County of King William, Virginia

BOARD OF SUPERVISORS
REGULAR MEETING OF OCTOBER 25, 2021 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA

AMENDED AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Moment of Silence**
4. **Pledge of Allegiance**
5. **Review and Adoption of Meeting Agenda**
6. **Public Comment Period** *One Opportunity of Three Minutes per Individual or Five Minutes per Group on Non-Public Hearing Matters*
7. **Consent Agenda**
   a. Approval of Minutes:
      i. September 23, 2021 Special Called Meeting Draft Minutes
      ii. September 27, 2021 Regular Meeting Draft Minutes
      iii. October 4, 2021 Regular Meeting Draft Minutes
   b. Approval of Payment of Bills - September, 2021
8. **Presentations**
   a. **Resolution 21-69** - Declaring October 2021 as Domestic Violence Awareness Month - Commonwealth's Attorney Office
   b. **Resolution 21-75** Declaring November 2021 as Adoption Awareness Month - Letecia L. Loadholt, Director of Social Services
   c. VDOT Transportation Briefing - Lee McKnight, Saluda Residency Administrator

9. Old Business

a. **Resolution 21-76** Adjustments to the Overtime and Compensatory Time Policy and Updates to the County Observed Holidays Schedule - Nita McInteer, Human Resources Manager

b. Upcoming Public Hearing for Proposed Central Garage Water Storage Tank Location - Sherry Graham, Director of Planning

c. **Resolution 21-77** Establishing a Reassessment Advisory Committee - Steve Hudgins, Interim County Administrator

d. Department of Finance Update - Natasha Joranlien, Director of Financial Services

e. Treasurer's Office Update - Mary Sue Bancroft, Treasurer

10. New Business

a. **Resolution 21-78** Approving Voting Credentials for the 2021 Virginia Association of Counties Annual Conference - Steve Hudgins, Interim County Administrator

b. **Resolution 21-80** - Forming a Redistricting Committee - Steve Hudgins, Interim County Administrator

11. Public Hearing *One Opportunity of Three Minutes per Individual or Five Minutes per Group*

a. **Resolution 21-79** Approving Conditional Use Permit CUP 09-21 - Sherry Graham, Director of Planning

b. **Ordinance 10-21** Approving Rezoning Request Z-01-21 - Sherry Graham, Director of Planning

12. Administrative Matters from County Administrator

a. Board Information

i. Animal Activities Report - September 2021

ii. Utilities Department Report - September 2021

iii. VPPSA Community Partner Information

13. Board of Supervisors' Comments

14. Closed Meeting

a. Motion to Convene Closed Meeting in Accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the employment of a County Administrator

b. Motion to Reconvene in Open Session

c. Certification of Closed Meeting

d. Action on Closed Meeting (if necessary)

15. Appointments

16. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During the Public Comment Period and Public Hearing periods, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, address, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

AGENDA ITEM 7.a.i.

September 23, 2021 Special Called Meeting Draft Minutes

DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
SPECIAL CALLED MEETING OF SEPTEMBER 23, 2021

A Special Called meeting of the Board of Supervisors of King William County, Virginia, was held on the 23rd day of September 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Supervisor Garber made a motion to adopt the meeting agenda as presented. Supervisor Greenwood seconded. With no discussion or opposition, the meeting agenda was adopted.

Agenda Item 3. CLOSED MEETING

3.a. Motion to Convene Closed Meeting

Vice Chair Moren made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the interview of a prospective candidate for the County Administrator position. Motion was seconded by Supervisor Greenwood. The chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

3.b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Hodges made a motion to Reconvene in Open Session, seconded by Supervisor Greenwood. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

3.c. Certification of Closed Meeting

Supervisor Greenwood moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Hodges. The chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 23rd day of September, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 23rd day of September, 2021.

3.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 4. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn the meeting; seconded by Supervisor Hodges. The chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman	Christine H. Branch
Board of Supervisors	Deputy Clerk to the Board of Supervisors

DRAFT

AGENDA ITEM 7.a.ii.

September 27, 2021 Regular Meeting Draft Minutes

DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF SEPTEMBER 27, 2021

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 27th day of September 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence. Supervisor Hodges asked that Mr. Martin, a long-time KWCPS employee, be remembered at his passing.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Greenwood moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Vice Chair Moren. The Chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Mr. Chris Couch of District 5 pointed out that the latest bill from County Attorney, Sands Anderson, charged 21.3 hours for attorney time and only .40 hours of legal assistant time. There are also charges for copies in the amount of $163.75. $1,235 was billed for conversations in relation to a reassessment committee. Listed line items also included 2.4 hours "prepared for BOS meeting; Participated in same." Mr. Couch asked if the Board of Supervisors had talked with department staff on the value they feel they are receiving from Sands Anderson and said that he had. He said he has a minimum expectation from someone charging $325 per hour for their time and Sands Anderson is not meeting it.

There being no further speakers, the Public Comment period was closed.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items included:

a. Approval of Minutes:
   i. Draft Minutes of the August 20, 2021 Special Called Meeting
   ii. Draft Minutes of the August 23, 2021 Regular Meeting
   iii. Draft Minutes of the September 13, 2021 Work Session
b. Approval of Payment of Bills – August, 2021
c. **Resolution 21-70** - Honoring Reverend Dr. C. Edward Shepherd on the Occasion of His 38 Years of Pastoral Service to Beulah Baptist Church
d. **Resolution 21-72** - Directing the Treasurer of King William County to Issue a Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 30-62B
e. **Resolution 21-73** - Directing the Treasurer of King William County to Issue a Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 69A1-33-426

Supervisor Garber moved for approval of the Consent Agenda; motion was seconded by Supervisor Greenwood. The Chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 8. PRESENTATIONS

8.a. Resolution 21-68 - Middle Peninsula Northern Neck Community Services Board Annual Update and Performance Contract Approval - Linda G. Hodges, Executive Director

Linda Hodges, Executive Director of the Middle Peninsula Northern Neck Community Service Board (MPNNCSB) presented their annual update and Biennial Performance Contract for the Board's approval. Ms. Hodges noted that the term of the County's current representative on the Board, Mr. Matthew Kite, expires on December 31, 2021 and a reappointment or new appointment will be required.

Ms. Hodges said the MPNNCSB moved the Warsaw Counseling Center to Essex and has renamed it the Essex Counseling Center. She said they are experiencing staff shortages due to COVID and outlined their FY22 budget which includes $60,624 in appropriations from King William County.

Supervisor Garber asked if the County's share was based on population. Ms. Hodges said yes and they purposely did not ask for an increase last year due to COVID.

Vice Chair Moren asked how MPNNCSB compared and contrasted with the County's Department of Social Services (DSS). Ms. Hodges said DSS is supported through local, state, and federal funding. The MPNNCSB has a much wider variety of sources and each is based on the specific service provided. They may bill through an individual's health insurance. Vice Chair Moren asked if there was duplication of services and asked if services between the two organizations could be stream-lined. Ms. Hodges said she wasn't aware of any overlap of services at this time. She said MPNNCSB and King William DSS collaborate on services, not duplicate services.

Supervisor Hodges asked if the MPNNCSB had any plan for dealing with the Marcus Bill and said upholding it placed a great strain on law enforcement. Ms. Hodges said all mental health crises look different and each locality likes to handle things their own way. Supervisor Hodges said it would be very difficult to match the services Gloucester could provide to the services King William law enforcement is able to provide.

Chairman Moskalski said the Board is aware of the challenges facing both the MPNNCSB and the King William Sheriff's Department in relation to the Marcus Bill.

Vice Chair Moren said he did not remember receiving an annual update from MPNNCSB last year. Chairman Moskalski said MPNNCSB did not present last year due to staff changes with their Executive Director retiring. Ms. Hodges joined MPNNCSB in November of 2020.

Supervisor Hodges made a motion to approve Resolution 21-68 Approving the FY 22/23 Biennium Performance Contract Prepared by the MPNNCSB. Supervisor Garber seconded the motion. The Chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

~~8.b. Resolution 21-69 Declaring October 2021 as Domestic Violence Awareness Month – Tiffany Webb, Deputy Commonwealth's Attorney~~ (Postponed to October 25, 2021 Regular Meeting)

8.c. King William County Public Schools Review of Most Critical Facility Improvement Needs – Nathan Botwright, ABM Industries

Nathan Botwright and Stephen Niez with ABM presented an overview of Critical Facility Improvement Needs at Cool Spring Primary School (CSPS), Acquinton Elementary School (AES), Hamilton Holmes Middle School (HHMS), and King William High School (KWHS).

Phase 1 was the evaluation and audit. The audit report on the energy saving upgrades done in 2019 showed excess savings of $7,831 over the cost of improvements.

Phase 2 critical needs include HVAC replacement at AES, which has equipment from 1989 and 1995, and the replacement of 7 unit ventilators at KWHS. Vice Chair Moren asked if we were just lucky that the equipment has lasted this long. Mr. Botwright said School maintenance staff had done an excellent job caring for the equipment and had to piece together replacement parts since the equipment has been obsolete for quite some time. Supervisor Garber asked if all the equipment at AES is old.

Phase 3 critical needs include replacing 45 roof top HVAC units and 2 HRUs, all of which date back to 1998, at HHMS. This equipment was not part of the recent addition/renovation project at HHMS.

Phase 4 critical needs include replacing HVAC equipment and a full reroof at CSPS, and replacing BARDs and fan coil units in two outbuildings at KWHS.

Supervisor Garber asked the timeframe of when these needs must be addressed. Mr. Botwright said within the next three years based on their age. Some Phase 3 or 4 issues may want to be addressed in Phase 2.

Supervisor Hodges asked what was done to cause the savings reported. Chairman Moskalski said many energy saving upgrades were made based on a KWCPS initiated contract with ABM in 2019. Supervisor Hodges asked if the savings shown included the cost of the ABM contract. Mr. Botwright said yes.

The total estimated cost over the next three years for Phases 2, 3, and 4 combined is $13.5 million (Phase 2 - $4.85 million, Phase 3 - $3.13 million, Phase 4 - $5.5 million). Grant funds could be used to offset the cost, including ARPA funds.

Vice Chair Moren asked from what tech era are the new units being proposed. Mr. Niez said the new units have an 96% efficiency rating whereas the current units have an 80% efficiency rating. Supervisor Garber asked about a PMI package. Mr. Botwright said it would be on all phases for at least one year.

Vice Chair Moren asked if this was the first the Board was hearing of these issues. Chairman Moskalski said these issues are in KWCPS's capital requests every year but this is a more aggressive attack on the specific needs. He said these are not new issues.

Supervisor Garber asked if the projected energy savings were conditional upon things such as what temperature the thermostat is set at and the like. Mr. Niez said the savings are based on industry recommended rates such as ventilation and building occupancy. The recommended usage rates meet all industry requirements.

Mr. Botwright said the issues mentioned are needs and not wants. ABM offers a guaranteed certainty of outcome as far as the projected energy savings and the prices shown are firm and fixed for all three phases. Mr. Botwright said, if the Board approved and awarded the contract to ABM, they could begin contract work as early as December 2021.

Supervisor Greenwood asked if the equipment has a guaranteed life. Mr. Niez said it depends on the maintenance plan, if any, that is chosen. He said the better you take care of the equipment, the longer it lasts. Supervisor Garber asked how expensive the maintenance agreements were. Mr. Botwright said it depends on what you choose.

Supervisor Hodges asked if the new equipment could be expected to last as long as the old equipment did. Mr. Botwright said state legislation dictates equipment must be replaced every twenty years; ABM suggests fifteen.

Chairman Moskalski asked the Interim County Administrator, Steve Hudgins, to arrange a meeting as soon as is practical between the Board, the School Board, and Davenport & Company LLC to discuss funding.

Agenda Item 9. OLD BUSINESS

9.a. Commissioner of Revenue Office Update – Edmunds – Karena L. Funkhouser, Commissioner of Revenue

Commissioner Funkhouser informed the Board that approximately 100 land use renewal affidavits were mailed to property owners two weeks ago. Applicants have until December 5th to return their affidavits. New applications are due November 1st. She said she has no

reason to believe anyone is unjustly taking advantage of the land use ordinance and does not anticipate anyone being unable to comply with her requests for additional information.

Supervisor Garber asked what the end result is if someone doesn't adhere to the forestry plan. Commissioner Funkhouser said there is no penalty other than that they will no longer be able to claim that exemption. They do not have to pay roll-back taxes.

Chairman Moskalski said the Board had looked closely into the land use program a few years ago expecting to find wide-spread abuse, however they found that was not the case. He said often the cases were of people not being able to complete the paperwork on time and there were cases where elderly landowners had leased out their land for farming or forestry and were unaware that their tenants were not complying with the ordinance.

Commissioner Funkhouser said personal property tax bills will be mailed out in a few weeks. She noted that some citizens will see an increase in their bills this year due to the value of used vehicles dramatically increasing. The Commissioner provided an explanation she received from JD Power (Attachment A – Why did my personal property tax bill increase?).

Commissioner Funkhouser said her office has experienced many problems with the new Edmunds software and has not received the support required per the contract. She said the two Edmunds people assigned to the County both left the company during the first week the software went live and their emails and messages went unanswered. They were then told they needed to submit a support ticket by email however those were also not responded to in a timely manner. The Commissioner said she would provide a separate memo tomorrow informing the Board of the numerous problems encountered.

Two significant issues were that the West Point personal property rates had not been entered and Edmunds ignored her and Mr. Wolfe's (KWC Systems Engineer) emails for two weeks. State code mandates she deliver the personal property tax books to the Treasurer by September 1st and failure to do so could result in her being personally fined. On Friday, August 27, 2021, Commissioner Funkhouser requested an extension from Rod Compton at the Virginia Department of Taxation, a personal embarrassment to her. She finally received assistance from Edmunds on August 30th and 31st and was able to complete the books by September 1st.

Supervisor Greenwood asked if the personal property bills had been prepared but not mailed. The Commissioner said the Treasurer has mailed some out but they are three weeks late. One issue they experienced was being unable to put account numbers on bills.

Chairman Moskalski said some issues were to be expected as part of a learning curve and that they originally migrated out of Bright due to deterioration of service. Commissioner Funkhouser said they are unable to use the software because they don't know how and when they inquire, they are not receiving a timely response.

The Commissioner's office has entered supplemental bills totaling $102,000 for new construction between January and June which were to be mailed September 1, 2021. The Treasurer has been unable to mail the bills due to unresolved problems with Edmunds.

9.b. Proposed Water Tower Location – Steve Hudgins, Interim County Administrator

Mr. Hudgins presented information from Bowman Consulting including a draft Preliminary Engineering Report analyzing six locations as potential sites for the tank. The top sites evaluated include Kelly Lane, Manquin, and Kennington.

The Kelley Lane site is not recommended due to the concerns brought forth by the Upper Mattaponi Indian Tribe. The Kennington site does not promote future development. The Manquin site requires the most amount of associated infrastructure to function but this same infrastructure promotes both residential and commercial development and has already been identified as a future project. Combining the water main extension with the tower project at this time merely expedites that future project. For these reasons, the Manquin site is the recommended site. Staff is seeking the Board's guidance for moving forward.

Supervisor Hodges asked what is meant by "Fair Water Quality". Mr. Hudgins said fair water quality meant the water in the tank was 16 to 20 days old. Excellent is less than 10 days and good is from 10 to 15 days.

Supervisor Garber said he had talked with Chief Adams that afternoon and he mentioned that the owner of the Kelly Lane property had recently changed. Chief Adams said he's willing to sit down and talk about it with the County.

Vice Chair Moren said he liked the Manquin site because it would address the needs of Commerce Park. He asked who currently owns that site. Mr. Hudgins said the County does. He said the existing residents of Commerce Park would be required to hook in if that option were chosen.

Supervisor Hodges asked the distance from the Kelly Lane site to Commerce Park. Mr. Hudgins said it was about four miles but they wouldn't be extending infrastructure all the way but attaching to what was existing.

Chairman Moskalski asked if Kelly Lane is back on the table, does staff still recommend the Manquin site. Mr. Hudgins said he would like to consult the Planning Commission and see how it would fit in with the new Comprehensive Plan.

Chairman Moskalski asked the Board's opinions. Supervisor Greenwood said he liked the Manquin site and thinks it aligns better with the Comprehensive Plan, however he would like to have a conversation with Chief Adams about the Kelly Lane site as well. He said he believes the public should also be involved in making the decision and should know what's being considered. Mr. Hudgins said there would definitely be a Public Hearing once the Board has a recommendation.

Agenda Item 10. NEW BUSINESS

10.a. ARPA Budget Discussion – Steve Hudgins, Interim County Administrator

Mr. Hudgins said the first half of the funding had been received and $22,494.10 has already been expended. The Board had made known its stance that ubiquitous broadband and water utility projects should be made a priority use for ARPA funds.

Staff is recommending $2,000,000 be used towards the County's required VATI grant match of $2,500,000 for ubiquitous broadband in the County. The remaining $500,000 is proposed to be funded by the broadband capital fund ($225k) and the infrastructure capital fund ($275k).

After discussions with Mr. James Sanderson of Davenport & Company LLC, it is not recommended to use the remaining ARPA funds for the Water Tower project because the amount would not make an appreciable difference on a yearly bond payment. Also, current utility funds and expected utility revenues are enough to cover bond payments for water utility projects, specifically the proposed water tower and associated infrastructure.

At this time, $344,404.95 is recommended to budget towards departmental requests funding such items as PPE, COVID time off, Regional Animal Shelter needs, Commonwealth Attorney needs, (2) prisoner transport vehicles, and the installation of audio equipment in the Courthouse wing. This total also includes funds for Sheriff Deputies who are not eligible to receive Comp Board bonuses to receive bonuses to match their comped peers.

The remainder of $963,898.96 in ARPA funds is anticipated to fund most of the rest of the outstanding requests by the Sheriff's Department as well as the Fire and EMS Department. However, consideration is being given for its use to meet staffing needs in the Fire and EMS Department now that it is known the County was not selected to receive SAFR grant funds. This would include seven positions at a cost of $478,000.00 per year for (2) years.

Chairman Moskalski said the priorities of broadband and water had been covered and he thinks it's a necessity to fund Fire and EMS due to not receiving the grant.

Supervisor Garber asked why the County did not get the grant. Mr. Hudgins said applicants are not told the reason they were not awarded a grant.

Supervisor Garber asked if the SAFR grant was to cover staffing costs for three years. Stacy Reaves, Fire Chief, said yes, it was for 13 positions for three years. Using ARPA funds would fund seven positions for two years.

Vice Chair Moren asked if they were certain the funds could be used since the department was having troubles recruiting. Chief Reaves said recruitment opportunities are high right now for full-time positions with benefits. There are many part-time opportunities available

but that does not allow candidates to grow their careers. He said the County's requirements are attractive, requiring only a high school diploma and a clean criminal record, and retention will be good because the recruits would be growing with their jobs over the coming years. Chief Reaves said additional staff is needed to cut down service times and increase the ability to save lives. Since many of the County's part-time staff hold full-time positions elsewhere, it is more attractive for them to work overtime at their full-time jobs because they receive overtime pay. He said currently, even with offering overtime pay, they are unable to fill the schedule.

Supervisor Garber asked if we could reapply for the SAFR grant. Chief Reaves said yes, he recommends reapplying next year for the additional six positions.

Chairman Moskalski said the Board knew the positions would need to be funded if the SAFR grant was not received and the ARPA funds give them the ability to do that. Vice Chair Moren asked the timing for receipt of the second half of the funds. Mr. Hudgins said they'd be received in about a year.

Chairman Moskalski asked Mr. Hudgins and Chief Reaves to put something together for the Board to review and approve.

10.b. Resolution 21-74 – Request for Approval for Use of School Reserve Funds for Repairs to the King William High School Cafeteria – Tony Stone, KWCPS Director of Operations

Mr. Stone said, while installing the new grease interceptor at the High School, it was discovered that the cast pipes below the cafeteria and kitchen floor have broken and collapsed under the concrete slab. The requested funding of $115,000 from the school reserve fund would cover reestablishing sanitary lines and tying them into the new interceptor, and the rental of a refrigerated trailer for food storage during the repairs.

Vice Chair Moren asked what would be done with the funds if the project cost less than $115,000. Stacy Longest, KWCPS Director of Finance, said it would carry over to the next fiscal year along with any other amounts in the Operating Fund. At the end of the fiscal year, funds remaining in the Operating Fund are automatically transferred to the Capital Fund.

Supervisor Garber made a motion to approve Resolution 21-74 for the use of School Reserve funds in the amount of $115,000 for repairs to the King William High School cafeteria. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-74
BUDGET AMENDMENT – KING WILLIAM COUNTY PUBLIC SCHOOLS
APPROVAL FOR USE OF SCHOOL RESERVE FUNDS FOR REPAIRS TO THE
KING WILLIAM COUNTY HIGH SCHOOL CAFETERIA

WHEREAS, while replacing the grease interceptor at King William County High School it was determined that there was a much larger issue in which the pipes below the cafeteria and kitchen floor have broken and collapsed under the concrete slab; and

WHEREAS, repairs will entail reestablishing sanitary lines, the rental of a refrigerated trailer for food storage, and tying into the new grease interceptor; and

WHEREAS, the King William County Public School Superintendent and Director of Finance have requested the use of School Reserve funds in the amount of $115,000.00 to be used for these repairs; and

WHEREAS, the Board of Supervisors wishes to approve the use of King William County Public Schools' School Reserve Funds for the above stated purposes in the amount of $115,000.00;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that $115,000.00 from the KWCPS Reserve Fund is hereby approved and is directed to be transferred to the KWCPS Capital Fund for the above stated purposes.

DONE this 27th day of September, 2021.

Agenda Item 11. PUBLIC HEARING

11.a. Ordinance 08-21 – Amend King William County William County Code §70-3 (a) Penalties for Delinquent Payments of Property Taxes - Mary Sue Bancroft, Treasurer

Ms. Bancroft said the Treasurer's office would like to change the due date for Tangible Personal Property Taxes from December 6th to January 15th in order to provide a bit of relief to citizens because Real Estate taxes are also due on December 6th and because of the holiday season.

Supervisor Greenwood asked if the Personal Property Tax bills would still go out at the usual time. Ms. Bancroft said yes.

Chairman Moskalski opened the Public Hearing period for citizen input.

There being no speakers, Chairman Moskalski closed the Public Comment period.

Vice Chair Moren made a motion to approve Ordinance 08-21 changing the due date for Tangible Personal Property Taxes to January 15th. Supervisor Hodges seconded the motion. The Chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

ORDINANCE 08-21
AN ORDINANCE TO AMEND KING WILLIAM COUNTY CODE § 70-3 (a)
PENALTIES FOR DELINQUENT PAYMENTS OF PROPERTY TAXES

WHEREAS, pursuant to Virginia Code Section 58.1-3916 the King William County Board of Supervisors may by ordinance establish due dates for the payment of local taxes; and

WHEREAS, the King William County Board of Supervisors wishes to provide some relief to citizens by establishing a due date for the tax or levy of Tangible Personal Property, as defined in the Code of King William County, Virginia Chapter 70 Article III, different than the due dates for the tax or levy of Real Property;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this 27th day of September, 2021, amend King William County Code Sec. 70-3 (a) to read as follows:

Sec. 70-3. - Penalties for delinquent payments of property taxes.

(a) Any person, business, firm, corporation or other taxpayer failing to pay any county property taxes for levies on or before June 25 and December 5 shall incur a penalty thereon of ten percent of the tax past due, which the treasurer shall add to the amount of tax or levy due from such taxpayer, and the treasurer shall, in addition, assess interest on any such delinquent taxes or levies remaining unpaid commencing on the day following such day as the taxes are due at the rate of ten percent per annum on the delinquent taxes or levies and penalties, such interest to commence on the dates set forth in this section ~~June 26 and on December 6~~ of the year in which the taxes or levies are due. Provided, however, that penalties and interest shall accrue as provided herein if Tangible Personal Property taxes are not paid on or before January 15 of the year following the year for which the tax was assessed.

DONE this the 27th day of September, 2021.

11.b. Ordinance 09-21 – Amendments to the King William County Zoning & Subdivision Ordinance - Sherry L. Graham, Director of Planning

Ms. Graham introduced Ms. Rebecca Cobb with the Berkley Group.

Ms. Cobb presented an overview of the new Zoning & Subdivision Ordinance Update including the process to date, a review of changes, recent amendments, and next steps. The process of updating the Zoning & Subdivision Ordinance began in 2018 and has included drafting, community input, editing, additional community input including a survey of all county landowners, additional editing, public review, final revisions, and now the Public Hearing and possible adoption by the Board of Supervisors.

