

**MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF OCTOBER 25, 2021**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 25th day of October 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Garber moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Hodges. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Two individuals attending via Zoom disrupted the meeting with offensive comments.

No one physically attending the meeting came forward to provide comments.

The Chairman closed the Public Comment period and apologized for the disruptions.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items included:

- a. Approval of Minutes:
 - i. Draft Minutes of the September 23, 2021 Special Called Meeting
 - ii. Draft Minutes of the September 27, 2021 Regular Meeting
 - iii. Draft Minutes of the October 4, 2021 Work Session
- b. Approval of Payment of Bills – September, 2021

Vice Chair Moren moved for approval of the Consent Agenda; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 8. PRESENTATIONS

8.a. Resolution 21-69 Declaring October 2021 as Domestic Violence Awareness Month – Matthew R. Kite, Commonwealth's Attorney

Mr. Kite presented information about Domestic Violence and its impact on the County (see Attachment A).

[At this time, the Zoom meeting was inundated with participants attempting to disrupt the meeting and presentation. Therefore, the Zoom meeting was locked and offending participants were removed.]

Supervisor Moren asked Mr. Kite if, in the last two years, he has seen any trends in this particular area. Mr. Kite said domestic violence cases increased in 2020. One of the most dangerous types of domestic violence they see is strangulation. Strangulation perpetrators are more likely to attempt to murder their victims and also more likely to attempt to assault

an officer. He said his office and the Witness & Victim Protection office have a very good relationship with Bon Secours and the nurses are excellent at identifying the evidence needed to identify these cases. Agencies also work off a checklist which helps them to identify strangulation cases. Mr. Kite said they have seen an increase in strangulation cases but he believes it's a result of better investigation.

Supervisor Garber asked if they ever receive bogus or false complaints. Mr. Kite said it seems to come in cycles. In the ten years he's been with the County, he's found identifying false complaints really depends on the quality and experience of the magistrate. Often, they are able to identify false claims. Because his office reviews all complaints before arraignment, they are able to speak with those involved and get in front of any possible false allegations.

Supervisor Hodges noted that Tiffany Webb, Deputy Commonwealth's Attorney for King William County, is doing a good job. Mr. Kite said Ms. Webb is fantastic and the County is lucky to have her.

Chairman Moskalski asked Mr. Kite to mention some resources available for those needing help. Mr. Kite mentioned Thrive Virginia (thriveva.org) and the Virginia 24-Hour Family Violence and Sexual Assault Hotline (1-800-838-8238). He also said victims, families, and neighbors should contact local law enforcement. He stressed that law enforcement's intent and goal is to help solve problems and break the cycle of abuse.

Supervisor Hodges made a motion to approve Resolution 21-69 Declaring October 2021 as Domestic Violence Awareness Month. Supervisor Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-69 DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, domestic violence is the willful intimidation, physical assault, battery, sexual assault, and/or other abusive behavior as part of a systematic pattern of power and control perpetrated by one intimate partner against another; and

WHEREAS, domestic violence accounts for 15% of all violent crime nationwide; and

WHEREAS, domestic violence is prevalent in every community and affects people of all races, ages, gender, and income levels; and

WHEREAS, during their lifetime, 1 in 4 women and 1 in 7 men experience physical violence by an intimate partner; and

WHEREAS, 9 out of 10 children who are exposed to domestic violence are eyewitnesses and these children can be more prone to dating violence themselves, delinquency, further victimization, and involvement with the child welfare and juvenile justice systems; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will break cycles of domestic violence; and

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the month of October, 2021 be proclaimed as Domestic Violence Awareness Month and ask the citizens of King William County to work together to eliminate domestic violence from our community.

DONE this the 25th day of October, 2021.

8.b. Resolution 21-75 Declaring November 2021 as Adoption Awareness Month – Letecia L. Loadholt, Director of Social Services

Ms. Loadholt noted there are over 5,500 children in foster care in the Commonwealth of Virginia. 53% of these children are boys and 47% are girls. 60% are Caucasian, 29% are African-American, and 11% are Hispanic. On average, children spend 21 months in foster care before being adopted, placed in residential homes, aging out, or being reunited with their family.

Adoption provides a child with a forever home with parents who have legal rights and responsibilities for them. There are over 1,700 children awaiting adoption in the Commonwealth. 35% are under the age of 5 and 30% are over age 13. November 23rd is National Adoption Day and the month of November has been proclaimed Adoption Awareness Month by Governor Northam to raise awareness and attention to the need for foster and adoptive families.

Supervisor Hodges asked where the children are cared for while awaiting adoptive families. Ms. Loadholt said some are in foster homes or residential programs. She noted there are three children in foster care in King William County, one of whom is awaiting adoption.

Supervisor Garber made a motion to approve Resolution 21-75 Declaring November 2021 as Adoption Awareness Month. Supervisor Hodges seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**RESOLUTION 21-75
DECLARING NOVEMBER AS ADOPTION AWARENESS MONTH**

WHEREAS, the health and safety of all Virginians is important to the happiness, prosperity, and well-being of our Commonwealth’s families and communities; and

WHEREAS, every child in Virginia, regardless of physical, medical or emotional challenges, age or race, needs love, support, security, and a place to call home; and

WHEREAS, these children can thrive, reach their full potential, and spread their wings when given the loving and firm foundation of family — a family with a desire to parent a child who would otherwise not have permanency in their lives; and

WHEREAS, in addition to adoption from foster care, it is appropriate to recognize and acknowledge those who have chosen other adoption options to build a family; and

WHEREAS, it is important for every child who cannot be raised by a birth parent to find a permanent home because children have better outcomes when they are raised in families; and

WHEREAS, there are more than 5,354 children in Virginia’s foster care program and approximately 653 children have the goal of adoption and are currently available for placement in an adoptive home; and

WHEREAS, not all children waiting to be adopted are newborns; many older youth who live in foster care desire to be adopted, just as many siblings who are separated in foster care long to be adopted by the same family, and all of these children want a sense of belonging that adoptive parents can provide; and

WHEREAS, Virginia Heart Galleries have been created throughout the Commonwealth to provide much needed exposure of the faces of waiting children, and these endeavors can continue their unprecedented successes in finding loving and permanent homes;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that the month of November, 2021 be proclaimed as Adoption Awareness Month; and

BE IT FURTHER RESOLVED that the King William County Board of Supervisors asks the citizens of King William County to be aware of the need for loving adoptive families and the options and services available from the King William County Department of Social Services and the Commonwealth of Virginia Department of Social Services.

DONE this 25th day of October, 2021.

