

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF DECEMBER 27, 2021**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 27th day of December 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Vice Chair Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

Agenda Item 3. MOMENT OF SILENCE

The Vice Chair called for a moment of silence. Supervisor Hodges mentioned Rodney Williams, a longtime member of the Mattaponi Volunteer Rescue Squad, had been involved in an accident. He also mentioned that his sister and her family were all ill with COVID.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Vice Chair led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Hodges moved for the adoption of the agenda for this meeting as presented; motion was seconded by Supervisor Garber. The Vice Chair called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

Agenda Item 6. PUBLIC COMMENT

No one registered to speak via Zoom by noon on the day of this Public Comment period.

Lisa Mason of Roane Oak Trail in the 2nd District gave an “attaboy” to the Regional Animal Shelter staff saying they do a phenomenal job matching animals with families and caring for the animals. She mentioned she has used their services multiple times and her daughter is a veterinarian and appreciate the great job the RAS staff do.

Bob Ehrhart of the 5th District mentioned King William Emergency Mission which is funded by area churches and helps local families in need. The last time they were able to meet was in 2019 at Beulah Church but they continue to serve and help those in need. Mr. Ehrhart read the definition of the word “sleepy” from Webster’s dictionary and said the word is not profane or prohibited by the Bylaws of the Board of Supervisors. He said six people were blocked from a private Facebook group on February 8 which he believes is in direct conflict of Davidson vs. Randall.

There being no further speakers, the Vice Chair closed the Public Comment period.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items included:

- a. Approval of Minutes:
 - i. Draft Minutes of the November 23, 2021 Special Called Joint Work Session with the King William County Public School Board
 - ii. Draft Minutes of the November 29, 2021 Regular Meeting
 - iii. Draft Minutes of the December 13, 2021 Work Session
- b. Approval of Payment of Bills – October and November 2021

Supervisor Garber moved for approval of the Consent Agenda; motion was seconded by Supervisor Hodges. The Vice Chair called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

Agenda Item 8. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

8.a. Administration Report – Percy C. Ashcraft, County Administrator

Mr. Ashcraft provided the Board an updated copy of his report (Attachment A) and noted the addition of three meetings in January as well as a change to the January 19th meeting which had been listed as a Wetlands Board Meeting but is actually a meeting of the Board of Zoning Appeals.

Mr. Ashcraft noted that the County has received an extension from the state to complete the annual audit. Public announcements have been posted and the Treasurer estimates the audit will be complete by February 28, 2022.

Mr. Ashcraft said that Congressman Wittman is sponsoring legislation to help counties and towns have more flexibility with federal money they receive.

He noted the County's COVID rates have been rising. Supervisor Greenwood asked if the County was under the President's mandate for mandatory vaccination and asked how many County staff members were not vaccinated. Mr. Ashcraft said he did not believe the County was under that mandate. County Counsel, Andrew McRoberts, said the mandate is currently being reviewed by the Supreme Court. Deputy County Administrator, Steve Hudgins, said there is no way to know exactly how many staff are unvaccinated but there are some.

Mr. Ashcraft said the County Newsletter was launched December 17th to complement the website, Facebook, Twitter, and his BLOG to increase public awareness and help keep people informed. Residents can subscribe to the newsletter from the County website. Vice Chair Moren thanked Mr. Ashcraft for his writing and communication efforts. Mr. Ashcraft said he enjoys writing and likes to communicate. He wants people to have every opportunity to know what's going on in their community.

Mr. Ashcraft mentioned that Board members and County staff will be attending a meeting in Richmond on January 24th with State officials and representatives from All Points Broadband to discuss next steps with the project.

Mr. Ashcraft told the Board staff is discussing restoring the old conference room next to the County Administrator's office and would like their blessing to proceed. Because of the way the room was divided, there will be no expense in removing the walls and restoring it to one room. The conference table which was previously in the room has been located and will be reused however, some chairs may need to be purchased. Supervisor Hodges asked where the chairs were that used to be in there. Mr. Hudgins said he believes they are in storage and some may have been discarded because they were broken. Supervisor Greenwood said the room used to also be the Board's and County Counsel's library and asked if the books and bookshelves could be returned to the room. Mr. Hudgins said they would look into finding where those items have been stored. The Board gave general consensus for staff to pursue restoring the space to a conference room.

