



County of King William, Virginia

**BOARD OF SUPERVISORS
REGULAR MEETING OF SEPTEMBER 27, 2021 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

AMENDED AGENDA #2

1. **Call to Order**
2. **Roll Call**
3. **Moment of Silence**
4. **Pledge of Allegiance**
5. **Review and Adoption of Meeting Agenda**
6. **Public Comment Period** *One Opportunity of Three Minutes per Individual or Five Minutes per Group on Non-Public Hearing Matters*
7. **Consent Agenda**
 - a. Approval of Minutes:
 - i. August 20, 2021 Special Called Meeting Draft Minutes
 - ii. August 23, 2021 Regular Meeting Draft Minutes
 - iii. September 13, 2021 Work Session Draft Minutes
 - b. Approval of Payment of Bills – August, 2021
 - c. **Resolution 21-70** - Honoring Reverend Dr. C. Edward Shepherd on the Occasion of His 38 Years of Pastoral Service to Beulah Baptist Church - Steve Hudgins, Interim County Administrator
 - d. **Resolution 21-72** - Directing the Treasurer of King William County to Issue a Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 30-62B - Karena L. Funkhouser, Commissioner of Revenue
 - e. **Resolution 21-73** - Directing the Treasurer of King William County to Issue a Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 69A1-33-426 - Karena L. Funkhouser, Commissioner of Revenue

8. Presentations

- a. **Resolution 21-68** - Middle Peninsula Northern Neck Community Services Board Annual Update and Performance Contract Approval - Linda G. Hodges, Executive Director
- b. **Resolution 21-69** – Declaring October 2021 as Domestic Violence Awareness Month – Tiffany Webb, Deputy Commonwealth's Attorney (Postponed to October 25, 2021 Regular Meeting)
- c. King William County Public Schools Review of Most Critical Facility Improvement Needs - Nathan Botwright, ABM Industries

9. Old Business

- a. Commissioner of Revenue Office Update - Edmunds - Karena L. Funkhouser, Commissioner of Revenue (Attachments added)
- b. Proposed Water Tower Location - Steve Hudgins, Interim County Administrator

10. New Business

- a. ARPA Budget Discussion - Steve Hudgins, Interim County Administrator
- b. **Resolution 21-74** - Request for Approval for Use of School Reserve Funds for Repairs to the King William High School Cafeteria - Tony Stone, KWCCPS Director of Operations

11. Public Hearing *One Opportunity of Three Minutes per Individual or Five Minutes per Group*

- a. **Ordinance 08-21** - Amend King William County Code §70-3 (a) Penalties for Delinquent Payments of Property Taxes - Mary Sue Bancroft, Treasurer
- b. **Ordinance 09-21** - Amendments to the King William County Zoning & Subdivision Ordinance - Sherry L. Graham, Director of Planning (Presentation Attachment Added)

12. Administrative Matters from County Administrator

- a. Board Information (VDOT Attachment Added)

13. Board of Supervisors' Comments

14. Closed Meeting

- a. Motion to Convene Closed Meeting in Accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to the Board of Zoning Appeals
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

15. Appointments

- a. **Resolution 21-71** - Recommendation for an Appointment to the Board of Zoning Appeals

16. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During the Public Comment Period and Public Hearing periods, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, address, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

AGENDA ITEM 7.a.i.

August 20, 2021 Special Called Meeting Draft
Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
SPECIAL CALLED MEETING OF AUGUST 20, 2021**

A Special Called meeting of the Board of Supervisors of King William County, Virginia, was held on the 20th day of August 2021, beginning at 6:00 p.m. in the Board Meeting Room of the County Administration Building.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. CLOSED MEETING

3.a. Motion to Convene Closed Meeting

Supervisor Hodges made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the interview of prospective candidates for employment. Motion was seconded by Supervisor Greenwood. The chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

3.b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Greenwood made a motion to Reconvene in Open Session, seconded by Supervisor Hodges. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

3.c. Certification of Closed Meeting

Supervisor Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 20th day of August, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 20th day of August, 2021.

3.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 4. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn the meeting; seconded by Supervisor Hodges. The chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

AGENDA ITEM 7.a.ii.

August 23, 2021 Regular Meeting Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF AUGUST 23, 2021**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 23rd day of August 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Garber moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Greenwood. The Chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Mr. Chris Couch of District 5 said the legal expenses incurred to the County are too high. He said the County has an obligation to taxpayers and could hire a full-time in-house attorney for less than the cost of retaining Sands Anderson. He said counsel does not attend Board of Supervisors meetings and hasn't been here since March of 2020. He said the County had been billed over \$17,000 for two months including \$1,000 for legal advice regarding the Planning Commission and Supervisor Greenwood. Mr. Couch asked Mr. Greenwood if he would retain this firm if he was spending his own money. He said he wants an explanation for why the County continues to retain Sands Anderson.

There being no further speakers, the Public Comment period was closed.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items included:

- a. Approval of Minutes:
 - i. Draft Minutes of the July 12, 2021 Work Session
 - ii. Draft Minutes of the July 26, 2021 Regular Meeting
 - iii. Draft Minutes of the April 16, 2021 Daylong Budget Session
- b. Approval of Expenditures - July 2021

Supervisor Greenwood moved for approval of the Consent Agenda; motion was seconded by Supervisor Garber. The Chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 8. PRESENTATIONS

8.a. All Points Broadband Project Update - Jimmy Carr, CEO

Jimmy Carr, CEO of All Points Broadband (APB), presented an update on the County's Universal Fiber-to-the-Home Broadband project including an overview of the project, partnership milestones, and the strategy for applying for the 2022 Virginia Telecommunications Initiative (VATI) grant (Attachment A). Mr. Carr said the overall project cost will require approximately \$17.2 million in funding. APB would secure \$9.2

million, 56% of the total project cost. The VATI grant would provide \$5.4 million (30%) and the County contribution would be \$2.5 million (14%) which could come from the County's American Recovery Plan Act (ARPA) funding. The project will make fiber-to-the-home broadband available to 100% of currently unserved locations in the County. The standard installation fee to the user is \$199 which includes all equipment needed inside the home and up to a 500-ft. service drop from the pole to the home. Additional drop length is charged per linear foot at cost plus 10%, however, the long drop charges will be waived for those who subscribe in the first 12 months of service availability. There would be an initial 12-month service commitment for customers. Residential service offerings include 50x50 service at \$59.99/month (fixed), 100x100 service at \$79.99/month, 500x500 service at \$99.99/month, and 1000x1000 service at \$109.99/month. Charges for service above 50x50 will fluctuate with market changes whereas the 50x50 service fee will remain fixed. The project would be substantially complete within 18 months of receiving the VATI grant award.

Vice Chair Moren asked if the system has been tested for CAMS access. Mr. Carr said yes, that was happening now with the help of the Interim County Administrator.

Supervisor Garber asked if the long drop charges would be free for the first year no matter the length. Mr. Carr said yes. Mr. Garber asked what the cost per linear foot would normally be. Mr. Carr said today the cost is \$1.20 per linear foot.

Supervisor Greenwood said there appeared to be no pin drops on the provided map for areas of District 3 and said those same areas were not covered by Atlantic Broadband either. He asked how APB would ensure every unserved household would be included in the project. Mr. Carr said they will cover all identified unserved areas and will make sure there are no areas missed. In order to ensure this, citizens are encouraged to register their address at <https://fiber.allpointsbroadband.com/>. Those who register their address will be among the first to receive connectivity.

Chairman Moskalski asked what "substantially complete" meant within the 18 month timeline. He asked if that timeline was affected by Phase I completion and if the rates mentioned were promotional. Mr. Carr said "substantially complete" meant that 100% of the distribution of fiber would be complete and the timeline was continuous, not based on Phase I. He said the actual timing of when citizens would have access in their home depends on whether they sign up for service. He said all County citizens should be able to subscribe by the end of the 18 months. Mr. Carr said the rates shown in the presentation were non-promotional, meaning it's possible there may be lower promotional rates offered.

Vice Chair Moren asked if APB anticipated any major changes to the timeline based on government money and initiatives being announced. Mr. Carr said that does not accelerate the project timeline but he had heard that those funds could be used by the County as a source for local match funds.

Chairman Moskalski asked what action was required by the Board of Supervisors at this time. Mr. Carr said providing approval for APB to submit the VATI application using the discussed parameters. He said by endorsing the application, the County is agreeing to provide local match funds if the grant is awarded.

Vice Chair Moren made a motion to approve All Points Broadband's submission of a VATI application for King William County using the discussed parameters. Supervisor Garber seconded the motion. The Chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 9. OLD BUSINESS

9.a. Fire & EMS Department Report - Stacy Reaves, Fire Chief

Willie Jones, Assistant Fire Chief, presented the Fire & Emergency Services Department Report. He said there has been an increase in COVID-19 infections in the County and the department has instituted policies in keeping with recent CDC recommendations. The Stations remain closed to the public, all personnel are continuing to perform health screenings when coming on shift, and face masks are required when social distancing is not possible.

The Rescue Squad Assistance Fund (RSAF) grant was awarded and the equipment has been ordered. The Assistance to Firefighters Grant (AFG) and Staffing for Adequate Fire & Emergency Response (SAFER) grant are expected to award in late August through September.

The department continues to work with Lexipol and has produced 157 new policies. They are now beginning to work on operating procedures.

Assistant Chief Jones said the State is transitioning from the Image Trend reporting software system to ESO and all three departments within the County are also working together to make the transition.

All apparatuses are currently functioning.

The Department is working with Virginia Department of Emergency Management (VDEM) to assess the County's disaster readiness. They are reviewing the Emergency Operating Plan

(EOP), creating a Continuity of Operations Plan (COOP), and evaluating the Emergency Operation Center (EOC).

Seventeen smoke detectors have been provided and installed for citizens thus far as part of the Smoke Detector Program.

Vice Chair Moren asked what's the target for the EOC. Assistant Chief Jones said we have the infrastructure and are working on having one in place. Vice Chair Moren asked for a target date. Assistant Chief Jones said they are hoping to have a table-top exercise in the next two months.