8.c. VDOT Transportation Briefing – Lee McKnight, Saluda Residency Administrator

Mr. McKnight introduced himself as the new Administrator for the VDOT Saluda Residency and presented information on construction projects completed in the County, projects underway, projects in the next 24 months, maintenance operation highlights, and land use highlights (see Attachment B).

Supervisor Garber thanked VDOT for addressing the issues on Enfield Road and asked about funding that may be available to increase mowing frequency in the County. Mr. McKnight said he would look into it. He said VDOT sprays a Plant Growth Regulator (PGR) to retard growth of broad leaf weeds which helps keep the taller weeds down. He said the first mow occurs in July and the last in October. He is reviewing the schedule to see if the last mow needs to be pushed forward.

Vice Chair Moren said the Route 360 corridor is the first thing people see when driving to or through the County and it is overgrown. He said the areas in Hanover are mowed but King William is not. He asked if this could be made a priority, especially during tourist season. Mr. McKnight said they are trying to sync mowing cycles in the different counties better. Mr. McKnight said King William County currently has the same three cutting cycles as other counties in the Saluda residency and they may need to be timed differently. He said some counties do allocate funding for additional mowing.

Supervisor Hodges asked what the growth retardant does to the water system. Mr. McKnight said the substance is safe and that it doesn't kill vegetation; it slows growth.

Supervisor Hodges asked about the situation in West Point with the broken and missing bricks. Mr. McKnight said it is scheduled for Spring/Summer 2022 and will have to be done at night. He is working with the mills to schedule a good time. Supervisor Hodges said not to schedule the repairs during their planned outages because there is actually more traffic then. Mr. McKnight said he'd make a note of it. He also said they were looking into a different product, possible stamped asphalt, as the bricks are very hard and costly to maintain.

Supervisor Greenwood said he has advised his constituents to register their complaints with VDOT's Highway Helpline and they are told the issues will be fixed but they are not. He said when crews do come out to fix the problems, they only do a small portion of the work and then say it's done. Specific concerns include potholes on Ayletts Road and overgrowth which limits the road to one lane. He said the Highway Helpline is not very helpful, requiring Route numbers sometimes and street names at other times. Mr. McKnight said he would look into

those specific problems and said he is working to get back to a preventative maintenance schedule. He said if repair crews are coming out, they should be fixing all potholes they encounter, not just the specific ones called in. He also said he'd look into the tree trimming plan to see if that area is on it.

Supervisor Greenwood said the County needs extra cutting and asked if the County or perhaps local businesses provided funding, could they use the same contractors VDOT uses to get the work done. He commended VDOT for the good job on the Route 360/Route 60 intersection and asked when the intersection of Route 360 and Ayletts Road would be addressed. Mr. McKnight said it is on the schedule for Spring 2022.

Agenda Item 9. OLD BUSINESS

9.a. Resolution 21-76 Adjustments to the Overtime and Compensatory Time Policy and Updates to the County Observed Holidays Schedule – Nita McInteer, Human Resources Manager

Ms. McInteer presented information discussed at the October 4, 2021 Work Session regarding changing the County's Overtime and Compensatory Time Policy due to recent General Assembly changes. The County's Observed Holiday Schedule is also recommended to be updated to match State observed holidays.

Supervisor Garber made a motion to approve Resolution 21-76. Supervisor Greenwood seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-76

AMENDMENT TO THE KING WILLIAM COUNTY PERSONNEL POLICIES AND PROCEDURE MANUAL REGARDING ADJUSTMENTS TO THE OVERTIME AND COMPENSATORY TIME POLICY AND UPDATES TO THE COUNTY OBSERVED HOLIDAYS SCHEDULE

WHEREAS, The Board of Supervisors adopted the King William County Personnel Policies and Procedures Manual (Manual) by Resolution 15-53 on December 14, 2015 effective January 1, 2016; and

WHEREAS, the Board amended the Manual by Resolution 18-66 on October 22, 2018 effective November 1, 2018; Resolution 19-54 on August 26, 2019 effective September 1, 2019; Resolution 20-09 on February 24, 2020 effective July 1, 2020; and Resolution 20-28R on May 18, 2020 effective March 1, 2020; and

WHEREAS, the Virginia General Assembly recently made changes to compensatory time paid by local government entities; and

WHEREAS, County attorney, Sands Anderson, recommended changes to the Manual to bring the County in line with FLSA rules and regulations; and

WHEREAS, it is further recommended the published list of County observed holidays be updated to match the State observed holidays; and

WHEREAS, the Board has reviewed and discussed these changes to the Manual at its meetings on October 4, 2021 and October 25, 2021; and

WHEREAS, the Board finds the proposed amendments appropriate and necessary for the proper administration of the County's personnel system;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that the following amendments to the King William County Personnel Policies and Procedures Manual are amended effective November 1, 2021 as follows (deletions strike through; amendatory language appears in blue and underlined):

Section 3-5: Pay for Performance Increases

a. Employees are eligible for a pay for performance increases on their performance review date (PRD) until they reach the maximum salary for their position. Once an employee has reached the maximum salary for their pay grade they are ineligible for pay for performance increases until such time as they have rendered 20 years of service to King William County. On the first PRD following the completion of 20 years of service and on each PRD thereafter, such employees are again eligible for a pay for performance increase.

b. Salary increases provided for by movement within a pay grade shall not accrue solely as a result of the completion of a required period of service, but shall be based on the established performance appraisal process.

c. When authorized, employees will receive a pay for performance salary increase. The average percentage or dollar increase and the range of allowable increases are established annually by the County Administrator based on the total funds allocated by the Board of Supervisors for such purpose as part of the budget approval process.

d. The established salary scale for employees who work a thirty-five or a forty-hour week is computed on 2080 work hours per year. ~~The established salary scale for employees who work a thirty-five hour week is computed on 1820 work hours per year.~~ Some public safety employees may be assigned different schedules and work hours based on departmental needs and Fair Labor Standards Act guidelines. All rates in the pay scale are those authorized for full-time employment for a period of 12 months and include compensation for holidays.

e. Pay for performance salary increases are effective on the PRD unless otherwise established by the Board. Department Heads will be advised of the approved allowable increases and the date by which completed performance reviews must be received in the designated personnel office. An employee is not eligible for a pay increase until the

performance review form has been completely processed and no pay increases will be given until the forms are properly completed, signed and received by the designated personnel office.

Section 3-15: Premium Pays

Premium pays are authorized as follows:

a. Overtime Pay

Overtime may be approved when necessary to accomplish particular tasks. The County Administrator shall designate those positions eligible for overtime pay or compensatory leave and those not eligible for such pay or leave in accordance with the standards of the Fair Labor Standards Act (FLSA). Positions designated as exempt or non-exempt from the provisions of the FLSA are so identified in the approved County Pay Plan. All overtime hours must be approved in writing by supervisor prior to being incurred. The signed overtime form should be attached to the employee time report for the month it was incurred.

