

King William County Electoral Board Meeting Minutes – April 10, 2024

The King William County Electoral Board met at the office of the General Registrar on Wednesday, April 10, 2024, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

John B. Breeden, Chair
Robert Hughes, Vice Chair
Christine Hall, Secretary
Alison W. Fox, General Registrar/Director of Elections

Call to Order: The Chair called the meeting to order at 12:30 PM.

New Business:

a) Approval/Review of Minutes:

- The Board signed the approved minutes of:
 - March 6, 2024 - Canvass
 - March 8, 2024 - Canvass Reconvene
 - March 11, 2024 – Canvass Reconvene
 - March 20, 2024

b) June 18, 2024 – Primary Election:

- i. **Ballot Order:** This primary will be dual party with 5 candidates on the Republican ballot for the Senate and 2 candidates on the Democratic ballot for House of Representatives. Anticipated ballots to be mailed out so far are 114 Republican and 189 Democratic. A discussion took place as to the quantity of ballots to order from the printer. The number ordered for the previous primary proved to be way too many and thus for this primary 30% of the number of total registered voters will be ordered for each party.
- ii. **Canvass Date Selection:** A motion was made by Mr. Hughes and seconded by Ms. Hall that since the day after the primary is Juneteenth, a legal holiday with the county offices closed, canvass will be on June 20th at 9am. The motion was unanimously approved.
- iii. **L&A Date and Time:** April 22, 2024, 9am

Old Business: No old business was discussed at this meeting.

GR Remarks: The county website is updated with all the previous agendas and minutes. Preprocessing for the primary will occur on 6/11/24 at 10:30am and 6/14/24 at 10am with Cap training at 9-10am on 6/11/24. Chief training will occur on 6/12/24 at 4pm – 5pm with Officer of Election training at 5:30pm – 6:30pm. A discussion was held about having additional hands-on training for the Chiefs and this will occur from 5:00pm– 5:30pm on 6/12/24.

Closed Meeting: At 1:06 PM, Mr. Hughes motioned to go into closed session pursuant to Section 2.2-3711(34) for the purpose of discussing Cyber Security Policy. The motion was seconded by Ms. Hall and was unanimously approved.

Open Meeting: At 1:33 PM, Ms. Hall moved to return to the open meeting session, seconded by Mr. Hughes and was unanimously approved.

We certify that the King William County Electoral Board convened a closed meeting on April 10, 2024, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The King William County Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board in the closed meeting.

One further matter was discussed, that of insurance liability at the polling locations. Ms. Fox indicated that she would talk to the County's liability insurance contact to determine what coverage the County had in place for the polling places. In addition, she would talk to the County attorney about what coverage is needed and report back to the Board during the next meeting.

Adjournment: On motion by Mr. Hughes, seconded by Ms. Hall, the Electoral Board voted to adjourn the meeting at 1:48 PM, the motion was unanimously approved.

Next meeting: May 8, 2024, 12:00pm

John B. Breeden, Chair

Robert Hughes, Vice Chair

Christine Hall , Secretary