Elizabeth Bartol, Assistant Emergency Manager, said the current EOP is based on a template and they are working now to personalize it to the County and make improvements. She said the Board of Supervisors is part of the COOP. The Fire Chief would like at least two members to be part of the table-top exercise but they are all welcome. Chairman Moskalski said to let them know when they had a date planned.

Supervisor Garber asked the Interim County Administrator, Steve Hudgins, if face masks will be required in County buildings as COVID-19 numbers rise. Mr. Hudgins said they probably will and the requirements may be different for vaccinated and unvaccinated employees. He said the County is already over the limit as far as number of reported cases is concerned.

Vice Chair Moren asked if Three Rivers Health District would be assisting with booster shots. Mr. Hudgins said yes and the current recommendation is to receive a booster eight months after receiving the final dose of the vaccine. Chairman Moskalski said a conference call had just been announced for Thursday, August 26th, at 9:00 am with the Health District.

9.b. Commerce Park Update – Sherry Graham, Director of Planning

Sherry Graham, Director of Planning, provided information regarding Commerce Park as requested by the Board. She said it could be a nice park and asset to the County but there are obstacles including: the lots are all well and septic; the roads are private and in need of improvement; ten lots are dedicated for septic, two for draining, and eight for buildings; and there is no recourse with the developer because of the General Assembly's land use extensions to July 2023. Ms. Graham said she has contacted Hampton Roads Sanitation District (HRSD) and they are looking into the issues she's reported. She also spoke with VDOT and was told there needed to be more buildings, plans, and the roads needed to be brought up to their standards before they would consider taking over road maintenance.

In speaking with other localities, Ms. Graham learned of a Go Virginia grant that might be available to help improve Commerce Park. She is awaiting return calls for more information. She said she would like to see the King William County Economic Development Authority (EDA) take this on as a project and she would be happy to work with them and help them however she could. She said having utilities available would make the Park much more attractive to businesses.

Supervisor Garber asked if VDOT required all planned roads within the Park to be brought up to code. Ms. Graham said yes. Supervisor Garber asked how much it would cost just to bring what's already there up to VDOT standards. He said he is very concerned about the current tenants of Commerce Park leaving if improvements aren't made. He agreed this would be a good project for the EDA. He asked if a new purchaser were to come forward, would they be required to put up a bond. He asked if the current owner still owns the Park in July 2023, could that bond be enforced. Ms. Graham said advice from legal counsel would be needed to answer those questions.

Vice Chair Moren asked if the Board needed to engage the General Assembly to help with this issue. He asked why the moratorium on calling bonds was extended. Chairman Moskalski said the Virginia Builders Association has powerful lobbyists and the General Assembly listens to them. He said some of these permits are from as far back as 2000. Vice Chair Moren asked when the right time would be to engage the County's General Assembly representative.

Chairman Moskalski said the Virginia Economic Development Partnership (VEDP) is the road into Go Virginia funds. He said the EDA and VEDP should be engaged now to investigate Go Virginia funds. Supervisor Garber said he believed there was a certain amount of acreage required to qualify. Chairman Moskalski said the VEDP will know all that.

Supervisor Greenwood asked if the EDA could purchase the property since that is one of their functions, or does the bond not transfer. Supervisor Moskalski said he did not know but believed it might be better for the property to be in an interested private owner's hands. He said it is pretty clear the current owner is not going to do anything to improve Commerce Park. Ms. Graham reiterated that it has the potential to be a very nice park.

Mr. Hudgins will bring the matter to the attention of the EDA and have Ms. Graham speak with them about it further.

Agenda Item 10. NEW BUSINESS

10.a. Unassigned General Fund Balance Information - Natasha Joranlien, Director of Financial Services

Ms. Joranlien provided the Board with information about the Unassigned General Fund including its purpose, balance, and flow. The Government Finance Officers Association (GFOA) recommends that general purpose governments, regardless of size, maintain an unassigned fund balance of no less than two months expenditures at a minimum. The Board of Supervisors formally established a minimum unassigned balance policy in the amount of 20% (approximately 2-3 months) of the General Fund expenditures and outflows at the end of each fiscal year.

She said the fund has consistently grown and the County is in a very stable position now. She said to keep in mind that the County had to take bank loans to meet payroll in the past. The Unassigned General Fund also includes the schools.

Chairman Moskalski thanked Ms. Joranlien for the information and said it was exactly what he wanted.

Vice Chair Moren asked if Unassigned General Fund affected the County's credit score. Ms. Joranlien said yes.

10.b. All Points Broadband Contract Responsibilities - Steve Hudgins, Interim County Administrator

Mr. Hudgins said the King William County EDA originally entered into the agreement with All Points Broadband. At their May 12, 2021 meeting, the EDA voted to assign responsibility of the All Points Broadband project to King William County. Meade Rhoads, Vice Chair of the EDA, signed the assignment agreement on August 11, 2021 reassigning the roles and responsibilities of the agreement, including contract management, to King William County.

Supervisor Garber made a motion to approve the agreement assigning the EDA's rights and obligations within the All Points Broadband partnership agreement to King William County. Vice Chair Moren seconded the motion. The Chairman called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

10.c. Motorola Project: Ground Lease Agreement with King William County Public Schools - Steve Hudgins, Interim County Administrator

Mr. Hudgins presented a Ground Lease Agreement with King William County Public Schools. The County owns the cell tower adjacent to King William High School while the land the tower is on is owned by King William County Public Schools. A ground lease agreement with KWCPs is required for the County's continued use of the site and tower, which is integral to the Motorola emergency radio system upgrade currently underway for the County. The agreement presented has been reviewed by both County and School administration and legal counsel and is believed to be equitable to both parties. Besides a negligible base rent of \$10 per year, a revenue share of 20% of any potential future net revenues generated by the towers is proposed.

Supervisor Greenwood made a motion to approve the Ground Lease Agreement with King William County Public Schools as presented. Supervisor Garber seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

10.d. Reassessment Oversight Strategy - Steve Hudgins, Interim County Administrator

Mr. Hudgins presented options for citizen engagement and oversight of the upcoming reassessment including a Board of Assessors (BOA) or a Reassessment Advisory Committee (RAC). The BOA gives authority over the reassessment, and ultimately final land values, to a board of citizens appointed by the Board of Supervisors as delineated in the Code of Virginia Section 58.1-3271. The RAC members would also be appointed by the Board of Supervisors and would be a tool for citizen engagement and communication, but would have no authority over the reassessment or land values.

Mr. Hudgins introduced Fred Pearson of Pearson's Appraisal Service, Inc., who provided the only response to the County's Request For Proposal (RFP) for the reassessment. Mr. Pearson said he highly recommends using a BOA due to the issues with the last reassessment. He said he would do all the work and the BOA would oversee his work and make hearing decisions. He said the County is looking at a 53% increase in market values which would take effect in 2023. He said initially he would work with the County to ensure the existing data is converted correctly into the new software system being used. He estimates the data would be ready for conversion in January 2022. This gives the Board time to consider the merits of each option and make a decision.

Chairman Moskalski asked Mr. Pearson which he would recommend. Mr. Pearson said it was up to the Board and they should talk to staff and citizens to see what they think.

Vice Chair Moren asked if Board of Assessors members were certified assessors. Mr. Pearson said not necessarily, the only requirement is that they be property owners in the County.

Supervisor Garber asked Mr. Pearson if he had experience working with a BOA. He said yes, it used to be the norm. Supervisor Garber asked if he'd ever experienced backlash because the BOA members were not qualified. Mr. Pearson said no, he is the one who would sign the land book; the BOA has oversight of the values. Supervisor Garber asked if there would still be a Board of Equalization as a final step. Mr. Pearson said yes.

Mr. Pearson said he would meet at least once monthly with the County Administrator, Advisory Committee, public, BOA, or whoever in order to ensure the project was progressing and the information was accurate.

Supervisor Greenwood asked if anything from the last reassessment could be used. Mr. Pearson said he will use everything except the valuations. He said he will use the existing land card and GIS information to visit every property in the County and take photos.

Supervisor Garber asked if they would visit unimproved parcels. Mr. Pearson said not if there's no access to it. He said if they're asked not to come on a property, they won't. They'll take pictures of every house and outbuilding visible. They will leave door hangers letting people know they've been there if no one is at home. He said they will hold hearings and do whatever it takes to ensure correct information.

Chairman Moskalski thanked Mr. Pearson and suggested the Board discuss the options further and make a decision no later than the end of the year. Mr. Hudgins said another option is to use the former members of the last BOE on the Advisory Committee as they had already received training.

Chairman Moskalski said he is concerned about the language in the code allowing only three people on the Board of Assessors. Mr. Hudgins said Mr. Pearson had said five was allowable. Mr. Pearson had already left the meeting and wasn't available to confirm.

Andrew McRoberts, County Attorney, said he's known of BOAs that had more than three members but he'd need to look further into the State Code.

Karena Funkhouser, Commissioner of the Revenue, said there is another code for General Reassessments, Section 58.1-3275, which says "not less than three" members. She said they would not be able to form the BOA until July 2022 so there's time to decide and assess potential member qualifications.

Code of Virginia - § 58.1-3275. By whom reassessment made in cities and counties.

Every general reassessment of real estate in a city or county shall be made by (i) a professional assessor appointed by the governing body, who is either an employee qualified by the Department or an independent contractor holding valid certification issued by the Department; or (ii) a board of assessors of not fewer than three members, with not more than one member from each district for the election of a member of the governing body within such city or county appointed by the governing body. The assessors shall be designated on or after July 1 in the year immediately preceding the year in which the general reassessment of real estate is required to be made.

Chairman Moskalski asked about the July date. Ms. Funkhouser said the BOA would be looking at general value assumptions and not at each property individually so those value assumptions would need to be established already by Mr. Pearson. Mr. McRoberts said he would look into it as far as timing was concerned.