8.a.i. Proposed Budget Work Sessions – Monday, January 31, 2022 and Tuesday, February 22, 2022

Mr. Ashcraft said the Board has normally held an all-day Budget Work Session and he believes adding additional evening Work Sessions is a more efficient use of the Board's time. He proposes adding two Work Sessions on January 31 and February 22 and eliminating the all-day session on April 15. Since both the Board's meeting schedule and Budget meeting schedule will be approved at the January 10 Work Session, this information is being provided now for the Board to consider at that time.

8.b. Board Information

The following information was provided to the Board without comment:

- i. Animal Activities Report - November 2021
- ii. Building Department Report – November 2021
- iii. Utility Activity Report – November 2021
- iv. Synopsis of MPPDC Meeting of November 2021
- v. Proposed 2022 Board of Supervisors Meeting Schedule
- vi. Sheriff's Office Activity Report – November 2021

Agenda Item 9. PUBLIC HEARING

9.a. Resolution 21-91 – CUP 10-21: Owner/Applicant – McCauley Park LLC – Sherry Graham, Director of Planning

Ms. Graham said that questions had come up regarding CUP 10-21 which the Planning Department has not had an opportunity to address and they are therefore asking that the Board table this discussion until such time as those questions can be answered. Supervisor Greenwood asked how tabling affects the advertisement and timing of holding a Public Hearing in January. Ms. Graham said they would find out before moving forward with advertising the Public Hearing.

Supervisor Garber made a motion to table Resolution 21-91. Supervisor Hodges seconded the motion. The Vice Chair called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

Resolution 21-91 was tabled.

9.b. Resolution 21-92 - CUP-11-21: Owner - Maude E. Holmes / Applicant - Vernon Holmes, Jr. -Sherry Graham, Director of Planning

9.c. Resolution 21-93 - CUP-12-21: Owner - Gertrude Quarles / Applicant - Vernon Holmes, Jr. -Sherry Graham, Director of Planning

9.d. Resolution 21-94 - CUP-13-21: Owner - Bony Quarles / Applicant - Vernon Holmes, Jr. - Sherry Graham, Director of Planning

Because of the similarity in content, Ms. Graham presented Resolutions 21-92, 21-93, and 21-94 together. The Planning Commission recommended denial of the three CUPs for the same reasons – roads are too small to handle the increase in traffic, lack of utility infrastructure, negative community feedback, and others. VDOT estimates building the townhomes requested in these CUPs would add 600-700 more trips daily on the roads which are unable to handle that type of traffic.

Supervisor Garber asked if Mr. Holmes owns the properties. Ms. Graham said no.

Supervisor Hodges asked if there were wetlands on these properties. Ms. Graham said yes and said the purple lines on the plat show where the wetlands are. Supervisor Hodges asked if the builder was allowed to get as close to them as it appeared they were on the map. Ms. Graham said they would have to stay away from those areas as required and noted the elevations on the parcels are also very steep.

Supervisor Greenwood asked if the applicant was present. Ms. Graham said no.

Supervisor Hodges asked about water and sewers and where the turnaround was. Ms. Graham said there was no water or sewer or turnaround.

Supervisor Hodges asked if the three Public Hearings could be held as one. Mr. McRoberts said it is allowable but it is cleaner to do it as three and he does not recommend doing it as one unless it is made clear that the hearings are open for all three matters.

Ms. Graham said the applicant was proposing public sewer through HRSD however, they have provided no information to her. Vice Chair Moren asked who paid for that – the County, HRSD, or the developer. Ms. Graham said it would be on HRSD. Supervisor Hodges asked if the applicant expected HRSD to expand their facility for this. Ms. Graham said she believed he did but did not think HRSD was in agreement to do so.

Vice Chair Moren opened the Public Hearing Periods for any who wished to speak on CUP 11-21, CUP 12-21, or CUP 13-21.

Robert Gray of the 2nd District spoke on behalf of the Pamunkey Indian Tribe and said the Tribe opposes all three CUPs. He said the roads involved provide egress from the Tribe's Reservation and the proposed CUPs would change the landscape, create dangerous driving conditions, place a burden on volunteer emergency services, and negatively affect the

environment. There is also a lack of public water in the area. If the County were to approve these CUPs, the Tribe would exercise their right to appeal to the federal government.