Ms. Cobb said the biggest changes to the current code are in Section XI – Landscaping, XII – Exterior Lighting Standards, and XIV – Planned Unit Development – Mixed Use. General updates include modernized definitions, developed community standards, the addition of State Code references, the insertion of State requirements, and clarified language. Requirements were moved out of the Definition section and placed in the appropriate sections of the Code itself. New uses have been added including Agritourism, commercial indoor amusement, personal services, and mobile restaurants (food trucks). Article III - General Conditions changes included moving items to the specific articles relating to that topic and updating with best practices and State Code references. Article IV – Administration changes included adding a Concept Plan requirement for rezoning applications, with the more expensive Site Plan still being required, but later in the process. No new Primary Zoning Districts were added and a Special Purpose District, PUD-Planned Unit Development, was added. R-R District minimum lot area was kept at the existing 3 acres. Article VIII – Use and Design Standards go beyond the district requirements. Ms. Cobb said they are based on "being a good neighbor." Article IX – Nonconforming Uses and Lots addresses those uses or lots that do not conform to this ordinance but were in existence prior to adoption and may continue or be "grandfathered". Sign Standards were updated. A new section was added – Article XVI – Solar Facilities – which includes appropriate setbacks, the requirement for neighborhood input, county revenue opportunity, and proper dismantling and withdrawal.

Article XVIII – Subdivisions changes include adding niece and nephew to the Family Subdivisions. Vice Chair Moren asked what the effect of a divorce would have on the requirements in this section. Chairman Moskalski said such issues would be settled by a court, not by the County and that once the deed has been recorded, the court would decide any issues. County Counsel, Andrew McRoberts, said a court order would take precedence.

Supervisor Garber asked if the Ordinance were approved tonight, when does it take effect. Mr. Hudgins said the Ordinance is written to take effect upon passage but the Board can amend that if they so desire. Counselor McRoberts said it's up to the Board but statute dictates it would become effective at midnight tonight. Ms. Graham said plans which had already been approved would be grandfathered under the existing code. Supervisor Garber asked what if the application were in process but not yet approved. Ms. Graham said any

applications already in process would also be grandfathered under the existing code. Counselor McRoberts said the Board should include language to that effect in the Ordinance.

Chairman Moskalski opened the Public Hearing period.

Cheryl Mills of the Sweet Hall District said she was coordinating speakers from each of the five districts who are in favor of the ordinance as presented and agrees with Ms. Graham at keeping the minimum lot size below the 10-acre requirement which some have suggested.

Angela Roane of District 1 said she is a member of the King William County NAACP and has lived in the County for 35 years. She's concerned about any changes which would increase the minimum lot size and said 10 acres is too much.

Reginald Neale of District 2 said he is a member of the King William County NAACP and has been a homeowner in the County for 18 years. He said the County's growth needs to be a proper reflection of all residents.

Lisa Roberts of District 3 said she is a member of the King William County NAACP and has lived in the County all her life. She was involved in this ordinance update process as a member of the stakeholders group. She stressed the need for increased transparency and positive change in the County.

Rodney Charity of District 4 said he is a member of the King William County NAACP and has lived in the County since 2006. He is also concerned about keeping the minimum lot size low and said a 10-acre lot in the County is expensive and hard to find.

Tim Johnson of District 5 said he is a member of the King William County NAACP and has lived in the County for 15 years. He has a strong concern about the amendments to this ordinance and said the County needs to focus on attracting and enabling young people to move to the County. He asked how young people just out of college with student loan debt would be able to afford to live in the County and said that needed to be considered if we really want young people to live here.

Ms. Mills summarized that all the representatives in her group support Ms. Graham in keeping the minimum lot size as it is presented in this ordinance.

Victor Anderson of Roanoke Road in the 2nd District thanked those involved in the updating process for their hard work and said he believes the suggested changes focus on quality of life and safety for the residents of the County. He said in his experience, there has been little or no enforcement of the current ordinance by the County and that adopting a new ordinance without the means of enforcement does nothing. He said the County needs to fund the proper staff needed to enforce the ordinance and maintain residents' quality of life and safety. He asked who is responsible for enforcement.

Brian Johnson of District 2 thanked the leadership and staff for their hard work. He asked what the reason was for eliminating flag lots in minor subdivisions and could it be reconsidered. Chairman Moskalski suggested hearing from all who wished to speak and then addressing questions at the end. Mr. Johnson suggested making the ordinance effective 01-01-2023, or at least 01-01-2022, because some people were not coming forward due to COVID concerns and he felt making it effective immediately would be unfair to the community. He said he hadn't had time to review the whole document and asked the Board to delay the process.

Darryl Kellum of District 3 asked the effective date to be 60-90 days out at a minimum.

Justin Feinman said he is an attorney representing Charles Snead of District 2. Mr. Snead is concerned about the definition of a Bed & Breakfast as having up to five bedrooms and being owner occupied. Mr. Snead currently runs a two bedroom Bed & Breakfast from his home on 36 acres and has paid for plans to expand to 12 bedrooms. He suggests the Bed & Breakfast limit be tiered based on lot size. He said Mr. Snead's 2 bedrooms are routinely booked meaning people want to come to a Bed & Breakfast in King William County. He asked if the County wanted to promote Bed & Breakfasts or Airbnbs because that was what the ordinance was leading to.

Chris Couch of District 5 said he is concerned about consistency in the writing of ordinances. He said this ordinance contains 31 pages of definitions which are not in the State Code. However, when the Food & Beverage Tax ordinance was being amended, County Counsel said it could not contain any definition which was not in State Code due to the Dillon Rule. He said Counselor McRoberts said he would resign if the Board passed the Food & Beverage Tax ordinance with any definition not contained in State Code and said this was an opportunity to see if Mr. McRoberts were a man of his word.

Peter Mason of District 2 said these are not sudden changes. The changes to this ordinance have been going on for years and delaying it tells the people who've done all the work they don't matter. He said any further delay is ridiculous and encouraged complete adoption of the ordinance as presented. He noted that some people asking for leeway with the adoption of the revised code are currently in violation of the existing code.

There being no further speakers, Chairman Moskalski closed the Public Hearing period.

Counselor McRoberts addressed the concerns raised by Mr. Couch regarding the Dillon Rule and said a tax ordinance is not the same as a zoning ordinance. He said the Supreme Court has said in tax issues, you must follow the Dillon Rule 100%. With zoning issues, the General Assembly gives more leeway and hasn't specifically provided definitions in all things. He said zoning has a broader interpretation than tax issues.

Ms. Graham said the flag lot changes were made to minimize the number of entrances for minor subdivisions. Supervisor Garber said the current limit for minor subdivision entrances is four. Ms. Graham confirmed that it is.

Chairman Moskalski asked Ms. Graham her opinion on delayed enactment and asked if it would disadvantage anyone. Ms. Graham said she didn't think the updated ordinance contained that much of a change to matter to anyone. She recommended no later than 01-01-2022 and said that is not really very far away. Vice Chair Moren asked why not October or November. Chairman Moskalski agreed there was not much of a change in the proposed ordinance update and didn't think it would really affect use. Ms. Graham said there were pros and cons to delaying enactment and noted one pro to not delaying is that the new ordinance allows accessory dwellings up to 800 ft. thus eliminating the need for a homeowner to obtain a Conditional Use Permit (CUP).

Ms. Graham addressed the issue of the room limit for Bed & Breakfasts and said that, once you get over five bedrooms, it gets into the definition of a hotel. She said residents do not want a commercial feel to a residential area. Supervisor Greenwood noted this is not a change; it was already in the current code.

Supervisor Greenwood said the Zoning & Subdivision Ordinance is a living document and can be changed. He urged people to bring any special issues to the Planning Commission and they could work on it together.

Chairman Moskalski said we have gotten a good amount of public input and listened to it. He noted also that there are not a lot of changes made to the existing code; it's mostly just modernizing the language. He said the issues brought up during the process have been worked through. He said individual cases can be brought to the Planning Commission and they can continue to make refinements.

Supervisor Hodges said he is in favor of moving forward and made a motion to adopt Ordinance 09-21 as presented.

Supervisor Greenwood said the time of enactment needed to be moved out.

Supervisor Hodges withdrew his motion to adopt Ordinance 09-21.

Supervisor Greenwood made a motion to adopt Ordinance 09-21R changing line 25 from "… this article shall become effective upon passage" to "… this article shall become effective 30 days from passage".

Chairman Moskalski noted the need to address the issue of applications currently in process and suggested adding, after line 26, "BE IT FURTHER ORDAINED AND ENACTED, that any applications currently active in the Office of Community Development shall be handled pursuant to the Zoning & Subdivision Ordinance as it was enacted at the time of application."

Supervisor Greenwood withdrew his motion to adopt Ordinance 09-21R.

Supervisor Hodges made a motion to adopt Ordinance 09-21R2 with the aforementioned two changes. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

ORDINANCE 09-21R2
AN ORDINANCE TO UPDATE AND AMEND KING WILLIAM COUNTY CODE CHAPTER 86 - ZONING

WHEREAS, pursuant to Code of Virginia §15.2-2240 the governing body of every locality shall adopt an ordinance to assure the orderly subdivision of land and its development; and

WHEREAS, the King William County Zoning & Subdivision Ordinance Update presented has been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, and general welfare of the citizens of the County; and of further accomplishing the objectives of Code of Virginia §15.2-2283; and

WHEREAS, the King William County Planning Commission, after study and review, conducted a duly advertised public hearing on September 7, 2021 on the zoning and subdivision text amendments contained in the attached Zoning & Subdivision Ordinance Update dated September 8, 2021, and recommended that the Board of Supervisors make certain amendments to the King William County Code contained therein; and

WHEREAS, after reviewing the amendments recommended by the Planning Commission and holding a duly advertised public hearing on September 27, 2021, the Board finds that the general welfare of the King William community and the dictates of good zoning practice require changes to and adoption of the Planning Commission's recommendations in order to meet the requirements of the Code of Virginia;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this 27th day of September, 2021 amend King William County Code Chapter 86 - Zoning as presented in the attached Zoning & Subdivision Ordinance Update dated September 8, 2021; and

BE IT FURTHER ORDAINED AND ENACTED, that this article shall become effective ~~upon~~ thirty (30) days from passage~~.~~; and

BE IT FURTHER ORDAINED AND ENACTED, that any applications currently active in the Office of Community Development shall be handled pursuant to the Zoning & Subdivision Ordinance as it was enacted at the time of application.

DONE this 27th day of September, 2021.

(See Attachment B.)

Agenda Item 12. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

12.a. Board Information

Mr. Hudgins made note that VPPSA reported Container Revenue to the County for recycling in the month of August, which hasn't been the case for some time.

Agenda Item 13. BOARD OF SUPERVISORS' COMMENTS

Supervisor Hodges urged people to get COVID vaccinations and said West Point had officially cancelled this year's Crab Carnival.

Supervisor Greenwood also urged people to get their vaccine and wear masks. He said people are dying and we need to be cognizant of protecting others. He noted the State Fair was going on and thanked everyone for coming.

Vice Chair Moren thanked everyone for their participation and gave kudos to Ms. Branch for the thoroughness of the meeting minutes.

Supervisor Garber also encouraged people to get vaccinated and do the right thing for others. He mentioned a member of his district, Molean Wood, passed away. She served Altria for 30 years and she and her husband took in disadvantaged young men for many years and helped them get jobs. He noted she will be missed.

Chairman Moskalski noted the passing of Native American historian, Shirley McGowan, and asked to remember her family. He encouraged people to get vaccinated and be safe.

Agenda Item 14. CLOSED MEETING

14.a. Motion to Convene Closed Meeting

Supervisor Moren made a motion to convene in Closed Meeting in accordance with Sections 2.2-3711 (A)(1) and (2) of the Code of Virginia to discuss the appointment of individuals to Boards and Commissions and to discuss the interview of a prospective candidate for employment. Motion was seconded by Supervisor Greenwood. The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

14.b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Hodges made a motion to Reconvene in Open Session, seconded by Supervisor Greenwood.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

14.c. Certification of Closed Meeting

Supervisor Greenwood moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Hodges. The chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 27th day of September, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 27th day of September, 2021.

13.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 15. APPOINTMENTS

15.a. Resolution 21-71 – Recommendation for an Appointment to the Board of Zoning Appeals

Supervisor Hodges made a motion to approve Resolution 21-71 recommending the appointment of Amanda Walker to the King William County Circuit Court as a member of the Board of Zoning Appeals for an unexpired term ending June 30, 2026. Mr. Garber seconded the motion. The Chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-71
RECOMMENDATION FOR AN APPOINTMENT TO THE
BOARD OF ZONING APPEALS

WHEREAS, Laura N. Nunnally's term on the Board of Zoning Appeals (BZA) expired on June 30, 2021; and

WHEREAS, Ms. Nunnally has not expressed interest in reappointment to the BZA; and

WHEREAS, others who have expressed interest in appointment to the BZA include Jeanette Wagner and Amanda Walker; and

WHEREAS, BZA Chairman Benjamin Shumaker expressed the consensus of the Board of Zoning Appeals requesting the Board of Supervisors make a recommendation to the King William County Circuit Court to appoint Amanda Walker to fill this vacancy; and

WHEREAS, the Board of Supervisors now desires to make a recommendation to the King William County Circuit Court for an appointment to this position;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County, Virginia does recommend to the King William County Circuit Court that Amanda Walker be appointed to the Board of Zoning Appeals for an unexpired term ending June 30, 2026.

DONE this 27th day of September, 2021.

Agenda Item 15. ADJOURN OR RECESS

Supervisor Hodges made a motion to adjourn the meeting; seconded by Supervisor Garber. The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

Why did my personal property tax bill increase?

The Personal Property Tax Relief Act (PPTRA) requires each locality to provide annual tax relief on the first $20,000 in vehicle value for vehicles not used for business purposes. In 2005, the General Assembly capped the funding provided to localities for this tax relief program. King William County receives $1.2m annually from the State to offset the personal property tax.

Unfortunately, the amount of actual tax relief to citizens typically declines every year, **in every locality**. When citizens replace older vehicles with newer models and the number of vehicles increases as people move into the County, the total value of assessed vehicles increases. Last year, the number of vehicles in King William County increased by 819. Consequently, the $1.2m must be divided over a bigger pie and the PPTRA rate decreases. This year the PPTRA rate is 27.7% and the amount of your personal property tax bill is reduced by 27.7%.

In addition, many vehicle valuations for tax year 2021 are not following the historical trend of depreciating from one year to the next. For Tax Year 2021, many vehicles are valued higher this year than that same vehicle was valued last year. If you have purchased or sold a vehicle in the past year or are planning to do so, this information will not surprise you. This is a result of the COVID pandemic.

> According to J.D. Power (February 2, 2021), *"under normal market conditions, the observed year over year value increases would be unusual. Unfortunately, the COVID-19 pandemic has made the current auto market anything but usual. Just over the Summer of 2020, prices increased over 10% for the US used car market as a whole. This was simply due to demand outpacing supply, which occurred both as a result of large fleet companies holding on to their inventories longer and factories being temporarily closed. This phenomenon has been observed in every segment of the used car market. In fact, these year over year price increases are much more prevalent and far more massive in the pickup truck segments vs. the market in general".*

Some other factors contributing to the unprecedented upward movement in vehicle valuations include a strong demand fueled by the Federal Reserve cutting interest rates to near 0% in March of 2020 and the influx of government stimulus money.

The concurrence of these events resulted in stronger demand and limited supply which resulted in the higher prices. For tax year 2021, many vehicles will be valued higher this year than that same vehicle was valued last year. If your vehicle is valued higher, hopefully this information helps explain why.

ATTACHMENT B
ORDINANCE 09-21R2



King William County, Virginia

Zoning & Subdivision Ordinance Update

Board of Supervisors Public Hearing Draft

September 8, 2021

The complete Zoning & Subdivision Ordinance Update can be downloaded from the County website - https://www.kingwilliamcounty.us/384/Zoning-Ordinance.

The full King William County Code can be found online at
https://library.municode.com/va/king_william_county/codes/code_of_ordinances

or click on "King William County Code" under the Quick Links section of the County website.

AGENDA ITEM 7.a.iii.

October 4, 2021 Regular Meeting Draft Minutes

DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION OF OCTOBER 4, 2021

A work session of the Board of Supervisors of King William County, Virginia, was held on the 4th day of October 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Hodges moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 4. WORK SESSION MATTERS

4.a. Fire & EMS Department Report – Stacy Reaves, Fire Chief

Chief Reaves said the increase in COVID-19 infections appears to be leveling and beginning to decrease across the country, however, the Three Rivers District (which includes King William County) is still in Status Black. This means EMS responders have to call a hotline when transporting patients and VCU determines which hospital they are able to transport the patient to. This can and does lead to extended transport and turnaround times.

Chief Reaves said staffing continues to be insufficient and the situation is worsening. The County did not receive the SAFER grant and it has already been agreed to by the Board of Supervisors that ARPA funding will be used to help in this area.

The transition to the ESO system is nearing completion. King William and West Point have completed all their templates and Mangohick was hoping to complete theirs tonight.

The new ambulance has been ordered, construction is underway, and it is on schedule for delivery in December. Chairman Moskalski said he was glad to hear the new ambulance was on time.

The department is continuing to work with VDEM on the Emergency Operations Plan (EOP) and a meeting is scheduled with County Department Directors this week.

Supervisor Greenwood asked if there was any news on the vaccination booster shot. Chief Reaves said nothing had been approved yet. Chairman Moskalski said this was on the CDC's docket to discuss on October 18th. Supervisor Hodges said he had already received his third Moderna vaccination (booster) and was unclear as to what had and hadn't been approved.

4.b. Human Resources Update – Nita McInteer, Human Resources Manager

Ms. McInteer presented a recommended adjustment to the County's Overtime and Compensatory Time Policy due to changes recently made by the General Assembly. Full-time non-exempt employees are currently compensated for 35 hour work week (8:30am-4:30pm with one hour unpaid lunch) and are paid overtime for hours worked over 35. The recommended change would credit employees in compensatory time for any hours worked on 40 in a standard week the month after it is earned. This would not apply to Fire & EMS and Sheriff's Department employees.

Chairman Moskalski said the County moved from a 40 hour week to a 35 hour week in 2014 for some reason. Vice Chair Moren asked how this would affect those employees who regularly work overtime. Ms. McInteer said there are really only two people who are currently working regular overtime, the Deputy Clerk and the Planning Secretary.

The consensus of the Board was that they are in favor of moving to a 40 hour week.

4.c. Reassessment Contract with Pearson's Appraisal Service, Inc. – Steve Hudgins, Interim County Administrator

Mr. Hudgins presented the King William County Contract for Consulting Services with Pearson's Appraisal Service, Inc. for the Board's approval.

Highlights of the proposed contract include a cost of $28.00 per parcel with an estimated parcel count of 11,197; Mr. Fred W. Pearson will sign the reassessment book; an assessment office in the County administration building will be staffed during business hours for the

duration of the contract; the Contractor will visit greater than 95% of all parcels in the County and take at least 2 pictures of key features of improved properties; and the final reassessment values would be effective January 1, 2023. Pearson's was the only proposal received by the County in answer to the RFP posted for the reassessment.

Supervisor Garber asked if the Assessment Office would be staffed from 8:30am-4:30pm. Mr. Hudgins said the contract is worded such that it will be staffed during regular business hours.

Supervisor Garber asked about the $90/hour fee for addressing citizen questions and concerns. Mr. Hudgins said the Commissioner of the Revenue's office staff will answer citizen questions to avoid incurring that fee.

Supervisor Hodges asked approximately how many parcels there are in the County. Mr. Hudgins said the estimate is 11,197.

Supervisor Garber asked if the contract requires Pearson's to visit greater than 95% of all parcels. Mr. Hudgins said yes. Supervisor Garber asked what constitutes a visit. Mr. Hudgins said the assessor must physically go to the parcel. Supervisor Garber said Mr. Pearson had previously said he would not be able to physically visit some undeveloped parcels. Supervisor Hodges said the contract stipulates they must visit 95% of <u>all</u> parcels.

Vice Chair Moren asked if they will be using drones. Mr. Hudgins said Mr. Pearson said he may use satellite imaging for some parcels if necessary.

Mr. Hudgins said Mr. Pearson's staff has completed VISION training and spoke with them to ensure data is properly ported over.

Supervisor Greenwood asked if there were any way to hold them to better interaction with the public. Supervisor Hodges said that is in the contract.

Supervisor Garber asked if Pearson's would provide a surety bond sufficient enough to protect the County from breach of contract unlike the previous contractor's bond which only provided for fixing errors. Mr. Hudgins said he would ask Mr. McRoberts (County Counsel) specifically and noted Pearson's could not attain a bond until the contract was signed.

Vice Chair Moren mentioned the proposed Citizens Advisory Group and recommended Mr. Bob Hubbard to lead it. He said he would put together a proposal to present at the next Board of Supervisors meeting.

Supervisor Greenwood said he believed the Supervisors should be responsible for appointing the Advisory Board and it should not be done outside of them. He said there are already groups meeting and discussing these issues without the Board of Supervisor's knowledge.

Supervisor Garber noted whoever is part of the Citizen Advisory Group could not also be part of a future Board of Equalization.

Chairman Moskalski asked if staff has put together their own outline and recommendations for this group. Mr. Hudgins said not yet. Chairman Moskalski said to do that and noted the general consensus of the Board of Supervisors is to form a citizen's work group, not a Board of Assessors. He said this has to be done by the end of this year and the issue should be placed on the next meeting's agenda for discussion.

Chairman Moskalski asked if there would be any substantive changes to the contract upon review. Mr. Hudgins said the contract had already been reviewed by Mr. McRoberts and Mr. Pearson had already signed it.

4.d. Land Use Discussion – Charles Piersa, Farm Bureau President

Mr. Piersa said he had been contacted by concerned citizens who've applied for land use. He said citizens, County and Farm Bureau staff, and the former Commissioner of the Revenue had met previously and came up with criteria agreed to by all and now additional requirements were being sought by the current Commissioner of the Revenue.

He said there are valid reasons why people can't cut or replant within certain timeframes and they were concerned by the current Commissioner's statement that, if someone had stated on their land use application they would cut or replant within a certain timeframe, she expected that to occur.

Mr. Piersa said he owns land in King William and other counties and has also talked with people who own property in Caroline and Hanover counties. He said every year he receives one form asking if he is still in land use and if he has any changes to report. He simply checks the boxes and returns the form. The only time additional documentation is required is if there have been changes made. He said land use applicants have worked hard to get the requirements to where they are now and are concerned that changes are now being made. He asked that the process be kept simple for the sake of farmers and County staff.

Supervisor Garber said he owns property in Gloucester County and has never had to provide a forest plan. He said he doesn't think it's fair that a parcel becomes ineligible simply because the timber hasn't been cut. He noted that those who have done their own plan may not have put in reseeding plans because that's a Department of Forestry requirement.

Chairman Moskalski said the plan was looked at in 2015 with the expectation that wide abuse would be found and it was not.

Supervisor Garber said farmers get a USDA Crop Report annually and that's all the documentation that should be required because that is proof that the parcel is in agricultural use.

Mr. Piersa said he would like to see the process simplified and noted there is a penalty, a fee charged, in Caroline County if you don't return the annual form within the deadline.

The Commissioner of Revenue, Karena Funkhouser, said there is substantial savings when you're in land use and she is in favor of it because it slows development. She said she is tasked with enforcing the Ordinance as it is written and it says you must submit a Forestry Plan and planned harvest timetable. She said if the Board does not want to require a Forestry Plan, they can remove that language from the Ordinance, however, she must enforce it as it is written.

Supervisor Garber recommended removing "must" and "shall" from the language of the Ordinance regarding the Forestry Plan.

Commissioner Funkhouser said all people have to do is submit some sort of timetable, it could say "in 5-10 years". It is required by the ordinance. If a submitted timetable says 5-10 years, it will be expected that it will actually be done in that timeframe or the applicant will have to submit a new timetable.

Supervisor Garber said it used to say that the plan had to be done by the Virginia Department of Forestry or a professional Forester. Now people do their own plans.

Chairman Moskalski asked Commissioner Funkhouser if the issue was having a timetable or that of not adhering to the provided timetable. Commissioner Funkhouser said the applicant can write the date when it is planned. Chairman Moskalski said he thinks the concern is that the Commissioner is enforcing the date on the timetable. Supervisor Garber said the decision of when to harvest timber is greatly determined by market price, not by a specific date. Commissioner Funkhouser said if it says ten years, she expects to see either a harvest or a new timetable if the applicant's plans have changed. The ordinance requires a harvest timetable be submitted. Supervisor Hodges asked who determines if the applicant's reason for not harvesting is valid. Chairman Moskalski said the applicant does not have to provide a reason, just an amended harvest timetable. Or, Supervisor Garber suggested, the Board of Supervisors can change the ordinance. Mr. Piersa agreed the ordinance needs to be changed.

Commissioner Funkhouser said those under land use are saving a substantial amount of money so there should be some requirements. A timetable is not set in stone and can always be changed by the applicant.

Chairman Moskalski said an interim solution is that now applicants know what the Commissioner is looking for and the Board can consider changing the ordinance in the future.