The overtime pay rate is ~~one and~~ one-half times the regular hourly rate of pay or time worked, ~~in addition to the regular hourly rate or time worked~~. Overtime compensation is paid or granted in accordance with applicable state and federal laws. Except when otherwise required by state or federal law, compensation paid for a leave of absence is not counted as hours worked for overtime purposes and paid holidays, are not counted as hours worked for overtime purposes.

Overtime hours ~~in excess of forty (40) in a standard weekly work period~~ are credited to employees in compensatory time the month after it is earned. Compensatory time off, at the rate of one-and one-half times the number of hours worked, must be taken within the following pay period. Any leave taken in that pay

period (annual or sick) will be credited with the compensatory time before being applied. Any remaining compensatory time not used in that pay period will be remitted to the employee in that pay period.

b. Holiday Pay

With the exception of work-as-required employees, employees who do not work on a holiday are entitled to pay equal to the employees' regularly scheduled hours of work not to exceed eight (8) hours. An employee shall forfeit eligibility to be compensated for a holiday observed by the County unless he/she actually works the last scheduled day before the holiday and the first scheduled work day after the holiday or is on approved, sick, annual or non-exempt compensatory leave on such days.

Section 3-16: Additional Pay and Overtime Procedures

Holiday Premium Pay: Those non-exempt employees who work during any declared Holiday are paid overtime for those hours worked during such holiday leave time.

Employees called back: Non-exempt employees required to return to a work site, at least one hour after the termination of the employee's regular work shift, shall receive a minimum of two hours at the applicable pay rate.

Emergencies: This paragraph shall not apply to; firefighters and emergency medical services providers, deputies sheriff and communication dispatchers. Essential personnel required to work in addition to their normally scheduled hours during periods of authorized emergency conditions leave will receive pay at their normal hourly rate for all such hours worked in addition to their normally scheduled hours, until total hours actually worked exceed the applicable over-time threshold. In addition, such essential personnel will receive compensatory leave, on an hour for hour basis, for any hours of required work performed during the periods of authorized

emergency conditions leave that fall within their normally scheduled work hours. Such compensatory time shall be used at a time approved by the appropriate supervisor. Any hours in which employees are not required to work during the period of emergency conditions leave will not count toward over-time eligibility. Employees in any other approved leave status (i.e., vacation, sick, military etc.) will remain in that status.

Section 13-2: Hours of Work

The standard weekly work period for all King William County Employees shall be from 12:01 a.m. Saturday through midnight Friday. The core hours for administrative offices of the County to be open for public business are 8:30 a.m. to 4:30 p.m., Mondays through Fridays, including periods of lunch.

The normal work schedule for regular full-time employees is thirty-five (35) hours per week, seven (7) hours per day, Mondays through Fridays. The workday begins at 8:30 a.m. and ends at 4:30 p.m. and includes an hour lunch period. Because of differing requirements, schedules may vary from these times. Department Heads may adjust the workday beginning and ending times and lunch schedules provided that full-time employees work a minimum of seven (7) hours each day (not including a lunch period) and administrative offices are adequately staffed and open from 8:30 a.m. to 4:30 p.m., Monday through Friday. Any regular schedule for more than eight (8) or less than seven (7) hours per workday must be approved by the Department Head with notice to the County Administrator. The fifty-two (52) week work year consists of ~~4820~~ 2080 work hours.

Part-time employees will work varied hours and days. Part-time employees are to report at their designated time, date and location per the published schedule. Failure to report for an assigned shift may be considered an absence without notice and the employee may be subject to disciplinary action or termination.

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Section 13-5: Holidays

King William County observes the following holidays and other such holidays as may be prescribed by the Board of Supervisors:

New Year's Day	First day of January
Lee Jackson Day	Friday preceding Martin Luther King Day
Martin Luther King Day	Third Monday in January
Washington's Birthday	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	Nineteenth Day of June
Independence Day	Fourth day of July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Election Day	Tuesday After the First Monday of November
Veteran's Day	Eleventh day of November
Thanksgiving	Fourth Thursday in November
Day After Thanksgiving	Fourth Friday in November
Christmas Day	Twenty-fifth day of December

In addition to the above holidays the County will follow special state holidays as announced by the Governor. When a holiday falls on a Saturday, the preceding Friday shall be observed; when a holiday falls on a Sunday, the following Monday shall be observed.

The Board of Supervisors may designate other days as official holidays of the County. When granted, employees receive compensation in the same manner as is the case for other holidays.

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9.b. Upcoming Public Hearing for Proposed Central Garage Water Storage Tank Location – Sherry Graham, Director of Planning

Ms. Graham said the Planning Commission voted 5-0 to recommend approval of the Manquin site for the proposed water tower location at their regular meeting on October 5, 2021. A Board of Supervisors Public Hearing has been advertised and is scheduled during the November 8, 2021 Work Session meeting to receive public comment.

Vice Chair Moren asked for more detail on exactly where the site is located. Ms. Graham said she would email mapping to the Board and include it in the November 8th meeting packet.

Supervisor Greenwood asked about the new information presented at the last meeting regarding the Kelly Lane site. Mr. Hudgins said he had spoken with the Tribe and their plans for that area are not yet in a state to be able to consider a water tower. Chairman Moskalski said he had also spoken with the Tribe and they will be doing their own thing. The Manquin site will have a positive impact for the area and for Commerce Park.

9.c. Resolution 21-77 Establishing a Reassessment Advisory Committee – Steve Hudgins, Interim County Administrator

Mr. Hudgins provided information regarding the establishment of a Reassessment Advisory Committee as opposed to a formal Board of Assessors (BOA). The Committee would have more of a working input than a BOA would. General information was provided regarding the makeup of the Committee as well as a draft Resolution establishing the Committee.

Supervisor Hodges said the Committee should have one citizen from each district and no Board of Supervisors member. He said Mr. Hubbard would be a good person to chair the Committee.

Supervisor Garber agreed there should be one citizen from each district and no Board of Supervisors member. He said he spoke with both Mr. Pearson and Mr. Wampler and both said it would be best not to have a Board member on the Committee.

Supervisor Greenwood agreed with one citizen from each district and no Board of Supervisors member.

Andrew McRoberts, County Counsel, said it would be best not to have a Board of Supervisors member on the Committee because the Board is responsible for the taxation phase of the Reassessment. Not having a Board member on the Committee would provide good separation.

Vice Chair Moren asked if they would be able to find citizens willing to be on the Committee who also had the required skills and abilities. Chairman Moskalski said yes.

Chairman Moskalski said the Board's consensus was that they did want to establish a Reassessment Advisory Committee.

