

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF DECEMBER 11, 2023**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 11th day of December 2023 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

AGENDA ITEM 1. CALL TO ORDER

Chairman Hodges called the meeting to order.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Not needed.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 2nd District: Travis J. Moskalski	Present
Supervisor, 3rd District: Stephen K. Greenwood	Present
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Present
Supervisor, 5th District: Edwin H. Moren, Jr.	Present
Supervisor, 1st District: William L. Hodges – Chair	Present

AGENDA ITEM 4. MOMENT OF SILENCE

The Chairman called for a moment of silence.

AGENDA ITEM 5. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

AGENDA ITEM 6. REVIEW AND ADOPTION OF MEETING AGENDA

Chairman Hodges asked that item 11.a. – Unfinished Business – Resolution 23-92 be removed from the agenda. Supervisor Moskalski made a motion to approve the amended agenda. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

AGENDA ITEM 7. CONSENT AGENDA

Consent Agenda items were:

- a. Approval of Minutes:
 - i. November 27, 2023 Regular Meeting Draft Minutes

- b. **Resolution 23-82** - In Appreciation of Maureen Wilson at her Retirement
- c. **Resolution 23-83** - In Appreciation of Sheriff Jeff Walton at his Retirement
- d. **Resolutions 23-86, 87, 88, and 89** - Appreciation of Service to King William County as a Member of the Board of Supervisors
- e. **Resolution 23-90** - Budget Amendment to Appropriate Additional State Budget Funding to King William County Public Schools
- f. **Motion** to Establish the Date and Time for the January 2024 Organizational Meeting of the Board of Supervisors

Supervisor Moskalski made a motion to approve the Consent Agenda; seconded by Vice Chair Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-82

COMMENDING MAUREEN H. WILSON ON THE OCCASION OF HER RETIREMENT FROM THE KING WILLIAM COUNTY SHERIFF'S OFFICE

WHEREAS Mrs. Maureen H. Wilson has served as the Administrative Assistant for the King William County Sheriff's Office for forty years; and

WHEREAS Mrs. Wilson has given selflessly of her time, talent, and wisdom to serve King William County citizens; and

WHEREAS, during her tenure, Mrs. Wilson assisted two different King William Sheriffs – Sheriff W. W. Healy for sixteen years, and Sheriff J. S. Walton for twenty-four years;

WHEREAS Mrs. Wilson is an active member of the King William County community having served in numerous ways including as Co-Chair of the West Point Crab Carnival Committee for eighteen years, a member of the West Point Junior Women's Club from 1980-1994, a member of the West Point Kiwanis, and a member of the West Point Methodist Church; and

WHEREAS County staff have expressed their appreciation of Mrs. Wilson's kind and helpful nature and cheerful disposition, and will miss her heart-warming smile;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County extends its heartfelt appreciation for Mrs. Wilson's many years of faithful service, and wishes her a well-deserved, long, and pleasurable retirement; and

BE IT FURTHER RESOLVED that a copy of this resolution expressing the sentiments of this Board of Supervisors be conveyed to Mrs. Wilson and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 11th day of December, 2023.

RESOLUTION 23-83
COMMENDING SHERIFF J. S. WALTON ON THE OCCASION OF HIS RETIREMENT FROM
THE KING WILLIAM COUNTY SHERIFF'S OFFICE

WHEREAS Sheriff Jeff Walton began his career in Law Enforcement in 1983 as a part-time dispatcher with the King William County Sheriff's Office; and

WHEREAS Mr. Walton was appointed as Deputy Sheriff in 1984 and assigned to The Town of West Point; and

WHEREAS he attended DARE school in 1987 and began teaching in the Town and County Schools as the first DARE Instructor in King William County; and

WHEREAS Mr. Walton served as a Sergeant and Lieutenant before being elected Sheriff in 1999 and reelected in 2003, 2007, 2011, 2015, and 2019; and

WHEREAS Sheriff Walton has given selflessly of his time, talent, and wisdom to serve King William County citizens as well as the entire region by serving as a General Instructor for the Department of Criminal Justice Services and a RADAR instructor at the Rappahannock Regional Criminal Justice Academy; and

WHEREAS just some of Sheriff Walton's many professional accomplishments and community contributions include being a graduate of the National Sheriff's Institute, Member of Virginia Sheriff's Association, Past President of the Virginia Sheriff's Institute, Member of Walkerton Community Fire Department, Life Member King William Vol. Fire and Rescue Squad, Member of Colosse Baptist Church serving as a Trustee and Deacon, Member of King William Ruritan Club, Member of King William Farm Bureau, Board Member of Middle Peninsula Regional Security Center, Board Member of Rappahannock Regional Criminal Justice Academy, and serving on the Community Services Board; and

WHEREAS County staff have expressed their appreciation of Sheriff Walton as a wonderful co-worker and welcoming educator who always provides a sense of security to those around him;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County extends its heartfelt appreciation to Sheriff J. S. Walton for his forty years of faithful service, and wishes him a well-deserved, long, peaceful, and pleasurable retirement; and

BE IT FURTHER RESOLVED that the Board also extends its deep gratitude to Sheriff Walton's wife, Linda; sons, Phillip and Luke; daughters-in-law, Shannon and Ashley; and grandchildren, Cooper and Avalee for the sacrifices they've made while sharing him with the citizens and staff of King William County and enabling him to serve as Sheriff for twenty-four years; and

BE IT FINALLY RESOLVED that a copy of this resolution expressing the sentiments of this Board of Supervisors be conveyed to Sheriff Walton and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 11th day of December, 2023.