Commissioner Funkhouser pointed out that she has not turned down any applications.

Mr. Piersa asked about the farmland requirements. Commissioner Funkhouser said applicants can provide their Schedule F showing sales of at least $1,000 per year or a copy of their crop insurance. She said she had planned to ask Mr. Piersa if she had any questions.

Mr. Piersa said farmers do not want the private information on their Schedule F on public display.

Supervisor Hodges asked if people would be put out of the land use program if they don't meet the deadline. Commissioner Funkhouser said there is a penalty of 10% of the tax due that year if the applicant doesn't recertify by the December deadline. She said the re-affidavit forms were sent out weeks ago.

Mr. Piersa said he would still like to see the recertification process simplified similar to the process used in other counties. They receive a form which they have to check off yes, they're still in land use, and then declare whether any changes have been made. If there are changes, they must notify the Commission of Revenue office. If they do not return the recertification by the due date, there is a monetary penalty.

Commissioner Funkhouser said her office had not received any calls from concerned citizens. Mr. Piersa and Supervisor Garber said they have been getting calls.

Commissioner Funkhouser said it is not her intent to disqualify people from participating in land use. She is just enforcing the ordinance as it is written.

Agenda Item 5. BOARD OF SUPERVISORS' REQUESTS

Vice Chair Moren said VDOT was supposed to be mowing in the 360 corridor. Supervisor Hodges said he'd seen them out there picking up trash as they normally do before they begin mowing. Chairman Moskalski said VDOT has said they'll get to it when they get to it. Vice Chair Moren said hopefully the situation will open up so that there is something the County can do on its own. He asked Mr. Hudgins to give an update on the All Points Broadband project. Mr. Hudgins said he hadn't heard anything today. The VATI grant has been applied for and there have been no challenges. He hasn't gotten any word yet on the portion under the RDOF grant and there is no final timeline known for announcing and awarding the grant.

Supervisor Garber thanked those who came to meeting and attended via Zoom.

Supervisor Hodges said he agrees the land use ordinance needs to be streamlined. He asked Mr. Hudgins to provide him with the County's VDOT contact person's information and noted the bricks in West Point are still broken and have not been replaced. He urged people to get their COVID-19 vaccines and noted more people in the area have died from the virus.

Supervisor Greenwood said he'd like to revisit the mowing issue with VDOT and find out if the County may be allowed to pay extra to hire contractors itself to do the job.

Chairman Moskalski said he wants to discuss the land use ordinance issue and work on an outline for the reassessment citizen's advisory group.

Agenda Item 6. CLOSED MEETING

6.a. Motion to Convene Closed Meeting

Vice Chair Moren made a motion to convene in closed meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the employment of a specific employee, County Administrator. Motion was seconded by Supervisor Hodges. The chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

6.b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Greenwood made a motion to Reconvene in Open Session, seconded by Supervisor Garber. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

6.c. Certification of Closed Meeting

Supervisor Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 4th day of October, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 4th day of October, 2021.

6.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 7. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn the meeting; seconded by Supervisor Hodges. The chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman Board of Supervisors	Christine H. Branch Deputy Clerk to the Board of Supervisors

AGENDA ITEM 7.b.

Approval of Payment of Bills - September, 2021

Natasha L. Joranlien
Director of Financial Services

Board of Supervisors
William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: October 25, 2021
TO: King William County Board of Supervisors
FROM: Natasha Joranlien, Director of Financial Services
SUBJECT: Monthly Expenditures - SEPTEMBER 2021

County Administration Expenditures (excluding Payroll)			
Checks and ACH processed		**7,171.48**	C&F
		1,282,694.04	PRIMIS
Transfer from Treasurer to Schools		**1,000,000.00**	
County Administration Payroll			
Payroll Net		331,222.33	
Employer Benefit Portion		126,767.16	
Employer State Unemployment		494.12	
Employer FICA/Med Portion		34,562.55	
	County Costs	**493,046.16**	
Employee Portion of Taxes		*90,788.17*	
Employee Portion of Benefits		*56,586.08*	
		640,420.41	
CARES Funds		**12,500.00**	
ARPA Funds		**-**	
Comprehensive Services Act		**62,135.83**	
Department of Social Services Expenditures (excluding Payroll)			
Checks and ACH processed		**25,515.13**	
DSS Payroll			
Payroll Net		41,263.70	
Employer Benefit Portion		15,084.91	
Employer State Unemployment		233.04	
Employer FICA/Med Portion		4,276.49	
	DSS Costs	**60,858.14**	
Employee Portion of Taxes		*10,768.89*	
Employee Portion of Benefits		*6,894.93*	
		78,521.96	
TREASURER MANUAL CHECKS ISSUED			
Expenses		-	
Refunds			
Pass Thru		*1,803.18*	
		1,803.18	

Total County Administration, CARES, Social Services, CSA, & Treasurer Manual Checks	**2,945,723.96**

AGENDA ITEM 8.a.

Resolution 21-69 - Declaring October 2021 as Domestic Violence Awareness Month - Commonwealth's Attorney Office

Office of the Commonwealth's Attorney King William County

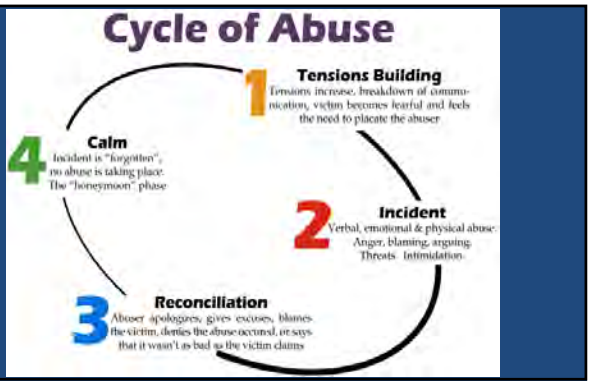
Matthew R. Kite
Commonwealth's Attorney

1

Anatomy of Domestic Violence Prosecution

- Overarching Goal-Breaking Cycles of Domestic Violence
- Crime Occurs
- Crime is Reported
- Crime is Investigated
- Arrest and Protective Order
- Arraignment of Defendant
- Victim and Witness Outreach
- Prepare for Trial
- Going to Trial or Plead Guilty
- Outcome Options
- Appeals
- After Court

2



3

Domestic Violence- Generational Cycles

- Children exposed to Domestic Violence experience symptoms associated with PTSD, have difficulty learning, and are much more likely to commit violent crime against someone else
- Children exposed to Domestic Violence are as much as 3 times more likely to repeat the cycle
- **Growing up in a home where Domestic Violence is present is the most significant predictor of whether someone will be or will not engage in Domestic Violence later in life**

4

A Domestic Violence Crime Occurs

- Family Abuse
- Spousal Abuse
- Intimate Partner Abuse
- Child Abuse
- Elder Abuse
- Incapacitated Adult Abuse
- Stalking
- Dating Violence
- Sexual Abuse
- Human Trafficking

5

A Domestic Violence Crime Occurs

- 1 in 4 women and 1 in 7 men experience severe physical violence by an intimate partner at some point in their lifetime
- 24 people per minute are victims of rape, physical violence, or stalking by an intimate partner—more than 12 million Americans per year
- In Virginia, 68, 000 Calls to Domestic / Sexual Violence Hotlines in 2020
- King William County Commonwealth's Attorney 75 cases opened/closed in 2020 (18% of total open/closed caseload)

6

A Domestic Violence Crime is Reported to Law Enforcement

- Nationwide- approximately 56% of non-fatal domestic violence victimizations are reported to Law Enforcement
- In Virginia- 71% of persons who sought domestic violence advocacy services had reported their assaults to law enforcement
- However-victims "leave" their abusers an average of 6-8 times before finally ending the relationship

7

Reasons Domestic Violence Victims Don't Leave

- **Fear-** perpetrator more violent if attempt to leave
  - **"If you leave I will kill you."**
- **Isolated-** no support from family, friends, community
  - **"You cannot go anywhere without me knowing."**
  - **"It can't be that bad, you need to work on your marriage."**
- **Children-** safety, custody, financial support
  - **"If you leave- I will take the kids and you won't see them."**
- **Financial-** loss of income, home, vehicles
  - **"You cannot survive without my income. The house and car are in my name."**
- **Emotions-** love, hope, manipulation, intimidation, fear
  - **"I love you, it won't happen again if you don't make me mad."**

8

A Domestic Violence Crime is Investigated

- Law Enforcement talks with the victim, witnesses, and the alleged abuser
- Evidence is collected- photographs of injuries (if any visible), photographs of the scene, physical evidence (if any)
- Determination of the "predominant physical aggressor"
- Assessment of danger to victim and/or children
- "Victimless" prosecution goal

9

Arrest and Protective Order

- Arrest by investigating Law Enforcement Officer—defendant taken before magistrate for issuance of warrant
- Warrant can also be issued by a magistrate after a citizen complaint (misdemeanor only)
- Defendant bond status reviewed by magistrate
- Emergency Protective Order automatically issued- good for 72 hours or until next Court date—victim can petition for additional protective orders

10

Arraignment of the Defendant

- Defendant brought before Court- usually the Juvenile and Domestic Relations Court
- Formally informed of the charge or charges
- Informed of right to counsel and asked what he/she intends to do about an attorney
- If qualified- a defendant will be appointed an attorney
- Case is set for trial
- Bond and/or conditions of bond reviewed by KWCA and the Court
  - No contact with victim and/or witnesses
  - Independent of whether or not there is a continued protective order

11

Victim and Witness Outreach

- King William Commonwealth's Attorney and Victim/Witness Program contact with victims as soon as possible
  - **Key to achieving effective prosecution outcome**
  - Ensure the safety of victims and children
  - Assist victims with criminal justice and/or protective order process
  - Help victims meet any immediate needs for housing, medical care, or counseling
  - Learn the facts of the case early and help victims understand how the case may unfold

12

Prepare for Trial

- Re-Interview / Interview witnesses
- Review facts of case
- Review law
- Consider impacts on victim and any children involved—positive and negative
- Set Goal for Case—What are we trying to accomplish?
- Plea agreement offer to achieve goal (if appropriate)

13

Going to Trial or Plead Guilty

- Trial: Commonwealth has burden of proof—"Beyond a Reasonable Doubt"
  - Evidence heard by Court—Witnesses testify—Exhibits presented
  - Arguments from Commonwealth and Defendant
  - Court makes a decision
- Plead Guilty: No Trial—Outcome based upon agreement or decision of the Court

14

Outcome Options

- Go to trial—found "Not Guilty"
- Go to trial—evidence sufficient to find guilty
  - Could lead to "First Offender" depending upon arguments of counsel
  - Appeal of JDR Court decision possible
- Plead Guilty—either in response to plea agreement offer or to charge as presented
  - Plea agreement: usually has agreed upon disposition, but not always
  - Plead guilty to charge as presented: Court sentences after considering arguments of counsel—defendant can appeal JDR Court decision

15

Outcome Options-First Offender

- "First Offender"—available for cases of Assault and Battery only and only when it is a true first offense
- Two years of Probation
- Must complete an anger management or batterer's invention course
- Must maintain peace and good behavior
- If successful—case will be dismissed
- If not successful—case brought back to Court and potential for finding of guilt and imposition of sentence

16

Appeals

- Defendant has right to appeal decision of JDR Court to Circuit Court for trial *de novo* (new trial)
  - Statutory right of defendant that can be waived
  - Commonwealth has no right to appeal finding of "not guilty"
  - Circuit Court trial same burden of proof on the Commonwealth
  - Defendant, Commonwealth, or Court can ask for jury to hear case
  - Evidence presented and Judge or Jury makes finding of guilt or not guilty
- Defendant has right of appeal from Circuit Court to Court of Appeals and/or Supreme Court of Virginia
  - Not a new trial. No evidence presented.
  - Appeal usually based upon alleged errors in application of law by Circuit Court or argument about sufficiency of evidence to find guilty

17

After Court

- A protective order may be entered (in some cases must be entered)
- Victims and their families receive counseling—if they want
- Depending upon disposition of case, victims begin to rebuild their lives—often requires support from the community, victim advocates, and family
- Hope that cycles of domestic violence are broken

18

RESOLUTION 21-69

DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, domestic violence is the willful intimidation, physical assault, battery, sexual assault, and/or other abusive behavior as part of a systematic pattern of power and control perpetrated by one intimate partner against another; and

WHEREAS, domestic violence accounts for 15% of all violent crime nationwide; and

WHEREAS, domestic violence is prevalent in every community and affects people of all races, ages, gender, and income levels; and

WHEREAS, during their lifetime, 1 in 4 women and 1 in 7 men experience physical violence by an intimate partner; and

WHEREAS, 9 out of 10 children who are exposed to domestic violence are eyewitnesses and these children can be more prone to dating violence themselves, delinquency, further victimization, and involvement with the child welfare and juvenile justice systems; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will break cycles of domestic violence; and

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims;

DRAFT

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the month of October, 2021 be proclaimed as Domestic Violence Awareness Month and ask the citizens of King William County to work together to eliminate domestic violence from our community.

DONE this the 25th day of October, 2021.

DRAFT

AGENDA ITEM 8.b.

Resolution 21-75 Declaring November 2021 as Adoption Awareness Month - Letecia L. Loadholt, Director of Social Services

RESOLUTION 21-75

DECLARING NOVEMBER AS ADOPTION AWARENESS MONTH

WHEREAS, the health and safety of all Virginians is important to the happiness, prosperity, and well-being of our Commonwealth's families and communities; and

WHEREAS, every child in Virginia, regardless of physical, medical or emotional challenges, age or race, needs love, support, security, and a place to call home; and

WHEREAS, these children can thrive, reach their full potential, and spread their wings when given the loving and firm foundation of family — a family with a desire to parent a child who would otherwise not have permanency in their lives; and

WHEREAS, in addition to adoption from foster care, it is appropriate to recognize and acknowledge those who have chosen other adoption options to build a family; and

WHEREAS, it is important for every child who cannot be raised by a birth parent to find a permanent home because children have better outcomes when they are raised in families; and

WHEREAS, there are more than 5,354 children in Virginia's foster care program and approximately 653 children have the goal of adoption and are currently available for placement in an adoptive home; and

WHEREAS, not all children waiting to be adopted are newborns; many older youth who live in foster care desire to be adopted, just as many siblings who are separated in foster care long to be adopted by the same family, and all of these children want a sense of belonging that adoptive parents can provide; and

WHEREAS, Virginia Heart Galleries have been created throughout the Commonwealth to provide much needed exposure of the faces of waiting children, and

DRAFT

these endeavors can continue their unprecedented successes in finding loving and permanent homes;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that the month of November, 2021 be proclaimed as Adoption Awareness Month; and

BE IT FURTHER RESOLVED that the King William County Board of Supervisors asks the citizens of King William County to be aware of the need for loving adoptive families and the options and services available from the King William County Department of Social Services and the Commonwealth of Virginia Department of Social Services.

DONE this 25th day of October, 2021.

DRAFT

AGENDA ITEM 8.c.

VDOT Transportation Briefing - Lee McKnight, Saluda Residency Administrator

Fredericksburg

King William County Board of Supervisors
October 2021 VDOT Transportation Briefing

Construction Projects Completed

Route 637 White Oak Landing Road – UPC 114817

Construction Projects Underway

UPC 116636 -Eltham Bridge Inspections Project underway, the purpose of the project is to identify specific areas for any needed future rehabilitation efforts.

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized seven roads on the six-year plan, they are listed in priority order below.

Route 608 Hazelwood Road – UPC 110089 - underway
Route 634 Kentucky Road – UPC 114818 – March 2023
Route 633 Sandy Point Road – UPC 114819 – March 2024
Route 624 Trimmers Shop Road – UPC 114820 – March 2024
Route 617 W. Spring Forest Road – UPC 115626 – March 2025
Route 621 Green Level Road – UPC 115628 – March 2027

Construction Projects Next 24 Months

UPC 106179 – Route 600 Turn lane addition at Route 360, planned start spring 2022 – STP funds

Bridge Projects next 24 Months

None

Traffic Engineering Requests

None

Supervisor Requests

None

Maintenance Operation Highlights

Completed Projects

- Contractor Primary mowing completed
- Route 30 Shoulder Repair
- Routes 30 and 360 Daylighting Signs
- Route 30 Dead Tree Removal
- Routes 600, 605 and 606 Ditching
- Sign Repair countywide
- Unpaved road maintenance countywide
- Patch potholes countywide

Upcoming Projects

- VDOT Secondary mowing underway
- Route 605 Asphalt Repair
- Brush Cutting Guardrails
- West Point Ditching
- Route 609 Shoulder Repair
- Routes 641 and 1135 Ditching
- Sign Repairs/Daylighting signs countywide
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

Land Use Highlights

- Site Plan reviews completed: 7
- Subdivision reviews completed: 0
- Average number of days per review: 4.2
- Number of permits issued: 7
- Number of permits completed: 3

Contact for questions or concerns:

Lee McKnight
Residency Administrator
(804) 286-3115
lee.mcknight@vdot.virginia.gov

Ron Peaks
Assistant Residency Administrator
(804) 286-3118
ronald.peaks@vdot.virginia.gov



AGENDA ITEM 9.a.

Resolution 21-76 Adjustments to the Overtime and Compensatory Time Policy and Updates to the County Observed Holidays Schedule - Nita McInteer, Human Resources Manager

King William County
Est. 1702

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: October 15, 2021

TO: King William County Board of Supervisors

FROM: Nita McInteer, Human Resources Manager

SUBJECT: Recommended Adjustment to the Overtime and Compensatory Time Policy and Updates to the County Observed Holidays

SUMMARY

The following recommendations are being made to update the King William County Personnel Policies and Procedures Manual as it pertains to the overtime and compensatory time policies. These changes come from the recent General Assembly changes to compensatory time paid by local government entities. The prohibition of awarding compensatory time was repealed in the August session of the General Assembly, but in consultation with Sands Anderson the below changes were recommended to bring the County in line with FLSA rules and regulations.

The published list of observed holidays has been updated to match the State observed holidays.

Chapter 3:

Section 3-5 Pay for Performance Increases: The established salary scale for employees who work thirty-five or forty hour week is computed on 2080 work hours per year.

Section 3-15 Premium Pays: The overtime pay rate is one and one-half times the regular hourly rate of pay or time worked.

Overtime hours in excess of forty (40) in a standard weekly work period are credited to employees in compensatory time the month after it is earned.

Section 13-2 Hours of Work: The normal work schedule for regular full-time employees is thirty-five (35) hours per week, seven (7) hours per day. The workday begins at 8:30 and ends at 4:30 and includes an hour lunch period. Because of differing requirements, schedules may vary from these times. Department heads may adjust the workday beginning and ending times and lunch schedules provided that full-time employees work a minimum of seven (7) hours each day (not including a lunch period) and that administrative offices are adequately staffed and open from 8:30am to 4:30pm Monday through Friday. Any regular schedule for more than eight (8) or less than seven (7) hours per workday must be approved by the Department Head with notice to the County Administrator. The fifty-two (52) week work year consists of 2080 work hours.

Chapter 13

Section 13-5 Holidays: Has been updated to reflect the removal of Lee-Jackson Day in January and the addition of Election Day and Juneteenth.

Section 3-5: Pay for Performance Increases

a. Employees are eligible for a pay for performance increases on their performance review date (PRD) until they reach the maximum salary for their position. Once an employee has reached the maximum salary for their pay grade they are ineligible for pay for performance increases until such time as they have rendered 20 years of service to King William County. On the first PRD following the completion of 20 years of service and on each PRD thereafter, such employees are again eligible for a pay for performance increase.

b. Salary increases provided for by movement within a pay grade shall not accrue solely as a result of the completion of a required period of service, but shall be based on the established performance appraisal process.

c. When authorized, employees will receive a pay for performance salary increase. The average percentage or dollar increase and the range of allowable increases are established annually by the County Administrator based on the total funds allocated by the Board of Supervisors for such purpose as part of the budget approval process.

d. The established salary scale for employees who work a thirty-five or a forty-hour week is computed on 2080 work hours per year. ~~The established salary scale for employees who work a thirty-five hour week is computed on 1820 work hours per year.~~ Some public safety employees may be assigned different schedules and work hours based on departmental needs and Fair Labor Standards Act guidelines. All rates in the pay scale are those authorized for full-time employment for a period of 12 months and include compensation for holidays.

e. Pay for performance salary increases are effective on the PRD unless otherwise established by the Board. Department Heads will be advised of the approved allowable increases and the date by which completed performance reviews must be received in the designated personnel office. An employee is not eligible for a pay increase until the

performance review form has been completely processed and no pay increases will be given until the forms are properly completed, signed and received by the designated personnel office.

Section 3-15: Premium Pays

Premium pays are authorized as follows:

a. Overtime Pay

Overtime may be approved when necessary to accomplish particular tasks. The County Administrator shall designate those positions eligible for overtime pay or compensatory leave and those not eligible for such pay or leave in accordance with the standards of the Fair Labor Standards Act (FLSA). Positions designated as exempt or non-exempt from the provisions of the FLSA are so identified in the approved County Pay Plan. All overtime hours must be approved in writing by supervisor prior to being incurred. The signed overtime form should be attached to the employee time report for the month it was incurred.

The overtime pay rate is one and one-half times the regular hourly rate of pay or time worked, ~~in addition to the regular hourly rate or time worked~~. Overtime compensation is paid or granted in accordance with applicable state and federal laws. Except when otherwise required by state or federal law, compensation paid for a leave of absence is not counted as hours worked for overtime purposes and paid holidays, are not counted as hours worked for overtime purposes.

Overtime hours in excess of forty (40) in a standard weekly work period are credited to employees in compensatory time the month after it is earned. Compensatory time off, at the rate of one-and one-half times the number of hours worked, must be taken within the following pay period. Any leave taken in that pay

period (annual or sick) will be credited with the compensatory time before being applied. Any remaining compensatory time not used in that pay period will be remitted to the employee in that pay period.

b. Holiday Pay

With the exception of work-as-required employees, employees who do not work on a holiday are entitled to pay equal to the employees' regularly scheduled hours of work not to exceed eight (8) hours. An employee shall forfeit eligibility to be compensated for a holiday observed by the County unless he/she actually works the last scheduled day before the holiday and the first scheduled work day after the holiday or is on approved, sick, annual or non- exempt compensatory leave on such days.

Section 3-16: Additional Pay and Overtime Procedures

Holiday Premium Pay: Those non-exempt employees who work during any declared Holiday are paid overtime for those hours worked during such holiday leave time.

Employees called back: Non-exempt employees required to return to a work site, at least one hour after the termination of the employee's regular work shift, shall receive a minimum of two hours at the applicable pay rate.

Emergencies: This paragraph shall not apply to; firefighters and emergency medical services providers, deputies sheriff and communication dispatchers. Essential personnel required to work in addition to their normally scheduled hours during periods of authorized emergency conditions leave will receive pay at their normal hourly rate for all such hours worked in addition to their normally scheduled hours, until total hours actually worked exceed the applicable over- time threshold. In addition, such essential personnel will receive compensatory leave, on an hour

for hour basis, for any hours of required work performed during the periods of authorized

emergency conditions leave that fall within their normally scheduled work hours. Such compensatory time shall be used at a time approved by the appropriate supervisor. Any hours in which employees are not required to work during the period of emergency conditions leave will not count toward over-time eligibility. Employees in any other approved leave status (i.e., vacation, sick, military etc.) will remain in that status.

Section 13-2: Hours of Work

The standard weekly work period for all King William County Employees shall be from 12:01 a.m. Saturday through midnight Friday. The core hours for administrative offices of the County to be open for public business are 8:30 a.m. to 4:30 p.m., Mondays through Fridays, including periods of lunch.

The normal work schedule for regular full-time employees is thirty-five (35) hours per week, seven (7) hours per day, Mondays through Fridays. The workday begins at 8:30 a.m. and ends at 4:30 p.m. and includes an hour lunch period. Because of differing requirements, schedules may vary from these times. Department Heads may adjust the workday beginning and ending times and lunch schedules provided that full-time employees work a minimum of seven (7) hours each day (not including a lunch period) and administrative offices are adequately staffed and open from 8:30 a.m.to 4:30 p.m., Monday through Friday. Any regular schedule for more than eight (8) or less than seven (7) hours per workday must be approved by the Department Head with notice to the County Administrator. The fifty-two (52) week work year consists of ~~1820~~ 2080 work hours.

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Part-time employees will work varied hours and days. Part-time employees are to report at their designated time, date and location per the published schedule. Failure to report for an assigned shift may be considered an absence without notice and the employee may be subject to disciplinary action or termination.

