

King William County Electoral Board Meeting Minutes – August 8, 2023

The King William County Electoral Board met at the office of the General Registrar on Tuesday, August 8, 2023, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

Robert Hughes, Chair
John B. Breeden, Vice Chair
Christine Hall, Secretary
Alison W. Fox, General Registrar/Director of Elections

Call to Order: The Chair called the meeting to order at 12:30PM

New Business:

- o **Election Timeline:** The General Registrar handed out a timeline of events for the upcoming November General Election. The L&A testing date and time has not been set. The Board will be notified once it has been scheduled. Mr. Hughes asked if the PollBook issues have been resolved. The General Registrar mentioned that all necessary updates have been made and connectivity issues have been resolved.
- o **Election Update:** The General Registrar informed the Board that all candidate information can be found on the King William County Website under the election news tab. The General Registrar discussed Write-in Candidates for District 3. There were no qualified candidates for District 3. There is no formal process for write-in candidates, but there is a form they can fill out if they wish to notify our office to show how they are planning to present their name to the public for votes. The General Registrar also gave a rundown of all other seats and how many candidates were listed for each position. The Town Council of The Town of West Point is also holding a special election during the November General. Currently there are no qualified candidates. The deadline for this seat is August 18 by 5PM.
- o **Ballot Order:** The General Registrar discussed with the Board about the ballot order for this upcoming election. A motion by John Breeden was made to order 110% and the motion was seconded by Mr. Hughes. All ayes.
- o **Officers of Election:** The General Registrar presented Daniel Hill to be appointed to be an officer of election for the upcoming November General. A motion was made by Christine Hall to appoint Mr. Hill. The motion was seconded by Mr. Hughes. All ayes. The General Registrar also stated that she would like to incorporate a more hands on approach for training of the Chiefs and Assistant Chiefs for this election, by setting up mock scenarios to be trained on. Alison also requested approval to order pins for each election office. The Board unanimously voted all ayes.

Old Business: No old business was discussed at this meeting.

GR Remarks: The General registrar gave a brief overview of the annual state training that she attended in July. There were lots of areas discussed, but one area of note were FIOA requests and how can the state be of more assistance. The General Registrar also reported to the Board about the Annual VRAV meeting that she attended July 31- August 2. The General Registrar Reported that it was a great conference, and that she was elected to serve at the First Vice President of the Association.

Mr. Breeden inquired about the ADA access at King William County Fire and Rescue Station 1 which serves as the district 3 voting precinct. The General Registrar informed the Board that she has made the county aware of the issues and the parking spaces are being made currently and they will be available for the November General Election. The accessible spaces at Brett-Reed have also been addressed.

Closed Meeting (if needed):

Adjournment: On motion by Mr. Breeden seconded by Ms. Hall the Electoral Board voted the adjournment of the meeting at 1:17PM the motion was unanimously approved.

Next meeting: August 23, 2023

Robert Hughes, Chair

John B. Breeden, Vice Chair

Christine Hall, Secretary