Roth Jackson with Old Town LLC spoke on behalf of the LLC's members. They are opposed to all three CUPs and noted the proposed properties are in an agricultural conservation district. The area has been used by Old Town LLC for agricultural and conservation purposes since 1974. Part of their 400 acres contains a no-shoot migratory bird preserve. The land is used to host Wounded Warrior and Boy Scout camps. There is no buffer and no ability to create a wildlife corridor. He noted that some Old Town LLC members are their owners of these properties.

Michael Quarles of Winchester Road spoke on behalf of his family members who oppose all three CUPs. He said the families living in the area do not want the townhomes built as they would create a nuisance, increase traffic, and destroy their peace and quiet. He said the infrastructure can't support the townhomes and current residents fear their property values may decrease. In addition, residents are concerned they may be forced to connect to HRSD services if they are brought there which would result in another bill for homeowners to pay. Approving these CUPs would devastate the wildlife refuge area and add too many people and too much traffic.

Anthony Quarles said he is not a King William County resident but pays the taxes on the Gertrude Quarles property. He said he believes the applicant should also be the owner of the property and Mr. Holmes is not the owner nor is he related to those that do own the property. He said the applicant should have come to the owners first before making this request and Mr. Holmes did not do that.

James Thomas Brown of Union Hope Road said he is an adjacent property owner and doesn't see that the area can handle this addition of houses. The roads are not adequate and it would be a burden on police and emergency services. He is opposed to all three CUPs.

There being no further speakers, the Public Hearing Periods for CUP 11-21, CUP 12-21, and CUP 13-21 were closed.

Supervisor Garber asked if the applicant should be the owner. Ms. Graham said the Planning Department has now changed the form to require the signature of both the applicant and the owner. Supervisor Garber asked if the property owners were living. Ms. Graham said she believed Ms. Holmes and Mr. Quarles were but that Ms. Gertrude Quarles was not.

Supervisor Hodges made a motion to deny CUP 11-21 by approving Resolution 21-92. Supervisor Garber seconded the motion. The Vice Chair called for any discussion. The Deputy Clerk clarified that the approving the Resolution denies the CUP.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

RESOLUTION 21-92
DENYING CONDITIONAL USE PERMIT (CUP) 11-21
TAX MAP PARCEL 52-60B – WINCHESTER ROAD
OWNER: MAUDE E. HOLMES / APPLICANT: VERNON HOLMES, JR.

WHEREAS, the applicant, Vernon Holmes, Jr., is requesting a Conditional Use Permit in order to construct 7 townhouses on property located at 209 Winchester Road, tax map parcel 52-60B, which is zoned A-C (Agricultural-Conservation), consists of 1.5 acres, and contains a single-family home which the applicant is proposing be demolished; and

WHEREAS, there are no deed restrictions barring the proposed use of the property and townhouses are permitted in the A-C district with approval of a conditional use permit; and

WHEREAS, the goals of the 2016 King William County Comprehensive Plan include to providing a variety of safe, decent, affordable, and quality housing opportunities, and to encourage the development of a variety of housing types to accommodate current and future citizens of varying ages, stations in life, and income levels; and

WHEREAS, the King William County Planning Commission held a duly advertised public hearing on December 7, 2021 and voted 5-0 to recommend denial of the Conditional Use Permit to the Board of Supervisors; and

WHEREAS, the King William County Board of Supervisors conducted a duly advertised public hearing on December 27, 2021 to consider CUP 11-21,

NOW, THEREFORE, BE IT RESOLVED, the King William County Board of Supervisors hereby approves the recommendation of the Planning Commission to deny CUP 11-21.

DONE this 27th day of December, 2021.

Supervisor Greenwood made a motion to deny CUP 12-21 by approving Resolution 21-93. Supervisor Garber seconded the motion. The Vice Chair called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

RESOLUTION 21-93
DENYING CONDITIONAL USE PERMIT (CUP) 12-21
TAX MAP PARCEL 52-15 – WINCHESTER ROAD
OWNER: GERTRUDE QUARLES ET AL / APPLICANT: VERNON HOLMES, JR.