RESOLUTION 23-86
APPRECIATION OF SERVICE TO KING WILLIAM COUNTY
AS A MEMBER OF THE BOARD OF SUPERVISORS

WHEREAS Mr. C. Stewart Garber, Jr. has served on the King William County Board of Supervisors representing the 4th District with great character and distinction since January 1, 2020; and

WHEREAS Mr. Garber has given selflessly of his time, talent, and wisdom to serve his fellow Manquin district citizens and all citizens of King William County; and

WHEREAS Mr. Garber has provided exceptional leadership to King William County, serving as Vice Chair of the Board of Supervisors; and

WHEREAS Mr. Garber served with dedication and wisdom as a King William County representative on the Recreation Commission and Social Services Board, always investing the time and diligence to make informed and wise decisions; and

WHEREAS Mr. Garber took an active role in helping to advance and expand recreational activity opportunities for the citizens of King William County;

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors with much respect and gratitude extends its appreciation and recognition to Mr. C. Stewart Garber, Jr. for the four years of leadership, dedication, and service he has given to King William County; and

BE IT FURTHER RESOLVED that a copy of this resolution expressing the appreciation and respect of this Board of Supervisors on this matter shall be conveyed to Mr. Garber and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 11th day of December, 2023.

RESOLUTION 23-87
APPRECIATION OF SERVICE TO KING WILLIAM COUNTY
AS A MEMBER OF THE BOARD OF SUPERVISORS

WHEREAS Mr. Stephen K. Greenwood has served on the King William County Board of Supervisors for three full terms, totaling 12 years, representing the 3rd District with great character and distinction since January 1, 2012; and

WHEREAS Mr. Greenwood has given selflessly of his time, talent, and wisdom to serve his fellow Aylett district citizens and all citizens of King William County; and

WHEREAS Mr. Greenwood has provided exceptional leadership to King William County, serving both as Chair and Vice Chair of the Board of Supervisors; and

WHEREAS Mr. Greenwood served with dedication and wisdom as a representative on the King William County Planning Commission, always investing the time and diligence to make informed and wise decisions; and

WHEREAS Mr. Greenwood took an active role in helping to develop the County's Zoning Ordinance and Comprehensive Plan, Blueprint 2041;

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors with much respect and gratitude extends its appreciation and recognition to Mr. Stephen K. Greenwood for the twelve years of leadership, dedication, and service he has given to King William County; and

BE IT FURTHER RESOLVED that a copy of this resolution expressing the appreciation and respect of this Board of Supervisors on this matter shall be conveyed to Mr. Greenwood and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 11th day of December, 2023.

RESOLUTION 23-88
APPRECIATION OF SERVICE TO KING WILLIAM COUNTY
AS A MEMBER OF THE BOARD OF SUPERVISORS

WHEREAS Mr. Edwin H. Moren, Jr. has served on the King William County Board of Supervisors representing the 5th District with great character and distinction since January 1, 2020; and

WHEREAS Mr. Moren has given selflessly of his time, talent, and wisdom to serve his fellow Mangohick district citizens and all citizens of King William County; and

WHEREAS Mr. Moren has provided exceptional leadership to King William County, serving as both Chair and Vice Chair of the Board of Supervisors; and

WHEREAS Mr. Moren served with dedication and wisdom as a King William County representative on the Middle Peninsula Planning District Commission, Middle Peninsula Alliance, and Bay Consortium Workforce Development Board, always investing the time and diligence to make informed and wise decisions; and

WHEREAS Mr. Moren took an active role to help bring broadband internet service to King William including serving on the former KWIC committee and working closely with County staff and the Virginia Department of Housing and Community Development;

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors with much respect and gratitude extends its appreciation and recognition to Mr. Edwin H. Moren, Jr. for the four years of leadership, dedication, and service he has given to King William County; and

BE IT FURTHER RESOLVED that a copy of this resolution expressing the appreciation and respect of this Board of Supervisors on this matter shall be conveyed to Mr. Moren and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 11th day of December, 2023.

**RESOLUTION 23-89
APPRECIATION OF SERVICE TO KING WILLIAM COUNTY
AS A MEMBER OF THE BOARD OF SUPERVISORS**

WHEREAS Mr. Travis J. Moskalski has served on the King William County Board of Supervisors for three full terms, totaling 12 years, representing the 2nd District with great character and distinction since January 1, 2012; and

WHEREAS Mr. Moskalski has given selflessly of his time, talent, and wisdom to serve his fellow Sweethall and Courthouse district citizens and all citizens of King William County; and

WHEREAS Mr. Moskalski has provided exceptional leadership to King William County, serving both as Chair and Vice Chair of the Board of Supervisors multiple times; and

WHEREAS Mr. Moskalski served with dedication and wisdom as the King William County representative on the Middle Peninsula Planning District Commission and Middle Peninsula Alliance, always investing the time and diligence to make informed and wise decisions; and

WHEREAS Mr. Moskalski took an active role in helping the Board and general public understand the intricacies of Virginia legislation and the Split Levy agreement;

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors with much respect and gratitude extends its appreciation and recognition to Mr. Travis J. Moskalski for the twelve years of leadership, dedication, and service he has given to King William County; and

BE IT FURTHER RESOLVED that a copy of this resolution expressing the appreciation and respect of this Board of Supervisors on this matter shall be conveyed to Mr. Moskalski and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 11th day of December, 2023.