Vice Chair Moren said perhaps we could start with an Advisory Board which could prep the public and citizenry, then transition to a BOA. Chairman Moskalski said he would need clarity on project timelines and the timeline for forming an Advisory Committee to transition to a BOA. He's not comfortable just dropping them into the middle of a process. Mr. Hudgins said he envisioned them working at the same time together with Mr. Pearson.

Vice Chair Moren said he thinks the BOA members should be compensated. He asked Mr. Hudgins if there had been requests made of Mr. Pearson for clarification on some of the points in his RFP response. Mr. Hudgins said they had one meeting so far and still have other questions. He said Mr. Pearson and his staff would be working from the County Administration Building beginning in September.

Mr. Hudgins said a Contract Administrator was needed and staff sought guidance from the Board on who to appointment. He said many localities use the Commissioner of Revenue or County Administrator.

Supervisor Garber said it used to be the County Administrator and asked if the Commissioner were comfortable in being the Contract Administrator. Ms. Funkhouser said she is not comfortable with that because she would not have control over anything, the Board and County Administrator would. She said she has already done a lot of work for the reassessment and doesn't have the staff to also manage the contract.

Supervisor Moskalski said the Board would make it work. Mr. Hudgins said the budget dollars for two assessors were put in the Commission of Revenue's office. Chairman Moskalski said to hold off on making any budget transfers until it's decided where it will fall. Mr. Hudgins said there were two positions, one had already been filled and one was about to be filled. He asked if the County should be looking at candidates who could fill an in-house assessor position in the future since one requirement for becoming an assessor is to have hours of experience in the field with a certified appraiser. Vice Chair Moren said he thought that would be good for continuity and fluidity. Supervisor Garber asked when the in-house assessor position would actually take over. Supervisor Greenwood said he thought it would be good to have that person begin training now. Vice Chair Moren said the timing was important because the person being trained would also have to be retained and there's no guarantee the person would still be here in three years.

Chairman Moskalski said he wanted everyone's full focus to be on having a successful reassessment first and not be distracted by potential future hiring decisions or anything else. He said the focus needed to be on this hire in this moment.

The Board will continue to discuss the decision of a BOA, RAC, or other and make a decision no later than Christmas.

10.e. Resolution 21-64 - Budget Amendment - King William County Public Schools Approval for Use of School Reserve Funds - Steve Hudgins, Interim County Administrator

Mr. Hudgins presented Resolution 21-64 requesting Board approval for the use of School Reserve Funds to be used immediately for the replacement of the kitchen roof and front canopy entrance roof at Acquinton Elementary School (\$19,750) and an additional \$9,685 to replace a grease Interceptor at King William High School due to a change in specifications made by HRSD which increased the price of previously approved funds.

Supervisor Garber made a motion to approve Resolution 21-64 approving the use of School Reserve Funds in the amount of \$29,435. Supervisor Hodges seconded the motion. The chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**RESOLUTION 21-64
BUDGET AMENDMENT – KING WILLIAM COUNTY PUBLIC SCHOOLS
APPROVAL FOR USE OF SCHOOL RESERVE FUNDS**

WHEREAS, while completing the summer roofing project at AES on the Courtyard classroom roofs, it was determined that the kitchen and front roof had extensive issues as it was also 30 year old roofing and without timely repairs in the amount of \$19,750, the possibility of additional damage to the building may occur; and

WHEREAS, Resolution 21-13 provided funding (\$11,295.00) from the School Reserve Fund to Capital for the grease interceptor at KWHS which will incur an additional cost of \$9,685 because the formal quote as provided by Millers was not accepted by HRSD as they made changes to the tank specifications; and

WHEREAS, the Board of Supervisors wishes to approve the use of King William County Public Schools' School Reserve Funds for the above stated purposes in the amount of \$29,435.00;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that \$29,435.00 from the KWCPs Reserve Fund is hereby approved and is directed to be transferred to the KWCPs Capital Fund for the above stated purposes.

DONE this 23rd day of August, 2021.

10.f. Resolution 21-65 – Setting the Personal Property Tax Relief Percentage for the Personal Property 2021 Billing in Accordance with the 2004-2005 Changes to the Personal Property Tax Relief Act (PPTRA) of 1998 – Karena L. Funkhouser, Commissioner of Revenue.

Ms. Funkhouser said the COR office was finally able to issue 95 supplemental real estate tax bills for new construction due to the new software being fixed. The amount added to the land book for new construction was \$15,675,900. Bills totaling \$101,938 will be mailed September 1st with a due date of December 5, 2021.

Ms. Funkhouser said the County's share of funding allocated by the State for the PPTRA is \$1,204,130.73. Last year, the Board chose to set the County's relief rate at 35% which was \$162,813 more than the State's offsetting share. The amount of personal property items and their values have increased this year. If the relief rate was set at 35% this year, it would be \$211,048 more than the State's offsetting share.

Chairman Moskalski said all of this funding goes to the schools because of the split levy. He said the County's ability to offset the rate decreases every year. He said the Board believed personal property values would go down due to COVID which is why they chose to stay at 35%. However, the exact opposite happened.

Supervisor Greenwood asked if there was a more exact percentage that would get closer to the State's offsetting share. Ms. Funkhouser referenced the following allocation model and said 30% put the County within \$1,205 of the State's offsetting share.

PPTRA ALLOCATION MODULE				
POTENTIAL				
YEAR	PPTRA %	PPTRA	TARGET	(OVER)UNDER
2021	30.00%	\$1,202,926	\$1,204,131.00	\$1,205.00
2020	30.00%	\$1,157,544.17	\$1,204,131.00	\$46,586.83
2019	35.00%	\$1,286,920.00	\$1,204,131.00	-\$82,789.00
2018	35.00%	\$1,205,419.00	\$1,204,131.00	-\$1,288.00
2017	35.00%	\$1,163,850.00	\$1,204,131.00	\$40,281.00
2016	40.00%	\$1,262,216.00	\$1,204,131.00	-\$58,085.00
2015	40.00%	\$1,201,148.00	\$1,204,131.00	\$2,983.00
2014	45.00%	\$1,292,790.00	\$1,204,131.00	-\$88,659.00
2013	35.00%	\$1,217,185.00	\$1,204,131.00	-\$13,054.00
2012	45.00%	\$1,283,581.00	\$1,204,131.00	-\$79,450.00
2011	45.00%	\$1,225,071.00	\$1,204,131.00	-\$20,940.00
2010	45.00%	\$1,200,272.00	\$1,204,131.00	\$3,859.00
2009	43.00%	\$1,092,855.00	\$1,204,131.00	\$111,276.00
2008	43.00%	\$1,225,693.00	\$1,204,131.00	-\$21,562.00
2007	43.00%	\$1,160,922.00	\$1,204,131.00	\$43,209.00
TOTAL OVER /UNDER LAST 12 YEARS				-\$117,632.17

Supervisor Greenwood made a motion to approve Resolution 21-65R setting the County's PPTRA rate at a dollar amount equal to 30% of the amount otherwise owed. Supervisor Garber seconded the motion. The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-65R
SETTING THE PERSONAL PROPERTY TAX RELIEF PERCENTAGE FOR THE PERSONAL
PROPERTY 2021 BILLING IN ACCORDANCE WITH THE 2004-2005 CHANGES TO THE
PERSONAL PROPERTY TAX RELIEF ACT OF 1998

WHEREAS, the Personal Property Tax Relief Act of 1998, Virginia Code 58.1-3523, et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session 1 (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-2006 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, the Board of Supervisors (hereinafter Board) adopted King William County Code Sections 70-149 and 70-150 on December 12th 2005 implementing the 2004- 2005 changes to the Personal Property Tax Relief Act of 1998, in response to these legislative enactments; and

WHEREAS, such County Code sections provide that the Board shall annually set the rate of tax relief on qualifying vehicles at a level that is anticipated to fully exhaust tax relief funds provided to the County by the Commonwealth; and

WHEREAS, County Code Section 70-150 provides that personal property tax relief shall be applied so as to eliminate personal property taxation on qualifying vehicles with an assessed value of One Thousand Dollars (\$1,000.00) or less; and

WHEREAS, the County Treasurer has received the amount of relief in the County's block grant from the Commonwealth, and made a projection based upon the County's historical growth in personal property tax values of the level necessary to fully exhaust the PPTRA relief fund provided to the County by the Commonwealth, as called for in the ordinance; and

WHEREAS, it is necessary for this Board to establish the allocation of tax relief for the first Twenty Thousand Dollars (\$20,000.00) in assessed value of other qualifying vehicles; and

WHEREAS, this Board has been informed that for the 2021 calendar year, the remaining relief funds available will be \$211,048.00 less than the relief provided by a reduction of Thirty Five Percent (35%) in the tax bill of such qualifying vehicles valued at greater than \$1,000;

NOW THEREFORE BE IT RESOLVED, this 23rd day of August, 2021, that for Calendar Year 2021, qualifying vehicles with assessed values of more than One Thousand Dollars (\$1,000.00) shall have their tax computed by reducing the amount otherwise owed on the first Twenty Thousand Dollars (\$20,000.00) of assessed value of such qualifying vehicle by a dollar amount equal to Thirty ~~Five~~ Percent (~~35%~~ 30%) of the amount otherwise owed.

DONE this the 23rd day of August, 2021.

10.g. Changing the Due Date for Tangible Personal Property, Etc. Tax Payments by Residents of King William County, Virginia - Mary Sue Bancroft, Treasurer

Mary Sue Bancroft, Treasurer, informed the Board she would like to change the due date for Personal Property Tax payments in King William County from December 5th to January 15th. Ms. Bancroft said this change should not affect the County's ability to meet expenditure obligations but would help citizens in meeting their tax obligations. Changing the date would require an ordinance change and public hearing process. Advertising the change could be done now and the public hearing and vote could be held at the September 27, 2021 Regular Meeting of the Board of Supervisors.

Supervisor Garber asked if the payment dates for Personal Property taxes could be twice a year like Real Estate taxes. Supervisor Greenwood asked if payments could be made monthly or be prorated. Vice Chair Moren asked how much additional labor would be required to make this change or the ones proposed by Supervisors Garber and Greenwood.

