes – May 8, 2024

The King William County Electoral Board met at the office of the General Registrar on Wednesday, May 8, 2024, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

John B. Breeden, Chair
Robert Hughes, Vice Chair
Christine Hall, Secretary
Alison W. Fox, General Registrar/Director of Elections

Call to Order: The Chair called the meeting to order at 12:01 PM.

New Business:

a) Approval/Review of Minutes:

- The Board signed the approved minutes of:
 - April 10, 2024

b) Party Chair Meeting: Since neither of the party chairs were able to attend, this issue will be addressed with them privately at a later date.

c) June 18, 2024 – Dual Primary Election:

- i. **Current Numbers:** In person – 8 voters so far. Ms. Fox has mailed out 308 ballots thus far and has received 24 back and another 4 as undeliverable.
- ii. **Training Dates:** An additional training date for Sweet Hall at Brett-Reed has been added for May 21, 2024 at 10AM.
- iii. **Pre-Processing Dates:** An attachment is included noting “Important Dates for 2024 Elections” with voting, training, pre-processing and canvass dates. Note a change was made to the June 19, 2024 Canvass meeting which has been changed to June 20, 2024 at 9AM due to the Juneteenth holiday on June 19th.

Old Business: No old business was discussed at this meeting.

GR Remarks: Ms. Fox noted that Donna Haynes will replace Jesse Burch as Chief at Aylett for the June primary election. She also noted that a constitutional amendment will appear on the November, 2024 ballot. In addition, Ms. Fox stated that DemTech, the vendor for the county’s poll books, will no longer support their product after 11/30/24 and that the maintenance contract expires in July 2024. Ms. Fox is in the process of seeking bids from other vendors to replace the poll book system prior to the November election.

Closed Meeting: At 12:57 PM, Ms. Hall motioned to go into closed session pursuant to Section 2.2-3711(34) for the purpose of discussing Cyber Security Policy. The motion was seconded by Mr. Hughes and was unanimously approved.

Open Meeting: At 1:42PM, Mr. Hughes moved to return to the open meeting session, seconded by Ms. Hall and was unanimously approved.

We certify that the King William County Electoral Board convened a closed meeting on May 8, 2024, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The King William County Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board in the closed meeting.

Adjournment: On motion by Mr. Hughes, seconded by Ms. Hall, the Electoral Board voted to adjourn the meeting at 1:43 PM, the motion was unanimously approved.

Next meeting: June 3, 2024, 12:30pm

John B. Breeden, Chair

Robert Hughes, Vice Chair

Christine Hall , Secretary