Supervisor Hodges asked if the Committee members would be paid. Chairman Moskalski said no.

Mr. Hudgins asked if the Committee members' terms would cease once a Board of Equalization (BOE) is formed. Chairman Moskalski said yes and asked if membership on the Committee would then disqualify a person from being on the BOE. Mr. McRoberts said a person could legally be on the BOE if their term on the Committee terminates first and they are not on any other County or Regional Boards or Committees.

Chairman Moskalski said he could see advantages and disadvantages both ways. Supervisor Garber said the two groups should be separate. Supervisor Greenwood said it might be good to have Committee members' experience on the BOE. Chairman Moskalski said Committee members could be seen as not being impartial if they are also on the BOE. The Committee's role is to establish the most transparent process possible and members would be working closely with the Reassessment team and Commissioner of Revenue. The BOE is tasked with providing fair and impartial decisions for citizens. If BOE members had also worked closely with the Reassessment team as part of the Committee, they could be seen as biased.

Vice Chair Moren asked what would happen if qualified applicants from each district were not received. Supervisor Hodges also said he agreed with not having Committee members on the BOE and also asked what would happen if qualified applicants from each district were not received. Chairman Moskalski suggested asking the former BOE members to be on the Committee first since they have already received the necessary training.

Supervisor Hodges said a revised Community Service Application was needed for Reassessment Advisory Committee applicants. Chairman Moskalski and Mr. Hudgins agreed.

Vice Chair Moren commended Mr. Hubbard for his work and research into this matter.

Supervisor Greenwood made a motion to approve Resolution 21-77R, changing lines 16-18 to reflect no Board of Supervisors member and five Committee members, one from each of the five election districts. Supervisor Hodges seconded the motion. The Chairman called for any discussion. The members were polled.

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-77R
ESTABLISHING A KING WILLIAM COUNTY
REASSESSMENT ADVISORY COMMITTEE

WHEREAS, under Virginia Code § 15.2-1411. Appointment of advisory boards, committees and commissions; compensation and reimbursement of expenses, the governing body of any locality may appoint such advisory boards, committees, and commissions as it deems necessary to advise the governing body with regard to any matter of concern to the locality. Members shall be appointed to serve at the pleasure of the governing body; and

WHEREAS, the King William County Board of Supervisors wishes to create such an advisory committee, the Reassessment Advisory Committee, to advise the Board regarding the 2023 General Reassessment of King William County; and

WHEREAS, the committee shall provide support for the reassessment process, facilitate citizen engagement and communication management, and monitor quality of the overall project; and

WHEREAS, the committee shall consist of ~~one member of the governing body of the county and three~~ **five** citizens of the county, **one from each of the county's five election districts**, of proven ability appointed by the governing body; and

WHEREAS, the committee members' terms shall end at the time the informal hearings by the reassessment contractor are mailed to homeowners;

NOW, THEREFORE BE IT RESOLVED by the King William County Board of Supervisors this 25th day of October, 2021, a Reassessment Advisory Committee is created to act as an advisory committee to the King William County Board of Supervisors.

DONE this the 25th day of October, 2021.

9.d. Department of Finance Update – Natasha Joranlien, Director of Financial Services

Ms. Joranlien said the auditors are here conducting an audit of County Administration and the Department of Social Services. They will be at the schools conducting the audit at another time.

The Finance Department took over the completion of the County's operating account bank reconciliations from the Treasurer's office on October 7, 2021. They have completed reconciliations for October 2020 through June 2021 and turned them over to the auditors. The auditors have informed Ms. Joranlien that they will have to report a material weakness on the 2021 CAFRA due to the reconciliations not being done on a monthly basis. The Treasurer's office continues to work on the July and August, 2021 reconciliations.

Supervisor Garber asked if there was a violation if the reconciliations were not completed by the June 30 deadline. Ms. Joranlien said there will be a Disclaimer from the auditor if it is not done.

Chairman Moskalski asked if there were any other issues with the audit that Ms. Joranlien was concerned about. Ms. Joranlien said no, the main issue was confirming that the data from the old and new software systems was correct and it was.

Chairman Moskalski said there are always implementation pains when changing systems. Ms. Joranlien said Edmunds has been very responsive and is dedicating a week to the County where all departments can come together and discuss any outstanding issues.

Chairman Moskalski asked about reports of lack of response from Edmunds. Ms. Joranlien said the Commissioner of Revenue office had problems with responses which has been addressed by using the help desk. She said the Building, Finance, and Planning Departments have all had good response from Edmunds and have no complaints. She said the issue is that you need to be able to explain to Edmunds exactly what you are wanting the program to do. Simply telling them the way you used to do it in the old system does not give them enough information to be able to help.

Vice Chair Moren asked if the different issues are being collected and tracked in any way. Ms. Joranlien said the Finance Department has a shared file in which they log all help desk questions, when they were made, when they were resolved, and what the response was. This reduces the number of help desk tickets created because they all consult the file first when looking for answers. Vice Chair Moren asked if other department personnel have access to that file. Ms. Joranlien said no because the issues aren't the same for other departments as they are to Finance and vice versa.

Supervisor Hodges asked when the training is with Edmunds. Ms. Joranlien said in the next couple of weeks.

Supervisor Greenwood said others are saying they've had no response from Edmunds. Ms. Joranlien said Travis Wolfe, Systems Engineer, has been coordinating and helping those departments having trouble. Mr. Hudgins said the Finance Department has had Edmunds longer than other departments and therefore are past the initial implementation problems the Commissioner of Revenue and Treasurer's offices are having.

Supervisor Garber said both the former Commissioner and Treasurer said the implementation of new software would result in "predicted confusion". He asked Ms. Joranlien to confirm that the County's accounts were reconciled when former Treasurer, Harry Whitt, left office. Ms. Joranlien said yes.

9.e. Treasurer's Office Update – Mary Sue Bancroft, Treasurer

Ms. Bancroft said the auditors have given her positive feedback. The Treasurer's office has completed all reconciliations for the school's accounts and are working on the County's operating account for July 2021 through September 2021. She said Real Estate and Property Tax bills have not yet been mailed due to a mapping problem with Edmunds. The mapping should be complete by the end of the week. She has mailed Real Estate bills to mortgage lenders. She said 2018 delinquent taxes will be turned over on December 6, 2021 for collection and the collection agency has been doing well on collecting delinquent funds. An ad has been placed in the Country Courier for Wednesday listing 83 additional delinquent parcels. She has filed 77 warrants in debt, most from 2016.

Supervisor Greenwood asked if an extension for the payment of taxes will have to be given. Ms. Bancroft said bills have to be mailed out 15 days before the due date so there is still time. Also, the due date for Personal Property tax has just been changed to January 15th.