Ms. Funkhouser said the Commissioner of Revenue office is not able to create two bills per year for personal property tax. Chairman Moskalski said it could be one bill with two due dates as it currently is for Real Estate taxes.

Chairman Moskalski said to advertise the Public Hearing changing the date to January 15th for now and the other issues of prorating or adding a second due date could be discussed at a later date. This would allow at least some relief to citizens this year.

10.h. Resolution 21-67 - Budget Amendment - Appropriating Funding from Unassigned Funds to the Office of the Treasurer for Temporary Employee Assistance - Mary Sue Bancroft, Treasurer

Ms. Bancroft said the Treasurer's office has hired a temporary employee through Accountemps (a Robert Half Company) who has been assisting in reconciling the King William County bank records. She had not originally budgeted for this position because she

was not aware of the extent of effort it would require to bring the accounts to a reconciliation status. She said the process should be complete by mid-September.

Vice Chair Moren made a motion to approve Resolution 21-67 – Budget Amendment - Appropriating Funding from Unassigned Funds to the Office of the Treasurer for Temporary Employee Assistance in the amount of \$18,216.18. Supervisor Garber seconded the motion. The Chairman called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-67

BUDGET AMENDMENT – APPROPRIATING FUNDING FROM UNASSIGNED FUNDS TO THE OFFICE OF THE TREASURER FOR TEMPORARY EMPLOYEE ASSISTANCE

WHEREAS, the King William County office of the Treasurer has engaged a temporary employee from Accountemps (a Robert Half Company) to assist in reconciling past bank records; and

WHEREAS, the King William County office of the Treasurer has incurred unbudgeted expense for the hiring of such employee; and

WHEREAS, the Treasurer has stated the extent of effort in properly reconciling past bank records has exceeded that which was expected due to past use of multiple software programs and handwritten records, and

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that **\$18,216.18** be appropriated to the office of the Treasurer from Unassigned Funds for the engagement of a temporary employee to assist in reconciling past bank records.

DONE this 23rd day of August, 2021.

Agenda Item 11. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

11.a. Board Information

11.a.i. The Board was provided monthly departmental reports for July 2021 including the Regional Animal Shelter Animal Activities Report and Utilities Monthly Activity Report.

There was no presentation or discussion on the Board Information items.

Agenda Item 12. BOARD OF SUPERVISORS' COMMENTS

Supervisor Hodges said he'd like further discussion of the Pamunkey boat ramp. He said the State may be interested in taking it over and maintaining it.

Supervisor Greenwood thanked everyone for coming and asked people to mask up and get vaccinated with COVID cases rising again. He wished everyone a nice Labor Day.

Vice Chair Moren said he's excited about the APB project and VATI application due on September 14th. He asked people to keep the people of Afghanistan in their thoughts and prayers.

Supervisor Garber said he's also worried about the people in Afghanistan and prayed they are able to get out. He urged people to get their COVID vaccine or we'll be wearing masks or worse soon.

Chairman Moskalski urged everyone to take care of themselves and each other, now more than ever.

Agenda Item 13. CLOSED MEETING

13.a. Motion to Convene Closed Meeting

In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, Supervisor Moren made a motion to convene in Closed Meeting to discuss the terms or scope of a public contract and in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia for the appointment of individuals to Boards and Commissions. Motion was seconded by Supervisor Greenwood. The chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

13.b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Hodges made a motion to Reconvene in Open Session, seconded by Supervisor Greenwood.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

13.c. Certification of Closed Meeting

Supervisor Greenwood moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Hodges. The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 23rd day of August, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the

closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 23rd day of August, 2021.

13.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 14. APPOINTMENTS

14.a. Resolution 21-66 - Appointment of King William County Public Schools Representative to the King William County Recreation Commission

Chairman Moskalski asked to table the discussion of Resolution 21-66 until the next Work Session, scheduled for September 13, 2021. As there was no opposition, Resolution 21-66 was tabled until September 13, 2021.

Agenda Item 15. ADJOURN OR RECESS

Supervisor Garber made a motion to adjourn the meeting; seconded by Supervisor Hodges. The chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

**ATTACHMENT A
ALL POINTS BROADBAND PROJECT UPDATE
Jimmy Carr, CEO**



August 23, 2021

Agenda

- Overview
- Partnership Milestones
- 2022 VATI Application Strategy

Overview

- In September 2020, King William engaged All Points as its partner to develop and execute a strategy to achieve universal, fiber-to-the-home broadband for all unserved locations in the County
- We have recruited Dominion Energy Virginia (“Dominion”), Rappahannock Electric Cooperative (“REC”), and the Pamunkey Indian Tribe, to partner with King William and All Points to finally bridge the County’s digital divide
- The partners have completed high level design for a universal, fiber-to-the-home broadband network to serve the 2,250 locations in King William that are not served by gigabit broadband today and not required to be served by wired, gigabit broadband by other providers through related federal programs
- All Points’ network and partnerships are specifically designed to secure Virginia Telecommunications Initiative (VATI) grant funding in the current VATI application cycle, due mid-September, and to be an eligible use of ARP funds
- Today we are seeking the Board’s approval of the proposed VATI project and recommended local match component

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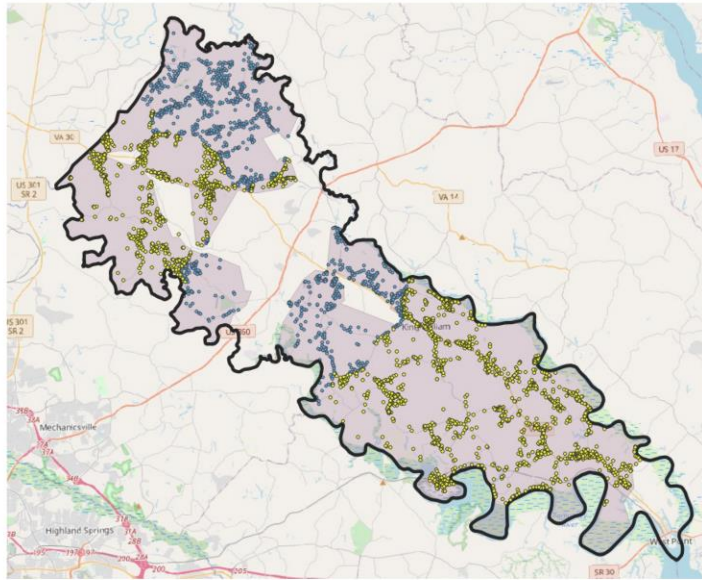
Partnership Milestones

- 9/2020: APB and King William commence Broadband Partnership
- 10/2020: APB prepares preliminary network design for Phase I and begins applying for relevant funding programs
- 11/2020: King William, APB and Dominion enter into agreement to advance fiber-to-the-home initiative through the “Middle-Mile Statute”
- 2/2021: APB secures federal funding to support first phase of 2-phase strategy for universal broadband
- 3/2021: APB, Dominion and the Pamunkey Indian Tribe enter into agreement to expand initiative into additional unserved areas
- 5/2021: REC joins universal broadband initiative for King William
- 8/2021: APB and electric utility partners complete network design to achieve universal fiber-to-the-home broadband in King William

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Project Overview

- The project includes ~250 miles of fiber infrastructure to extend to all remaining unserved areas
- Overall project cost will require ~\$17.2M in funding
- All Points would secure \$9.2M (56%) of total project cost
- VATI application would provide \$5.4M (30%)
- County contribution would be \$2.5M (14%) and eligible for ARP funding



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Project Outcome

- Fiber-to-the-home broadband available to 100% of currently unserved locations
- Network based on XGS-PON architecture which is scalable to symmetrical 10 Gbps to each location
- Standard installation fee of \$199:
 - All customer premises equipment
 - 500-foot service drop included
 - Long drop charges waived for 12 months
 - Then additional drop length charged at cost plus 10%
 - 12-month initial service commitment
- Residential service offerings:
 - 50 x 50: \$59.99 (fixed)
 - 100 x 100: \$79.99
 - 500 x 500: \$99.99
 - 1000 x 1000: \$109.99

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Timeline for Completion

- King William's local match would be contingent on receipt of VATI grant award and execution of an agreement with All Points regarding the project
- Grant application to be submitted September 14th
 - All Points will begin purchasing fiber and other long-lead time components as soon as the County's match commitment is finalized
- VATI awards to be announced in December
- King William and All Points would have ~90 days after grant award to enter into an agreement reflecting the VATI grant application and to formally accept the grant award
- Project would be substantially complete within 18 months of VATI grant award
- King William is well positioned:
 - High quality network and design, optimized for VATI scoring
 - Strong partnerships in place
 - Whole-of-Jurisdiction solution



AGENDA ITEM 7.a.iii.

September 13, 2021 Work Session Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION OF SEPTEMBER 13, 2021**

A work session of the Board of Supervisors of King William County, Virginia, was held on the 13th day of September 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Greenwood said he did not have sufficient time to review the amended agenda and presentation since it was just posted that morning. He said citizens had also told him they did not have sufficient time before the meeting to review the material. Chairman Moskalski said the amended material was only the presentation and there would be ample time for review and questions with Mr. Couch.

Supervisor Hodges moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Vice Chair Moren. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 4. PRESENTATION

4.a. Housing Impact Analysis – Chris Couch, Presenter (Attachment A)

Mr. Couch gave an overview of his experience and qualifications. He cautioned that the values shown in the presentation are not “set in stone” but are meant to trigger thought and discussion of the impact residential development has on the County’s Operational Budget.

Mr. Couch used information from the County’s 2020 CAFR (Comprehensive Annual Financial Report) and said even if the analysis is off by 15-25%, the net result is still meaningful.

Supervisor Greenwood asked if Mr. Couch had used the latest census data. Mr. Couch said data from the most recent census is not yet available.