RESOLUTION 23-90

AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2023 BUDGET KING WILLIAM PUBLIC SCHOOLS – VIRGINIA STATE BUDGET FUNDING INCREASE

WHEREAS, On September 14, 2023, Governor Glenn Youngkin signed a revised Virginia State Budget providing funding to King William County Public Schools in the amount of \$1,119,165; and

WHEREAS the State Budget allocates the spending of this additional amount as follows:

“All in Virginia” Initiative - tutoring/learning acceleration with focus on grades 3-8, preparation for and implementation of the Virginia Literacy Act, and Student attendance recovery/addressing chronic absenteeism in the amount of \$707,232 over the next three years.

Support Staff financial support at a 24 to 100 in the amount of \$287,471.

The additional 2% compensation effective January 1, 2024 in the amount of \$124,462.; and

WHEREAS the King William County Board of Supervisors wishes to amend its Fiscal Year (FY) 2024 Budget to include these additional revenues and expenditures for King William County Public Schools; and

WHEREAS the King William County School Board accepted the budget amendments of funds and additional funding from the Commonwealth of Virginia, and requests the Board of Supervisors to appropriate such funds;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does hereby authorize and appropriate the following amendments to the 2023-2024 Budget, such line items increased as follows, which monies shall be expended for purposes as authorized and approved by the Board of Supervisors:

FUND/ORGANIZATION

King William County Public Schools

Revenue:

Commonwealth of Virginia Budget Funding

\$1,119,165

Expenditure:	
"All in Virginia" Initiative	\$707,232
Support Staff financial support at a 24 to 100	\$287,471
Additional 2% compensation effective January 1, 2024	\$124,462

DONE this 11th day of December, 2023.

BOARD MOTION

RE: ESTABLISHING THE DATE AND TIME FOR THE JANUARY 2024 ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS

At the December 11, 2023 meeting of the King William County Board of Supervisors, Supervisor Moskalski made a motion as part of the Consent Agenda to establish the date of the 2024 Organizational Meeting of the Board of Supervisors pursuant to Section 15.2-1416 and Section 2.2-3707 of the Code of Virginia, as Monday, January 8, 2024, at 6:30pm in the Board Room of the County Administration Building located at 180 Horse Landing Road in King William, and viewable via live stream on the County website (kwc.gov,). Vice Chair Garber seconded the motion.

The motion passed.

AGENDA ITEM 8. PRESENTATIONS

8.a. Presentation of Resolution 23-82 in Appreciation of Maureen Wilson at her Retirement

Resolution 23-82 was read by Supervisor Moskalski and presented to Maureen Wilson by the Board of Supervisors.

8.b. Presentation of Resolution 23-83 in Appreciation of Sheriff Jeff Walton at his Retirement

Resolution 23-83 was read by Supervisor Moskalski and presented to Sheriff Jeff Walton by the Board of Supervisors.

8.c. Resolutions 23-86, 87, 88, and 89 to Supervisors Garber, Greenwood, Moren, and Moskalski - Christine H. Branch, Clerk

Resolutions 23-86, 87, 88, and 89 were read individually by Christine Branch and presented by the Chairman Hodges.

8.d. All Points Broadband Update - Tom Innes, Senior Vice President

Mr. Innes presented the Broadband Update to the Board. (Attachment A)

No additional funds will be paid to All Points until the service is complete and delivered.

Supervisor Moren asked about any cross feed with Breezeline on the unserved areas that have slipped through the cracks. Mr. Innes said on an operational level, if it shows up in the RDOF but they are not going to build, they will work together on a case-by-case basis to provide service.

Supervisor Greenwood asked what a realistic completion date would be. Mr. Innes said 90 days after they receive notice to proceed from Dominion or REC.

Supervisor Moskalski said he has been disappointed with the delays but knows once it is completed it will be life changing. Mr. Innes said there has been some disconnect and an explosion of demand.

Vice Chair Garber asked how notice to proceed tickets are prioritized. Mr. Innes said in chronological order.

8.e. Live Streamed Meetings on the County Website - Christine H. Branch, Clerk

Ms. Branch demonstrated how to access meeting live streams on the County website. She also provided instructions on how to view the agenda and agenda files while watching the live stream. Instructions were provided for future use.

AGENDA ITEM 9. CITIZENS COMMENT PERIOD

Chairman Hodges opened the Citizens Comment period.

Bonnie Hite from District 2 personally thanked the members of the Board of Supervisors for the outstanding work they have done for the County.

There being no additional speakers, Chairman Hodges closed the Citizens Comment period.

AGENDA ITEM 10. PUBLIC HEARINGS

10.a. Resolution 23-91 - CUP 04-2023 - Owners: James R. & Carolyn T. Dudley, Agent: Karla S. Havens - Sherry Graham, Director of Planning

Ms. Graham briefly explained the Resolution and provided details on the project.

Chairman Hodges opened the Public Hearing period.

There being no speakers, Chairman Hodges closed the Public Hearing period.