Section 13-5: Holidays

King William County observes the following holidays and other such holidays as may be prescribed by the Board of Supervisors:

New Year's Day	First day of January
~~Lee-Jackson Day~~	~~Friday preceding Martin Luther King Day~~
Martin Luther King Day	Third Monday in January
Washington's Birthday	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	Nineteenth Day of June
Independence Day	Fourth day of July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Election Day	Tuesday After the First Monday of November
Veteran's Day	Eleventh day of November
Thanksgiving	Fourth Thursday in November
Day After Thanksgiving	Fourth Friday in November
Christmas Day	Twenty-fifth day of December

In addition to the above holidays the County will follow special state holidays as announced by the Governor. When a holiday falls on a Saturday, the preceding Friday shall be observed; when a holiday falls on a Sunday, the following Monday shall be observed.

The Board of Supervisors may designate other days as official holidays of the County. When granted, employees receive compensation in the same manner as is the case for other holidays.

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RESOLUTION 21-76
AMENDMENT TO THE KING WILIAM COUNTY PERSONNEL POLICIES AND PROCEDURE MANUAL REGARDING ADJUSTMENTS TO THE OVERTIME AND COMPENSATORY TIME POLICY AND UPDATES TO THE COUNTY OBSERVED HOLIDAYS SCHEDULE

WHEREAS, The Board of Supervisors adopted the King William County Personnel Policies and Procedures Manual (Manual) by Resolution 15-53 on December 14, 2015 effective January 1, 2016; and

WHEREAS, the Board amended the Manual by Resolution 18-66 on October 22, 2018 effective November 1, 2018; Resolution 19-54 on August 26, 2019 effective September 1, 2019; Resolution 20-09 on February 24, 2020 effective July 1, 2020; and Resolution 20-28R on May 18, 2020 effective March 1, 2020; and

WHEREAS, the Virginia General Assembly recently made changes to compensatory time paid by local government entities; and

WHEREAS, County attorney, Sands Anderson, recommended changes to the Manual to bring the County in line with FLSA rules and regulations; and

WHEREAS, it is further recommended the published list of County observed holidays be updated to match the State observed holidays; and

WHEREAS, the Board has reviewed and discussed these changes to the Manual at its meetings on October 4, 2021 and October 25, 2021; and

WHEREAS, the Board finds the proposed amendments appropriate and necessary for the proper administration of the County's personnel system;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that the following amendments to the King William County Personnel Policies and Procedures Manual are amended effective November 1, 2021 as follows (deletions strike through; amendatory language appears in blue and underlined):

Section 3-5: Pay for Performance Increases

a. Employees are eligible for a pay for performance increases on their performance review date (PRD) until they reach the maximum salary for their position. Once an employee has reached the maximum salary for their pay grade they are ineligible for pay for performance increases until such time as they have rendered 20 years of service to King William County. On the first PRD following the completion of 20 years of service and on each PRD thereafter, such employees are again eligible for a pay for performance increase.

b. Salary increases provided for by movement within a pay grade shall not accrue solely as a result of the completion of a required period of service, but shall be based on the established performance appraisal process.

c. When authorized, employees will receive a pay for performance salary increase. The average percentage or dollar increase and the range of allowable increases are established annually by the County Administrator based on the total funds allocated by the Board of Supervisors for such purpose as part of the budget approval process.

d. The established salary scale for employees who work a thirty-five or a forty-hour week is computed on 2080 work hours per year. ~~The established salary scale for employees who work a thirty-five-hour week is computed on 1820 work hours per year.~~ Some public safety employees may be assigned different schedules and work hours based on departmental needs and Fair Labor Standards Act guidelines. All rates in the pay scale are those authorized for full-time employment for a period of 12 months and include compensation for holidays.

e. Pay for performance salary increases are effective on the PRD unless otherwise established by the Board. Department Heads will be advised of the approved allowable increases and the date by which completed performance reviews must be received in the designated personnel office. An employee is not eligible for a pay increase until the

performance review form has been completely processed and no pay increases will be given until the forms are properly completed, signed and received by the designated personnel office.

Section 3-15: Premium Pays

Premium pays are authorized as follows:

a. Overtime Pay

Overtime may be approved when necessary to accomplish particular tasks. The County Administrator shall designate those positions eligible for overtime pay or compensatory leave and those not eligible for such pay or leave in accordance with the standards of the Fair Labor Standards Act (FLSA). Positions designated as exempt or non-exempt from the provisions of the FLSA are so identified in the approved County Pay Plan. All overtime hours must be approved in writing by supervisor prior to being incurred. The signed overtime form should be attached to the employee time report for the month it was incurred.

The overtime pay rate is one and one-half times the regular hourly rate of pay or time worked, ~~in addition to the regular hourly rate or time worked~~. Overtime compensation is paid or granted in accordance with applicable state and federal laws. Except when otherwise required by state or federal law, compensation paid for a leave of absence is not counted as hours worked for overtime purposes and paid holidays, are not counted as hours worked for overtime purposes.

Overtime hours in excess of forty (40) in a standard weekly work period are credited to employees in compensatory time the month after it is earned. Compensatory time off, at the rate of one-and one-half times the number of hours worked, must be taken within the following pay period. Any leave taken in that pay

period (annual or sick) will be credited with the compensatory time before being applied. Any remaining compensatory time not used in that pay period will be remitted to the employee in that pay period.

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Section 3-16: Additional Pay and Overtime Procedures

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Employees called back: Non-exempt employees required to return to a work site, at least one hour after the termination of the employee's regular work shift, shall receive a minimum of two hours at the applicable pay rate.

Emergencies: This paragraph shall not apply to; firefighters and emergency medical services providers, deputies sheriff and communication dispatchers. Essential personnel required to work in addition to their normally scheduled hours during periods of authorized emergency conditions leave will receive pay at their normal hourly rate for all such hours worked in addition to their normally scheduled hours, until total hours actually worked exceed the applicable over- time threshold. In addition, such essential personnel will receive compensatory leave, on an hour

for hour basis, for any hours of required work performed during the periods of authorized

emergency conditions leave that fall within their normally scheduled work hours. Such compensatory time shall be used at a time approved by the appropriate supervisor. Any hours in which employees are not required to work during the period of emergency conditions leave will not count toward over-time eligibility. Employees in any other approved leave status (i.e., vacation, sick, military etc.) will remain in that status.

Section 13-2: Hours of Work

The standard weekly work period for all King William County Employees shall be from 12:01 a.m. Saturday through midnight Friday. The core hours for administrative offices of the County to be open for public business are 8:30 a.m. to 4:30 p.m., Mondays through Fridays, including periods of lunch.

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Part-time employees will work varied hours and days. Part-time employees are to report at their designated time, date and location per the published schedule. Failure to report for an assigned shift may be considered an absence without notice and the employee may be subject to disciplinary action or termination.

Section 13-5: Holidays

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Independence Day	Fourth day of July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Election Day	Tuesday After the First Monday of November
Veteran's Day	Eleventh day of November
Thanksgiving	Fourth Thursday in November
Day After Thanksgiving	Fourth Friday in November
Christmas Day	Twenty-fifth day of December

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In addition to the above holidays the County will follow special state holidays as announced by the Governor. When a holiday falls on a Saturday, the preceding Friday shall be observed; when a holiday falls on a Sunday, the following Monday shall be observed.

The Board of Supervisors may designate other days as official holidays of the County. When granted, employees receive compensation in the same manner as is the case for other holidays.

AGENDA ITEM 9.b.

Upcoming Public Hearing for Proposed Central Garage Water Storage Tank Location - Sherry Graham, Director of Planning

King William County
Est. 1702

Board of Supervisors

Planning & Zoning

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: October 15, 2021

TO: King William County Board of Supervisors

FROM: Sherry Graham, Director of Planning

SUBJECT: Proposed Water Tower Site

REQUEST FOR ACTION

- Informational Purposes Only – A Board of Supervisors Public Hearing is advertised for Monday, November 8, 2021, for discussion and possible approval of the Manquin Water Tower location.

SUMMARY

The Planning Commission at their October 5, 2021 regular meeting voted 5-0 to recommend approval of the Manquin site for the proposed water tower location.

Bowman Consulting completed a preliminary engineering report for the proposed Central Garage water storage tank. One of the recommended locations was the Manquin site. The Manquin site requires the most amount of associated infrastructure to function, specifically an extension of the water main to King William Commerce Park, but it would promote both commercial and residential development, and has already been identified as a future project. Combining the water main extension with the tower project merely expedites the future project.

BACKGROUND

The Board of Supervisors and the Planning Commission have previously discussed possible locations for a future water tower. The Board of Supervisors discussed and approved the King William County Master Utility Plan at their November 30, 2020 meeting. The plan detailed the need for an additional elevated storage tank to service the Central Garage Water System.

ATTACHMENTS

None

King William County
Public Hearing Notice

The Board of Supervisors of King William County, Virginia will hold a Public Hearing on Monday, November 8, 2021, at 7:00 p.m., or as soon thereafter, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia, and via Zoom to receive public comments on the following matters:

Consideration of a proposed elevated water storage tank to be located on tax map parcel 28-32, zoned A-C (Agricultural-Conservation). The property fronts Richmond-Tappahannock Highway and is located approximately 2405' south of Manfield Road. This Manquin site would promote both commercial and residential development. The storage tank was identified as a future project in the County's Master Utility Plan.

All interested persons may appear and present their views in person or via Zoom as applicable. If a member of the public cannot attend, comments may be submitted by mail to 180 Horse Landing Road #4, King William, VA 23086 or by email to deputyclerk@kingwilliamcounty.us. Comments received by 12:00 noon on the day of the hearing will be distributed to Board Members and made a part of the public record. All records pertaining to this matter may be viewed in the Office of the County Administrator at 180 Horse Landing Road, King William, VA during regular business hours. Anyone needing assistance or accommodations under the provisions of the American with Disabilities Act should contact the Office of the County Administrator at (804) 769-4927 or deputyclerk@kingwilliamcounty.us.

[Ad to run in the Tidewater Review, October 27th and November 3rd, 2021 Editions]

AGENDA ITEM 9.c.

Resolution 21-77 Establishing a Reassessment Advisory Committee - Steve Hudgins, Interim County Administrator

King William County
Est. 1702

Board of Supervisors

Interim County Administrator
Steve G. Hudgins

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: October 25, 2021

TO: King William County Board of Supervisors

FROM: Steve Hudgins, Interim County Administrator

SUBJECT: **Resolution 21-77** Formation of a Reassessment Advisory Committee

REQUEST FOR ACTION

Discuss scope of proposed reassessment committee and consider for approval Resolution 21-77 forming such committee to aid the Board of Supervisors in oversight of the 2023 General Reassessment of King William County.

SUMMARY

The attached memo details the proposed Reassessment Advisory Committee. The committee would aid in quality control and communication throughout the reassessment. Points of discussion include the following:

- Number of members and representation: (3) at large members with a Board of Supervisors member serving as a 4th is suggested.

- Length of term: Suggest end of term be determined by project phase rather than a length of time. Reassessment committee could end after the notices of assessment are sent out as the Board of Equalization will be the correct body for appeals, or it could continue through initial taxation as support and communication.

BACKGROUND

At the Board of Supervisors regular meeting on August 23, 2021, the Board of Supervisors requested further scoping of a potential reassessment advisory committee or Board of Assessors.

ATTACHMENTS

- Reassessment Committee memo
- Resolution 21-77

Reassessment Committee

Introduction

The Commonwealth encourages citizen participation in real estate assessments through organizations such as the Board of Equalization and Board of Assessors. It also allows committees or advisory groups to assist with ensuring fair and equitable assessments. Given the current situation with county staff shortages and minimal assessment experience, the best approach would be to provide a "working" citizens committee that has the knowledge and experience working across multiple stakeholders to help the county achieve success with the next reassessment. An additional "board" that simply provides direction and makes decisions is not what is needed.

Situation

King William County property has not been reassessed since 2014. A failed attempt to reassess property in 2020 has resulted in citizen concerns for the fair and equitable assessment of their property. County government department responsibilities for reassessment have recently changed and require clarification for smooth transitioning. Also, recent replacement of key property management and financial information systems add to the risk of a successful reassessment implantation that will be the foundation for Real Estate taxes for years to come.

Scope

The effort should include validation of the data, systems and procedures currently in place for managing real estate property. A plan should be developed to ensure all affected departments are engaged and understand their roles and responsibilities. The committee should provide support for the reassessment process, facilitate citizen engagement and communication management, and monitor quality of the overall program.

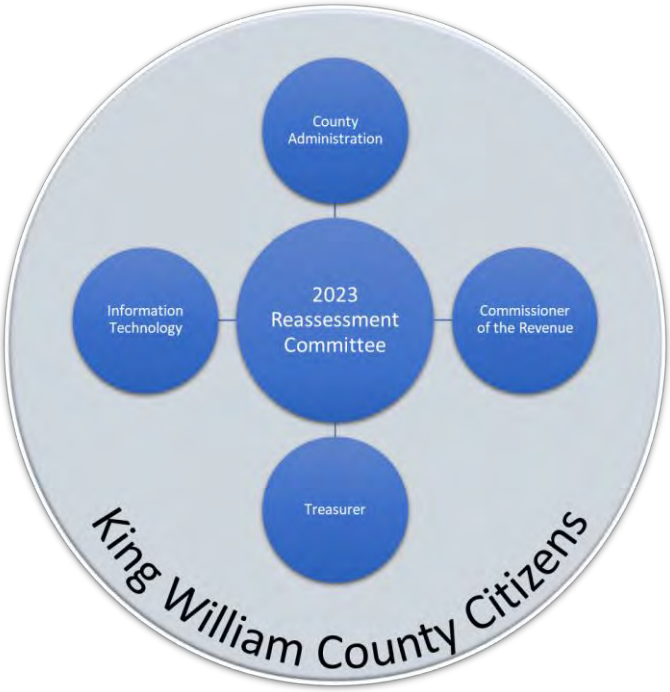
The committee shall use data analytics and random sampling of the work product from the vendor performing the reassessment to ensure the accuracy of the project over time. Regularly reporting on the progress of the reassessment via a project dashboard showing key metrics and progress towards the end goal will help keep stakeholders informed and engaged.

The committee should provide guidance throughout the reassessment, appeals, equalization and the initial taxation phase after reassessment.

County Stakeholders

There are multiple stakeholders that are required to be involved throughout the process, each with different objectives and definition of success. A separate committee focused exclusively on the reassessment will help ensure success of the overall project.

Specific stakeholders include:



Committee Skills and Knowledge

- Real Estate Assessment (Licensed preferred)
- Project Management
- Operational Procedures
- Business Systems Integration
- Data Analytics
- Financial, Contractual, and Vendor Management
- Communication, Change, and Stakeholder Management

Team Dynamics

The smallest team possible, that collectively meet the skill and knowledge requirements, should be formed. A small team will make it easier to operate and achieve consensus. A team that is formed based on district representation will most likely not have the necessary skills and knowledge and could cause bottlenecks based on availability and achieving consensus.

RESOLUTION 21-77
ESTABLISHING A KING WILLIAM COUNTY
REASSESSMENT ADVISORY COMMITTEE

WHEREAS, under **Virginia Code § 15.2-1411. Appointment of advisory boards, committees and commissions; compensation and reimbursement of expenses,** the governing body of any locality may appoint such advisory boards, committees, and commissions as it deems necessary to advise the governing body with regard to any matter of concern to the locality. Members shall be appointed to serve at the pleasure of the governing body; and

WHEREAS, the King William County Board of Supervisors wishes to create such an advisory committee, the Reassessment Advisory Committee, to advise the Board regarding the 2023 General Reassessment of King William County; and

WHEREAS, the committee shall provide support for the reassessment process, facilitate citizen engagement and communication management, and monitor quality of the overall project; and

WHEREAS, the committee shall consist of one member of the governing body of the county and three citizens of the county of proven ability appointed by the governing body; and

WHEREAS, the committee members' terms shall end at the time the informal hearings by the reassessment contractor are mailed to homeowners;

NOW, THEREFORE BE IT RESOLVED by the King William County Board of Supervisors this 25th day of October, 2021, a Reassessment Advisory Committee is created to act as an advisory committee to the King William County Board of Supervisors.

DONE this the 25th day of October, 2021.

DRAFT

AGENDA ITEM 9.d.

Department of Finance Update - Natasha Joranlien, Director of Financial Services

AGENDA ITEM 9.e.

Treasurer's Office Update - Mary Sue Bancroft, Treasurer

AGENDA ITEM 10.a.

Resolution 21-78 Approving Voting Credentials for the 2021 Virginia Association of Counties Annual Conference - Steve Hudgins, Interim County Administrator

RESOLUTION 21-78

PPROVING VOTING CREDENTIALS FOR 2021

VIRGINIA ASSOCIATION OF COUNTIES ANNUAL CONFERENCE

BE IT HEREBY RESOLVED by the Board of Supervisors of King William County, Virginia that the Board hereby designates _____ as King William County's voting representative at the·2021 Virginia Association of Counties Annual Conference Business Meeting on November 16, 2021.

DONE this 25th day of October, 2021.

DRAFT

AGENDA ITEM 10.b.

Resolution 21-80 - Forming a Redistricting Committee - Steve Hudgins, Interim County Administrator

King William County
Est. 1702

Board of Supervisors

Interim County Administrator
Steve G. Hudgins

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: October 25, 2021

TO: King William County Board of Supervisors

FROM: Steve Hudgins, Interim County Administrator

SUBJECT: Resolution 21-80: Formation of a Redistricting Advisory Committee

REQUEST FOR ACTION

Consider for adoption Resolution 21-80 forming a Redistricting Advisory Committee.

SUMMARY

Using the recently released 2020 census data, King William County is required to redraw districts by the end of this year. The existing district map will be used as a base point and adjusted to provide for equal population districts. It is proposed the County utilize a Redistricting Advisory Committee to develop the redistricting or election district plan for the Board of Supervisors consideration. County staff and consultants will provide all necessary support, including GIS data and maps. Rules for redistricting are set out in Virginia state code § 24.2-304.1.

BACKGROUND

Districts must be redrawn every 10 years. The last redistricting was done in 2011, with a Redistricting Advisory Committee consisting of 9 members representing the demographic composition of the County. The 2001 Redistricting Advisory Committee consisted of 11 members.

ATTACHMENTS

Virginia State Code § 24.2-304.1

Code of Virginia
Title 24.2. Elections
Chapter 3. Election Districts, Precincts, and Polling Places
Article 2.1. Reapportionment of Local Election Districts

§ 24.2-304.1. At-large and district elections; reapportionment and redistricting of districts or wards; limits

A. Except as otherwise specifically limited by general law or special act, the governing body of each county, city, or town may provide by ordinance for the election of its members on any of the following bases: (i) at large from the county, city, or town; (ii) from single-member or multi-member districts or wards, or any combination thereof; or (iii) from any combination of at-large, single-member, and multi-member districts or wards. A change in the basis for electing the members of the governing body shall not constitute a change in the form of county government.

B. If the members are elected from districts or wards and other than entirely at large from the locality, the districts or wards shall be composed of contiguous and compact territory and shall be so constituted as to give, as nearly as is practicable, representation in proportion to the population of the district or ward. In 1971 and every 10 years thereafter, the governing body of each such locality shall reapportion the representation among the districts or wards, including, if the governing body deems it appropriate, increasing or diminishing the number of such districts or wards, in order to give, as nearly as is practicable, representation on the basis of population.

C. For the purposes of redistricting and reapportioning representation in 2021 and every 10 years thereafter, the governing body of a county, city, or town shall use the most recent decennial population figures for such county, city, or town from the United States Bureau of the Census, as adjusted by the Division of Legislative Services pursuant to § 24.2-314. The census data for these redistricting and apportionment purposes will not include any population figure that is not allocated to specific census blocks within the Commonwealth, even though that population may have been included in the apportionment population figures of the Commonwealth for the purpose of allocating United States House of Representatives seats among the states.

D. Notwithstanding any other provision of general law or special act, the governing body of a county, city, or town shall not reapportion the representation in the governing body at any time other than that required following the decennial census, except as (i) provided by law upon a change in the boundaries of the county, city, or town that results in an increase or decrease in the population of the county, city, or town of more than one percent, (ii) the result of a court order, (iii) the result of a change in the form of government, or (iv) the result of an increase or decrease in the number of districts or wards other than at-large districts or wards. The foregoing provisions notwithstanding, the governing body subsequent to the decennial redistricting may adjust district or ward boundaries in order that the boundaries might coincide with state legislative or congressional district boundaries; however, no adjustment shall affect more than five percent of the population of a ward or district or 250 persons, whichever is lesser. If districts created by a reapportionment enacted subsequent to a decennial reapportionment are invalid under the provisions of this subsection, the immediately preexisting districts shall remain in force and effect until validly reapportioned in accordance with law.

1995, c. 249;2000, c. 884;2001, Sp. Sess. I, c. 6;2002, c. 127;2012, c. 357;2013, c. 483;2020, cc. 1229, 1265.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

RESOLUTION 21-80

ESTABLISHING A KING WILLIAM COUNTY

REDISTRICTING ADVISORY COMMITTEE

WHEREAS, under Virginia Code § 15.2-1411. Appointment of advisory boards, committees and commissions; compensation and reimbursement of expenses. - The governing body of any locality may appoint such advisory boards, committees, and commissions as it deems necessary to advise the governing body with regard to any matter of concern to the locality. Members shall be appointed to serve at the pleasure of the governing body; and

WHEREAS, the King William County Board of Supervisors wishes to create such an advisory committee, the Redistricting Advisory Committee, to advise the Board regarding the required redistricting of the year 2021**;** and

WHEREAS, the committee shall review current census data and recommend to the Board a redrawn election district map; and

WHEREAS, the reapportionment of the election districts shall be pursuant to Virginia Code § 24.2-304.1, et. al; and

WHEREAS, the committee members' terms shall end at the adoption of the new election district map;

NOW, THEREFORE BE IT RESOLVED by the King William County Board of Supervisors this 25th day of October, 2021, a Redistricting Advisory Committee is created to act as an advisory committee to the King William County Board of Supervisors.

DONE this the 25th day of October, 2021.

DRAFT

AGENDA ITEM 11.a.

Resolution 21-79 Approving Conditional Use Permit CUP 09-21 - Sherry Graham, Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of the Director of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

TO: King William County Board of Supervisors

FROM: Sherry Graham, Director of Planning

SUBJECT: CUP 09-21

DATE: October 25, 2021

Summary of Request for CUP 09-21

The applicants, James L. and Helene C. Prince are requesting a Conditional Use Permit in order to construct an accessory dwelling consisting of approximately 1500 square feet on their property for their son and family. The proposed accessory dwelling is to be located at 888 Mill Road, Tax Map Parcel 22-1-B-1. The property consists of approximately 19.1 acres. There is currently a single-family home located on the property. The property is zoned R-1, (Suburban-Residential) and is located in the Aylett District.

Attachments

Application
Receipt
Public Hearing Notice
Adjacent Property Owners List and Letters
Property Owner Letters
Health Department Approval
Zoning Map
GIS View
Pictures

Analysis

This area consists of single-family residential homes and farmland, predominately on lots over 2 acres.

2016 Comprehensive Plan

One of the goals in the Comprehensive Plan is to encourage the development of a variety of housing types to accommodate current and future citizens of varying ages, stations in life, and income levels.

One of the implementation strategies is to "Consider revisions to the County Ordinance that permits options for accessory/secondary housing for family members requiring care".

Conditional Use Permit Analysis

The designation of a use as a conditional use in a zoning district means that the use may not be appropriate in all cases, depending upon whether CUP conditions can be met.

Article X, Section 86-452 provides general guide and standards for obtaining a Conditional Use Permit. The Zoning Ordinance, Section 86-456 states that a conditional use should be approved if it is found that:

1. The location is appropriate and not in conflict with the comprehensive plan.
   Staff Comment: The property is zoned R-1 and is designated Suburban-Residential in the 2016 Future Land Use Map of the Comprehensive Plans.

2. The public health, safety, morals, and general welfare will not be adversely affected.
   Staff Comment: There is an existing single-family dwelling located on the property which is occupied by Mr. and Mrs. Prince. The accessory dwelling will be constructed in front of the existing dwelling and will be occupied by their son and family.

3. Adequate utilities and off-street parking facilities will be provided.
   Staff Comment: The property is on well water and a private septic system. The homeowners have obtained approval from the Health Department for the accessory dwelling. The property currently provides adequate off-street parking.

4. Necessary safeguards will be provided for the protection of surrounding property, persons, and the neighborhood values.
   Staff Comment: The accessory dwelling will be constructed approximately 100 ft. from the front property line and 100 ft. from the side property lines. The property is surrounded by trees and will not be easily visible. A certified plat will be required before a building permit can be obtained.

Recommendation

The Planning Commission held a public hearing on October 5, 2021, and they voted 5-0 to recommend approval to the Board of Supervisors with the condition that the accessory dwelling be occupied by immediate family only.