Supervisor Garber said the number of residents per parcel seemed high and thought the number presented by Hill Studio in a recent Comprehensive Plan presentation was lower. Chairman Moskalski said the predictive number of expected students due to housing growth in the County has not trended up as expected. He stated there could be a variety of reasons for this and the trend could change at any time.

Supervisor Garber asked if business license revenue went down due to COVID. Mr. Couch said he did not think so since the data showed a five-year downward trend.

Supervisor Garber noted that businesses say they want to see additional rooftops before they will bring their business to the County, however Essex County has a lower population than King William County and were able to attract three pharmacies.

Chairman Moskalski said data doesn’t lie, but it doesn’t tell the whole story. There are many variables to consider.

Supervisor Hodges asked if the reassessment would have changed the tax rate or ratios in Mr. Couch’s analysis. Mr. Couch said yes but not significantly.

Supervisor Garber asked if Mr. Couch’s analysis was based on a 20-year projection. Mr. Couch said yes, with no cost of living or other adjustments.

Mr. Couch said the break-even point for the County is when a parcel is valued at \$1.64 million.

Supervisor Hodges asked why the cost per child has trended down. Steve Hudgins, Interim County Administrator, said the school’s 2020 expenses went down due to COVID. Supervisor Greenwood said King William County is below the average for cost per student. Mr. Couch said it doesn’t seem to make sense. Chairman Moskalski said this trend of net zero enrollment cannot be expected to last forever.

Chairman Moskalski said none of the information presented is a surprise to the Board or citizens – adding homes has a net loss to the County. He said residential growth is not going to stop and the bigger point to be taken is the County needs to continue to focus on business and industrial growth to ease the tax burden on citizens.

Supervisor Hodges asked if the figures for business license revenue took into account those who have not paid their bills. He assured citizens the Board is not going to raise real estate values to get to the \$1.6 million break-even point.

Vice Chair Moren thanked Mr. Couch for the data and asked if it could be modified when the latest census data becomes available. He also said some of this data could be provided now by the schools. Mr. Couch said he would update the analysis when the new data became available.

Supervisor Hodges asked if this included West Point. Mr. Hudgins said yes, the West Point data is included in the CAFR.

Chairman Moskalski noted West Point Schools have their highest enrollment ever and have had to turn away tuition students this year due to the increase in residential enrollment. Supervisor Garber asked if King William Public Schools could do the same. Chairman Moskalski said it was up to them.

Chairman Moskalski asked Mr. Couch if his spreadsheets could be open sourced to run different scenarios. Mr. Couch said yes, up to a point. He will run the current numbers when we have them. If the Board wanted to run the analysis using different assumptions, let him know and he will run the data.

Chairman Moskalski asked if there was a measurable difference between having 5 and 10 acre parcels. Mr. Couch said it depended on the number of homes built more so than on acreage.

The Board thanked Mr. Couch for his work and presentation.

Agenda Item 5. WORK SESSION MATTERS

5.a. November Work Session Date Change – Steve Hudgins, Interim County Administrator

Mr. Hudgins noted that the November Work Session had been moved from the first Monday to the second Monday at the beginning of the year because it was believed the Virginia Association of Counties (VACo) Annual Conference was taking place the first weekend of November. It is actually scheduled for the second weekend of November therefore three Board members would be unavailable.

Supervisor Hodges noted the Health District is estimating things will be shutting down by the first week of October due to the delta variant of COVID-19. Chairman Moskalski asked staff to find out when a decision to cancel needs to be made in order to receive a full refund.

Vice Chair Moren made a motion to move the November Work Session date to November 8, 2021. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

5.b. Public Use of Board Room – Steve Hudgins, Interim County Administrator

Mr. Hudgins asked for the Board's guidance on use of the Administration Building Board Room after business hours for non-governmental purposes. Staff has been unable to find any pertinent written record of a Board decision on this matter. Allowing the use of the Board Room after business hours for non-governmental purposes would incur additional costs, especially with the current COVID-19 protocols.

Mr. Hudgins said an outside group was recently inadvertently given approval to use the Board Room. That approval was rescinded when it was discovered the purpose was non-governmental. Despite reports to the contrary, the event did not take place.

Mr. Hudgins said there have been discussions of possibly renting out the Community Center for public use. Supervisor Garber said the Recreation Commission has discussed it and there is concern about COVID-19 protocols and cleaning.

The Board gave consensus that the Administration Building Board Room was not available for public use after business hours and for non-governmental purposes. No motion or vote was needed for this issue.

5.c. Proposed Ordinance 08-21 – Public Hearing on September 27, 2021 – Mary Sue Bancroft, Treasurer

Ms. Bancroft informed the Board of the Public Hearing for Proposed Ordinance 08-21 on September 27, 2021. Public Notice is scheduled to run on September 15 and 22 in local newspapers. This Ordinance addresses the Treasurer's desire to change the due date for Tangible Personal Property Taxes to January 15 annually.

5.d. Resolution 21-65R-2 - Amending Resolution 21-65R to Set the Personal Property Tax Relief Percentage for the Personal Property 2021 Billing in Accordance with the 2004-2005 Changes to the Personal Property Tax Relief Act of 1998 from 30% to 27.7% - Karena L. Funkhouser, Commissioner of Revenue

Mr. Hudgins presented Resolution 21-65R-2 for Ms. Funkhouser, who was unable to attend. On August 30, 2021, Ms. Funkhouser discovered Edmunds did not have vans coded correctly as qualifying for the PPTRA relief. This added over 800 more vehicles to receive PPTRA relief which results in a PPTRA rate of 27.7% rather than the 30% the Board previously approved.

Supervisor Greenwood made a motion to approve Resolution 21-65R-2 amending the PPTRA rate from 30% to 27.7%. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-65R-2

SETTING THE PERSONAL PROPERTY TAX RELIEF PERCENTAGE FOR THE PERSONAL PROPERTY 2021 BILLING IN ACCORDANCE WITH THE 2004-2005 CHANGES TO THE PERSONAL PROPERTY TAX RELIEF ACT OF 1998

WHEREAS, the Personal Property Tax Relief Act of 1998, Virginia Code 58.1-3523, et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session 1 (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-2006 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, the Board of Supervisors (hereinafter Board) adopted King William County Code Sections 70-149 and 70-150 on December 12th 2005 implementing the 2004- 2005 changes to the Personal Property Tax Relief Act of 1998, in response to these legislative enactments; and

WHEREAS, such County Code sections provide that the Board shall annually set the rate of tax relief on qualifying vehicles at a level that is anticipated to fully exhaust tax relief funds provided to the County by the Commonwealth; and

WHEREAS, County Code Section 70-150 provides that personal property tax relief shall be applied so as to eliminate personal property taxation on qualifying vehicles with an assessed value of One Thousand Dollars (\$1,000.00) or less; and

WHEREAS, the County Treasurer has received the amount of relief in the County's block grant from the Commonwealth, and made a projection based upon the County's

historical growth in personal property tax values of the level necessary to fully exhaust the PPTRA relief fund provided to the County by the Commonwealth, as called for in the ordinance; and

WHEREAS, it is necessary for this Board to establish the allocation of tax relief for the first Twenty Thousand Dollars (\$20,000.00) in assessed value of other qualifying vehicles; and

WHEREAS, this Board has been informed that for the 2021 calendar year, the remaining relief funds available will be \$211,048.00 less than the relief provided by a reduction of Thirty Five Percent (35%) in the tax bill of such qualifying vehicles valued at greater than \$1,000;

NOW THEREFORE BE IT RESOLVED, this ~~23rd day of August, 2021~~ **13th day of September, 2021**, that for Calendar Year 2021, qualifying vehicles with assessed values of more than One Thousand Dollars (\$1,000.00) shall have their tax computed by reducing the amount otherwise owed on the first Twenty Thousand Dollars (\$20,000.00) of assessed value of such qualifying vehicle by a dollar amount equal to ~~Thirty Five Percent (35%)~~ **30%** **27.7%** of the amount otherwise owed.

DONE this the ~~23rd day of August, 2021~~ **13th day of September, 2021**.

5.e. Fire & EMS Update - Stacy Reaves, Fire Chief

Chief Reaves said there has been an increase in COVID-19 infections and hospitalizations in the County and we have not seen the peak yet. He said the delta variant is more contagious and about 99% of those hospitalized have not been vaccinated. He urged people to get vaccinated and said the County's masking policy has been very effective.

Supervisor Hodges asked the percentage of King William County residents who have been vaccinated. Chief Reaves did not have an exact figure but said the percentage was higher among older residents. He said there are no documented cases of contamination between County employees and credited safety protocols including masking and quarantining.

Chairman Moskalski said the CDC website shows King William County as the highest county in the state per capita for infections.

Chief Reaves noted the difficulties with staffing which are continuing to worsen. He said part-time staff is unable to work their shifts because they are increasingly needed at their full-time jobs. He said the department is still waiting to hear if they have received the SAFER grant which will help with staffing. Supervisor Garber asked if this was a needs-based grant. Chief Reaves said no.

Vice Chair Moren congratulated Station 1 on the many positive comments they have received.

Chief Reaves thanked those working on the transition to ESO and said they have put in a lot of extra hours to implement the change. He said the new system will make scheduling and reporting much easier for everyone.

All apparatuses are currently functioning and, with the addition of the new equipment through the RSAF grant, the County will have the highest quality equipment capable of meeting the County's needs when fully staffed.

In working on the Emergency Operations Plan, VDEM has said they feel a table-top exercise may not be the best option. They believe it would be better to focus on the plan rather than on what-ifs.

Chief Reaves said the County experienced no reportable damage from Hurricane Ida.

Supervisor Greenwood asked if Chief Reaves had been given any updates on receiving a COVID booster vaccine. Chief Reaves said it has not been approved yet but they would be among the first to know about it. Chairman Moskalski said the FDA reported today that they are not approving the booster shot yet. Vice Chair Moren said Three Rivers Health District has a lot of good information on their website and are reporting October/November as being the peak time for the delta variant.

Chief Reaves said the County's janitorial staff does a phenomenal job of keeping us safe and are to be commended for their hard work and diligence.