Supervisor Moskalski made a motion to approve Resolution 23-91. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-91
CUP 04-2023: OWNERS - JAMES R. AND CAROLYN T. DUDLEY
AGENT - KARLA S. HAVENS

WHEREAS James R. and Carolyn T. Dudley, and their agent, Karla S. Havens with Mid-Atlantic Resource Consulting, have made a request for a Conditional Use Permit (CUP 04-2023) to construct a private 33' x 36' open sided boat house with two boat lifts and a 16' x 18' open-sided roof over pier platform at 1984 Custis Millpond Road, tax map parcel 56-1-8, zoned R-R (Rural-Residential); and

WHEREAS the proposed pier will be constructed in the same location as the existing pier, will extend no further than the existing pier which will be demolished and removed, and will not create any further impacts to the public or increase any impacts to the Chesapeake Bay; and

WHEREAS there will be no land disturbance since all work proposed will be conducted from the water; and

WHEREAS the King William County Planning Commission held a duly advertised Public Hearing on November 14, 2023 and voted 5-0 to recommend approval of CUP 04-2023 to the Board of Supervisors with conditions; and

WHEREAS the Board of Supervisors conducted a duly advertised Public Hearing on December 11, 2023 to receive public comment on the matter;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that CUP 04-2023 is approved subject to the two (2) conditions below:

1. The proposed work must meet all requirements of State and Local agencies.
2. All work must be completed within two (2) years of the approval date, or the permit becomes invalid, and the applicants will need to reapply.

DONE this 11th day of December, 2023.

AGENDA ITEM 11 UNFINISHED BUSINESS

11.a. Resolution 23-92 - Approval of Regional Animal Shelter Agreement - Steve Hudgins, Deputy County Administrator Agenda item removed.

11.b. School Radio Project Update - Travis Wolfe, IT Manager

Mr. Wolfe said all the antenna installations at the schools have been completed. All King William and West Point Schools have all been tested by the Sheriff's Office and are at 97% or above coverage.

Supervisor Moren asked if the 3% not covered is defined. Mr. Wolfe said they were defined, mapped out and there are no serious concerns at this time. They will request a quote from Radio Communications to cover the remaining 3%.

AGENDA ITEM 12 NEW BUSINESS

12.a Resolution 23-93 - Approval of Foster Program for Regional Animal Shelter - Tiffany R. Webb, RAS Director

Ms. Webb presented the new Foster Program for the Regional Animal Shelter and addressed all questions from the Board.

Supervisor Moskalski made a motion to approve Resolution 23-93. Vice Chair Garver seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-93

APPROVAL OF FOSTER CARE PROGRAM FOR REGIONAL ANIMAL SHELTER

WHEREAS Va. Code §3.2-6546 requires each Virginia county to maintain or cause to be maintained a public animal shelter, and require dogs running at large without the tag required by law or in violation of a local ordinance to be confined therein; and

WHEREAS the Regional Animal Shelter Director presented a potential Foster Care Program to the Board of Supervisors at its December 11, 2023 meeting; and

WHEREAS the Foster Care Program seeks to bring caring individuals and needy animals together, and provide special care in a home setting until the animals are ready for adoption;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of King William, Virginia does approve the creation of the Foster Care Program for the Regional Animal Shelter as outlined herein; and

BE IT FURTHER RESOLVED that the Board authorizes the Regional Animal Shelter Director to execute and manage said Foster Care Program effective immediately.

DONE this 11th day of December, 2023.

12.b. Resolution 23-94 - Amendment to the Personnel Policies & Procedures Manual - Nita McInteer, Human Resources Director

Ms. McInteer explained the need to amend the Personnel Policy to change the dates for bi-weekly payroll.

Supervisor Moskalski made a motion to approve Resolution 23-94. Supervisor Greenwood seconded it. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

**RESOLUTION 23-94
AMENDMENTS TO THE KING WILLIAM COUNTY
PERSONNEL POLICIES AND PROCEDURE MANUAL**

WHEREAS the Board of Supervisors adopted a complete revision to the King William County Personnel Policies and Procedures Manual (Manual) by Resolution 23-41 on June 12, 2023 effective June 12, 2023; and

WHEREAS the Board approved changes to the Manual by Resolution 23-75 on October 2, 2023 which amended pay dates, drug testing language, and use of alcohol and controlled substances language to address best practices and new legislation which becomes effective January 1, 2024 ; and

WHEREAS the Director of Human Resources recommends further amendments to the payroll language in the Manual, changing the pay dates from every other Friday to the 15th and last working day of each month which will allow employee paychecks to be the same amount every pay date; and

WHEREAS the Board finds the proposed amendments appropriate and necessary for the proper administration of the County's personnel system;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that the following amendment to the King William County Personnel Policies and Procedures Manual is approved.

Section 3-18: Pay Periods

Effective 01/01/2024 all employees are paid ~~every other Friday~~ **on the 15th and the last working day of each month**. Employees are encouraged to review their paystubs to ensure proper payments and deductions are calculated. If an employee discovers an error, the employee must

contact human resources immediately with a description of the problem in writing to be addressed. In turn, Human Resources will take corrective action as needed and reasonable steps to prevent the recurrence of any paycheck errors in the future. The county prohibits and will not tolerate retaliation against any employee who has provided a good faith complaint about their paycheck.

DONE this 11th day of December, 2023.

12.c. Resolution 23-95 - Compensation Board Funding - Nita McInteer, Human Resources Director

Ms. McInteer presented a summary of the amendments made by the General Assembly to the FY24 budget for the State Compensation Board. She provided three options for allocating the funds and asked the Board's direction.

