



County of King William, Virginia
Est. 1702

**PARKS & RECREATION COMMISSION
FEBRUARY 2, 2023 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

MINUTES

1. Call to Order

Meeting called to order by Veda Frazier at 7:02p.m.

2. Roll Call

Veda Frazier-Present - Chair
Scoots Curry-Present - Vice Chair
Troy Simons-Present
Evelyn Martin-Present
Stewart Garber-Present
Bill Faulkner-Present
Lindsey Catlett- Present
Elliot Jenkins-Present
We also had in attendance:
Corey Cosby- KWR
Ryan Carson-KWLL
Percy Ashcraft- County Administrator

3. Review and Adoption of Meeting Agenda

Motion to adopt the meeting Agenda: Stewart Garber-1st and Bill Faulkner-2nd. Everyone else was in favor of adopting the agenda.

4. Approval of Minutes

Approval of Minutes was Bill Faulkner-1st, Evelyn Martin-2nd. Everyone else was in favor of the approval of the meeting minutes.

5. Citizens Comment Period

No citizens were present for the meeting or attended on zoom.

6. Unfinished Business

Minutes of the Meeting of the King William County Parks & Recreation Commission

We did not have any unfinished business at this meeting.

7. Staff Report(s)

a. After School Rec Aide

Just officially hired a rec aide for the after-school program. We had been trying to hire since the beginning of the school year. We did lose Candice Dungee at the first of the year due to her attending nursing school.

8. Managers' Report

a. Programs

i. Youth Basketball & Tot Shots

The basketball schedule is full with games going on until 5p.m every Saturday. We have about 36 participants in Tot Shots. Due to the large number, we split them into 2 teams (each team having 17 players). Unfortunately, we did have one incident on Saturday during a basketball game where a spectator was asked to leave. Other than that, everything is going great this year.

ii. After School Program

The After-School Program continues to grow with 111 registrations so far for this school year. Staffing has been a little short but we have been filling in at the program when needed.

iii. Senior Programs

Mahjong and Wii Bowling are up and running for the new year. Bingo will start back up the first week of March.

iv. Fitness Classes

We have seen an increase in the enrollment in all of our fitness classes. One of our fitness instructors has been utilizing the school to hold classes which has gathered participation from several teachers.

v. CPR Classes

We have seen an increase in our CPR/First Aid classes since the NFL incident. We have a couple more opportunities coming up in February. The instructor offers taking both classes or one or the other separately.

vi. Spring Soccer

Registration for Spring Soccer opened at the beginning of the year. At this time, we have about 25 kids registered. We are hoping to utilize the field in front of AES for the spring soccer season.

vii. Easter Egg Hunt

We are planning to bring back the Easter egg hunt for the community on the first Saturday of spring break.

viii. Summer Sneakers

Summer Sneakers Registration will be opening at the beginning of March. We are working with the schools in partnership with the summer school kids. The opportunity would be optional for students.

ix. Adult Kickball League

Adult Kickball registration opened and we have a few registrations already. Adult kickball will start in the summer and we are hoping it will be something fun. Troy asked would it take place during All Stars season? Kayla replied, we would be starting around the late part of June. Stewart Garber asked how long the program would be? Kayla replied, 8 weeks.

b. Facilities

i. Park

Park Maintenance Technician

This position has now been moved to the Parks and Recreation Department.

Vandalism at the Park

Unfortunately, we had some vandalism by teenagers at the park. They broke the doors off the bathroom stalls and made a mess. From this point on the restrooms will be locked unless there is KWLL or an event happening.

ii. Community Center

Active Attack Class

We had an Active Attack Training Class in January for the county employees and community members to attend.

Blood Drive

The last blood drive had quite a few people come out. We should have another one coming soon. Veda Fraizer asked about the DMV when or if they would be here again. Kayla replied, they would be coming in May, August and November.

c. Hill Group Update

The Hill group will be presenting their presentation for Parks and Recreation at the board meeting on Monday night, February 6th, at 7p.m. We would encourage you to come out to the

board meeting. Percy Ashcraft stated that the Hill Plan looks good and that we will need to purchase land for the new fields and update the current park. Percy said this would take time and would be more than a 12-month project.

9. New Business

a. Review of Bylaws

Veda Frazier began with "there are a couple of items that we need to address. The first one being how often should the Rec commission meet? The second item is how many members we should have present in order to make a quorum? Stewart Garber asked what was the past consistency? Veda Frazier stated that they had done it every other month at one time. Then they went back to holding the meetings every month. Stewart Garber stated that it is important to have these meetings. Bill Faulkner agreed and stated that it is important to meet regularly since there is so much going on. Elliot Jenkins stated that we could set the meeting date and time at this meeting to see if it would work for everyone. Currently, we should have 9 members total for voting purposes on the Rec Commission. However, we only have 8, since we do not have anyone from District 1 at this time. We can have up to three others on the board from other organizations that offer things for kids. Veda Frazier asked if we would like to leave the meeting on the first Thursday of the month? Everyone agreed (8) to leave the meeting date on the first Thursday of the month. Percy Ashcraft states that if we wanted to change how the terms for board members run, we would have to ask permission from the board. At this time, the spots of members are rotating and end at different times. Veda Frazier asked if I should ask the board if I could finish out my term and Stewart Garber could represent District 4. Percy Ashcraft stated that the board would need to be made aware of it. All members agree that this is the route we should go. Veda states that the bylaws state that the board terms should be staggered. Kayla asked, can we amend the bylaws? In order to do this, Percy Ashcraft stated that a letter would need to be written to the BOS. it was decided for Veda, Troy and Bill to stay on an ending term of June 2025 and Veda will represent District 4 until the term ends. Scoots and Evelyn will stay until June 2024. Percy also said if we needed to have another location for our meetings, that we could use the board room at the courthouse.

10. Recreation Commission Comments

We would like to welcome Elliot Jenkins and Ryan Carson tonight. KWLL reports opening night will take place on the 14th of April. Numbers seem to be in line with what we have had in the past. KWR just wrapped up last season. A 12-year-old team won the championship. They are getting ready to start up and in this year's league that they will be playing in they will have 21 teams whereas last season they only had 9. KWR will be getting ready to begin with some improvements that they had planned on doing prior to the season starting. The high school donated side line bleachers for the KWR to have at their games. Conditioning will start in the spring. They have also applied for a grant for an AED. Several board members are certified in CPR/First Aid. Evelyn stated that it would be a good idea to have an EMT come and talk to them about what situations may look like. Elliot Jenkins said he is glad to be here and a part of the Recreation Committee. He is a West Point local and enjoys sports and is here to help out in any way. Jenkins stated that he will also help with the recruiting of someone from District 1. Catlett states that they are looking for a new Superintendent for King

William County Schools.

Meeting Adjourned: by Veda Frazier at 8:18p.m.-Stewart Garber 1st, Lindsey Catlett 2nd