

**MINUTES  
KING WILLIAM COUNTY  
HISTORICAL ARCHITECTURAL PRESERVATION REVIEW BOARD  
REGULAR MEETING MARCH 23, 2023**

At a regular meeting of the Historical Architectural Preservation Review Board, held on March 23, 2023 at 4:00pm in person and on zoom, the meeting was called to order with the following members:

**Present:**

Carl Fischer

Robert Hubbard

John Freimarck

David Brown

William Hodges

Steve Hudgins, Deputy County Administrator

**Absent:**

John Freimarck

**Staff Present:**

Christina Grover

**Agenda Item 3. Adoption of Agenda**

President Fischer requested a motion to adopt the agenda. Mr. Brown made a motion, and the motion was seconded by Mr. Hodges.

The vote was unanimous on this motion.

**Agenda Item 4. Approval of Minutes for January 26, 2023 Meeting**

President Fischer requested a motion to approve the January 26, 2023 meeting minutes. Vice President Hubbard made a motion, and the motion was seconded by Mr. Hodges to approve the minutes.

The vote was unanimous on this motion.

**Agenda Item 5-Public Comment Period**

The President opened the floor for public comments.

There being no one in person or via Zoom to speak, the Public Comment Period was closed.

## Agenda Item 6. Update on Certified Local Government Status-

Aubrey Von Lindern from DHR has completed her review of King William's application. The Board is at the stage of reviewing and signing the certified local government agreement. At this time the Historic Board has two items to consider modifying in the certified local government agreement.

1. The first item is under # 3 of the agreement: (The board had to fill in the blanks)

*Initiate or continue a system for the survey and inventory of local historic properties (including archaeological sites if applicable) focusing on **Aylett** name of area of survey) for **4 years** (period of time for survey) that is coordinated and compatible with the statewide comprehensive planning process, and maintain a detailed inventory of districts, sites, and structures under the review board's jurisdiction, with technical assistance provided by the Department of Historic Resources in accordance with Section II C of the Virginia CLG Program guidelines;*

2. The second item is under # 10 of the agreement on whether the board would like to add anything additional to:

*Demonstrate during the time period from April 2023 \_\_\_\_\_ to April 2027 \_\_\_\_\_ improvement in the following specified area(s):*

*a. inclusion in the review board of one or more additional members meeting the professional qualifications standards referred to in 36 CFR 61;*

*b. inclusion in the by-laws or other administrative documents of a clause requiring members of the review board to complete applicable training as approved by the Virginia Department of Historic Resources.*

*c. development of a preservation plan, or historic preservation section within your Comprehensive Plan that outlines the City's plans for future survey and documentation of its historic resources.*

*d. development of a preservation plan or accomplishment of preservation planning activities consistent with the "Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation".*

***Added e and f:***

***e. Survey and then nominate the King William Courthouse Historic district to the state and federal registers of historic places to complement the existing King William Courthouse individually listed property.***

*f. Work in collaboration with the Historic Society and County Government to explore the needs of the Courthouse Historic District while taking into consideration the historic preservation needs.*

#### **Agenda Item 7. Survey Effort-Brochure & Letter Update**

Brochure-A draft was available at the meeting. The Board discussed changes to the brochure such as requirements for eligibility. Wanted individual names of contacts removed in the event the contacts change, discussed some of the verbiage regarding possible tax credits, and language regarding the placement of easements on the property. Adjustments will be made to the brochure and presented at the next meeting.

Letter-Mr. Brown will meet with Ms. Grover on April 13, 2023 to draft a letter for potential eligible property owners. It will be available at the next meeting.

#### **Agenda Item 8. Adjournment at 4:50 p.m.**

The meeting was adjourned.

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**Christina Grover, Planning Dept.**