5.f. Noxious Weeds – Sherry Graham, Director of Planning

Ms. Graham said a citizen asked her about adding running bamboo and giant hogweed to the County's weed ordinance to prohibit the planting and growing of each within King William County.

She said running bamboo is destructive to structures and adjoining properties and could threaten the value and integrity of public and private property. Once established, it is difficult and expensive to remove.

Giant hogweed is an invasive species which produces a toxic sap that can cause serious blisters, third degree burns, and permanent blindness. She said it can be difficult to remove completely and homeowners should not attempt to remove giant hogweed but should engage a professional.

Under Section 14-231 (g), the current ordinance reads, "Weeds, All premises and exterior property shall be maintained free from weeds or plant growth in excess of ten inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs; provided, however, that this term shall not include cultivated flowers and gardens."

Ms. Graham said running bamboo and giant hogweed could be specifically added to the ordinance or steps could be taken to educate the public and be dealt with on a complaint basis. She recommends the educational approach. She said adding them to the ordinance would incur cost to the County and they are both expensive to remove. She said homeowners always have the option of taking offenders to court to force the removal of the plants.

Chairman Moskalski asked if people are planting giant hogweed in the County. Ms. Graham said she has had no reports of it in the County but the running bamboo is more widespread. She said there are alternate forms of bamboo which are not invasive.

Supervisor Garber asked if someone purchased a property and later found giant hogweed or running bamboo, are they liable for removal. Ms. Graham said yes, the responsibility falls on the homeowner.

Chairman Moskalski asked if this request was driven by a complaint. Ms. Graham said yes.

The consensus of the Board is to deal with running bamboo and giant hogweed through education and dealing with individual complaints as they arise and not adding them to the ordinance at this time.

5.g. Floodplain Management – Sherry Graham, Director of Planning

Ms. Graham said FEMA has provided the County with updated preliminary flood maps and other tools to help educate the community. It is the County's responsibility to communicate any changes to the community and the Planning Department will provide resources and support any community outreach programs.

Ms. Graham said there are no buildings being added into a floodplain and there are 15 coming out, most in West Point. Ms. Graham said in the four years she's been with the County they have never issued a building in a flood plain. Supervisor Garber noted you could still build in a floodplain. Ms. Graham said yes and you have to meet additional requirements.

Chairman Moskalski noted that most of the County's issues are confined to West Point. Ms. Graham said yes, although you do not have to be on a coast to be in a floodplain. She said they have been working to get the County's rating up which will ease flood insurance premiums.

Ms. Graham said the information and maps are available from the Planning Department for review and additional information will be added to the County website.

5.h. Liberty Farms Speed Bumps – Sherry Graham, Director of Planning

Ms. Graham said she was contacted by residents inquiring about having speed bumps installed in Liberty Farms Subdivision to address speeders. Ms. Graham spoke with VDOT and was provided with options to consider. It would take 10% of the subdivision residents

voicing a desire for speed bumps before VDOT would even look at considering it. VDOT recommends having the Sheriff's office increase patrols instead.

Supervisor Garber said the citizen he spoke with said they can identify the vehicles of those continually speeding through the neighborhood. Sheriff Walton said he had spoken with a citizen but was not given that information. He said he has put a patrol deputy there but it will be difficult to be there when the infractions actually occur.

Supervisor Garber asked if the residents know what it takes to have VDOT consider a speed bump. Ms. Graham said yes, the citizens had already contacted VDOT directly and were given that information. She said the County can also send residents a letter. The County would have to pay for a traffic study but VDOT would still have to approve it. She said VDOT would rather other steps be taken such as increased patrols or other traffic calming measures.

Supervisor Garber asked if something could be included in the Zoning Ordinance to require developers to address this issue based on subdivision size. Vice Chair Moren said he didn't think speed bumps would deter speeders; they would just speed between them. Supervisor Garber said it seemed most of the speeding was taking place in the area between Liberty Farms and the next subdivision.

Ms. Graham suggested adding an extra fine for speeding in that area. Supervisor Hodges asked if VDOT would have to approve that. Ms. Graham said no, the County could implement it and put up signs.

Chairman Moskalski asked Ms. Graham to explore what steps need to be taken to increase the fines and report back to the Board.

Agenda Item 6. BOARD OF SUPERVISORS' REQUESTS

Supervisor Hodges said COVID is expanding – there have been cases in West Point High School and King William High School and the jail has been shut down. Inmates have been transferred to Gloucester and Northern Neck facilities. He urged people to get vaccinated. He also mentioned people in the gulf preparing for more storms.

Supervisor Greenwood said there was a good crowd attending the meeting in person and via Zoom. He urged people to be careful and wear a mask. He said some of his coworkers contracted COVID even though they are still working from home.

Vice Chair Moren said he has been speaking with Mr. Hudgins about the median strips in the 360 corridor. He said they are a disgrace and asked how they could get in contact with the Secretary of Transportation to do something about it. Supervisor Garber said he complained last year and got no response. Vice Chair Moren asked if the County could do the work themselves with volunteer work crews or organizations. Supervisor Garber said he would be afraid VDOT would then abandon it altogether and expect the County to do it. Supervisor Greenwood said it may be illegal to do it yourself and said he got in trouble in the past for

mowing the grass in the median. Chairman Moskalski suggested drafting a letter to local and district VDOT Administrators from the Board requesting action. Supervisor Greenwood said more people needed to register complaints about it with VDOT. Vice Chair Moren also said Mr. Hudgins will be submitting the County's VATI grant application tomorrow.

Supervisor Garber mentioned the anniversary of the 9-11 tragedy and remembered the terrible loss of life. He said there are bad people out there who don't like anything this country stands for, no matter what it is. He said we should never underestimate what we can do together as a country.

Agenda Item 7. CLOSED MEETING

7.a. Motion to Convene Closed Meeting

Vice Chair Moren made a motion to convene in closed meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to the Recreation Commission. Motion was seconded by Supervisor Greenwood. The chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

7.b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Hodges made a motion to Reconvene in Open Session, seconded by Supervisor Greenwood. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

7.c. Certification of Closed Meeting

Supervisor Greenwood moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Hodges. The chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION
ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 13th day of September, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 13th day of September, 2021.

7.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 8. APPOINTMENTS

8.a. Resolution 21-66 - Appointment of King William County Public Schools Representative to the King William County Recreation Commission (Carried over from August 23, 2021 Regular Meeting)

Supervisor Garber made a motion to approve Resolution 21-66 appointing Ms. Terry Stone to serve at the King William County Schools representative on the Recreation Commission

for an unexpired three-year term ending June 30, 2024; the motion was seconded by Supervisor Greenwood. The chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-66
RECOMMENDATION FOR KING WILLIAM COUNTY PUBLIC SCHOOLS
REPRESENTATIVE TO THE KING WILLIAM COUNTY RECREATION COMMISSION

WHEREAS, it is necessary for the Board of Supervisors of King William County to appoint one member to the King William County Recreation Commission; and

WHEREAS, the King William County School Board conducted a meeting on January 19, 2021 and the Board voted to recommend the appointment of School Board member Ms. Terry Stone to serve as the King William County Schools representative;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of King William County, Virginia, that Ms. Terry Stone is hereby appointed to serve as a member of the King William County Recreation Commission representing King William County Public Schools for an unexpired three-year term ending June 30, 2024.

DONE this 13th day of September, 2021.

Agenda Item 9. ADJOURN OR RECESS

Supervisor Hodges made a motion to adjourn the meeting; seconded by Supervisor Greenwood. The chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A
HOUSING IMPACT ANALYSIS
Chris Couch, Presenter



Chris Couch
Professional
Background

Fortune 500 Experience

- Business Solutions, Strategy, and Large-Scale Transformation programs
- Financial and Contractual Management of global multi-million dollar service delivery programs
- Business Architecture & Information Systems development and support
- **Accenture** (15 years): Director - Global Management Consulting, Strategy, Technology, and Outsourcing
- **Primatics** (2+ Years): Director - Finance and Accounting Software and Services start up serving banks and other highly regulated financial institutions managing a total portfolio of over \$1 trillion dollars in distressed assets
- **Xerox Business Services** (3 Years): Vice President - Management Consulting and Service Delivery focused on improved workforce performance and underperforming deal restructuring

Farmer and Small Agribusiness Owner (3+ years)

- Dreaming Tree Farms – Farm-To-Salad
- Sustainable Agriculture
- Food Manufacturing & Delivery Service

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Residential Development Model

Objective: Assess impact of new residential development (“rooftops”) to understand high level impact on the King William County budget, as well as highlight the importance of Industry and Commercial growth required to offset KW homeowner and taxpayer burdens.