Supervisor Moskalski made a motion to approve Resolution 23-95 with Option #3. Supervisor Moren seconded it. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

**RESOLUTION 23-95
DIRECTING THE USE OF ADDITIONAL REIMBURSEMENT FUNDING
FROM THE STATE COMPENSATION BOARD**

WHEREAS, on October 1, 2023, the General Assembly Special Session passed amendments to the FY24 Budget for the State Compensation Board; and

WHEREAS the State Compensation Board (the "Comp Board") then approved additional funding to implement across-the-board 2% salary increases for their funded positions which would be effective December 1, 2023; and

WHEREAS the King William County General Fund currently supplements most Constitutional Officer salaries at a level above the 2% increase approved by the Comp Board; and

WHEREAS King William Department of Social Services employees will receive the 2% increase provided by the state since they are considered state employees, not local King William employees;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors directs the 2% increase from the State Compensation Board to be provided as a salary increase to all full-time County government positions, including Constitutional Offices, effective December 1, 2023.

DONE this 11th day of December, 2023.

12.d. Resolution 23-96 - Declaring December 26, 2023 a Local Holiday - Nita McInteer, Human Resources Director13

Ms. McInteer asked the Board direction in approving December 26th as a local holiday for staff.

Supervisor Moskalski made a motion to approve Resolution 23-96. Vice Chair Garber seconded it. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

**RESOLUTION 23-96
DECLARING DECEMBER 26, 2023 A LOCAL HOLIDAY**

WHEREAS in 2023, Christmas Day falls on a Monday; and

WHEREAS the King William County Board of Supervisors wishes to provide an additional holiday to all County staff including King William County Circuit Court staff in accordance with Section 17.1-207(A)(1) of the Code of Virginia;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does hereby declare Tuesday, December 26, 2023 a local holiday on which day King William County government offices including the Circuit Court will be closed.

DONE this 11th day of December, 2023.

AGENDA ITEM 13. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

13.a. Administration Report - Percy C. Ashcraft, County Administrator

Mr. Ashcraft highlighted items from the Administrator's report and pointed out the Santa Run schedules included in the department reports.

Supervisor Moren asked if the Wawa situation was fixable. Mr. Ashcraft said that they are still working on it. Ms. Graham said she anticipated Wawa and Starbucks coming to the County soon.

13.b. Board Information

Monthly reports provided for informational purposes.

AGENDA ITEM 14. BOARD OF SUPERVISOR' COMMENTS

Vice Chair Garber said it has been an honor to serve on the Board. He felt that the mix on the Board was good and they accomplished a lot of work, even with the 18-month pandemic

shutdown. He thanked County Administration for all their support and encouraged people to look at the BOS Accomplishments contained in the Board Packet.

Supervisor Greenwood said it has been a privilege and an honor to work with everyone on the Board, especially Supervisor Moskalski who is a wealth of knowledge. He thanked County Staff for all their support, offered his assistance to new BOS members if needed, and wished everyone a Merry Christmas.

Supervisor Moren said it has been a privilege to serve and he felt they had accomplished a lot during the last four years despite the recent criticism they have faced. He said these were unprecedented times and this Board faced numerous challenges and hurdles, a pandemic, and a government shutdown but continued to manage and provide continuity of government by adapting to electronic meetings, etc., even while experiencing the resignation of three constitutional officers for various reasons. He thanked all the county staff for getting things done when it seemed impossible to do. He offered special thanks to Mr. Ashcraft and Mr. Hudgins for all their hard work and support and offered special recognition to Christine Branch for her tremendous dedication and support. He said that he has had the opportunity to serve on several regional commissions and boards outside of the county, to learn what other counties were doing well and bringing those best practices back to the county. He said that community anchor institutions support the citizens, keep them engaged and occupied, and gives people a place to go and learn. He encouraged the new BOS to look for community anchor institution opportunities in the future. He thanked his wife for her continued support and said he is looking forward to traveling and spending more time with family.

Supervisor Moskalski said that he has been doing this job for most of his adult life. He said the Board kept things moving during the pandemic and thanked County Staff for their support. He gave special recognition to Mr. Hudgins for stepping into the role of Interim County Administrator and keeping the government moving. He congratulated the new BOS members and encouraged them to listen to the voices of their colleagues, question their own thoughts, play devil's advocate, and listen to all sides. He repeated advice he was given that during campaigning, you are seen as part of the solution; once you're elected, you're seen as part of the problem. He thanked his parents, wife, and children for their support.

Chairman Hodges reminded everyone of the next Board meeting date and change in time to 6:30pm and wished everyone a Merry Christmas.

AGENDA ITEM 15. CLOSED MEETING

15.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions. Vice Chair Garber seconded the motion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

15.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Greenwood seconded the motion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

15.c. Certification of Closed Meeting

Supervisor Moskalski moved for the adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; seconded by Vice Chair Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 11th day of December, 2023, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 11th day of December, 2023.

15.d. Action on Closed Meeting (if necessary)

No action was taken.

AGENDA ITEM 16. APPONTMENTS

16.a. Resolution 23-97 - Appointment/Reappointment to the MPPDC (Citizen Representative)

Supervisor Moren made a motion to approve Resolution 23-97 to reappoint Otto O. Williams to the Citizen Representative position on the Middle Peninsula Planning District Commission for a term beginning December 11, 2023 and ending December 31, 2024. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

**RESOLUTION 23-97
APPOINTMENT/REAPPOINTMENT TO THE
MIDDLE PENINSULA PLANNING DISTRICT COMMISSION CITIZEN REPRESENTATIVE**

WHEREAS Otto O. Williams' term as Citizen Representative on the Middle Peninsula Planning District Commission expires on December 31, 2023; and

WHEREAS Otto O. Williams has expressed interest in reappointment to the Citizen Representative position on the Middle Peninsula Planning District Commission; and

WHEREAS there are currently no others who have expressed interest in appointment to the Citizen Representative position on the Middle Peninsula Planning District Commission; and

WHEREAS the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Otto O. Williams be reappointed to the Citizen Representative position on the Middle Peninsula Planning District Commission for a term beginning December 11, 2023 and ending December 31, 2024.