Ms. Bancroft said she spoke with Harry Whitt.

Vice Chair Moren asked if there were any additional possible problems ahead. Ms. Bancroft said her only concerns are with Edmunds and they have been a nightmare. She said her office checked the balances when the data first came over and it was correct. However, as they looked deeper, they discovered problems. She reiterated it's been a nightmare getting a response from Edmunds and said they just got the ability to process dog kennel fees last week.

Supervisor Garber said the Interim Treasurer, Marie Wilson, said she asked for and was refused help. She also said the implementation was a "predictable train wreck".

Ms. Bancroft said she's very serious about collecting the delinquent taxes due to the County and has refused settling with some debtors.

Chairman Moskalski asked if Ms. Bancroft needed more resources such as a Deputy Treasurer. Ms. Bancroft said the prior process was the problem. The Deputies were not involved in the process and now they are. She is watching the accounts daily and matching transactions daily. She only deposits cash and scans and deposits all checks electronically which makes it cleaner to reconcile. She said her office has had no training on Edmunds and that she's figured out things on her own which she then taught to her deputies. She said the current two deputies are not ready to become Deputy Treasurer. One does not live in the county and the other is not ready. She said she doesn't know where she can find someone but does think it would help.

Supervisor Garber asked if Ms. Bancroft had used her assigned mentor. Ms. Bancroft said yes but that person does not know or use Edmunds. Supervisor Garber suggested she reach out to the state and try to get another mentor with Edmunds experience.

Chairman Moskalski said the Board would like monthly reports from the Treasurer's Office for at least the next six months.

Supervisor Greenwood asked if Ms. Bancroft had a log of Edmunds questions similar to Ms. Joranlien. Ms. Bancroft said she has all the mails and keeps resubmitting them if she doesn't receive a response.

Agenda Item 10. NEW BUSINESS

10.a. Resolution 21-78 Approving Voting Credentials for the 2021 Virginia Association of Counties Annual Conference – Steve Hudgins, Interim County Administrator

Supervisor Hodges moved to approve Resolution 21-78 and nominated Chairman Moskalski as the County's voting representative. Chairman Moskalski accepted the nomination and Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled.

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-78 APPROVING VOTING CREDENTIALS FOR 2021 VIRGINIA ASSOCIATION OF COUNTIES ANNUAL CONFERENCE

BE IT HEREBY RESOLVED by the Board of Supervisors of King William County, Virginia that the Board hereby designates **Travis J. Moskalski** as King William County's voting representative at the 2021 Virginia Association of Counties Annual Conference Business Meeting on November 16, 2021.

DONE this the 25th day of October, 2021.

10.b. Resolution 21-80 Forming a Redistricting Committee – Steve Hudgins, Interim County Administrator

Mr. Hudgins said the County is required to redraw voting districts by the end of this year due to recently released census data. Districts must be redrawn every 10 years. The last redistricting was done in 2011, with a Redistricting Advisory Committee consisting of 9 members representing the demographic composition of the County. The 2001 Redistricting Advisory Committee consisted of 11 members.

It is proposed the County utilize a Redistricting Advisory Committee to develop the redistricting or election district plan for the Board of Supervisors consideration. County staff

and consultants will provide all necessary support, including GIS data and maps. Rules for redistricting are set out in Virginia state code § 24.2-304.1.

Supervisor Hodges asked how anything would change with West Point. Chairman Moskalski said last time they were able to draw West Point alone as a district but this would need to be looked at now due to the new census data which he has not yet seen. He said the Committee would have to be informed of the issues surrounding West Point.

Supervisor Garber asked moving West Point district lines would affect school attendance. Chairman Moskalski said no but there was an issue in the past where some West Point residents were able to vote in King William County School Board elections.

Mr. Hudgins said he had the census information and noted the Board has final approval of whatever plan the Committee comes up with.

Mr. McRoberts said the redistricting has to be done by the end of the year and it has to be done by an Ordinance change. However, because of the lateness of the census data release, many counties will probably be unable to comply. Supervisor Hodges asked what the penalty will be for not finishing by the end of the year. Mr. McRoberts said there is no penalty.

Supervisor Garber asked about the number of members on the Committee. Chairman Moskalski said there is no formal process and it had been done by motion in the past. This time, members would be appointed by Resolution rather than by motion and letter. There needs to be one person per district so there would be five members.

Supervisor Hodges made a motion to approve Resolution 21-80R, adding “**WHEREAS**, the committee shall consist of five citizens of the county, one from each of the county’s five election districts, appointed by the governing body; and” between lines 16 and 17. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled.

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-80R
ESTABLISHING A KING WILLIAM COUNTY
REDISTRICTING ADVISORY COMMITTEE

WHEREAS, under Virginia Code § 15.2-1411. Appointment of advisory boards, committees and commissions; compensation and reimbursement of expenses. - The governing body of any locality may appoint such advisory boards, committees, and commissions as it deems necessary to advise the governing body with regard to any

matter of concern to the locality. Members shall be appointed to serve at the pleasure of the governing body; and

WHEREAS, the King William County Board of Supervisors wishes to create such an advisory committee, the Redistricting Advisory Committee, to advise the Board regarding the required redistricting of the year 2021; and

WHEREAS, the committee shall review current census data and recommend to the Board a redrawn election district map; and

WHEREAS, the reapportionment of the election districts shall be pursuant to Virginia Code § 24.2-304.1, et. al; and

WHEREAS, the committee shall consist of five citizens of the county, one from each of the county's five election districts, appointed by the governing body; and

WHEREAS, the committee members' terms shall end at the adoption of the new election district map;

NOW, THEREFORE BE IT RESOLVED by the King William County Board of Supervisors this 25th day of October, 2021, a Redistricting Advisory Committee is created to act as an advisory committee to the King William County Board of Supervisors.

DONE this the 25th day of October, 2021.

Agenda Item 11. PUBLIC HEARING

11.a. Resolution 21-79 Approving Conditional Use Permit CUP 09-21 – Sherry Graham, Director of Planning

Ms. Graham said the applicants, James and Helene Prince, were present to answer any questions the Board may have. They are seeking to construct an accessory dwelling on their property for their son, who is returning home from military duty, and his family. The Planning Commission held a Public Hearing on October 5, 2021 and voted 5-0 to recommend approval to the Board of Supervisors with the condition the accessory dwelling be occupied by immediate family only. Ms. Graham showed photos of the property and plats.

Vice Chair Moren asked if anyone had contacted Ms. Graham's office regarding this application. Ms. Graham said yes, someone had contacted her office to ask what was going on but didn't voice any opposition. There were no comments during the Public Hearing held by the Planning Commission.