Approach:

- Establish baseline metrics from the 2020 KW Comprehensive Annual Financial Report (CAFR) data
- Use a “top-down” method to determine impact residential development may have to the KW budget over time
- Allow for multiple scenarios (single home, minor subdivisions, cluster/major subdivisions) using a variable based model so that the output dynamically changes based on input variables
- Results are indicative of the impact and should not be positioned or used as actual “set in stone” values.
- Even if the analysis is off by 15-25% the net result is still meaningful

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In-Out of Scope

Included

- King William County data from the 2020 CAFR
 - Number of Residents: 17,133
 - School Enrollment: 2,168
 - Total Government Expenses: \$35.7M
- Household Revenue from:
 - Real Estate Taxes @ current tax rate
 - Personal Property Taxes & License (Sticker) Tax
 - Sales and Use Taxes per resident
- National Average Data from Statista & the US Dept Transportation
 - Children per House: 1.93
 - Vehicles per House: 1.88

Not Included

- Infrastructure (capital improvements) required to support growth
 - Refuse sites and capacity
 - Schools, buses, number of stops
 - Impact to roads (including litter)
 - Water/sewer
- Additional education funding from State
- Potential Real Estate Tax rate reductions
- Offsetting impact of business and industry growth
- Inflation/Cost of Living (COLA)
- Demographics of residents that could disproportionately impact health and welfare costs to county

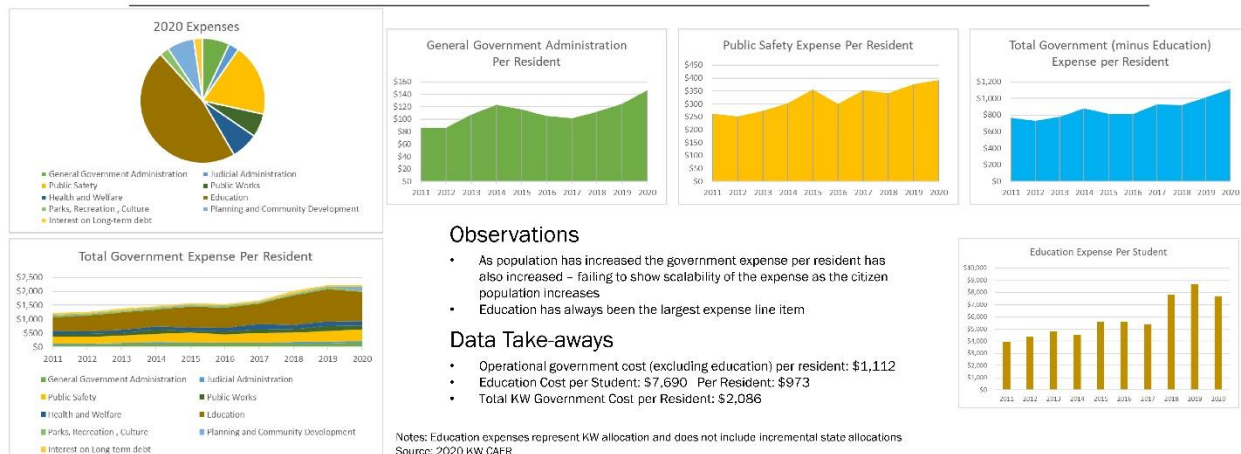
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Revenue Analysis



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Expense Analysis



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NEW RESIDENTIAL DEVELOPMENT MODEL (Single Family Home)

DRIVERS & ASSUMPTIONS (variables in boxes drive analysis)			
Modeling Drivers			
Number of houses per year	1		
Number of years	20		
Number acres of new parcel	5		
Scalability % of per county exp	100%		Government expenses scalability with population
Scalability % of per student exp	100%		Education expenses scalability with student population
Est. Improvement Value per House	\$244,000		
Average Vehicle Assessed Value	\$25,000		
Tax Rates			
Real Estate Tax Rate per \$100	\$0.86	KW website	
Personal Property per \$100	\$3.65	KW website	
Vehicle License Tax per vehicle	\$30	KW website	
Real Estate - Per Parcel			
Existing Value Per Acre	\$2,000	Estimate	
House with Dwelling Acre Value	\$40,000	2021 Reassessment Land Value "P"	
Residual Land Value	\$4,000	2021 Reassessment Land Value "P"	
Household Characteristics			
Adults per household	2.0	Assumption	
Children per house	1.93	Statista	
Vehicles Per Household	1.88	Statista- US Dept Transportation	
Average Local Sales and Use per Resident	\$92	2020 CAFR - Total local sales & Use / # residents	
Governmental Costs			
KW Govt Cost per existing Resident	\$1,112	2020 CAFR - (Total Govt Exp - Edu Exp) / total pop	
KW Education Cost per Student	\$7,690	2020 CAFR - Total Edu exp / # students	
KW Govt cost per new resident	\$1,112	Calc based on above assumptions	
KW Education cost per new student	\$7,690	Calc based on above assumptions	

IMPACT ANALYSIS OF NEW RESIDENTIAL DEVELOPMENT			
	Baseline	New Parcel	
Real Estate Assessment Values			
Assessed Land Value	\$10,000	\$56,000	
Assessed Improvement Value	\$0	\$244,000	
Total Assessed Value of Parcel	\$10,000	\$300,000	Assessed Value increases
King William Tax Revenue Per Parcel			
Real Estate Revenue	\$86	\$2,580	
Personal Property on Vehicles	\$0	\$1,716	
Vehicle License Tax	\$0	\$56	
Direct Local Sales and Use Tax	\$0	\$185	
Total Tax Revenue	\$86	\$4,537	Tax Revenue on Land and Improvements increase
Incremental Government Expenses Per Parcel			
New Resident Govt Cost	\$0	(\$2,225)	
Education Cost	\$0	(\$14,843)	
Total Incremental Expense to KW	\$0	(\$17,067)	Cost of Government Expense Increases
Net Impact Per Parcel			
Revenue to Expense Calculation	\$86	(\$12,531)	Incremental Revenue does not cover Expenses
Per Parcel Impact to County Budget Annually			
		(\$12,617)	
Impact of 1 new homes on existing Ag land in Land Use			
	Per Parcel	Per Year	Over 20 Years % increase over 2020
New Vehicles on Roads	1.9	1.9	38
New Residents	2.0	2.0	40
New Students	1.9	1.9	39
Budget Impact	(\$12,617)	(\$12,617)	(\$252,335)

Each parcel with a Real Estate Assessment value of \$300,000, with 2 adults, 1.93 students and 1.88 vehicles can negatively impact the annual budget by \$12,617.

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MULTIPLE SCENARIO AC MINOR SUBDIVISION MODEL

DRIVERS & ASSUMPTIONS (variables in boxes drive analysis)			
Modeling Drivers Only Change values in Boxes			
Number of years to forecast (same in all scenarios)	20		
Only Change values in Boxes	Scenario 1	Scenario 2	Scenario 3
	100	100	50
	5	10	25
	\$169,000	\$249,000	\$299,000
	\$25,000	\$25,000	\$30,000
	100%	100%	100%
	100%	100%	100%
	100%	100%	100%
	100%	100%	110%
	100%	100%	125%
	\$1,940	\$1,940	\$1,940
Baseline Land Use Value Per Acre	\$1,940	\$1,940	\$1,940
House with Dwelling Acre Value	\$40,000	\$40,000	\$40,000
Residual Land Value	\$4,000	\$4,000	\$4,000
Tax Rates			
Real Estate Tax Rate per \$100	\$0.86	KW website	
Personal Property per \$100	\$3.65	KW website	
Vehicle License Tax per vehicle	\$30	KW website	
Household Characteristics			
Adults per household	2.0	assumption	
Children per house	1.93	Statista	
Vehicles Per Household	1.88	Statista- US Dept Transportation	
Average Local Sales and Use per Resident	\$92	2020 CAFR - Total local sales & Use / # residents	
Governmental Costs			
KW Govt Cost per existing Resident	\$1,112	2020 CAFR - (Total Govt Exp - Edu Exp) / total pop	
KW Education Cost per Student	\$7,690	2020 CAFR - Total Edu exp / # students	
Calc based on above assumptions	Scenario 1	Scenario 2	Scenario 3
KW Govt cost per new resident	\$1,112	\$1,112	\$1,112
KW Education cost per new student	\$7,690	\$7,690	\$7,690

IMPACT ANALYSIS OF NEW MINOR SUBDIVISION PARCEL IN A-C LAND IN LAND USE				
	Scenario 1	Scenario 2	Scenario 3	Scenario 4
Baseline Real Estate Assessment Values Prior to Subdivision				
Assessed Value of existing acreage	\$9,701	\$19,401	\$19,401	\$48,503
Real Estate Revenue	\$83	\$167	\$167	\$417
New Real Estate Assessment Values				
Assessed Land Value	\$56,000	\$76,000	\$76,000	\$136,000
Assessed Improvement Value	\$169,000	\$249,000	\$299,000	\$1,504,612
Total Assessed Value of Parcel	\$225,000	\$325,000	\$375,000	\$1,640,612
King William Tax Revenue Per Parcel				
Real Estate Revenue	\$1,935	\$2,795	\$3,225	\$14,109
Personal Property on Vehicles	\$1,716	\$1,716	\$2,059	\$3,088
Vehicle License Tax	\$56	\$56	\$56	\$56
Direct Local Sales and Use Tax	\$185	\$185	\$203	\$231
Total Tax Revenue	\$3,892	\$4,752	\$5,543	\$17,485
Incremental Government Expenses Per Parcel				
New Resident Govt Cost	(\$2,225)	(\$2,225)	(\$2,225)	(\$2,225)
Education Cost	(\$14,843)	(\$14,843)	(\$14,843)	(\$14,843)
Total Incremental Expense to KW	(\$17,067)	(\$17,067)	(\$17,067)	(\$17,067)
Net Impact Per Parcel				
Revenue to Expense Calculation	(\$13,176)	(\$12,316)	(\$11,524)	\$417
Impact to County Budget for Shifting AG Land to Residential Use				
	Per Parcel	Per Year	Over 20 Years	% Increase
	(\$13,259)	(\$12,483)	(\$11,691)	\$0
	(\$1,325,915)	(\$1,248,258)	(\$584,550)	\$0
	Over 20 Years	(\$26,518,302)	(\$24,965,152)	(\$11,691,000)
Impact of 100 new homes on existing Ag land - Scenario #1				
	Per Parcel	Per Year	Over 20 Years	% Increase
New Vehicles on Roads	1.9	188	3,760	33%
New Residents	2.0	200	4,000	23%
New Students	1.9	193	3,860	178%
New Homes	1.0	100	2,000	33%

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CLUSTER & SUBDIVISION MODEL

DRIVERS & ASSUMPTIONS (variables in boxes drive analysis)

Modeling Drivers

Number of years to forecast (same in all scenarios)

20

Cluster 1

Cluster 2

Cluster 3

Cluster 4

Size of Parcel (acres)