DONE this 11th day of December, 2023.

16.b. Resolution 23-98 - Appointments to the VA250 Planning Committee

Supervisor Moren made a motion to approve Resolution 23-98 to appoint Sam Drewry and Katie Gibson to the VA250 Planning Committee through the commemoration period of 2022-2026. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

**RESOLUTION 23-98
APPOINTMENTS TO THE VA250 PLANNING COMMITTEE**

WHEREAS the King William County Board of Supervisors established the King William County VA250 Planning Committee via Resolution 22-66 on August 22, 2022 to plan and coordinate programs occurring within the County and communicate regularly with VA250 in order to promote and commemorate the 250th anniversary of Virginia's participation in American independence; and

WHEREAS the Board of Supervisors now desires to make additional appointments to the VA250 Planning Committee; and

WHEREAS two applicants have expressed interest in serving on the VA250 Planning Committee – Sam Drewry and Katie Gibson;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Sam Drewry and Katie Gibson each be appointed to the VA250 Planning Committee through the commemoration period of 2022-2026.

DONE this 11th day of December, 2023.

16.c. Resolution 23-100 - Appointment to HPARB

Supervisor Moren made a motion to approve Resolution 23-100 to appoint Carl R. Lounsbury, Sr. to the Historic Preservation and Architectural Review Board for an unexpired four-year term ending April 30, 2026. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-100
APPOINTMENT TO THE HISTORIC PRESERVATION
AND ARCHITECTURAL REVIEW BOARD (HPARB)

WHEREAS the Historic Preservation and Architectural Review Board (HPARB) desired to add a Board Member to the HPARB with an architecture credential and background; and

WHEREAS the member appointed, Steve Hudgins, resigned effective November 27, 2023; and

WHEREAS the HPARB has recommended and requested that Mr. Carl R. Lounsbury, Sr. be appointed to fill the resigned appointment; and

WHEREAS the Board of Supervisors now desires to make an appointment to this position as requested by the HPARB;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Carl R. Lounsbury, Sr. be appointed to the Historic Preservation and Architectural Review Board for an unexpired four-year term ending April 30, 2026.

DONE this 11th day of December, 2023.

16.d. Resolution 23-101 - Change to Recreation Commission Appointment

Supervisor Moren made a motion to approve Resolution 23-101 changing Veda Frazier's current appointment to the Recreation Commission representing District 4 to an appointment representing District 2 for the remainder of her three-year term ending June 30, 2025. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-101
CHANGE TO RECREATION COMMISSION APPOINTMENT

WHEREAS the Board of Supervisors of King William County appointed Veda Frazier to a three-year term on the Recreation Commission ending June 30, 2025 representing District 4; and

WHEREAS redistricting moved Ms. Frazier's address to District 2, which was represented by Mr. Scoots Curry; and

WHEREAS Mr. Curry resigned his position on the Recreation Commission; and

WHEREAS the Recreation Commission voted to move Ms. Frazier's appointment to District 2 at their December 7, 2023 meeting and advertise for a District 4 representative and requested the Board of Supervisors to approve this change;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Veda Frazier's current appointment to the Recreation Commission representing District 4 be changed to an appointment representing District 2 for the remainder of her three-year term ending June 30, 2025.

DONE this 11th day of December, 2023.

AGENDA ITEM 17. ADJOURN OR RECESS

Supervisor Moskalski made a motion to adjourn; seconded by Vice Chair Garber. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

COPY TESTE:

William L. Hodges, Chairman
Board of Supervisors

Christine H. Branch
Clerk to the Board of Supervisors

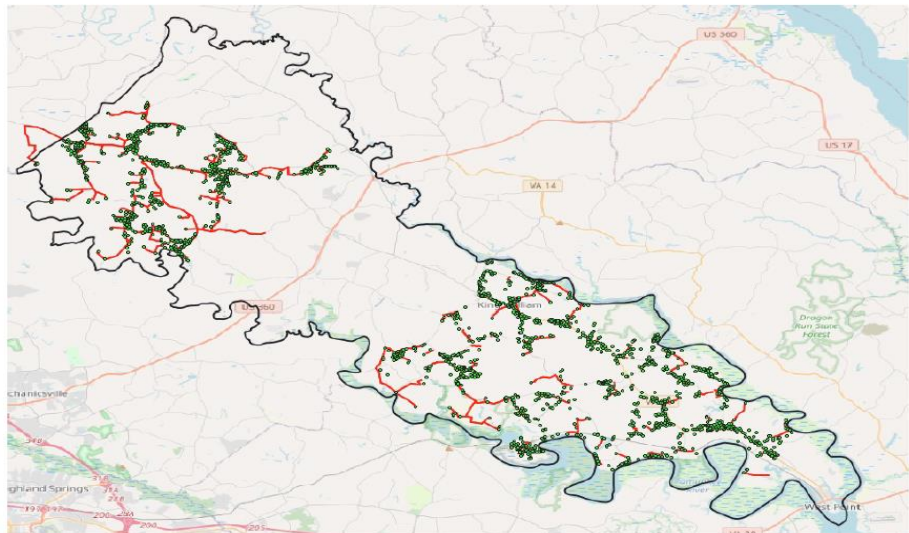
Attachment A



December 11, 2023

King William Network

- Project will make fiber broadband accessible to 2,236 currently unserved locations by Feb 2024
 - Future-proof, 250 mile network scalable to 10/10 gigabits to each location
- Utility partners include REC and Dominion Energy
- Timmons Group selected as primary skilled labor vendor