Supervisor Garber made a motion to approve Resolution 21-79 and CUP 09-21. Supervisor Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-79
APPROVING CONDITIONAL USE PERMIT (CUP) 09-21
TAX MAP PARCEL 22-1-B-1 - JAMES & HELENE PRINCE

WHEREAS, a goal in the current King William County Comprehensive Plan is to encourage the development of a variety of housing types to accommodate current and future citizens of varying ages, stations in life, and income levels and one of the implementation strategies is to “Consider revisions to the County Ordinance that permits options for accessory/secondary housing for family members requiring care”; and

WHEREAS, applicants James L. and Helene C. Prince are requesting a Conditional Use Permit in order to construct an accessory dwelling consisting of approximately 1500 square feet on their property for their son and family to be located at 888 Mill Road, Tax Map Parcel 22-1-B-1 which consists of approximately 19.1 acres zoned R-1 (Suburban-Residential) located in the Aylett District and which currently contains a single-family home; and

WHEREAS, the King William County Planning Commission held a duly advertised public hearing on October 5, 2021 and voted 5-0 to recommend approval to the Board of Supervisors with the condition that the accessory dwelling be occupied by immediate family only; and

WHEREAS, the King William County Board of Supervisors conducted a duly advertised public hearing on October 25, 2021 to consider CUP 09-21,

NOW, THEREFORE, BE IT RESOLVED, the King William County Board of Supervisors this 25th day of October, 2021, hereby approves CUP 09-21, with the above one (1) condition.

DONE this 25th day of October, 2021.

11.b. Ordinance 10-21 – Approving Rezoning Request Z-01-21 - Sherry L. Graham, Director of Planning

Ms. Graham said the applicants, Forest Pro, Inc., are requesting that 6 acres of property, identified as Tax Map Number 21-36 and consisting of approximately 37.23 acres, be rezoned from A-C (Agricultural-Conservation) to B-2 (General Business). The site is currently a vacant parcel, located at the corner of Venter Road and King William Road, and the applicant wishes to subdivide the property and re-zone a 6-acre parcel to B-2 in order to operate an office and farm machinery retail and repair shop.

The Planning Commission held a Public Hearing on October 5, 2021 and voted 3-2 to recommend approval to the Board of Supervisors. During that meeting, three people spoke in opposition of the rezoning saying it was a dangerous location and a traffic study was needed.

Ms. Graham showed photos and plats of the site and said she has had several inquiries. The main concerns expressed included traffic and noise. Representatives from Forest Pro, Inc. were present to answer any questions and provide additional information.

Supervisor Hodges asked the hours of operation.

Supervisor Greenwood asked if the current gravel pull-off on the site was owned by VDOT or the property owner. Ms. Graham said it is owned by the property owner. She also noted the property does not adjoin Venter Road but is very near it.

Supervisor Garber noted the gravel holding area will disappear if the rezoning request is approved and VDOT will need to move their equipment elsewhere.

Vice Chair Moren asked the impact of the three conditions mentioned in the Ordinance and what would happen if they were not met. Ms. Graham said property is located in the Transportation Corridor Overlay (TCO) and any use in this area must adhere to those requirements. She said the entrance will probably require a VDOT transportation study and it will be up to them to determine the type of entrance and any turn lanes necessary.

Chairman Moskalski opened the Public Hearing period for Ordinance 10-21. There being no speakers, Chairman Moskalski closed the Public Hearing period.

Pete Caramanis, representing Forest Pro, said the proposed business sells forestry equipment to professional foresters and loggers and is not a public retail store. He said locating the business on this property will probably result in less noise for the area rather than more. The store hours are 8am-5pm on weekdays. He noted the concerns expressed by citizens seemed to be more about current problems rather than any new ones the store would create. He said according to the County's Comprehensive Plan, this is the type of business the County is looking to attract. It should generate substantial tax revenue for the County. He said any TCO and VDOT issues would be addressed during the site plan stage.

Vice Chair Moren asked when Forest Pro was planning to move in. Mr. Caramanis said Forest Pro is currently just seeking to purchase the property from the current owners with the condition the property is rezoned to B-2. Once the purchase is done, they will need to submit a site plan, etc.

Supervisor Garber asked for an estimate of how many units Forest Pro sells per year. Forest Pro representatives said they sell 10-12 units at an average cost of \$250,000-\$500,000 per unit. After purchase, units are delivered to the purchaser's site and maintenance to the equipment is also done on the purchaser's site.

Chairman Moskalski asked how many jobs the new location might add to the local economy. Forest Pro representatives said they currently have a staff of six and their long-term goal is to add three-four more people. Forest Pro is currently located at 1056 Richmond Tappahannock Highway in Manquin.

Supervisor Greenwood asked for clarification that Forest Pro does not currently own the land being discussed. Mr. Caramanis confirmed they do not own the land yet as the purchase is conditional upon rezoning. He said Forest Pro will do what they can to be a good neighbor.

Supervisor Hodges said people are more concerned with the current noise, not with Forest Pro. He noted the speed limit there drops and there will continue to be the noise from truck air brakes.

Ms. Graham said three people spoke in opposition at the Planning Commission Public Hearing and two people came to her office and spoke in favor of Forest Pro.

Supervisor Hodges made a motion to adopt Ordinance 10-21 and Zoning Request Z-01-21 with the three conditions mentioned. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

ORDINANCE 10-21
AN ORDINANCE TO APPROVE REZONING REQUEST Z-01-21
TAX MAP NUMBER 21-36 - APPLICANTS – FOREST PRO, INC.

WHEREAS, Forest Pro, Inc. submitted an application requesting that six (6) acres of property, identified as Tax Map Number 21-36 and consisting of approximately 37.23 acres, located at the corner of Venter Road and King William Road, be rezoned from A-C (Agricultural-Conservation) to B-2 (General Business); and

WHEREAS, the applicant wishes to subdivide the property, currently a vacant parcel, and re-zone a 6-acre parcel to B-2 in order to operate an office and farm machinery retail and repair shop; and

WHEREAS, one of the goals in the comprehensive plan is to attract new commercial enterprises and expand existing ones, both in the retail and service sector, to serve the County's needs and create new employment opportunities in these fields; and

WHEREAS, the current road access and need for any right-of-way dedication will be addressed at the time of preparation, review, and approval of a Traffic Impact Analysis; and

WHEREAS, the King William County Planning Commission, after study and review, conducted a duly advertised Public Hearing on October 5, 2021, and following such Public Hearing voted 3-2 to recommend that the Board of Supervisors approve Rezoning Request Z-01-21 with the following three (3) conditions:

- 1) The property is located in the Transportation Corridor Overlay District and any use in this area must adhere to all TCO requirements.
- 2) The existing entrance from King William Road (State Route 30) is an unpaved entrance. Any change or use relative to the existing use of the site requires review and approval by the Virginia Department of Transportation.
- 3) A traffic study and recommended roadway improvements are the responsibility of the applicant/future owner(s) and any such improvements will be based on the use and development proposed at a future time; and

WHEREAS, the Board of Supervisors conducted a duly advertised Public Hearing on October 25, 2021, to consider Rezoning Request Z-01-21,

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, the King William County Board of Supervisors this 25th day of October, 2021, hereby approves Rezoning Request Z-01-21 with the above three (3) conditions and amends the Zoning Map of King William County by rezoning six (6) acres of property, identified as Tax Map Number 21-36 and consisting of approximately 37.23 acres, located at the corner of Venter Road and King William Road, be rezoned from A-C (Agricultural-Conservation) to B-2 (General Business).