21-00305

CONDITIONAL USE PERMIT APPLICATION
King William County
Department of Community Development
180 Horse Landing Rd. #4 King William, VA 23086
Phone (804) 769-4980 **Fax** (804) 769-2235

1. Owner: James L & Helene C Prince
   Name: _____
   Address: 888 Mill Road, King William VA 23086
   Phone Number: 804-387-4969

2. Applicant:

   Name: James & Helene C Prince
   Address: 888 Mill Road, King William VA 23086
   Phone Number: 804-387-4969

3. Property description:
   (a) Size (acres): 19.1 Road frontage: 50'

   (b) Deed recorded in Deed Book ____ at Page _____

   Plat recorded in Plat Book 0251 at Page 760

   Tax Map: 22 Section 1, Parcel B-1

   (c) Zoning District: ~~R~~ R-1

4. Hours of operation of the planned facility: n/a

5. Describe water supply plans: Well seperate from primary dwelling

6. Describe sewage disposal plans: Septic tank seperate from primary dwelling

7. Attach a statement describing how specific conditions stated in Article X, Sec. 86-451, of the Zoning Ordinance for the type of project planned will be met.

I hereby certify that the information presented in this application and on the accompanying site plan is complete and accurate to the best of my knowledge. County officials and employees are authorized to enter upon the property described herein during regular working hours for the purpose of performing assigned duties in connection with this application.

Signature of Owner or Applicant: Helen C Pine

****

STATE OF: Virginia **COUNTY OF:** King William, to-wit:

The foregoing instrument was acknowledged before me this 31st day of August 2021.

Betty B. Brooks
Notary Public

8/31/2023
My Commission Expires

BETTY B. BROOKS
NOTARY PUBLIC
COMMONWEALTH OF VIRGINIA
COMMISSION # 276049
MY COMMISSION EXPIRES

Conditional Use Statement describing how specific conditions stated in Article X, Sec 86-451, of the Zoning Ordinance for the type of Project planned will be met

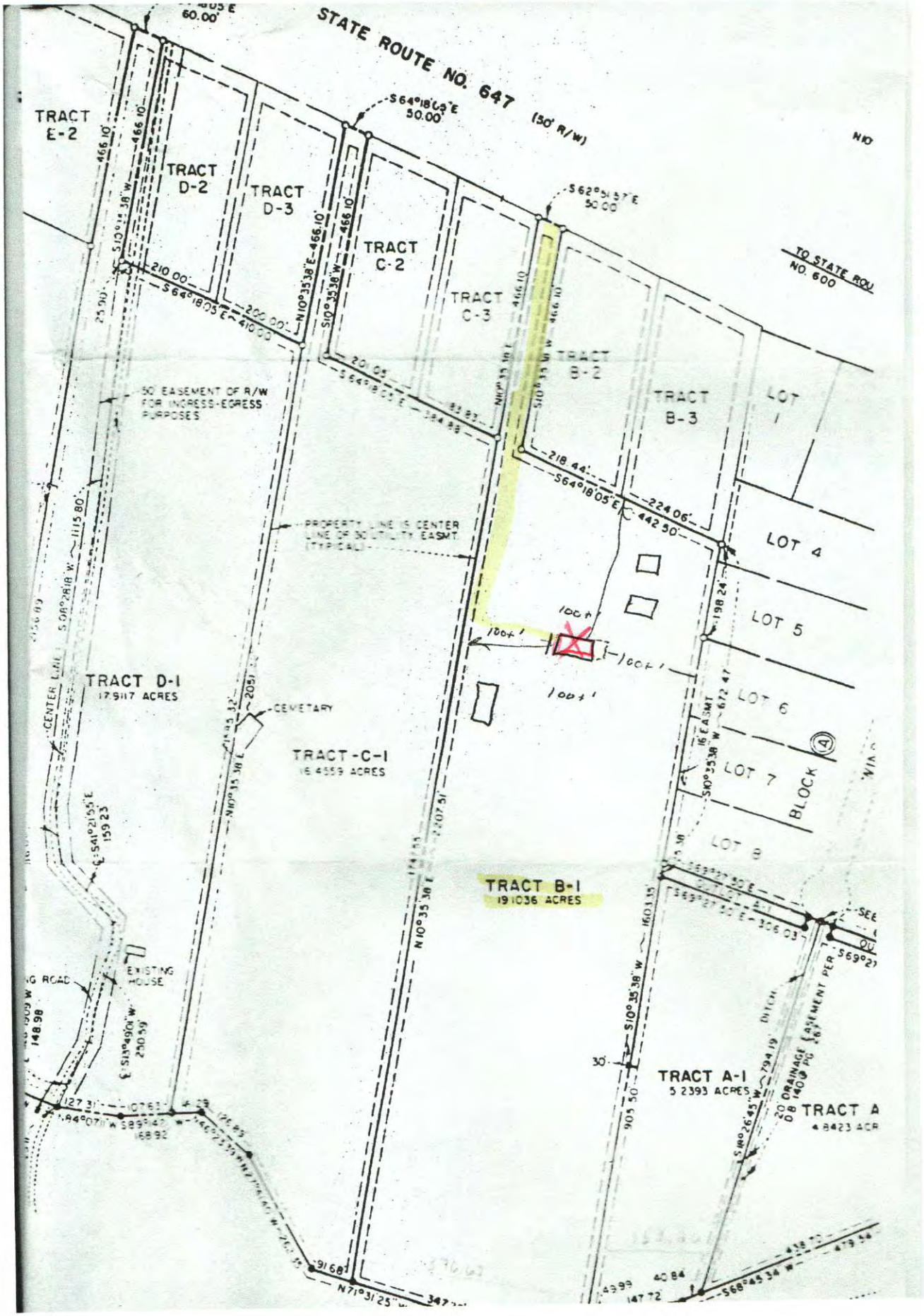
Applicants: James and Helene C Prince

Property: 888 Mill Road, King William VA 23086. Fairfield subdivision, Track B-1, 19.1 acres

Property Purchase Date: February 1996

Summary of request: We want to build a 1400-1500 square foot rancher towards the front of the property to be used as a residence for my son (see site plan). The dwelling will share our drive way and it will have it's own well and septic system.

My son is in the military and has been deployed for over a year. He will be returning home sometime in November. My son's dream has always been to live on his family farm. He is not financially able to do build a home right now, so we have decided to build a house on our property for him and his family to live in.


STATE ROUTE NO. 647
(50' R/W)
TRACT E-2
TRACT D-2
TRACT D-3
TRACT C-2
TRACT C-3
TRACT B-2
TRACT B-3
LOT 1
LOT 4
LOT 5
LOT 6
LOT 7
LOT 8
BLOCK (4)
50' EASEMENT OF R/W FOR INGRESS-EGRESS PURPOSES
PROPERTY LINE IS CENTER LINE OF 30' UTILITY EASMT (TYPICAL)
TRACT D-1
17.9117 ACRES
TRACT-C-1
16.4559 ACRES
TRACT B-1
19.1036 ACRES
TRACT A-1
5.2393 ACRES
CEMETARY
EXISTING HOUSE
16' EASMT
DITCH
100'
466.10'
210.00'
202.00'
410.00'
218.44'
224.06'
442.50'
198.24'
672.47'
1115.80'
2051.32'
2207.51'
1603.15'
905.50'
794.19'
306.03'
148.98'
230.59'
168.92'
347.
40.84
147.72



King William County
Public Hearing Notice

The Board of Supervisors of King William County, Virginia will hold a Public Hearing on Monday, October 25, 2021, at 7:00 p.m., or as soon thereafter, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia, and **via Zoom** to receive public comments on the following matters:

CUP-09-21: Applicant/Owner – James L. and Helene C. Prince

A request for a Conditional Use Permit in order to permit the construction of a detached accessory dwelling, approximately 1500 square feet in size on their property located at 888 Mill Road, tax map parcel 22-1-B-1. The property consists of 19.1 acres and is zoned R-1, (Suburban-Residential). The property is in the Aylett District.

Z-01-21: Applicant: Forest Pro, Inc.
Owner-Lawrence A. Lipscomb, III

A request to rezone six acres located at the intersection of King William Road and Venter Road, tax map number 21-36. The property currently consists of 37.23 acres and is zoned A-C (Agricultural-Conservation). The applicant is requesting to rezone the property to B-2 (General-Business) in order to allow for the construction of an office and repair shop for heavy equipment. The property is located in the Manquin District.

All interested persons may appear and present their views in person or via **Zoom Meeting** as applicable. If a member of the public cannot attend, comments may be submitted by mail to 180 Horse Landing Road, #4, King William, VA 23086: by email to sgraham@kingwilliamcounty.us or by calling 804-769-4980. Comments received by 12:00 noon on the day of the hearing will be distributed to Board Members and made a part of the public record. All records pertaining to this matter may be viewed in the Office of Community Development at 180 Horse Landing Road, King William, VA during regular business hours. Anyone needing assistance or accommodations under the provisions of the American with Disabilities Act should contact the Office of Community Development at (804)769-4978 or sgraham@kingwilliamcounty.us.

By Authority of
Sherry L. Graham
Director of Community Development
Ad to run in Country Courier October 13th, 2021

King William County
Public Hearing Notice

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By Authority of
Sherry L. Graham
Director of Community Development
Ad to run in the Tidewater Review, October 13th and October 20th, 2021, Edition

James L. and Helene C. Prince
888 Mill Road
22-1-B-1
CUP 09-21

Bryan J. Jackowski
868 Mill Road
King William, VA 23086
R-1, 1.88 acres
22-1-C-3

William F. and Sandra M. Berry
806 Mill Road
King William, VA 23086
R-1, 15.46 acres
22-1-C-1

Carlos Usuda
5113 Pole Green Road
Mechanicsville, VA 23116
R-1, 117.47 acres
22-1-G-2

Jacob Prince
910 Mill Road
King William, VA 23086
R-1, 2.21 acres
22-1-B2

Kevin J. McInerny
2039 Old Church Road
Mechanicsville, VA 23111
R-1, 1 acre
22-1-A-1

Chris W. Wrenn
76 Windsor Road
King William, VA 23086
R-1, 1.55 acres
22B-2-A-4

Larry M. and Helen T. Tyler
108 Windsor Road
King William, VA 23086
R-1, 1.39 acres
22B-2-A-5

Franklin C. Edwards
138 Windsor Road
King William, VA 23086
R-1, 1.32 acres
22B-2A-6

Charles M. and Connie P. Martin
168 Windsor Road
King William, VA 23086
R-1, 1.24 acres
22B-2-A-7

Estate of Arthur Eugene Collawn
192 Windsor Road
King William, VA 23086
R-1, 1.34 acres
22-B-2-A8

Edward C. Bolton
194 Windsor Road
King William, VA 23086
R-1, 5.24 acres
22-1-A1

Ashley B. Kruger
917 Mill Road
King William, VA 23086
R-1, 3.83 acres
22-7-17

James R. Parr
967 Mill Road
King William, VA 23086
R-1, 3.86 acres
22-7-16

David Leleux
885 Mill Road
King William, VA 23086
R-1, 3.12 acres
22-7-18

Helene C. and James L. Prince, Jr.
888 Mill Road
King William, VA 23086
R-1, 2.24 acres
22-1-B3

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Estate of Arthur Eugene Collawn
192 Windsor Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Ashley B. Kruger
917 Mill Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

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William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. Bryan J. Jackowski
868 Mill Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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King William
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Est. 1702

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William L. Hodges, First District
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C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. Carlos Usuda
5113 Pole Green Road
Mechanicsville, VA 23116

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
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Owner/Applicant: James & Helene Prince

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Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. and Mrs. Charles M. Martin
168 Windsor Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
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Owner/Applicant: James & Helene Prince

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King William
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C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. Chris W. Wrenn
76 Windsor Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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King William
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William L. Hodges, First District
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Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. David Leleux
885 Mill Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
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Owner/Applicant: James & Helene Prince

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Board of Supervisors

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Community Development

William L. Hodges, First District
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Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. Edward C. Bolton
194 Windsor Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
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Owner/Applicant: James & Helene Prince

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King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. Franklin C. Edwards
138 Windsor Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. Jacob Prince
910 Mill Road
King William, VA 23086

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Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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You are being notified of this hearing because your property is adjacent to or in close proximity to the above-stated request. All interested persons may appear and present their views at the above time and place, or via the Zoom Meeting, as applicable. If a member of the public cannot attend, comments may be submitted by mail to 180 Horse Landing Road, #4, King William, VA 23086; by email to sgraham@kingwilliamcounty.us or by calling 804-769-4980. Comments received by 12:00 noon on the day of the hearing will be distributed to Board Members and made a part of the public record. All records pertaining to this matter may be viewed in the Office of Community Development at 180 Horse Landing Road, King William, VA during regular business hours. Anyone needing assistance or accommodations under the provisions of the American with Disabilities Act should contact the Office of Community Development at (804)769-4978 or sgraham@kingwilliamcounty.us.

Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 14, 2021

Mr. James R. Parr
967 Mill Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

Dear Property Owner:

The King William County Board of Supervisors will hold a Public Hearing on Monday, October 25, 2021, at 7:00 p.m., or as soon thereafter, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia and via Zoom to receive public comment on the following matter:

A request for a conditional use permit in order to construct an accessory dwelling consisting of approximately 1500 square feet on the property located at 888 Mill Road, tax map number 22-1-B1. The property consists of approximately 19.1 acres and is zoned R-1 (Suburban-Residential).

You are being notified of this hearing because your property is adjacent to or in close proximity to the above-stated request. All interested persons may appear and present their views at the above time and place, or via the Zoom Meeting, as applicable. If a member of the public cannot attend, comments may be submitted by mail to 180 Horse Landing Road, #4, King William, VA 23086; by email to sgraham@kingwilliamcounty.us or by calling 804-769-4980. Comments received by 12:00 noon on the day of the hearing will be distributed to Board Members and made a part of the public record. All records pertaining to this matter may be viewed in the Office of Community Development at 180 Horse Landing Road, King William, VA during regular business hours. Anyone needing assistance or accommodations under the provisions of the American with Disabilities Act should contact the Office of Community Development at (804)769-4978 or sgraham@kingwilliamcounty.us.

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October 14, 2021

Mr. Kevin J. McInerny
2039 Old Church Road
Mechanicsville, VA 23111

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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October 14, 2021

Mr. and Mrs. Larry M. Tyler
108 Windsor Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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October 14, 2021

Mr. and Mrs. William F. Berry
806 Mill Road
King William, VA 23086

RE: Notice to Adjacent Property Owners
Request for Conditional Use Permit 09-21
Tax Map Parcel: 22-1-B1
Owner/Applicant: James & Helene Prince

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Sherry L. Graham
Director of Planning

Davis Onsite Soil Evaluations, L.L.C.
Alwyn W. Davis Jr. (AOSE # 1940001136)

AOSE Report For:

SEWAGE DISPOSAL SYSTEM & PRIVATE WELL CONSTRUCTION PERMIT

Location of Property:	King William	County
	Subdivision: N/A	Section: Lot: B-1
	Tax Map Number: 22-1-1-1	

Applicant or Client and Address:	Prepared by AOSE/PE
James L. & Helene C. Prince	Davis Onsite Soil Evaluations L.L.C.
888 Mill Road	P.O. Box 3133
King William, VA 23086	Tappahannock, VA 22560
Phone (804) 387-4969	Phone (804) 366-1137

Date of Report: 09-17-2021 AOSE/PE Job Number:

Revision Date: , Health Dept. ID Number:

Contents/Index of this Report[2]

Application	Soil Summary Report	
Site Sketch/Drainfield Layout	Soil Profile Descriptions	
Abbreviated Design (Primary)	Soil Boring Locations with 200' Sanitary Survey	
Abbreviated Design (Reserve)	Addendum to AOSE/PE Certification Statement for Private Well Location	

(in no particular order)

Certification Statement(s)[3]

I hereby certify that the evaluations and/or designs contained herein were conducted in accordance with the Sewage Handling and Disposal Regulations (12 VAC5-610), the Private Well Regulations (12 VAC5-615), and other applicable policies of the Virginia Department of Health. Furthermore, I certify that my evaluation and/or design contained herein complies with all applicable laws, regulations, and policies implemented by the Virginia Department of Health.

The work attached to this cover page has been conducted under an exemption to the practice of engineering, specifically the exemption in Code of Virginia Section 54.1-402.A.11

ALWYN W. DAVIS JR.
Virginia Alternative Onsite Soil Evaluator # 1940001136

Alwyn W. Davis
09-17-2021

I recommend a Construction Permit [4] be Approved [5]

Commonwealth of Virginia

Application for: Sewage System X Water Supply X

Owner	James L. & Helene C. Prince	Phone	(804) 387-4969
Mailing Address	888 Mill Road	Phone	
	King William, VA 23086	Fax	
Agent	Davis Onsite Soil Evaluations L.L.C.	Phone	(804) 366-1137
Mailing Address	P.O. Box 3133	Phone	
	Tappahannock, VA 22560	Fax	(804) 443-2229
Site Address	King William Map # 22-1-1-1 Parcel B-1		
		Email	

Directions to Property: 888 Mill Road. King William, VA 23086

Subdivision N/A Section ____ Block ____ Lot B-1

Tax Map 22-1-1-1 Other Property Identification ____ Dimension/Acreage of Property 19.1 Ac.

Sewage System

Type of Approval: Applicants for new construction are advised to apply for a certification letter to determine if land is suitable for a sewage system and to apply for a construction permit (valid for 18 months) only when ready to build.

For New Construction: X Subdivision Approval Construction Permit X

For Existing Construction: Repair Modification Expansion Replacement

Proposed Use:

X Single Family Home: Number of Bedrooms 3 Multi-Family Dwelling: Total Number of Bedrooms ____

Other (describe) ____

Will there be a basement? Yes X No If yes, will there be fixtures in the basement? Yes No

Are any conditions proposed on this construction permit? Yes No X If yes, please check or describe all proposed conditions that apply: □ Reduced Water Flow □ Limited Occupancy □ Intermittent or seasonal use

□ Temporary use not to exceed one year □ Other (describe) ____

Water Supply

Will the water supply be Public X Private Is the water supply Existing X Proposed Class IIIB

If proposed, is this a replacement well? Yes No Will the old well be abandoned? Yes No

Have any buildings within 100' of the proposed well been termite treated? Yes No

All Applicants

Is this an AOSE/PE application? X Yes □ No If yes, is the AOSE package attached? X Yes □ No

In order for VDH to process your application you must attach a site sketch and plat of the property. The site sketch should show your property lines, actual and/or proposed buildings and the desired location of your well and/or sewage system. When the site evaluation is conducted the property lines, building location and the proposed well and sewage system sites must be clearly marked and the property sufficiently visible to see the topography, otherwise this application will be denied.

I give permission to the Virginia Department of Health (VDH) to enter onto the property described during normal business hours for the purpose of processing this application and to perform quality assurance checks of evaluations and designs certified by an Authorized Onsite Soil Evaluator (AOSE) or a Professional Engineer (PE) as necessary until the sewage disposal system has been constructed and approved.

Signature of Owner/Agent

9-17-21
Date

Tax Map # 22-1-1-1

Sewage Disposal System Construction Specifications

GENERAL INFORMATION

New X Repair Expanded Conditional

Owner: James L. & Helene C. Prince Telephone: (804) 387-4969

Address: 888 Mill Road. King William, VA 23086

For a Type I Sewage disposal system which is to be constructed on/at: King William Map# 22-1-1-1

Subdivision: N/A

Actual or estimated water use: 450 GPD (3 Bedroom)

DESIGN	NOTES
Water Supply, Proposed: (describe): Class III B Well, Cased 50'+, Grouted 50'+, 50'+ From all Potential Sources of Contamination. In Well Area Shown.	
Building sewer: 4" I.D. PVC sch 40, or equivalent Slope 1.25" per 10' minimum □Other	
Septic Tank: Capacity (1) 1000 Gallon Septic Tank ■Other: According to 2000 SHDR Regulations	
Inlet-Outlet Structure PVC sch 40, 4" tees or equivalent ■Other: Install Zabel effluent filter in Outlet Tee of Septic Tank with Access Riser	
Pump and Pump Station: No X Yes describe and show design:	
Gravity Main: 4" Sch. 40, PVC Primed & Glued □ Other:	
Distribution Box: ■ Precast concrete box or Polyethylene with 8-10 ports.	
Header Lines: Material: 4" I.D. Schedule 20 PVC from distribution box to 2' into absorption trench. Slope: 2" minimum	
Percolation Lines: Gravity 4" plastic 1000 lb. Per foot bearing load or equivalent, Slope 2"-4" per 100'	
Absorption Trenches: 9' Center-to-Center Spacing, 2-4" fall per 100' Square ft. required: 900 ft²; depth from ground surface to bottom of trench: 54"; Trench width: 36" Length of lines: 75'; Number of lines: 4; Depth of aggregate 13"	

CONTRACTOR TO CONTACT Alwyn W. Davis Jr. AT 804-366-1137 TO SCHEDULE AN INSPECTION. NO PART OF THIS SYSTEM IS TO BE COVERED UNTIL INSPECTED AND APPROVED. CALL IN ADVANCE TO IN ASSURE THAT I WILL BE AVAILABLE. CONTRACTOR IS RESPONSIBLE FOR INSPECTION FEE.

CONSTRUCTION NOTES

-Install (1) 1000 Gallon Septic Tank a minimum of 10' from house foundation. Contractor is responsible for ensuring that all tanks are properly sealed and watertight.

-Install Zabel Effluent Filter in outlet side of septic tank. *Note: According to the King William County Septic System Pump-Out/Inspection Program, owners who have an effluent filter installed in the outlet of their septic tank are not required to pump out their septic tank every five years. However, Davis Onsite Soil Evaluations L.L.C. recommends that your septic tank be pumped out at least every three years.*

- *Use 3000lb. Crush Strength PVC for Header Lines.*
- *All PVC from Dwelling to Dist. Box to be Sch. 40 PVC Primed & Glued.*

-Install 4 lines 75' long and 3' wide, at 54" depth on contour, 9' center-to-center spacing. Corners have been set with laser level and flagged in field. 5'+ from all property lines which have been identified by owner. Pins Flagged.

-Use clean #57 stone per VDH regulations, filter cloth cover.

- Install Class IIIB Well, Case 50'+, Grout 50'+, 50'+ from all potential sources of contamination, i.e. termite treated foundation. In Well Area Shown.

-KEEP ALL PARTS OF SYSTEM 10'+ FROM UNDERGROUND UTILITIES.

- Install System In Dry Conditions Only!

-<u>See Additional Construction Notes Attached</u>

-COMPLY WITH ALL LOCAL, STATE AND OSHA REGULATIONS.

-Contact Alwyn W. Davis Jr. at (804) 366-1137 prior to installation to schedule a construction inspection. No part of this system is to be covered prior to inspection. Recommend calling in advance to assure that I will be available.

<u>INSPECTION FEE SCHEDULE AS FOLLOWS: To be paid by contractor at time of inspection</u>
48 Hours Notice, $300.00 per Inspection

Davis Onsite Soil Evaluations L.L.C.

Important Septic System Construction Notes
To BE Read Carefully By Applicants and Installers

- Installations shall be in accordance with the most current Virginia Department of Health Sewage Handling and Disposal Regulations.
- No buried utility lines shall be closer than 10' to any component of this system.
- Do not install this sewage disposal system or clear the proposed area during periods of wet weather or when soil conditions are wet. Installers are encouraged to review State Health Regulation 12 VAC 5-610-709 Site Preparation and Alteration to determine suitability of soil before installing this system.
- All Hydrophilic trees (Weeping Willow, Maple, Gum, Sycamore, Cottonwood, Locust etc.) within 10' of this Sewage Disposal System should be removed (grind all tree stumps when proposed Sewage Disposal System is installed at a depth of less than 24).
- Land Clearing resulting in a significant change of the original grade or soil continuity will void this permit.
- Drainfield trenches should be placed on contour, pads should be level.
- Roof drains, basement sump discharges (non-sewage), floor drains, footing drains, etc. are not permitted to be connected to the this sewage disposal system.
- Divert all roof drainage and all other surface water runoff away from the primary and reserve drainfield areas.
- (CAP and CROWN) The minimum cover or fill over aggregate is 12"; Soil cover must be crowned in a way that promotes surface drainage away from the drainfield area and prevents ponding of water on or around the drainfield area.
- Immediate seeding and straw application is required over and around the drainfield area to prevent erosion.
- Keep Structures, equipment, vehicles, lawn irrigation, etc. off the primary and reserve drainfield areas.
- This Sewage Disposal System and/or Water Supply system is to be constructed as specified on this permit, drawing, and specifications. Alwyn W. Davis Jr., AOSE #136 must be notified prior to any necessary changes to the design of this system (804) 366-1137.
- Alwyn W. Davis Jr. AOSE #136 must be notified at least 2 Business Days prior to final inspection. Voicemail messages must be confirmed in order to establish an inspection appointment. Please call (804) 366-1137 to arrange an inspection appointment.
- All conventional drainfield designs, which require a pump to convey effluent to a distribution box and drainfield, will require a pump drawdown inspection. Contractors please make arrangements to have the complete system ready for inspection.
- Completion and Inspection Statements will not be released until payment is received for the system inspection and/or design.
- Please contact Alwyn W. Davis Jr. AOSE #136 when using any type of substitute system for AOSE approval. Size reductions for trenches are not recommended.
- The performance of any alternative system used in any permit design is not guaranteed by Davis Onsite Soil Evaluations, L.L.C. Only alternative treatment systems approved by the Virginia Department of Health can be used for onsite septic system designs. Davis Onsite Soil Evaluations L.L.C. Assumes their performance based on this approval.
- It is the property owners responsibility to ensure that the proposed well, primary drainfield, and reserve drainfield area is designed and installed on the applicants property and does not interfere with utilities and easements.