- **\$17.7M total CAPEX**
 - \$2.5M King William (ARPA Match)
 - \$6.6M All Points Broadband
 - \$3.2M Dominion Energy Virginia
 - \$5.4M Virginia Telecommunications Initiative

Project Status

- Key dependencies for last-mile deployment:
 - Middle mile capacity in place – *DEV middle mile substantially complete; APB redesigned network in REC territory based on increased cost of REC middle mile*
 - Utility pole make ready process - *100% of applications submitted, NTPs received for 12%;*
 - Significant queue of constructable APB fiber miles – *expected 1Q2024*
- Current Status:
 - Pole attachment applications for DEV accepted on average ~258 days ago compared to FCC guidance of 165-days
 - REC's make ready construction has begun
 - Permitting process with railroads and VDOT underway; Site acquisition and construction of cabinets is nearing completion
 - OSP materials inventory levels are consistent with plan
- APB's progress is reported and reimbursements are earned in arrears, after milestones are delivered and approved. *Next reimbursement is pending serviceability.*

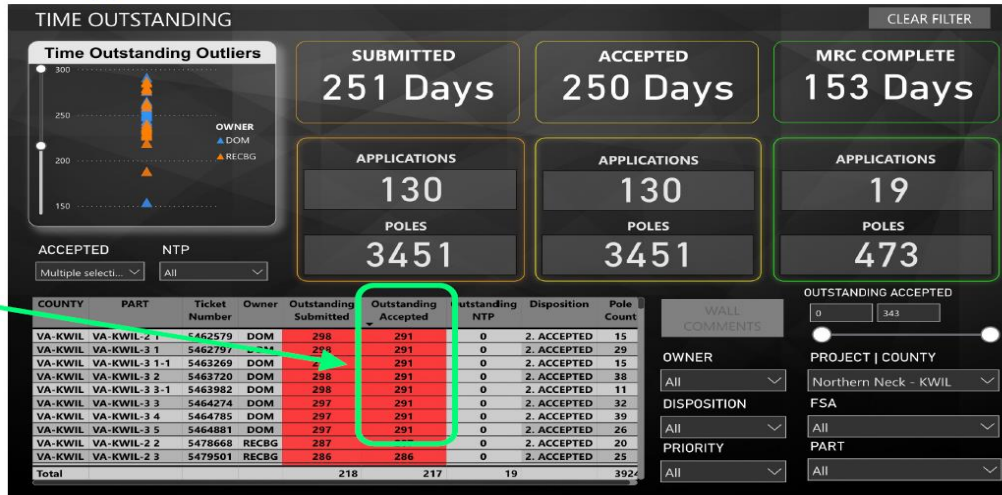
Pole Attachment Application Status as of 10/17/2023

- Fielded 4,174 poles across entire project
- Complete engineering and submitted attachment applications for 3,875 poles
- Notice to Proceed (NTP) have begun to be issued; however, All Points needs significantly more NTPs prior to constructing "last mile" fiber
- Most 3rd party telecommunications attachments need to be moved after NTP and prior to All Points construction



Pole Attachment Application Status as of 12/11/2023

Compare to 165-day FCC guidance underpinning project schedule

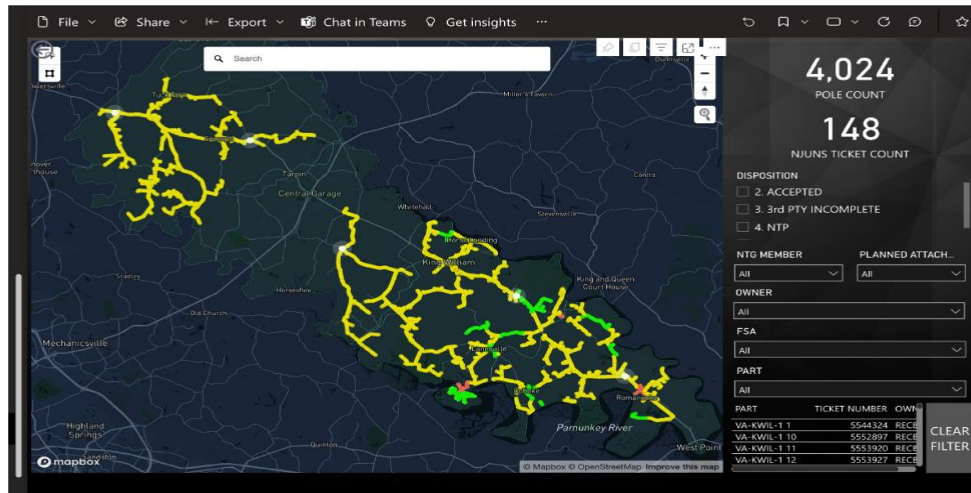


- REC has begun make ready construction on poles that are clearly its responsibility
- Initial cost estimate sent to APB on 12/8 and under review
- In past 12 months APB has applied for 50k poles and received NTP on 23k system-wide
 - Compare to system-wide DEV applications of ~8500 poles annual average prior to broadband projects

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Pole Attachment Application Status as of 12/11/2023



