



County of King William, Virginia
Est. 1702

**HISTORIC PRESERATION AND ARCHITECTUAL REVIEW BOARD
MARCH 31, 2021 - 4:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
 - a. Robert Hubbard
John Friemarck
Bill Hodges
David Brown
Carl Fischer
- 3. Approval of Minutes of January 19, 2021**
- 4. Old Business**
 - a. Certificate of Appropriateness Procedure
 - b. Certificate of Appropriateness Form
- 5. Discussion of 2021 Goals**
- 6. Other**
- 7. Adjourn**



King William County Historic Preservation and Architectural Review Board
Procedure for Certificate of Appropriateness (COA)

1. Landowner obtains COA Application.
2. Application returned to the King William County Planning office and reviewed for completeness.
3. Schedule HPARB meeting – allow at least ten business days following step 4.
4. Notice of meeting mailed to adjacent property owners, posted on King William County Website, zoning sign posted on property.
5. Any comments received are sent to HPARB members in advance of meeting.
6. Meeting of HPARB to which property owner and any interested parties may attend.
7. HPARB approves COA.
8. If HPARB disapproves COA, the property owner can appeal to the King William County Board of Supervisors.

*If any of the following are the reason for COA, a Public Hearing would be held. This will be in addition to step 4; include two local newspaper notices of meeting.

- A. A new Historic District to be created.
- B. Property being added to an existing district.
- C. Property being removed from an existing district.
- D. Historic Building in an existing district to be demolished.



King William County Historic Preservation and Architectural Review Board
Certificate of Appropriateness (COA)

ADDRESS OF PROPERTY: _____

Applicant: _____ E-Mail: _____

Address: _____ Phone: _____

Owner: _____ E-Mail: _____

Address: _____ Phone: _____

Firm/Contractor Preparing Plans: _____ E-Mail: _____

Address: _____ Phone: _____

Firm/Contractor to Perform Work: _____ E-Mail: _____

Address: _____ Phone: _____

Type of Project:

- ☐ Residential
- ☐ Commercial

Category:

- ☐ Repair
- ☐ Renovation, Restoration
- ☐ Change in material
- ☐ Approval of paint colors
- ☐ Fencing
- ☐ Signage
- ☐ Addition
- ☐ Driveway, Sidewalk, parking lots
- ☐ New construction
- ☐ Demolition
- ☐ Plaque
- ☐ Other

Applicants Signature

Date