WHEREAS, the applicant, Vernon Holmes, Jr., is requesting a Conditional Use Permit in order to construct 93 townhouses on property located at 209 Winchester Road, located on tax map parcel 52-15, zoned A-C (Agricultural-Conservation), and consisting of 20 acres upon which exists a single family dwelling which applicant proposes to demolish if necessary; and

WHEREAS, there are no deed restrictions barring the proposed use of the property and townhouses are permitted in the A-C district with approval of a conditional use permit; and

WHEREAS, the goals of the 2016 King William County Comprehensive Plan include to providing a variety of safe, decent, affordable, and quality housing opportunities, and to encourage the development of a variety of housing types to accommodate current and future citizens of varying ages, stations in life, and income levels; and

WHEREAS, the King William County Planning Commission held a duly advertised public hearing on December 7, 2021 and voted 5-0 to recommend denial of the Conditional Use Permit to the Board of Supervisors; and

WHEREAS, the King William County Board of Supervisors conducted a duly advertised public hearing on December 27, 2021 to consider CUP 12-21,

NOW, THEREFORE, BE IT RESOLVED, the King William County Board of Supervisors hereby approves the recommendation of the Planning Commission to deny CUP 12-21.

DONE this 27th day of December, 2021.

Supervisor Hodges made a motion to deny CUP 13-21 by approving Resolution 21-94. Supervisor Greenwood seconded the motion. The Vice Chair called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

**RESOLUTION 21-94
DENYING CONDITIONAL USE PERMIT (CUP) 13-21
TAX MAP PARCEL 52-23 – UNION HOPE ROAD
OWNER: BONY QUARLES / APPLICANT: VERNON HOLMES, JR.**

WHEREAS, the applicant, Vernon Holmes, Jr., is requesting a Conditional Use Permit in order to construct twenty-three townhouses on property located at 1779 Union Hope Road, located on tax map parcel 52-23, zoned A-C (Agricultural-Conservation), and consisting of 5.37 acres; and

WHEREAS, there are no deed restrictions barring the proposed use of the property and townhouses are permitted in the A-C district with approval of a conditional use permit; and

WHEREAS, the goals of the 2016 King William County Comprehensive Plan include to providing a variety of safe, decent, affordable, and quality housing opportunities, and to encourage the development of a variety of housing types to accommodate current and future citizens of varying ages, stations in life, and income levels; and

WHEREAS, the King William County Planning Commission held a duly advertised public hearing on December 7, 2021 and voted 5-0 to recommend denial of the Conditional Use Permit to the Board of Supervisors; and

WHEREAS, the King William County Board of Supervisors conducted a duly advertised public hearing on December 27, 2021 to consider CUP 13-21,

NOW, THEREFORE, BE IT RESOLVED, the King William County Board of Supervisors hereby approves the recommendation of the Planning Commission to deny CUP 13-21.

DONE this 27th day of December, 2021.

Agenda Item 10. BOARD OF SUPERVISORS' COMMENTS

Supervisor Garber thanked everyone for coming to the meeting and speaking. He said that COVID is exploding again and urged people to be safe.

Supervisor Greenwood thanked people for coming and thanked the families for coming to speak regarding the Public Hearing matters. He hoped people had a Merry Christmas.

Supervisor Hodges wished everyone a Happy New Year. He asked the Board to remember during budget discussions that there are other fire stations besides Station One. He said his sister is in the hospital and her other family members are ill.

Vice Chair Moren thanked staff for the meeting preparations and wished everyone a Happy 2022.

As he was not needed for the Closed Meeting discussions, Mr. McRoberts left the meeting at this time.

Agenda Item 11. CLOSED MEETING

11.a. Motion to Convene Closed Meeting

Supervisor Hodges made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions. Supervisor Greenwood seconded the motion. The Vice Chair called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

11.b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Vice Chair Moren reconvened the meeting in Open Session.

11.c. Certification of Closed Meeting

Supervisor Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The Vice Chair called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 27th day of December, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 27th day of December, 2021.

11.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 12. APPOINTMENTS

a. Resolution 21-95 Appointment to the MPPDC

Supervisor Greenwood made a motion to approve Resolution 21-95 reappointing Otto O. Williams to the Citizen Representative position on the Middle Peninsula Planning District Commission for a one-year term ending December 31, 2022. Supervisor Garber seconded the motion. The Vice Chair called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

**RESOLUTION 21-95
APPOINTMENT/REAPPOINTMENT TO THE
MIDDLE PENINSULA PLANNING DISTRICT COMMISSION CITIZEN REPRESENTATIVE**

WHEREAS, Otto O. Williams' term as Citizen Representative on the Middle Peninsula Planning District Commission expires December 31, 2021; and

WHEREAS, Otto O. Williams has expressed interest in reappointment to the Citizen Representative position on the Middle Peninsula Planning District Commission; and

WHEREAS, there are currently no others who have expressed interest in appointment to the Citizen Representative position on the Middle Peninsula Planning District Commission; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Otto O. Williams be reappointed to the Citizen Representative position on the Middle Peninsula Planning District Commission for a one-year term ending December 31, 2022.