ADOPTED this 25th day of October, 2021.

Agenda Item 12. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

12.a. Board Information

The Board was provided the Animal Activities and Utilities Department reports for the month of September 2021. Mr. Hudgins pointed out the VPPSA Community Partner Information and said he will bring more about that to the Board's next Work Session.

Agenda Item 13. BOARD OF SUPERVISORS' COMMENTS

Supervisor Hodges said Anna's in West Point is reopen and doing take-out only. The former owners, two brothers, both died from COVID and one of their sons has reopened it.

Supervisor Greenwood thanked everyone for coming and apologized for the Zoom outbursts. He said be safe and careful, get your booster and COVID shots, and protect yourself so you can protect others.

Vice Chair Moren congratulated King William High School on winning their Homecoming game over the weekend. He urged people to get their flu shots and gave kudos to the Regional Animal Shelter for their neuter/spay program saying they took great care of a cat he had recently brought in.

Supervisor Garber thanked Gene Campbell for the article on Mike Gault in the newspaper. He said King William Tire & Auto is shutting down after fifteen years in business. He welcomed Forest Pro and said they are a good fit for the area. He thanked people for coming and reminded everyone to get out and vote.

Chairman Moskalski thanked everyone for coming and said he was happy to approve the zoning matters and welcome a veteran home. He said Forest Pro is good for the County.

Agenda Item 14. CLOSED MEETING

A Closed Meeting was not needed.

Agenda Item 15. APPOINTMENTS

There were no appointments.

Agenda Item 16. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn the meeting; seconded by Supervisor Garber. The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

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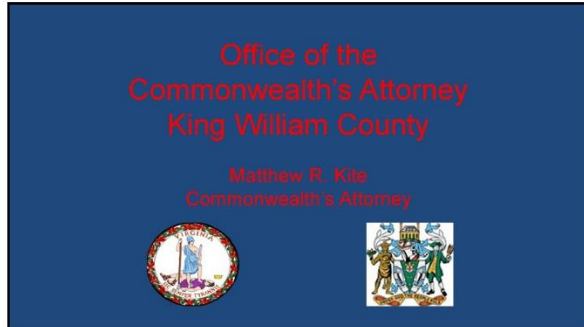
Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

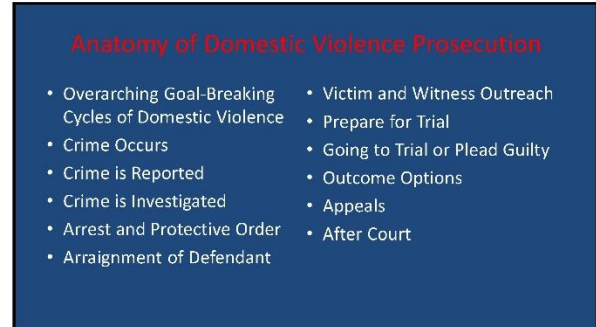
ATTACHMENT A

DECLARING OCTOBER 2021 AS DOMESTIC VIOLENCE AWARENESS MONTH

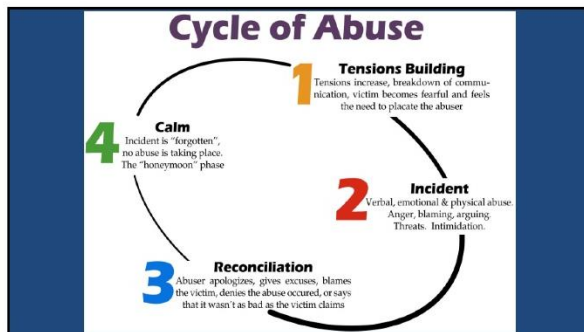
Matthew R. Kite, Commonwealth's Attorney



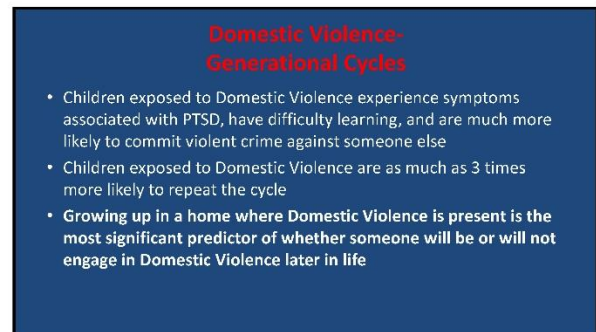
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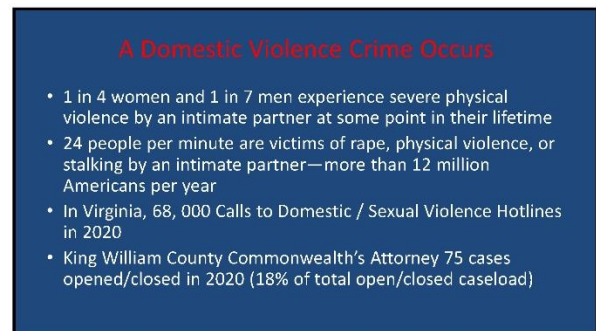
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6

ATTACHMENT A
DECLARING OCTOBER 2021 AS DOMESTIC VIOLENCE AWARENESS MONTH
Matthew R. Kite, Commonwealth's Attorney

A Domestic Violence Crime is Reported to Law Enforcement

- Nationwide- approximately 56% of non-fatal domestic violence victimizations are reported to Law Enforcement
- In Virginia- 71% of persons who sought domestic violence advocacy services had reported their assaults to law enforcement
- However-victims "leave" their abusers an average of 6-8 times before finally ending the relationship

7

Reasons Domestic Violence Victims Don't Leave

- **Fear**- perpetrator more violent if attempt to leave
 - "If you leave I will kill you."
- **Isolated**- no support from family, friends, community
 - "You cannot go anywhere without me knowing."
 - "It can't be that bad, you need to work on your marriage."
- **Children**- safety, custody, financial support
 - "If you leave- I will take the kids and you won't see them."
- **Financial**- loss of income, home, vehicles
 - "You cannot survive without my income. The house and car are in my name."
- **Emotions**- love, hope, manipulation, intimidation, fear
 - "I love you, it won't happen again if you don't make me mad."