SOIL SUMMARY REPORT

General Information

Date: 09-14-2021 King William County Health Department

Applicant: Davis Onsite Soil Evaluations L.L.C.

Telephone Number: 804-366-1137

Address: P.O. Box 3133 Tappahannock, VA 22560

Owner: James L. & Helene C. Prince Address 888 Mill Road. King William, VA 23086

Location: KW Map #22-1-1-1 Parcel B-1

Subdivision: N/A Block/Section: Lot: B-1

Soil Information Summary

1. Position in landscape satisfactory: Yes X No Describe: Coastal Plain/ Upland Topo, Broad Flat.

2. Slope: 0-1 %

3. Depth to rock/impervious strata: Max: Min: None:

4. Depth to seasonal water table (gray mottling or gray color): 40"-42" Perched Water Table

5. Free water present: No X Yes Range in inches: n/a

6. Soil percolation rate estimated: Yes X Texture Group: I IIa X III IV
   No Estimated Rate: 30 min/in at installation depth

7. Percolation test performed: Yes
   No X

If yes, note type of test performed and attach:

Department Use

X Site Approved: Drainfield trench bottoms to be placed at 54" (inches) depth at site designated on permit.

Site Disapproved: Primary & Reserve

Reasons for rejection: (check all that apply)

1. ☐ Position in landscape subject to flooding or periodic saturation.
2. ☐ Insufficient depth of suitable soil over hard rock.
3. ☐ Insufficient depth of suitable soil to seasonal water table.
4. ☐ Rates of absorption too slow.
5. ☐ Insufficient area of acceptable soil for required drainfield, and/or Reserve Area.
6. ☐ Proposed system too close to well.

SOIL PROFILE DESCRIPTION REPORT

Date of Evaluation: 09-14-2021 King William County Tax Map 22-1-1-1 Parcel B-1

Hole #	Horizon	Depth (inches)	Description of color, texture, etc.	Texture Group
1	Ap	00-12	10YR 4/4 Dark Yellowish Brown, VFSL	IIa
	E	12-16	10YR 5/4 Yellowish Brown, FSCL	IIa
	B	16-24	10YR 5/6 Strong Brown; SCL, 30 mpi	IIa
	Bt	24-40	7.5YR 5/6 Strong Brown; medium SCL, 45 mpi, friable	IIb
	BC	40-74	10YR 7/6 Yellow, LS, 15-20 mpi	I
	BC	74-78	10YR 7/4 Very Pale Brown; LS; few 10YR 7/1, 7/2 mottles76" +	I
2	Ap	00-10	10YR 4/4 Dark Yellowish Brown, VFSL	IIa
	E	10-12	10YR 5/4 Yellowish Brown, FSCL	IIa
	B	12-18	10YR 5/6 Strong Brown; SCL, 30 mpi	IIa
	Bt	18-42	7.5YR 5/6 Strong Brown; light CL, 50 mpi, friable	III
	BC	42-56	7.5YR 5/6 Strong Brown; medium SCL, 45 mpi, friable, few 10YR 7/1, 7/2 mottles 40"-42", not indicative of SWT. Cleans out 42" + to well drained horizon.	IIb
	BC	56-126	10YR 6/8 Brownish Yellow, LS, 15-20 mpi	I
3	Ap	00-10	10YR 4/4 Dark Yellowish Brown, VFSL	IIa
	E	10-14	10YR 5/4 Yellowish Brown, FSCL	IIa
	B	14-40	10YR 5/6 Strong Brown; SCL, 30 mpi	IIa
	Bt	40-48	7.5YR 5/6 Strong Brown; light CL, 50 mpi, friable	III
	BC	48-120	10YR 6/8 Brownish Yellow, LS, 15-20 mpi. Dry to 120"	I

Notes: Excellent landscape position, well drained Deep Horizons.

ABBREVIATED DESIGN FORM
(PRIMARY & RESERVE)

For use with gravity, pump to gravity, enhanced flow, and low pressure distribution (LPD) sewage system designs and when applying for a certification letter or subdivision approval.

Tax Map 22-1-1-1 Parcel B-1

Design Basis

Estimated percolation rate: 30 mpi

Number of Bedrooms: 3

Proposed Distribution Method (select one):

Gravity, Pump to Gravity, or Enhanced Flow: Gravity

LPD or drip dispersal:

Square feet of trench bottom required per bedroom (from Table 5.4 of SHDR) based on the distribution method selected above:

Square feet per bedroom: 260 ft^2

Total square feet required: 780 ft^2

Area Calculations:

Number of trenches: 4

Length of trenches: 75'

Width of trenches: 3'

Center to center spacing: 9'

Reserve required? Yes

Percent reserve area required: 100%

Total width of required absorption area: 30'

Total Square ft. of proposed system 900 ft^2

The required width is calculated by multiplying the number of trenches minus 1 by the center to center spacing and adding 1 trench width plus any required reserve area. If the topography is not uniform across the length of the site, the trenches will need to flare apart on one end to maintain contour. When this occurs, it is necessary to use a center-to-center spacing that accounts for the flair or the installer will not be able to fit the system within the approved area. It is perfectly acceptable to have more area available, especially up and down the slope, than is required.

Length of available area: 75'

Total width of available area: 30'

Addendum to AOSE/PE Certification Statement
For Private Well Construction Permit

Instructions: Please check one box in 1-3 below. Statement templates for items #2 and #3 are on the following pages.

X 1. Proposed Well is 50'+ from all property lines.

☐ 2. Is located a within 50 feet of the adjacent property line(s) but I have determined that the adjacent property is not used for an agricultural operation.

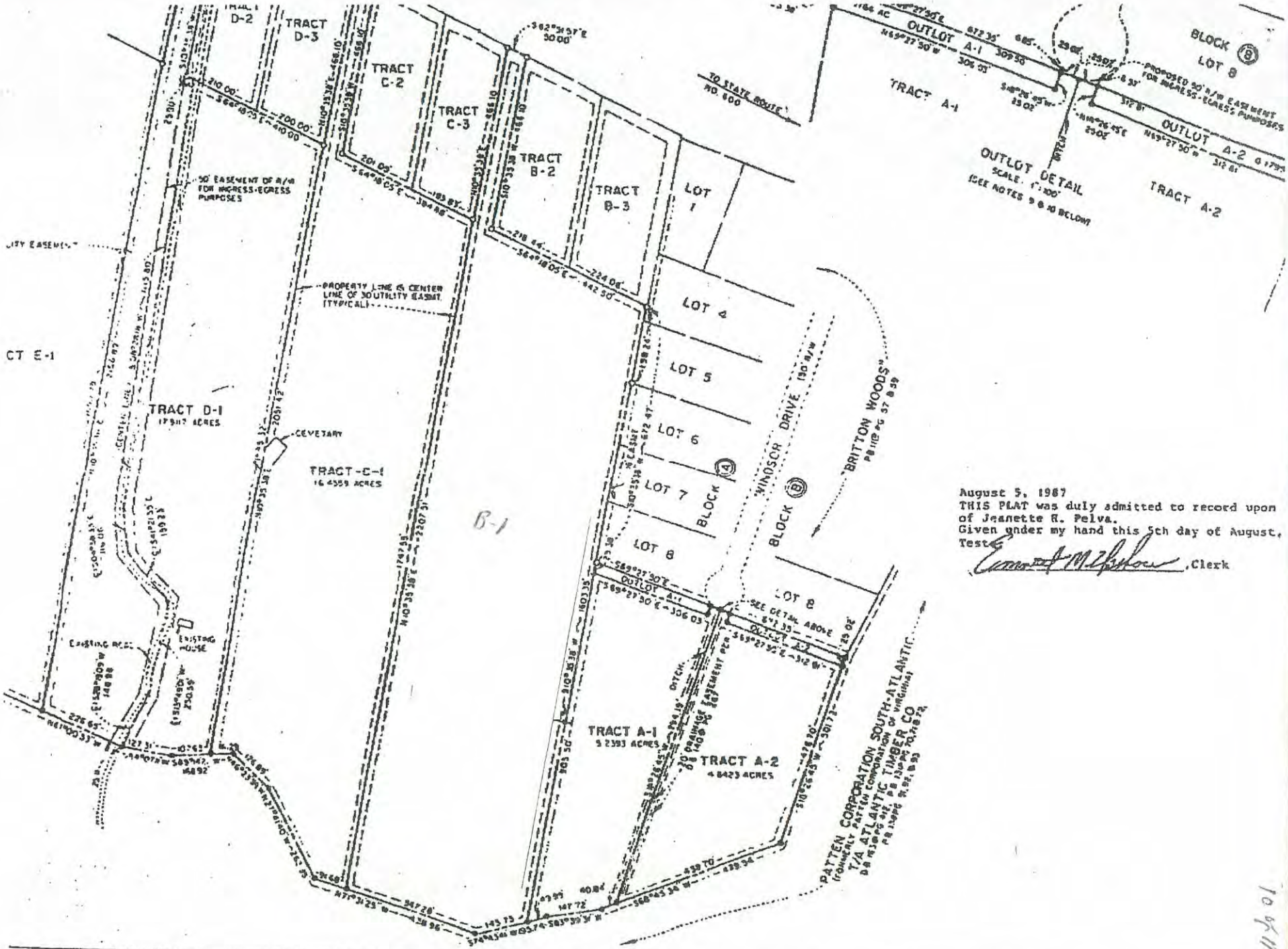
☐ i. Written affirmation from the adjacent property owner(s) that their property is not used for an agricultural operation.

☐ Other confirmation that land use is not an agricultural operation, please describe:
LOT IS LOCATED INSIDE A RESIDENTIAL SUBDIVISION

☐ 3. Is located within 50 feet of an adjacent property line where the property is used for an agricultural operation. For confirmations, I have attached the appropriate documentation pursuant to § 32.1-176.5:2 of the *Code of Virginia*. (check one below)

☐ i. Written permission from the adjacent property owner(s) for the well construction.

☐ ii. I certify that no other site on the property complies with the Board's Regulations for the construction of a private well.



August 5, 1987
THIS PLAT was duly admitted to record upon
of Jeanette R. Pelva.
Given under my hand this 5th day of August,
Test: _____, Clerk

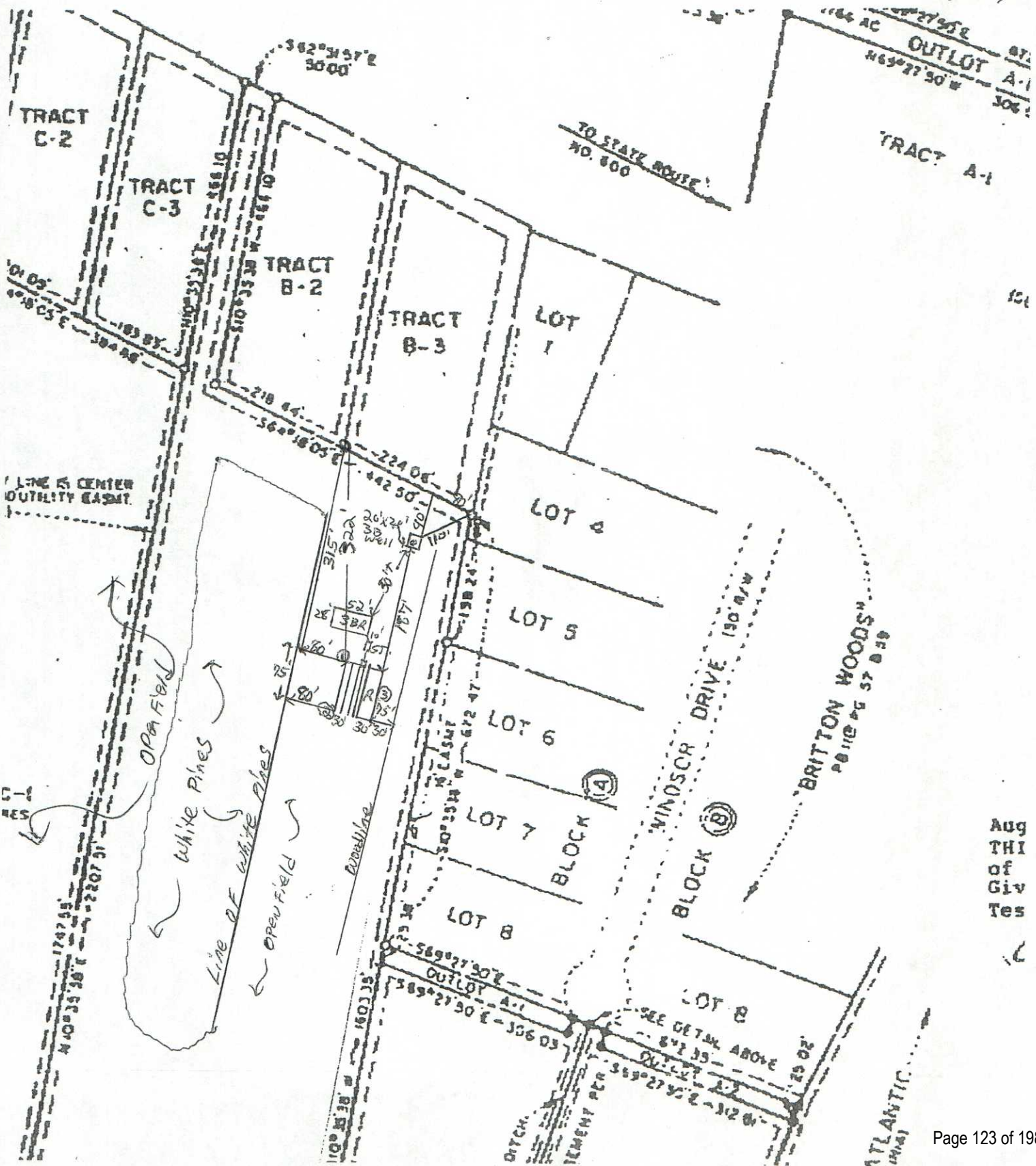
SDS & Well Const. Drawing, Soil Boring Locations, 200' Sanitary Survey.

Planning Drawing - VA-AOSE #19400041136 09-17-2021

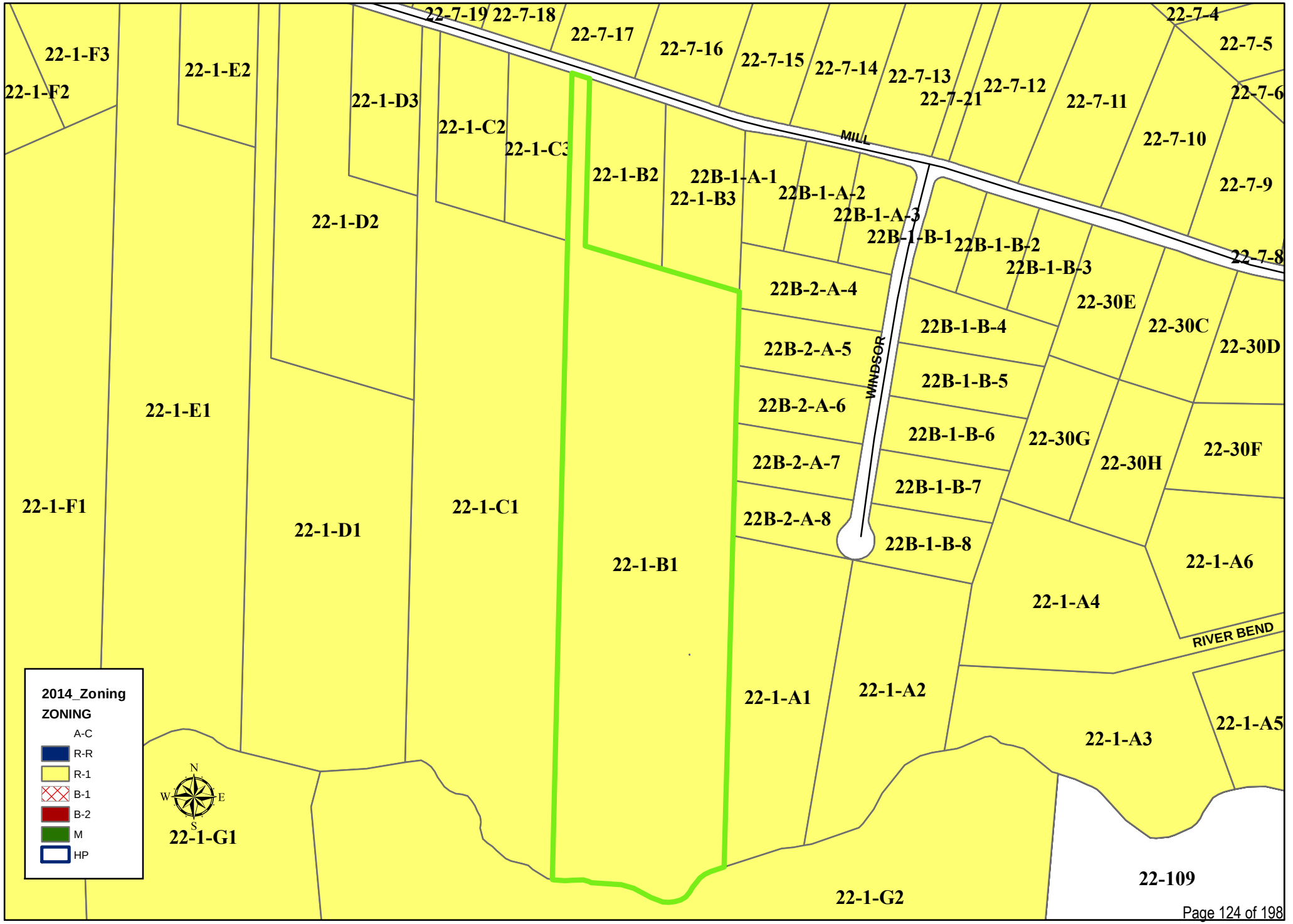
CONSTRUCTION NOTES

1"=200'

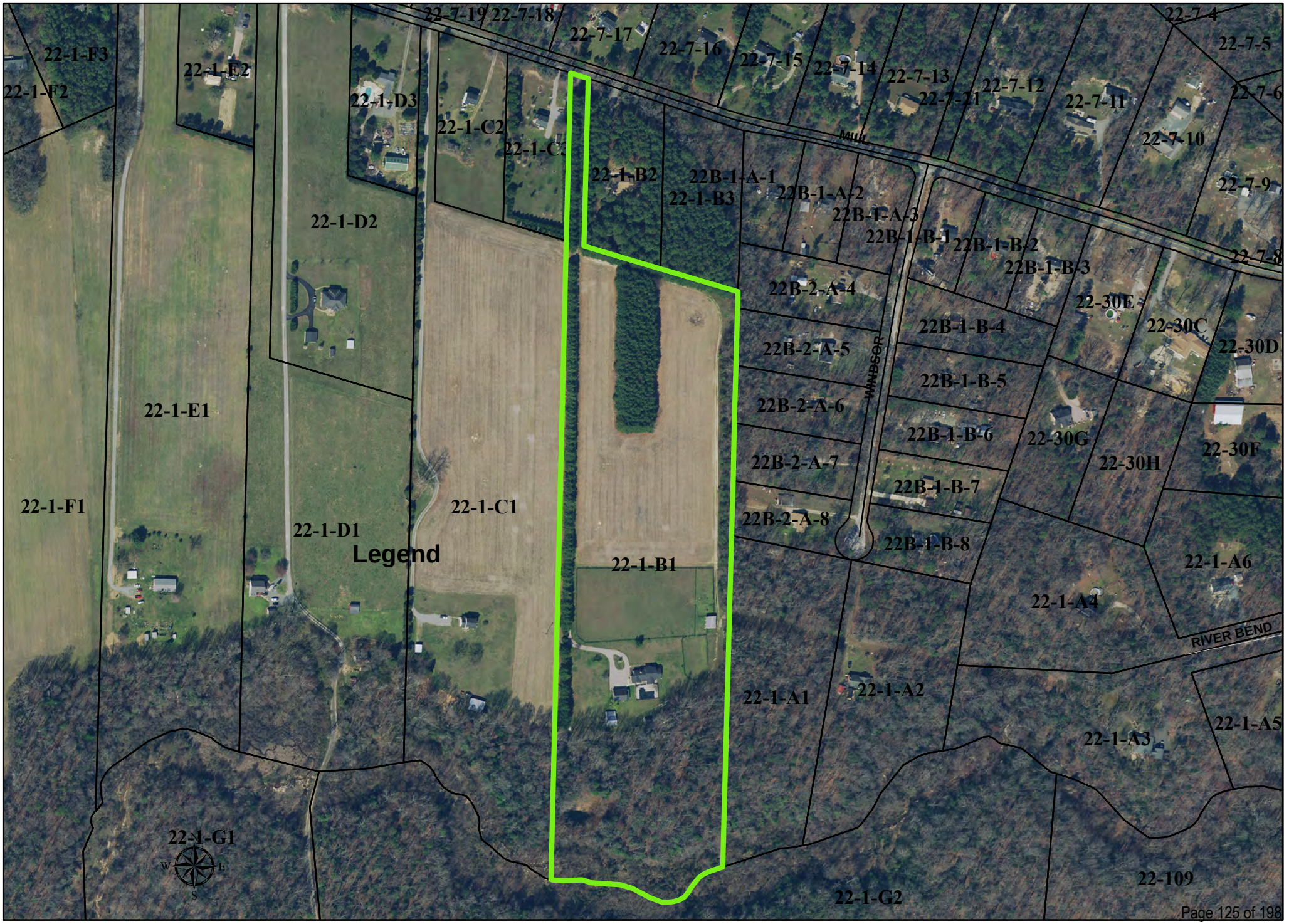
03B well, case & grout 50'± within 20'x20' well Area.
01000 gl. Concrete septic tank, Filter & Riser.
04-75' Lines, 3' wide, 9' centers, 34" deep.
There are no other known wells or SDS's within 200' of Proposed Well & SDS.



CUP-09-21
OWNER/APPLICANT: JAMES L. AND HELENE C. PRINCE
ADDRESS: 888 MILL ROAD
TAX PARCEL 22-1-B-1



CUP-09-21
OWNER/APPLICANT: JAMES L. AND HELENE C. PRINCE
ADDRESS: 888 MILL ROAD
TAX PARCEL 22-1-B-1

















RESOLUTION 21-79
APPROVING CONDITIONAL USE PERMIT (CUP) 09-21
TAX MAP PARCEL 22-1-B-1 - JAMES & HELENE PRINCE

WHEREAS, a goal in the current King William County Comprehensive Plan is to encourage the development of a variety of housing types to accommodate current and future citizens of varying ages, stations in life, and income levels and one of the implementation strategies is to "Consider revisions to the County Ordinance that permits options for accessory/secondary housing for family members requiring care"; and

WHEREAS, applicants James L. and Helene C. Prince are requesting a Conditional Use Permit in order to construct an accessory dwelling consisting of approximately 1500 square feet on their property for their son and family to be located at 888 Mill Road, Tax Map Parcel 22-1-B-1 which consists of approximately 19.1 acres zoned R-1 (Suburban-Residential) located in the Aylett District and which currently contains a single-family home; and

WHEREAS, the King William County Planning Commission held a duly advertised public hearing on October 5, 2021 and voted 5-0 to recommend approval to the Board of Supervisors with the condition that the accessory dwelling be occupied by immediate family only; and

WHEREAS, the King William County Board of Supervisors conducted a duly advertised public hearing on October 25, 2021 to consider CUP 09-21,

NOW, THEREFORE, BE IT RESOLVED, the King William County Board of Supervisors this 25th day of October, 2021, hereby approves CUP 09-21, with the above one (1) condition.

DONE this 25th day of October, 2021.

DRAFT

AGENDA ITEM 11.b.

Ordinance 10-21 Approving Rezoning Request Z-01-21 - Sherry Graham, Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of the Director of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

TO: King William County Board of Supervisors

FROM: Sherry Graham, Director of Planning

SUBJECT: Z-01-21

DATE: October 25, 2021

Summary of Request for Z-01-21

The applicants, Forest Pro, Inc are requesting that 6 acres of property, identified as Tax Map Number 21-36 and consisting of approximately 37.23 acres, be rezoned from A-C (Agricultural-Conservation) to B-2 (General Business). This property is located at the corner of Venter Road and King William Road.