DONE this 27th day of December, 2021.

Agenda Item 13. ADJOURN OR RECESS

Supervisor Hodges made a motion to adjourn the meeting; seconded by Supervisor Greenwood. The Vice Chair called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Absent

COPY TESTE:

Edwin H. Moren, Jr., Vice Chair
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A



County Administrator's Report (revised)

December 27, 2021 meeting of the Board of Supervisors

Meetings & Special Dates

December

1. New Year's Eve (County Offices Closed) – December 31.

January

2. Planning Commission – January 4, 7 p.m.; Board Room.
3. Recreation Commission – January 6, 7 p.m.; Parks & Recreation Community Center.
4. Economic Development Authority (EDA) – January 12, 7 p.m.; Board Room.
5. DEQ Public Meeting – January 13, 6 p.m.; Biosolids Permit.
6. Middle Peninsula Planning District Committee – January 14, 8 a.m.
7. VPPSA Oversight Committee – January 14, 11 a.m.
8. Rev. Martin Luther King's Birthday (County Offices Closed) – January 17.
9. King William School Board Meeting – January 18, 6 p.m.; Hamilton Holmes School.
10. West Point School Board Meeting – January 18, 5 p.m.; West Point High School.
11. Board of Zoning Appeals Meeting – January 19, 6:30 p.m.; Board Room.
12. West Point Town Council Meeting – January 25, 6:30 p.m.; Town Hall Chambers.

Notes & Updates

1. Personnel
 - a. Hannah Rice hired as part-time Animal Care Tech for the Animal Shelter.
 - b. Briana Rappold hired as full-time Deputy Treasurer.
 - c. Jeannie Conner transferred from 9-1-1 Dispatch to Full-Time Custodian.
 - d. Kelsey Duke & Deborah Ball hired as part-time temporaries for the Commissioner of the Revenue's Office.
 - e. Donna Wilson resigned as employee in the Commissioner of the Revenue's office.
2. Treasurer Mary Sue Bancroft has asked for an extension to complete the FY '22 audit. Public announcements have been posted. Estimated completion is February 28, 2022.
3. King William Ruritan Club donated \$600 to King William Fire & EMS on December 14.

4. At the urging of the administrations in West Point and King William County, Congressman Rob Wittman will sponsor legislation that will help counties and towns have more flexibility with federal money they receive.
5. County Staff is discussing restoring the former conference room next to the County Administrator's office for multiple uses that include larger staff meetings, BOS conversations with constituents and also Closed Sessions after BOS meetings. This would take the pressure off the continued use of the Board Room for meetings not related to the BOS and Boards and Commissions.
6. Deputy County Administrator Hudgins and I met with Chief Robert Gray and Debra Hansen of the Pamunkey Tribe on December 16 to discuss ways the County and the Tribe can improve relations.
7. COVID-19 Update:
 - a. King William County is averaging 11 new cases per the most recent seven-day average as of December 26.
 - b. King William County residents have experienced 2,348 cases of COVID-19 since February, 2020 as of December 26. A total of 71 required hospitalization and 27 passed away.
 - c. County Government continues to follow a mask policy when dealing with the public and non-vaccinated personnel.
 - d. COVID-19 Antigen at-home test kits are available at no cost.
8. King William County School Board member Steven Tupponce recently announced he is stepping down effective January 1, 2022.
9. Parks & Recreation is seeking more people to utilize the Community Center.
10. County newsletter was launched December 17 to complement the website, Facebook, Twitter and County Administrator's blog to increase public awareness of matters happening within King William County. Residents can get on the distribution list by emailing County Administration or filling out the form on the website, or they can read it from our webpage.
11. Members of the BOS and County Staff will be attending a meeting in Richmond on January 24 with State officials and representatives from All Points to discuss next steps with the broadband project.