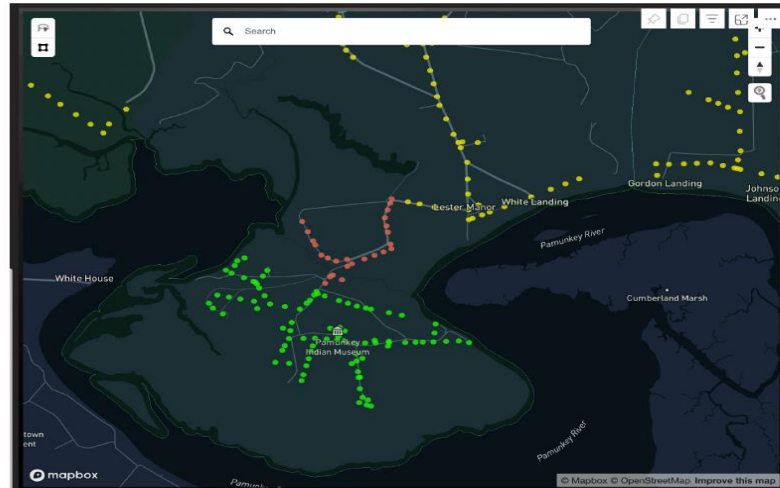
- Application accepted by pole owner
- Notice to Proceed
- Pending 3rd Party

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Pole Attachment Application Status as of 12/11/2023

APB cannot release last-mile fiber to construction until substantial queue of approved miles are in sequence; all poles in the area need to be “green” with Notice to Proceed.



● Application accepted by pole owner

● Notice to Proceed

● Pending 3rd Party

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King William Timeline

- Q1/2023: APB begins utility pole attachment applications
- Q2/2023: Preconstruction Milestone Completed by APB
 - Dominion Energy Virginia (DEV) middle mile fiber construction commence
- Q3/2023: DEV pole make ready construction (MRC) ongoing
- Q4/2023: DEV pole MRC ongoing; REC pole MRC underway; APB redesign middle mile in REC territory
- Q1/2024: Last mile fiber construction commences depending on pole make ready throughput
- Q2/2024: Substantial completion of entire network – VATI paperwork required for routine extension; Customer installations ongoing; VATI closeout report due
- Q2/2025: VATI 12-month post closeout report; final sunset of VATI-enabled benefits
- Serviceable locations will be able to sign up in perpetuity after the VATI grant period

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Remaining Eligible Locations Beyond the FY22 VATI Project

- The FY22 VATI grant is set for the specific locations included in the polygons included with the application that were not successfully challenged – FY22 VATI grant funding cannot be used for locations outside the approved project
- There are locations outside the project area that are still eligible for local, state and/or federal broadband funding in the future; solutions to extend service to these locations include:
 1. **APB private investment** (for groups of locations adjacent to FY22 VATI project)
 2. **LECAP** (for single locations subject to DHCD approval)
 3. **FY24 VATI** (groups of unserved locations not immediately adjacent to FY22 VATI project)
 4. **BEAD** (newly eligible or identified post-VATI FY22 across county)
- How can the County help?
 - Send resident inquiries to APBfiber.com
 - Continue sharing data regarding other unserved areas/location
 - Assume that FCC BDC data is helpful but not 100% accurate

Overview of Virginia's Implementation of BEAD (Infrastructure Act)

- Virginia's Office of Broadband at DHCD will administer \$1.48B of federal Infrastructure Act funding through program similar to VATI with key differences
 - **Final program guidelines are pending review & approval by NTIA**; however, Virginia is first state to submit all proposal documents
 - VA allocated sufficient funding available for high proportion of FTTH deployment to remaining unserved & underserved locations
 - Only available to "Broadband Serviceable Location" as of 6/15/2023
- Challenge process occurs *prior* to the BEAD application period
 - <https://broadband-challenge-portal.dhcd.virginia.gov/>
 - 30-day submittal window closed on Nov 30th
 - *APB submitted over 100,000 challenges (42% of challenges statewide)*
 - Maximize funding to truly unserved locations regardless of APB desirability
 - Challenged ISP have opportunity to rebut; DHCD to finalize ~1Q2024
- DHCD to receive letters of intent for BEAD within 60 days of challenge process completion *and* approval of its BEAD proposal by NTIA before application window
 - See submitted, unapproved Volume Two (the BEAD proposal):
<https://www.dhcd.virginia.gov/sites/default/files/Docx/vati/bead-ipv2-postpubliccomment-submittedontia-unapproved.pdf>

Overview of Virginia's Implementation of BEAD (Infrastructure Act)

- BEAD applications must be submitted to served 95% of unserved and underserved locations (including community anchor institutions) within a specific Zip Code Tabulation Area (ZCTA)
 - Reduces the number of unincluded locations and predefines BEAD project areas by existing geographic boundary (as opposed to allowing providers to draw their own cherry-picked project areas)
- Providers have 90 days from Letter of Intent period to submit full BEAD application(s) for DHCD evaluation
 - Remaining <5% of locations will require direct engagement by DHCD and likely provider(s)
- Proposed scoring criteria in addition to baseline requirements in BEAD Notice of Funding Opportunity (the NOFO)
 - 45%: BEAD funding per project location
 - 20%: Gigabit affordability relative to FCC's Urban Rate Survey
 - 10.2%: Fair Labor Practices of Provider According to NOFO
 - 5%: Speed to Deployment Within 3 Years of Award
 - 9.9%: Universality, Ranging from 95%-100% Locations Included
 - 9.9%: Locality Letter of Support