The parcel is further identified as:

Parcel Map:	21-36
Address:	King William Road
Parcel Size:	37.23 acres
Current Zoning Classification:	A-C (Agricultural-Conservation)
Proposed Zoning Classification:	B-2 (General-Business)

Project Description

The site is currently a vacant parcel. The applicant wishes to subdivide the property and re-zone a 6-acre parcel to B-2 in order to operate an office and farm machinery retail and repair shop.

Topography and Physical Features

The property is located in the Transportation Corridor Overlay District and any use in this area will need to adhere to all TCO requirements. The area is mostly single-family residential homes and farmland located in this general area.

Surrounding Development and Zoning

The properties adjacent to the subject parcel are zoned A-C and R-1.

Public Facilities and Services

The lot is accessible to county water. Adequate capacity is available for current, and any proposed water uses consistent with the proposed B-2 zoning classification. Fire protection and emergency medical services would be provided by the King William Fire Department and Mangohick Volunteer Fire Department.

Transportation

The existing entrance from King William Road (State Route 30) is an unpaved entrance. Any change or use relative to the existing use of the site would require review and approval by the Virginia Department of Transportation.

No traffic study has been requested nor submitted with the application. A traffic study and recommended roadway improvements will be the responsibility of the applicant/future owner(s) and such improvements will be based on the use and development proposed at a future time.

Future Land Use Map

The Future Land Use Map show this property being used as Agricultural.

Comprehensive Plan

One of the goals in the comprehensive plan is to attract new commercial enterprises and expand existing ones, both in the retail and service sector, to serve the County's needs and create new employment opportunities in these field.

The current road access and need for any right-of-way dedication will be addressed at the time of preparation, review and approval of a Traffic Impact Analysis.

Recommendation

On October 5, 2021, the Planning Commission held a public hearing to consider the request and the Planning Commission voted 3-2 to recommend approval to the Board of Supervisors. During the meeting, 3 people spoke in opposition of the re-zoning citing it was a dangerous location and a traffic study was needed.

Attachments

Application
Receipt
Public Hearing Notice
Adjacent Property Owners List and Letters
Property Owner Letters
Zoning Map
GIS View
Future Land Use Map
Pictures

REZONING APPLICATION

King William County
Department of Community Development
180 Horse Landing Road #4
King William, VA 23086
804-769-4980

1. Please fill out the application form completely. If the spaces provided are not adequate, attach additional pages as needed. Remember to sign the application and have it notarized in the space provided. Normally, the property owner signs the application, but the owner may give written permission to a lawyer, contract purchaser, or other agent to apply for the rezoning. Such written permission needs to be included with the application, showing the owner has authorized the rezoning application to be filed and whether the owner's agent is authorized to submit proffered conditions.

2. An engineered survey plat of the property being requested for rezoning is required as part of the application (this may be waived if the property is in a recorded subdivision). We will need one copy of the plat on either an 8.5" x 11" or 11" x 17" sheet. In addition, a legal (e.g. "metes and bounds") written description of the subject property also is required. Please attach the survey and written description to the application form.

3. An application fee of $2,500, made payable to King William County, is necessary to file a rezoning application.

4. King William County is authorized to accept proffered conditions as part of a rezoning application. Proffered conditions may be cash contributions, voluntary limitations, or other conditions that will affect development of the property. Proffered conditions are in addition to the minimum requirements of the zoning ordinance. They are submitted voluntarily to help address the impact of the proposed development on public infrastructure and assist with the goal of protecting the public health, safety and welfare. Please use the separate form provided, and attach any proposed proffers to the rezoning application when submitted. You may modify your initial proffered conditions based on input from the public, staff, Planning Commission and others, but the proffered conditions must be in final form prior to the public hearing with the Board of Supervisors.

REZONING APPLICATION
King William County
Department of Community Development
180 Horse Landing Rd. #4 King William, VA 23086
Phone (804) 769-4980 **Fax** (804) 769-2235

1. Owner:

Name: Lawrence A. Lipscomb, III

Address: 6410 Horsepen Road, Richmond, VA 23226

Phone: _____

2. Applicant: (if different from Owner):

Name: Forest Pro, Inc. (contract purchaser)

Address: 8743 W. River Rd., Scottsville, VA 24590

Phone: 434-260-8767 (attn: Pete Caramanis, attorney)

3. Property identification:

(a) Size (acres): 6.00 acres Road frontage (feet): 742 ft.

(b) Describe exact location in detail:
Intersection of King William Rd. (Route 30) and Venter Rd. (V.S.H. 611)

(c) Tax Map: 21-36 (portion)

(d) Deed recorded in Deed Book 326 at Page 1078
Plat recorded in Plat Book _____ at Page _____

(e) If property is in a recorded subdivision, give:
Name of Subdivision: n/a
Section: _____ Block: _____ Lot(s): _____

(f) If property is not in a recorded subdivision, attach a typed or printed copy of the legal description (i.e., metes and bounds) of the boundaries of the property.

(g) Present zoning district: A-C

(h) Present use of property: Agriculture

4. Proposed change to existing zoning of property:

(a) Proposed zoning district: B-2
(b) Proposed use if rezoned: Farm machinery retail and repair

(c) If only a portion of a parcel is to be rezoned, or if more than one new zoning district is requested on a parcel, please attach additional page(s) with the written legal description (metes and bound or bearings and distances) of boundaries of proposed zoning district(s).

5. Zoning History:

(a) Has the property been the subject of a rezoning request any time during the last year? No (There is a minimum one-year period during which the Board of Supervisors cannot act on an identical or substantially similar rezoning request on the same property.)

6. Adjacent Property Owners List:

(a) Please list below the names and mailing addresses of all owners of property adjoining or directly across the road from the property proposed to be rezoned. (Planning Office staff can assist with completing this list if needed)

NAME	MAILING ADDRESS
Harold L. & Jean Z. Longest, and R. Wayne & Sandra W. McDougle	8011 Bell Creek Rd., Mechanicsville, VA23111
Hinton & Barbara Anderson	P.O. Box 326, Aylett, VA 23009
Martin E. Perryman	2503 Venter Road, Aylett, VA 23009
James M. Poegl, III	2572 Venter Road, Aylett, VA 23009
James & Lori Potter	2600 Venter Road, Aylett, VA 23009
Elizabeth Gayle Pickett	P.O. Box 32, Aylett, VA 23009

7. Owner or Applicant's signature and certification: (Note: a power of attorney must be granted by the owner to the applicant if signed by someone other than the owner)

I hereby certify that the information provided in this application is complete and accurate to the best of my knowledge. I hereby authorize members of the Planning Commission and County staff or their representatives to enter upon the property identified in this application in order to perform inspection and research in regard to this application.

Owner or Applicant
Peter J. Caramanis, attorney for contract purchaser, Forest Pro, Inc.

CERTIFICATE OF NOTARY PUBLIC

STATE OF: Virginia **COUNTY OF:** Charlottesville, to-wit:

The foregoing instrument was acknowledged before me this 10th day of September, 2021.

Lisa McCall Busch
Commonwealth of Virginia
Notary Public
Commission No. 7031103
My Commission Expires 3/31/2022

Notary Public

3-31-2022
My Commission Expires

FOR OFFICE USE ONLY

Zoning Map Amendment Case #_____
Date Application Filed:_____
Date(s) reviewed by Planning Commission:_____
Public Hearing Date:_____
Action by Planning Commission:_____
_____
_____
Action by Board of Supervisors:_____
_____
_____

Effective 12-2019

PROPOSED BOUNDARY LINE ADJUSTMENT FOR

FOREST PRO INC

ACQUINTON MAGISTERIAL DISTRICT
KING WILLIAM COUNTY, VIRGINIA



VICINITY MAP

MERIDIAN PER STATE PLANE VA SOUTH

TAX MAP NO. 21-25
RICHARD W. PAUL & TAMMY D. PAUL
D.B.223 p.93
P.B.10 p.32

INGRESS & EGRESS EASEMENT

TAX MAP NO. 21-25J
RICHARD W. PAUL & TAMMY D. PAUL
D.B.198 p.403
D.B.198 p.403 (PLAT)

SUNDOWN RD (50' WIDTH) TO V.S.H. 611

FOUND ROD (WITH 2" PIPE AS WITNESS)

GENERALLY ALONG OLD WIRE FENCE

TAX MAP NO. 21-35A
HINTON WARREN ANDERSON & BARBARA B. ANDERSON
D.B.195 p.255

GUY WIRE

PIPE UNDER RT 30 (WITH END WALLS)

APPROXIMATE EDGE OF CROP FIELD

KING WILLIAM ROAD

GRAVEL PARKING AREA

OVERHEAD POWER LINES

ENTRANCE - EXISTING CULVERT ENTRANCE

CENTER LINE OF ROUTE 30

POWER POLE (TYPICAL)

HIGHWAY PLAT BOOK 1 PAGE 54 O.B. 1 PG 338 (110' WIDTH)

ROUTE 30

APPROXIMATE EDGE OF WOODS

TAX MAP NO. 21-36
OTHER LANDS OF LAWRENCE A. LIPSCOMB, III
INSTR. NO. 050003255
D.B.326 p1078
D.B.304 p.764

37.23 ACRES BY TAX RECORDS
- 6 ACRES BY THIS PROPOSED DIVISION
= 31.23 ± ACRES BY SUBTRACTION

CROP FIELD

PROPOSED NEW BOUNDARY N 47°25'E 648.59'

PROPOSED SITE FOR FOREST PRO SALES & REPAIR

PART OF TAX MAP NO. 21-36

6 ACRES

CROP FIELD

HARDWOOD FOREST

N 81°36'57" W 365.80'

APPROXIMATE EDGE OF CROP FIELD

FOUND DEAD 36" HICKORY SNAG (ON EARTH MOUND)

N 81°49'20" W 373.89'

WOODS AREA

S 4°51'18" W 5.00'

S 10°32'05" W 34.30'

N 85°08'41" W 160.00' (50' WIDTH)

OVERHEAD POWER LINES

TAX MAP NO. 21-47
MARTIN E. PERRYMAN
INSTR. NO. 170001875
D.B.147 p.433 (PLAT)

TAX MAP NO. 21-35
HINTON WARREN ANDERSON & BARBARA B. ANDERSON
INSTR. NO. 110000460

V.S.H. 611

TAX MAP NO. 21B-2-6 JUSTIN EARL CARTER

TAX MAP NO. 21B-2-7 JAMES M. POEGL III INSTR. NO. 150002124

TAX MAP NO. 21B-2-8 JAMES A. POTTER & LORI A. POTTER INSTR. NO. 060003099

TAX MAP NO. 21B-2-9 ELIZABETH GAYLE PACKETT

TAX MAP NO. 21-53 JAMES D. RICHIE

FOUND VDH MONUMENT

1 1/2 MILES TO ROUTE 360 VIA CENTER LINE

"TURPIN"

VENTER ROAD TO ROUTE 360

FOUND VDH MONUMENT

TAX MAP NO. 21B-2-5 WILLIAM W. BAILEY

TAX MAP NO. 21B-2-4 SHERMAN D. WYNN & EVA P. BROADDUS D.B.152 p.447

FOUND ROD (IN OLD ROAD BED)

VENTER ROAD (40' WIDTH)

0 100'

PARCEL I
TAX MAP NO. 21-44
HAROLD L. LONGEST & JEAN Z. LONGEST, R. WAYNE McDOUGLE & SANDRA W. McDOUGLE
D.B.134 p.447

PARCEL II "STORE LOT"
TAX MAP NO. 21-44
HAROLD L. LONGEST & JEAN Z. LONGEST, R. WAYNE McDOUGLE & SANDRA W. McDOUGLE
D.B.134 p.447

FOREST PRO

Run By Loggers...For Loggers

Over 30 years of history.
In 2001, Forest Pro Inc. branched out from Tapscott Brothers Logging founded in 1983 by brothers Charles (Binky) and Troy (Guke) Tapscott along with their father, Harvey. After building a thriving logging business they formed Forest Pro Inc. as a new and used forestry equipment dealership in Scottsville, VA. Their success in Scottsville, largely due to knowing the requirements of professional loggers, led them to open Forest Pro Ashland, VA in 2014 and Forest Pro Keysville, VA in 2019.

Today there are 40 employees, many of whom are family, as well as fully stocked sales and parts inventory, and service departments at all 3 locations ready to serve your forestry equipment, parts and service needs.

Firm believers in "you reap what you sow" the Tapscott's and Forest Pro family have donated countless dollars to to charities and organizations. Forest Pro looks forward to the future, and to building strong relationships with family, employees, customers and community alike. Thanks to everyone for their support and business over the many years.

OWNER'S CONCENT

THIS BOUNDARY LINE ADJUSTMENT SURVEY IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE WISHES AND DESIRES OF THE UNDERSIGNED OWNER AND OR PROPRIETOR.

LAWRENCE A. LIPSCOMB, III

STATE OF VIRGINIA,
I _____, A NOTARY PUBLIC DO CERTIFY THAT PERSONS WHOSE NAME IS SIGNED TO THE FOREGOING WRITING HAVE ACKNOWLEDGED THE SAME BEFORE ME IN THE COUNTY OF _____.

GIVEN UNDER MY HAND
THIS ____ DAY OF _____, 2021

NOTARY

SUITABLE FOR RECORDING
KING WILLIAM PLANNING DEPARTMENT

AGENT DATE

COMMONWEALTH OF VIRGINIA
ADVANCED PRINT NOT FOR RECORDATION
JOHN F. HAILE
SEPTEMBER 1, 2021
LIC. NO. 3221
LAND SURVEYOR

I certify that this Boundary Line Adjustment survey is correct to the best of my knowledge and belief, subject to easements, servitudes, and covenants of record.

NOTES:

1) THIS SKETCH IS BASED ON A CURRENT FIELD SURVEY.

2) CURRENT OWNER: LAWRENCE A. LIPSCOMB, III
INSTR. NO. 050003255
D.B.326 p.1078
D.B.304 p.764

3) THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT.

EASTERN LAND SURVEYING LLC
1242 SHARON ROAD, SUITE 200
KING WILLIAM, VA 23086 PHONE 804-445-6555

TPC NO: 2021-25	SCALE: 100 Ft/In
JOB NO: 100	FILE NO: 5
TAX MAP NO: PART OF 21-36	DATE: SEPTEMBER 1, 2021

Traverse PC

PROPOSED SITE FOR FOREST PRO INC

COMMENCING AT A POINT OF BEGINNING ON KING WILLIAM ROAD(ROUTE 30);

THENCE SOUTH 47° 46' 20" EAST, A DISTANCE OF 742.53 FEET,
ALONG KING WILLIAM ROAD;

THENCE SOUTH 10° 32' 09" WEST, FOR A DISTANCE OF 34.35 FEET;
AT THE INTERSECTION OF VENTER ROAD AND KING WILLIAM ROAD,

THENCE NORTH 85° 08' 41" WEST, FOR A DISTANCE OF 160.00 FEET;

THENCE SOUTH 4° 51' 19" WEST, FOR A DISTANCE OF 5.00 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTH HAVING A RADIUS OF 520.00 FEET AND A CENTRAL ANGLE OF 14° 07' 16" AND BEING SUBTENDED BY A CHORD WHICH BEARS SOUTH 86° 51' 38" WEST 127.83 FEET;

THENCE WESTERLY ALONG SAID CURVE, A DISTANCE OF 128.16 FEET,
ALL ALONG VENTER ROAD;

THENCE NORTH 81° 49' 20" WEST, FOR A DISTANCE OF 373.89 FEET,
ALONG THE LANDS OF PERRYMAN TO A 36" DEAD HICKORY SNAG;

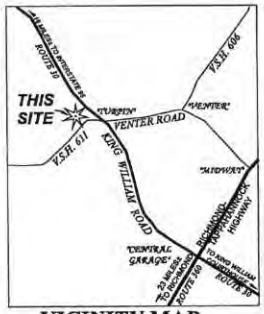
THENCE NORTH 83° 30' 57" WEST, FOR A DISTANCE OF 365.00 FEET,
GENERALLY, ALONG AN OLD WIRE FENCE WITH THE LANDS OF ANDERSON;

THENCE NORTH 47° 29' 52" EAST, FOR A DISTANCE OF 646.59 FEET TO THE TRUE POINT OF BEGINNING, SAID PARCEL BEING 6 ACRES MORE OR LESS, LYING IN THE ACQUINTON MAGISTERIAL DISTRICT OF KING WILLIAM COUNTY, VIRGINIA

PROPOSED CONCEPTAL PLAN FOR

FOREST PRO INC

ACQUINTON MAGISTERIAL DISTRICT
KING WILLIAM COUNTY, VIRGINIA



VICINITY MAP

MERIDIAN PER STATE PLANE VA SOUTH

TAX MAP NO. 21-25
RICHARD W. PAUL & TAMMY D. PAUL
D.B.223 p.93
P.B.10 p.32

INGRESS & EGRESS EASEMENT

SUNKEN OLD ROADBED

V.S.H. 611 (50' WIDTH) TO

GUY WIRE

PIPE UNDER RT 30 (WITH END WALLS)

APPROXIMATE EDGE OF CROP FIELD

GRAVEL PARKING AREA

KING WILLIAM ROAD

ROUTE 30

CENTER LINE OF ROUTE 30

OVERHEAD POWER LINES

POWER POLE (TYPICAL)

ENTRANCE EXISTING CULVERT

EXISTING ENTRANCE

HIGHWAY PLAT BOOK 1, PAGE 54 D.B. 75 PAGE 63 (110' WIDTH)

CROP FIELD

APPROXIMATE EDGE OF WOODS

TAX MAP NO. 21-36
OTHER LANDS OF
LAWRENCE A. LIPSCOMB, III
INSTR. NO. 050003255
D.B.328 p1078
D.B.304 p.764

PART OF TAX MAP NO. 21-36

37.23 ACRES BY TAX RECORDS
- 6 ACRES BY THIS PROPOSED DIVISION
= 31.23 ± ACRES BY SUBTRACTION

PROPOSED NEW BOUNDARY N 47°29'52" E 648.59'

FUTURE GRAVEL PARKING FOR HEAVY EQUIPMENT

PROPOSED OFFICE & REPAIR SHOP FOR HEAVY EQUIPMENT

6 ACRES

S 47°42'25" E 712.51'

TAX MAP NO. 21-25J
RICHARD W. PAUL & TAMMY D. PAUL
D.B.198 p.403
D.B.198 p.403 (PLAT)

FOUND ROD (WITH 2" PIPE AS WITNESS)

GENERALLY ALONG OLD WIRE FENCE

EXISTING BUFFER OF HARDWOOD TREES TO REMAIN

N 83°30'57" W 365.08'

PROPOSED 25' BUFFER OF PLANTED PINES

HARDWOOD FOREST

FOUND DEAD 36" HICKORY SNAG (ON EARTH MOUND)

N 81°49'25" W 373.89'

OVERHEAD POWER LINES

EXISTING WOODED BUFFER TO REMAIN

WOODS AREA

PROPOSED BUFFER OF PLANTED PINES 25' WIDTH

S 10°32'09" W 34.35'

N 85°08'41" W 160.00' (50' WIDTH)

S 4°51'18" W 5.00'

ROUTE 30

V.S.H. 611

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INSTR. NO. 170001875
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TAX MAP NO. 21B-2-9
ELIZABETH GAYLE PACKETT

TAX MAP NO. 21-53
JAMES D. RICHIE

FOUND VDH MONUMENT

1 1/2" PIPES TO 40'x20' 360 AZ CENTRAL SURVEY

TAX MAP NO. 21B-2-5
WILLIAM W. BAILEY

TAX MAP NO. 21B-2-4
SHERMAN D. WYNN & EVA P. BROADDUS
D.B.152 p.447

FOUND ROD (IN OLD ROAD BED)

VENTER ROAD (40' WIDTH)

TAX MAP NO. 21-35A
HINTON WARREN ANDERSON & BARBARA B. ANDERSON
D.B.195 p.255

COMMONWEALTH OF VIRGINIA
SEPTEMBER 1, 2021
JOHN F. HAILE
ADVANCED PRINT
NOT FOR RECORDATION
LAND SURVEYOR

I certify that this survey is correct to the best of my knowledge and belief, subject to easements, servitudes, and covenants of record.

NOTES:

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2) CURRENT OWNER: LAWRENCE A. LIPSCOMB, III
INSTR. NO. 050003255
D.B.328 p.1078
D.B.304 p.764

0 100'

PARCEL I
TAX MAP NO. 21-44
HAROLD L. LONGEST & JEAN Z. LONGEST, R. WAYNE McDOUGLE & SANDRA W. McDOUGLE
D.B.134 p.447

PARCEL II
"STORE LOT"
TAX MAP NO. 21-44
HAROLD L. LONGEST & JEAN Z. LONGEST, R. WAYNE McDOUGLE & SANDRA W. McDOUGLE
D.B.134 p.447

"TURPIN"

VENTER ROAD TO ROUTE 360

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EASTERN LAND SURVEYING LLC
1242 SHARON ROAD, SUITE 200
KING WILLIAM, VA 23086 PHONE 804-445-6555

TPC NO: 2021-25	SCALE: 100 Ft/In
JOB NO: 100	FILE NO: 5
TAX MAP NO: PART OF 21-36	DATE: SEPTEMBER 1, 2021

Traverse PC

King William County

Date: 09/24/2021 Time: 02:49 PM

Invoice Payment

Customer: P5000022
Name: FOREST PRO INC

ROYER CARAMANIS

Invoice: 21-00613
Permit No: 21-00396
Item 1 2,500.00
REZONING

2,500.00

Chk#: 2079
Batch Id: AC092421
Ref Num: 676 Seq: 18 to 18

Cash Amount:	0.00
Check Amount:	2,500.00
Credit Amount:	0.00
Total:	2,500.00

Thank You for your payment!

Forest Pro, Inc. – Applicant
Lawrence A. Lipscomb, III – Property Owner
Z-01-21
Tax Map Number 21-36

Jerome K. Rutledge
119 Hickory Woods Road
Aylett, VA 23009
21-7-3
1.48 acres, zoned A-C

Eric M. Powell
139 Hickory Woods Road
Aylett, VA 23009
21-7-4
1.14 acres, zoned A-C

Martin E. Perryman
2503 Venter Road
Aylett, VA 23009
21-47
1.09 acres, zoned A-C

Emma E. Herring
P.O. Box 434
Manquin, VA 23106
10260 King William Road
21-37
2.71 acres, zoned A-C

Richard W. and Tammy Paul
7311 McClellan Road
Mechanicsville, VA 23111
21-25
135.41 acres, zoned A-C
21-25J
77.19 acres, zoned A-C

Ayron W. Pitts
71 Hickory Woods Road
Aylett, Va 23009
21-7-2
1.6 acres, zoned A-C

Harold L. Longest
Sandra W. McDougle
8011 Bell Creek Road
Mechanicsville, VA 23111
21-44
98.12 acres, zoned A-C
21-45
Zoned A-C

James D. & Hortensia V. Richie
P.O. Box 93
Aylett, VA 23009
21-53
10682 King William Road
10 acres, zoned R-1

Sherman D. & Eva B. Wynn
2478 Venter Road
Aylett, VA 23009
21B-2-4
Zoned R-1

William W. Baily
152 Newman Drive
Aylett, VA 23009
21B-2-5
Zoned R-1

Justin E. Carter
2544 Venter Road
Aylett, VA 23009
21B-2-6
Zoned R-1

James N. Poegl, III
2572 Venter Road
Aylett, VA 23009
21B-2-7
Zoned R-1

James A. Potter
2600 Venter Road
Aylett, VA 23009
21B-2-8
Zoned R-1

Elizabeth G. Pockett
P.O. Box 32
Aylett, VA 23009
21B-2-9
2622 Venter Road
Zoned R-1

Hinton W. and Barbara B. Anderson
P.O. Box 326
Aylett, VA 23009
21-35
Zoned A-C

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. Ayron W. Pitts
71 Hickory Woods Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

The King William County Board of Supervisors will hold a Public Hearing on Monday, October 25, 2021, at 7:00 p.m., or as soon thereafter, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia and via Zoom to receive public comment on the following matter:

A request to re-zone 6 acres of property, identified as Tax Map Number 21-36 and consisting of 37.23 acres, from the current zoning of A-C (Agricultural-Conservation) to B-2 (General-Business). The property is located at the corner of Venter Road and King William Road.

You are being notified of this hearing because your property is adjacent to or in close proximity to the above-stated request. All interested persons may appear and present their views at the above time and place, or via the Zoom Meeting, as applicable. If a member of the public cannot attend, comments may be submitted by mail to 180 Horse Landing Road, #4, King William, VA 23086; by email to sgraham@kingwilliamcounty.us or by calling 804-769-4980. Comments received by 12:00 noon on the day of the hearing will be distributed to Board Members and made a part of the public record. All records pertaining to this matter may be viewed in the Office of Community Development at 180 Horse Landing Road, King William, VA during regular business hours. Anyone needing assistance or accommodations under the provisions of the American with Disabilities Act should contact the Office of Community Development at (804)769-4978 or sgraham@kingwilliamcounty.us.

Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Ms. Elizabeth G. Pockett
P.O. Box 32
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

The King William County Board of Supervisors will hold a Public Hearing on Monday, October 25, 2021, at 7:00 p.m., or as soon thereafter, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia and via Zoom to receive public comment on the following matter:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Ms. Emma E. Herring
P.O. Box 434
Manquin, VA 23106

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. Eric M. Powell
139 Hickory Woods Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Office of
Community Development

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. Harold L. Longest
Ms. Sandra W. McDougle
8011 Bell Creek Road
Mechanicsville, VA 23111

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. and Mrs. Hinton W. Anderson
P.O. Box 326
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. and Mrs. James D. Richie
P.O. Box 93
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. James N. Poegl, III
2572 Venter Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. James A. Potter
2600 Venter Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. Jerome K. Rutledge
119 Hickory Woods Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. Justin Carter
2544 Venter Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. Martin E. Perryman
2503 Venter Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. and Mrs. Richard Paul
7311 McClellan Road
Mechanicsville, VA 23111

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. and Mrs. Sherman D. Wynn
2478 Venter Road
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William
County
Est. 1702

Board of Supervisors

Office of
Community Development

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

October 13, 2021

Mr. William W. Baily
152 Newman Drive
Aylett, VA 23009

RE: Notice to Adjacent Property Owners
Request for Re-Zoning 01-21
Tax Map Parcel: 21-36
Owner: Lawrence A. Lipscomb, III
Applicant: Forest Pro, Inc.

Dear Property Owner:

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Sherry L. Graham
Director of Planning

King William County
Public Hearing Notice

The Board of Supervisors of King William County, Virginia will hold a Public Hearing on Monday, October 25, 2021, at 7:00 p.m., or as soon thereafter, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia, and **via Zoom** to receive public comments on the following matters:

CUP-09-21: Applicant/Owner – James L. and Helene C. Prince

A request for a Conditional Use Permit in order to permit the construction of a detached accessory dwelling, approximately 1500 square feet in size on their property located at 888 Mill Road, tax map parcel 22-1-B-1. The property consists of 19.1 acres and is zoned R-1, (Suburban-Residential). The property is in the Aylett District.

Z-01-21: Applicant: Forest Pro, Inc.
Owner-Lawrence A. Lipscomb, III

A request to rezone six acres located at the intersection of King William Road and Venter Road, tax map number 21-36. The property currently consists of 37.23 acres and is zoned A-C (Agricultural-Conservation). The applicant is requesting to rezone the property to B-2 (General-Business) in order to allow for the construction of an office and repair shop for heavy equipment. The property is located in the Manquin District.

All interested persons may appear and present their views in person or via **Zoom Meeting** as applicable. If a member of the public cannot attend, comments may be submitted by mail to 180 Horse Landing Road, #4, King William, VA 23086: by email to sgraham@kingwilliamcounty.us or by calling 804-769-4980. Comments received by 12:00 noon on the day of the hearing will be distributed to Board Members and made a part of the public record. All records pertaining to this matter may be viewed in the Office of Community Development at 180 Horse Landing Road, King William, VA during regular business hours. Anyone needing assistance or accommodations under the provisions of the American with Disabilities Act should contact the Office of Community Development at (804)769-4978 or sgraham@kingwilliamcounty.us.

By Authority of
Sherry L. Graham
Director of Community Development
Ad to run in Country Courier October 13th, 2021

King William County
Public Hearing Notice

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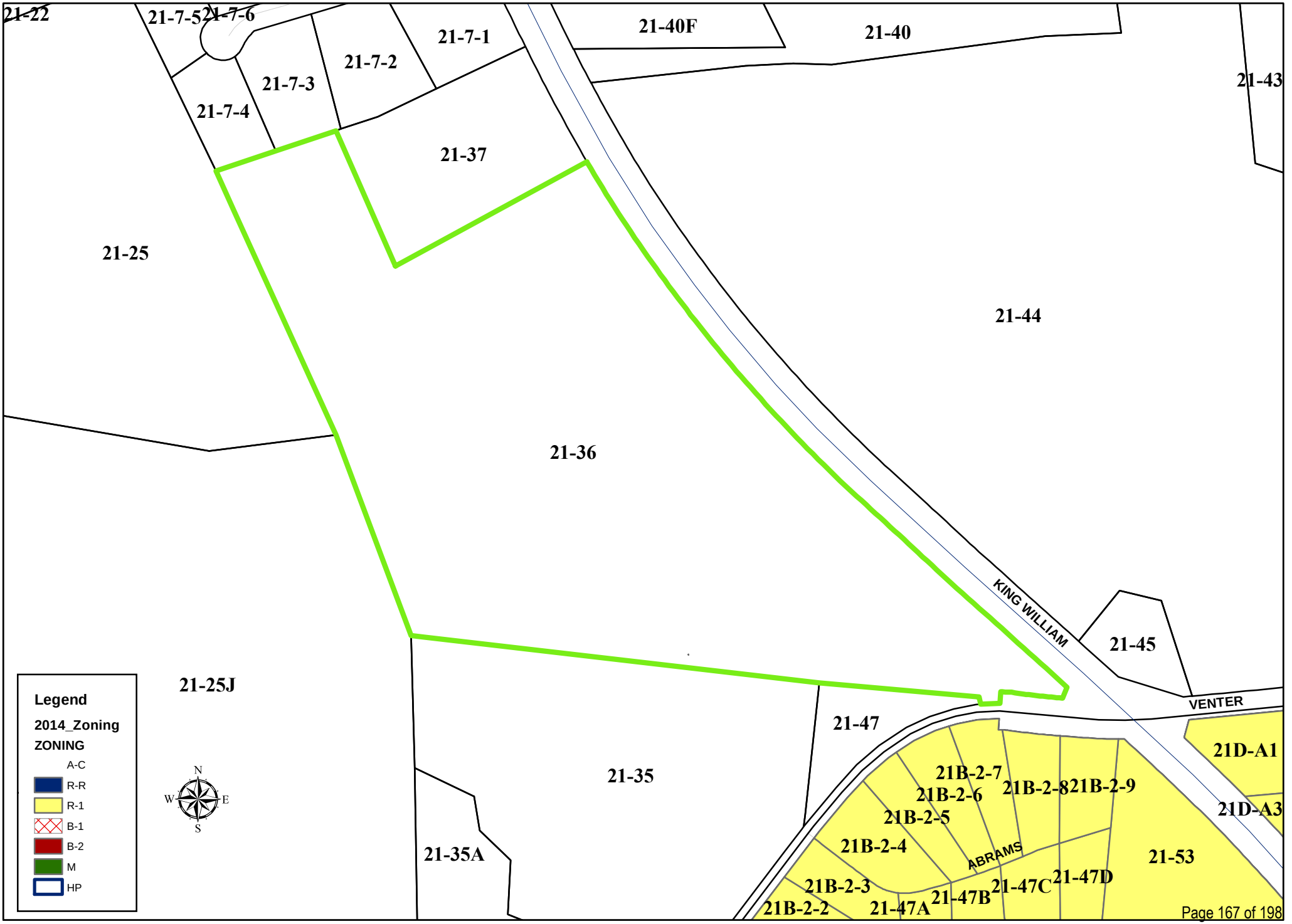
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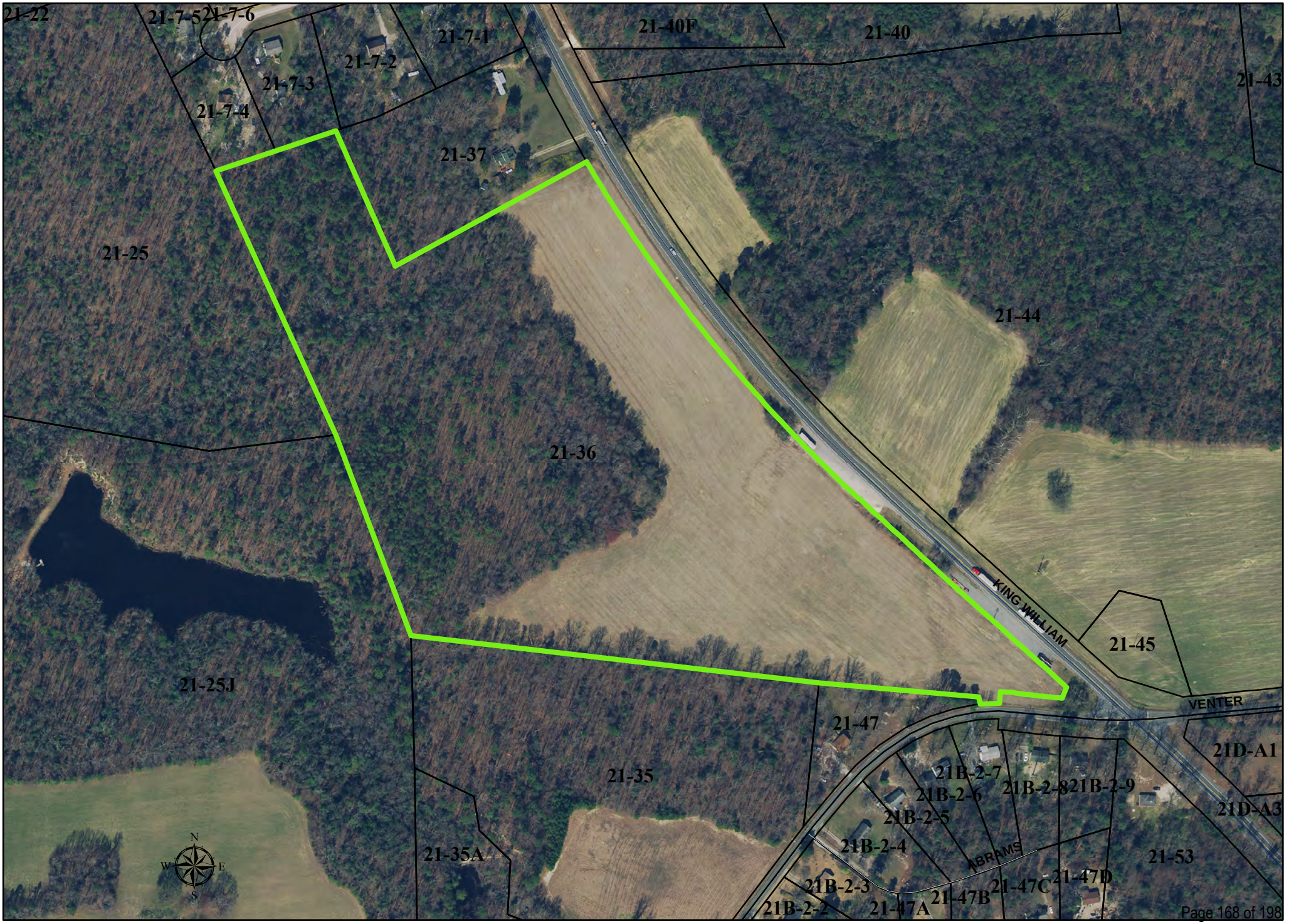
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By Authority of
Sherry L. Graham
Director of Community Development
Ad to run in the Tidewater Review, October 13th and October 20th, 2021, Edition

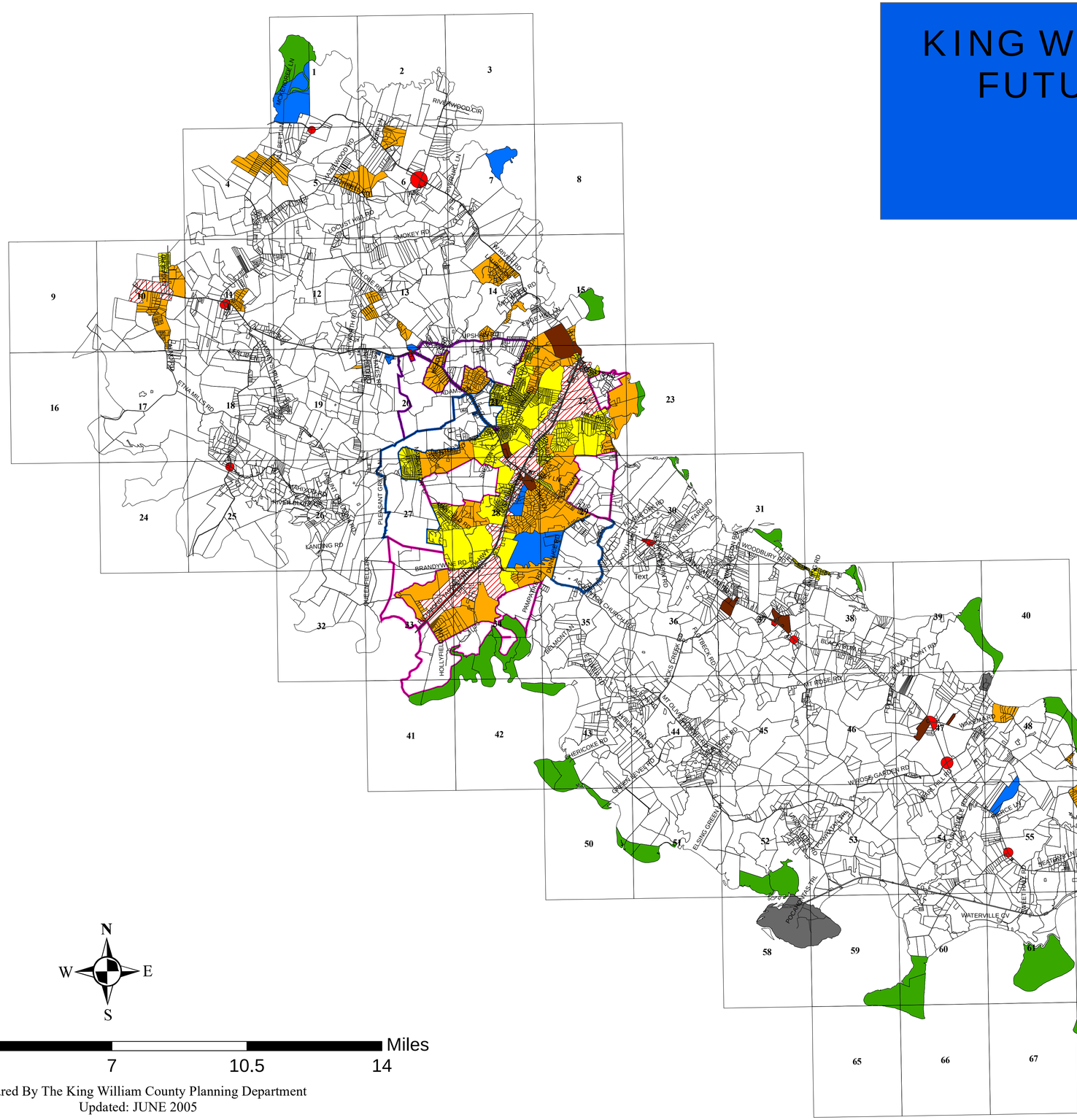
Z-01-21
OWNER: LAWRENCE A. LIPSCOMB, III/APPLICANT: FORREST PRO, INC.
INTERSECTION OF VENTER RD & KING WILLIAM RD
TAX PARCEL 21-36



Z-01-21
OWNER: LAWRENCE A. LIPSCOMB, III/APPLICANT: FORREST PRO, INC.
INTERSECTION OF VENTER RD & KING WILLIAM RD
TAX PARCEL 21-36



KING WILLIAM COUNTY
FUTURE LAND USE



Future Land Use

Future Land Use

- High Density Residential
- Medium Density Residential
- Urban Residential
- Industrial
- Commercial
- Rural Commercial
- Agricultural Conservation
- Public/Semi-Public
- Area Not Subject to County Land Use Regulations
- General Chesapeake Bay Preservation Area

Growth_study

Growth Study Area

- 2020
- 2015
- 2010

N
W E
S

0 1.75 3.5 7 10.5 14 Miles

Prepared By The King William County Planning Department
Updated: JUNE 2005








SPEED
LIMIT
55
















NOTICE
ZONING ACTION
King William County
804-769-4980
CENTER
KING WILLIAM RD
30


Google
2D

ORDINANCE 10-21
AN ORDINANCE TO APPROVE REZONING REQUEST Z-01-21
TAX MAP NUMBER 21-36 - APPLICANTS – FOREST PRO, INC.

WHEREAS, Forest Pro, Inc. submitted an application requesting that six (6) acres of property, identified as Tax Map Number 21-36 and consisting of approximately 37.23 acres, located at the corner of Venter Road and King William Road, be rezoned from A-C (Agricultural-Conservation) to B-2 (General Business); and

WHEREAS, the applicant wishes to subdivide the property, currently a vacant parcel, and re-zone a 6-acre parcel to B-2 in order to operate an office and farm machinery retail and repair shop; and

WHEREAS, one of the goals in the comprehensive plan is to attract new commercial enterprises and expand existing ones, both in the retail and service sector, to serve the County's needs and create new employment opportunities in these fields; and

WHEREAS, the current road access and need for any right-of-way dedication will be addressed at the time of preparation, review, and approval of a Traffic Impact Analysis; and

WHEREAS, the King William County Planning Commission, after study and review, conducted a duly advertised Public Hearing on October 5, 2021, and following such Public Hearing voted 3-2 to recommend that the Board of Supervisors approve Rezoning Request Z-01-21 with the following three (3) conditions:

1) The property is located in the Transportation Corridor Overlay District and any use in this area must adhere to all TCO requirements.

2) The existing entrance from King William Road (State Route 30) is an unpaved entrance. Any change or use relative to the existing use of the site requires review and approval by the Virginia Department of Transportation.

3) A traffic study and recommended roadway improvements are the responsibility of the applicant/future owner(s) and any such improvements will be based on the use and development proposed at a future time; and

WHEREAS, the Board of Supervisors conducted a duly advertised Public Hearing on October 25, 2021, to consider Rezoning Request Z-01-21,

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, the King William County Board of Supervisors this 25th day of October, 2021, hereby approves Rezoning Request Z-01-21 with the above three (3) conditions and amends the Zoning Map of King William County by rezoning six (6) acres of property, identified as Tax Map Number 21-36 and consisting of approximately 37.23 acres, located at the corner of Venter Road and King William Road, be rezoned from A-C (Agricultural-Conservation) to B-2 (General Business).

ADOPTED this 25th day of October, 2021.

DRAFT

AGENDA ITEM 12.a.i.

Animal Activities Report - September 2021

Regional Animal Shelter
Animal Activities Report
September 2021

Dogs Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
KW Animal Control	8	44	0	4	0	1	0	2	0	0	8	51
K & Q Animal Control	8	51	0	4	0	2	4	6	0	0	12	63
King William Citizens	5	36	0	0	0	1	5	37	0	0	10	74
King & Queen Citizens	0	24	0	0	0	0	1	11	0	0	1	35
Other	0	0	0	0	0	0	0	0	0	0	0	0
Totals	21	155	0	8	0	4	10	56	0	0	31	223

Disposition (Dogs)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
	6	53	7	29	16	119	2	22	0	0	31	223

Cats Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
KW Animal Control	6	17	0	0	1	1	9	72	0	0	16	90
K & Q Animal Control	1	19	0	0	0	0	0	42	0	0	1	61
King William Citizens	1	33	0	0	0	0	8	60	0	0	9	93
King & Queen Citizens	0	1	0	0	0	0	0	43	0	0	0	44
Other	0	0	0	0	0	0	0	0	0	1	0	1
Totals	8	70	0	0	1	1	17	217	0	1	26	289

Disposition (Cats)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
	3	9	11	48	4	144	8	87	0	1	26	289

Feral Cats	Month	YTD	Other Species Handled					
	7	81		Month	0	YTD	0	

Other Received Explanation	
Other Disposition Explanation	1 cat escaped 2/21

Animals On Hand	10/1/21					
Dogs	10	Cats	25	Other Species	0	

AGENDA ITEM 12.a.ii.

Utilities Department Report - September 2021

UTILITIES MONTHLY ACTIVITY REPORT - SEPTEMBER 2021		
PROJECTS		
ITEM	**STATUS**	**NOTES**
Industrial Park Water System	Ongoing	Submittals have been turned into DEQ
Kennington Office Warehouse	Started 1/25/2021	Building is under construction.
McCauley Park Sec. 2	Under Construction	All water lines installed. Tied into Project 100%
Central Crossings Sec 2B	Under Construction	Water and Sewer being installed
DEQ Withdrawl Permit : Central Garage System	Ongoing	Submittals have been turned into DEQ for evaluation
Kennington Section 2B	Under Review	Not yet started
Kennington Section 2C	Under Review	Not yet started

INFRASTRUCTURE GROWTH		
	MONTHLY	**FYTD**
Water Connections	3	114
Sewer Connections	3	114
Water Meter Sales	3	97

SERVICE AND REPAIRS		
	MONTHLY	**FYTD**
Miss Utility tickets	78	1,404
Repair items addressed	2	17
Flow Tests	0	5
Customer Transfers (Manual meter reads)	14	188
Replace defective meters	2	45
Manual Meter reads after Electronic Billing Reads	0	669
Bac't Samples per month	10	44
Number of inspection per working project	41	478
DEQ readings using Levelogger	2	50
Daily Water Usage Readings (3 wells)	21	752
Weekly Well Inspections (4 wells)	18	279

AGENDA ITEM 12.a.iii.

VPPSA Community Partner Information

Essex County

West Point

City of Hampton

Tappahannock

James City County

York County

King & Queen County

The Virginia Peninsulas

City of Williamsburg

Public Service Authority

King William County

• Doing more good for our communities TOGETHER •

City of Poquoson

Mathews County

Middlesex County

1

• Doing more...TOGETHER •

Like our member cities and counties, our customers – the citizens of these localities - have different needs at different times.

Everyday, a household generates solid waste materials...like food waste and packaging.

Trash & Recycling Services



Sometimes, to maintain our homes, we need to use other products like paint and chemicals. The leftover materials require special handling under national & state laws & regulations.

Household Chemical Events

View an interactive version of this presentation with video content at: https://cutt.ly/7RujzNT

2

VPPSA

•Doing more...TOGETHER•

When we improve or maintain our outdoor spaces, we need quality compost and mulch. We also need a way to dispose of the yard debris we generate.

Compost Facility

- High quality mulch
- Rich composted soil
- Debris drop off
- All made locally, using the organic debris generated in the region.



Through the year, we work through bigger to-do lists...like yard and garden care or home improvement projects.

Bigger home projects, such as remodeling or cleaning out the garage, generate residential waste and recycling.

Collection Facility

3

VPPSA

•Doing more...TOGETHER•

Emergency Response and Debris Removal

VPPSA staff check on roads and, when necessary, clear sites to ensure safety.



In our region, we frequently are bombarded by nature: hurricanes and storms generating high wind and rain, even snow and ice.

Pre-positioned contracts for debris removal and monitoring services.

4

• Doing more...TOGETHER •

Our citizens don't need all of these services all of the time...but they need them to be available when they do.

5

• Doing more...TOGETHER •

The same is true for our member cities and counties.



They have found that the most cost-effective way to bring quality, on demand, essential services to the citizens who have entrusted them to serve is by coming together.

6

• Doing more...TOGETHER •

Each member city and county helps guide and direct VPPSA...

Members choose what they need for their citizens, which services and in what form...

minimizing costs and maximizing benefits, being good stewards of their limited funds.

7

• Doing more...TOGETHER •

We consider ourselves to be an extension of each community we serve...

...another service within your Public Works department.

VPPSA

...of the members, by the members, for the members.
Evolving to meet the ever-changing needs of our communities.

8

AGENDA ITEM 14.a.

Motion to Convene Closed Meeting in Accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the employment of a County Administrator

CLOSED MEETING MOTIONS

☒ PERSONNEL – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

☐ 1. appointment of individuals to Boards and Commissions.

2. interview of a prospective candidate for employment.

(or the)

☒ 3. Employment	☐ 6. Promotion	☐ 9. Salary
☐ 4. Assignment	☐ 7. Performance	☐ 10. Discipline
☐ 5. Appointment	☐ 8. Demotion	☐ 11. Resignation

of a specific public officer / appointee / employee. County Administrator Position

☐ PUBLIC PROPERTY – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

☐ 1. the acquisition of real property for a public purpose.

☐ 2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

☐ PROTECTION OF PRIVACY OF INDIVIDUALS – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

☐ PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY – In accordance with Section2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

☐ INVESTING OF PUBLIC FUNDS – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

☐ LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

☐ 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.

☐ 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

☐ LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

☐ HAZARDOUS WASTE SITING – In accordance with Section2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

☐ TERRORIST ACTIVITY – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

☐ 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.

☐ 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

☐ PUBLIC CONTRACTS – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

☐ 1. discuss the award of a public contract involving the expenditure of public funds.

☐ 2. interview bidders or offerors.

☐ 3. discuss the terms or scope of a public contract.

AGENDA ITEM 14.c.

Certification of Closed Meeting

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and

2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]