8

A Domestic Violence Crime is Investigated

- Law Enforcement talks with the victim, witnesses, and the alleged abuser
- Evidence is collected- photographs of injuries (if any visible), photographs of the scene, physical evidence (if any)
- Determination of the "predominant physical aggressor"
- Assessment of danger to victim and/or children
- "Victimless" prosecution goal

9

Arrest and Protective Order

- Arrest by investigating Law Enforcement Officer—defendant taken before magistrate for issuance of warrant
- Warrant can also be issued by a magistrate after a citizen complaint (misdemeanor only)
- Defendant bond status reviewed by magistrate
- Emergency Protective Order automatically issued- good for 72 hours or until next Court date—victim can petition for additional protective orders

10

Arraignment of the Defendant

- Defendant brought before Court- usually the Juvenile and Domestic Relations Court
- Formally informed of the charge or charges
- Informed of right to counsel and asked what he/she intends to do about an attorney
- If qualified- a defendant will be appointed an attorney
- Case is set for trial
- Bond and/or conditions of bond reviewed by KWCA and the Court
 - No contact with victim and/or witnesses
 - Independent of whether or not there is a continued protective order

11

Victim and Witness Outreach

- King William Commonwealth's Attorney and Victim/Witness Program contact with victims as soon as possible
 - **Key to achieving effective prosecution outcome**
 - Ensure the safety of victims and children
 - Assist victims with criminal justice and/or protective order process
 - Help victims meet any immediate needs for housing, medical care, or counseling
 - Learn the facts of the case early and help victims understand how the case may unfold

12

ATTACHMENT A
DECLARING OCTOBER 2021 AS DOMESTIC VIOLENCE AWARENESS MONTH
Matthew R. Kite, Commonwealth's Attorney

Prepare for Trial

- Re-Interview / Interview witnesses
- Review facts of case
- Review law
- Consider impacts on victim and any children involved—positive and negative
- Set Goal for Case—What are we trying to accomplish?
- Plea agreement offer to achieve goal (if appropriate)

13

Going to Trial or Plead Guilty

- Trial: Commonwealth has burden of proof—"Beyond a Reasonable Doubt"
 - Evidence heard by Court—Witnesses testify—Exhibits presented
 - Arguments from Commonwealth and Defendant
 - Court makes a decision
- Plead Guilty: No Trial—Outcome based upon agreement or decision of the Court

14

Outcome Options

- Go to trial—found "Not Guilty"
- Go to trial—evidence sufficient to find guilty
 - Could lead to "First Offender" depending upon arguments of counsel
 - Appeal of JDR Court decision possible
- Plead Guilty—either in response to plea agreement offer or to charge as presented
 - Plea agreement: usually has agreed upon disposition, but not always
 - Plead guilty to charge as presented: Court sentences after considering arguments of counsel—defendant can appeal JDR Court decision

15

Outcome Options-First Offender

- "First Offender"—available for cases of Assault and Battery only and only when it is a true first offense
- Two years of Probation
- Must complete an anger management or batterer's invention course
- Must maintain peace and good behavior
- If successful—case will be dismissed
- If not successful—case brought back to Court and potential for finding of guilt and imposition of sentence

16

Appeals

- Defendant has right to appeal decision of JDR Court to Circuit Court for trial *de novo* (new trial)
 - Statutory right of defendant that can be waived
 - Commonwealth has no right to appeal finding of "not guilty"
 - Circuit Court trial same burden of proof on the Commonwealth
 - Defendant, Commonwealth, or Court can ask for jury to hear case
 - Evidence presented and Judge or Jury makes finding of guilt or not guilty
- Defendant has right of appeal from Circuit Court to Court of Appeals and/or Supreme Court of Virginia
 - Not a new trial. No evidence presented.
 - Appeal usually based upon alleged errors in application of law by Circuit Court or argument about sufficiency of evidence to find guilty

17

After Court

- A protective order may be entered (in some cases must be entered)
- Victims and their families receive counseling—if they want
- Depending upon disposition of case, victims begin to rebuild their lives—often requires support from the community, victim advocates, and family
- Hope that cycles of domestic violence are broken

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ATTACHMENT B
VDOT TRANSPORTATION BRIEFING
Lee McKnight, Saluda Residency Administrator



Fredericksburg

King William County Board of Supervisors
October 2021 VDOT Transportation Briefing

Construction Projects Completed

Route 637 White Oak Landing Road – UPC 114817

Construction Projects Underway

UPC 116636 -Eltham Bridge Inspections Project underway, the purpose of the project is to identify specific areas for any needed future rehabilitation efforts.

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized seven roads on the six-year plan, they are listed in priority order below.

Route 608 Hazelwood Road – UPC 110089 - underway

Route 634 Kentucky Road – UPC 114818 – March 2023

Route 633 Sandy Point Road – UPC 114819 – March 2024

Route 624 Trimmers Shop Road – UPC 114820 – March 2024

Route 617 W. Spring Forest Road – UPC 115626 – March 2025

Route 621 Green Level Road – UPC 115628 – March 2027

Construction Projects Next 24 Months

UPC 106179 – Route 600 Turn lane addition at Route 360, planned start spring 2022 – STP funds

Bridge Projects next 24 Months

None

Traffic Engineering Requests

None

Supervisor Requests

None

ATTACHMENT B
VDOT TRANSPORTATION BRIEFING
Lee McKnight, Saluda Residency Administrator

Maintenance Operation Highlights

Completed Projects

- Contractor Primary mowing completed
- Route 30 Shoulder Repair
- Routes 30 and 360 Daylighting Signs
- Route 30 Dead Tree Removal
- Routes 600, 605 and 606 Ditching
- Sign Repair countywide
- Unpaved road maintenance countywide
- Patch potholes countywide

Upcoming Projects

- VDOT Secondary mowing underway
- Route 605 Asphalt Repair
- Brush Cutting Guardrails
- West Point Ditching
- Route 609 Shoulder Repair
- Routes 641 and 1135 Ditching
- Sign Repairs/Daylighting signs countywide
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

Land Use Highlights

- Site Plan reviews completed: 7
- Subdivision reviews completed: 0
- Average number of days per review: 4.2
- Number of permits issued: 7
- Number of permits completed: 3

Contact for questions or concerns:

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Residency Administrator

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Ron Peaks

Assistant Residency Administrator

(804) 286-3118

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**VIRGINIA IS FOR LO♥ERS,
NOT LITTER**