234

100

175

200

Number of new houses per Cluster

268

80

10

8

Conservation Area %

40%

40%

40%

40%

Est. Improvement Value per House

\$250,000

\$250,000

\$400,000

\$600,000

Average Vehicle Assessed Value

\$25,000

\$25,000

\$35,000

\$45,000

Scalability % of per county exp

100%

100%

100%

100%

Scalability % of per student exp

100%

100%

100%

100%

Baseline Land Use Value Per Acre

\$1,940

\$1,940

\$1,940

\$1,940

Conservation Assessment Per Acre

\$2,000

\$2,000

\$2,000

\$2,000

House with Dwelling Acre Value

\$40,000

\$40,000

\$40,000

\$40,000

Residual Land Value

\$4,000

\$4,000

\$4,000

\$4,000

Modeling Cals

Avg Acres per Parcel

0.5

0.75

10.5

15

Conservation Acres

93.6

40

70

80

Tax Rates

Real Estate Tax Rate per \$100

\$0.86

KW website

Personal Property per \$100

\$3.65

KW website

Vehicle License Tax per vehicle

\$30

KW website

Household Characteristics

Adults per household

2.0

assumption

Children per house

1.93

Statista

Vehicles Per Household

1.88

Statista- US Dept Transportation

Average Local Sales and Use per Resident

\$92

2020 CAFR - Total local sales & Use / # residents

Governmental Costs

KW Govt Cost per existing Resident

\$1,112

2020 CAFR - (Total Govt Exp - Edu Exp) / total pop

KW Education Cost per Student

\$7,690

2020 CAFR - Total Edu exp / # students

Calc based on above assumptions

Cluster 1

Cluster 2

Cluster 3

Cluster 4

KW Govt cost per new resident

\$1,112

\$1,112

\$1,112

\$1,112

KW Education cost per new student

\$7,690

\$7,690

\$7,690

\$7,690

IMPACT ANALYSIS OF CLUSTER ZONING

Cluster 1

Cluster 2

Cluster 3

Cluster 4

Baseline Real Estate Assessment Values Prior to Subdivision

Assessed Value of existing acreage

\$453,986

\$194,011

\$339,519

\$388,022

Real Estate Revenue

\$3,904

\$1,668

\$2,920

\$3,337

Conservation Area Assessed Value

\$187,200

\$80,000

\$140,000

\$160,000

Avg Real Estate Assessment Values Per Parcel

Assessed Land Value (Homesite + Residual)

\$40,000

\$40,000

\$78,000

\$96,000

Assessed Improvement Value (Home)

\$250,000

\$250,000

\$400,000

\$600,000

Total Assessed Value of Parcel

\$290,000

\$290,000

\$478,000

\$696,000

King William Tax Revenue Per Cluster

Conservation Area Revenue

\$1,610

\$688

\$1,204

\$1,376

Real Estate Revenue (Land & Improvement)

\$668,392

\$199,520

\$411,088

\$477,885

Personal Property on Vehicles

\$459,754

\$137,240

\$24,017

\$24,703

Vehicle License Tax

\$15,115

\$4,512

\$564

\$451

Direct Local Sales and Use Tax

\$49,514

\$14,780

\$1,848

\$1,478

Total Tax Revenue

\$1,194,385

\$356,740

\$68,741

\$75,893

Incremental Government Expenses Per Cluster

New Resident Govt Cost

(\$596,244)

(\$177,983)

(\$22,248)

(\$17,798)

Education Cost

(\$3,977,814)

(\$1,187,407)

(\$148,426)

(\$118,741)

Total Incremental Expense to KW

(\$4,574,058)

(\$1,365,390)

(\$170,674)

(\$136,539)

Net Impact Per Cluster

Revenue to Expense Calculation

(\$3,379,673)

(\$1,008,650)

(\$101,933)

(\$60,646)

Impact to County Budget for Individual Cluster Subdivision Scenario

Per Parcel Per Year Over 20 Years

(\$12,611)

(\$12,608)

(\$10,193)

(\$7,581)

(\$3,383,577)

(\$1,010,319)

(\$104,853)

(\$63,983)

(\$67,671,541)

(\$20,206,372)

(\$2,097,063)

(\$1,279,656)

Impact of Cluster on Infrastructure

Cluster 1

Cluster 2

Cluster 3

Cluster 4

New Vehicles on Roads

504

150

19

15

New Residents

536

160

20

16

New Students

517

154

19

15

9/12/2021

9

Conclusion

Observations:

- For every new home built in King William County, the County budget is negatively impacted by ~\$10,000 - \$13,000 a year.
- As modeled, the breakeven point is approximately \$1.64M per parcel based on the current tax rate and assumptions.
- Large subdivisions (with multiple homesites) represent the biggest risk to the county budget.
- Education expense is the largest driver of budget impact.

Impact:

- The incremental cost of infrastructure to support growth should be factored into any decision making.
- As more homes are built, tax revenue will have to increase in order to offset the increase in expense or efficiency improvements to reduce the cost of service.
- The burden will fall to existing homeowners, without increased tax revenue generated by commercial and industrial revenues.

Action:

- There should be a proactive focus on revenue growth from industry and commercial channels.
- Comprehensive plan should address residential development strategies.
- Citizen friendly communication of this impact to the taxpaying citizens to better understand the impact of "rooftops" on current taxpayers.

AGENDA ITEM 7.b.

Approval of Payment of Bills – August, 2021



Natasha L. Joranlien
Director of Financial Services

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: August 23, 2021
TO: King William County Board of Supervisors
FROM: Natasha Joranlien, Director of Financial Services
SUBJECT: Monthly Expenditures - July-21

County Administration Expenditures (excluding Payroll)

Checks and ACH processed	3,014,863.86
Transfer from Treasurer to Schools	1,000,000.00
Less Funds from School deposited into King William County bank account	-

County Administration Payroll

Payroll Net	353,803.34
Employer Benefit Portion	118,061.55
Employer State Unemployment	812.51
Employer FICA/Med Portion	36,527.65
County Costs	509,205.05
Employee Portion of Taxes	96,510.67
Employee Portion of Benefits	51,267.59
	656,983.31

CARES Funds 1,184.33

Comprehensive Services Act 94,637.94

Department of Social Services Expenditures (excluding Payroll)

Checks and ACH processed 9,806.34

DSS Payroll

Payroll Net	38,387.51
Employer Benefit Portion	13,591.49
Employer State Unemployment	214.82
Employer FICA/Med Portion	3,961.29
DSS Costs	56,155.11
Employee Portion of Taxes	9,771.20
Employee Portion of Benefits	6,453.12
	72,379.43

TREASURER MANUAL CHECKS ISSUED

Expenses	-
Refunds	2,624.90
Pass Thru	517.16
	3,142.06

Total County Administration, CARES, Social Services, CSA, &
Treasurer Manual Checks 4,688,994.69

AGENDA ITEM 7.c.

Resolution 21-70 - Honoring Reverend Dr. C. Edward Shepherd on the Occasion of His 38 Years of Pastoral Service to Beulah Baptist Church - Steve Hudgins, Interim County Administrator

RESOLUTION 21-70

**HONORING REVEREND DR. C. EDWARD SHEPARD ON THE OCCASION OF HIS
38 YEARS OF PASTORAL SERVICE TO BEULAH BAPTIST CHURCH**

WHEREAS, the Reverend Dr. C. Edward Shepard has provided exceptional pastoral services to Beulah Baptist Church in Aylett, Virginia for thirty-eight years, serving there from 1983 to 2021; and

WHEREAS, Reverend Shepard's credentials include a Bachelor of Science in Business Administration Management from Virginia Commonwealth University in 1977, a Master of Divinity from Southeastern Seminary at Wake Forest, North Carolina in 1983, and a Doctorate of Divinity from Baptist Theological Seminary at Richmond, Virginia in 2008; and

WHEREAS, Reverend Shepard was first called to the ministry in 1980, serving at Richmond Heights Baptist Church in Richmond, Virginia before being called to Beulah Baptist Church; and

WHEREAS, Reverend Shepard has been an active and responsive leader within the Commonwealth and has played key roles in a variety of institutions including being a founding member of the King William Emergency Ministry in 1993, serving as chairman of the King William County Public Schools' Family Life Education Committee, preaching at a number of King William High School baccalaureate ceremonies, serving as a moderator and member of the personnel committee with the Dover Baptist Association, supporting missionary work in Costa Rica, assisting other Baptist churches in the community, authoring several articles published nationwide, and supporting numerous other committees; and

*Proposed for Adoption by King William County Board of Supervisors
September 27, 2021 Regular Meeting*

22 **WHEREAS,** Reverend Shepard has fulfilled responsibilities as a pastor with
23 unswerving dedication and care, providing visitation and comfort to the sick and elderly, and
24 prayer and counseling in the highest traditions of the ministry, as well as being a loving
25 husband to his wife, Judy, and their two children and four grandchildren; and

26 **WHEREAS,** as he closed each sermon with his signature words of wisdom: “Live
27 Simply, Love Gently, Care Deeply, Speak Kindly, Pray Daily, and Leave the Rest to God”;

28 **NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of King William County,
29 Virginia that, in recognition of the foregoing, the Board does hereby commit to record this
30 Resolution in honor of Reverend Dr. C. Edward Shepard on the occasion of his thirty-eight
31 years of service to Beulah Baptist Church and so order the Clerk of the Board to present a
32 copy of same to Dr. Shepard as an expression of the Board’s appreciation of a life well-lived
33 in service to King William County and the Commonwealth of Virginia.

34 **DONE** the 27th day of September, 2021 and presented this the 10th day of October, 2021.

AGENDA ITEM 7.d.

Resolution 21-72 - Directing the Treasurer of King William County to Issue a Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 30-62B
- Karena L. Funkhouser, Commissioner of Revenue



King William County
Est. 1702

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber Jr., Fourth District
Edwin H. Moren Jr., Fifth District

TO: Andrew McRoberts, County Attorney

FROM: Karena L. Funkhouser, Commissioner of the Revenue

DATE: September 16, 2021

SUBJECT: Refund estate taxes paid by Paul J. McDonald for 2019, 2020 & 2021

I am writing to request a refund of real estate taxes paid by Paul J. McDonald on parcel 30-62B in the amount of \$3,224.59. This amount represents twenty-four months of real estate tax for the years 2019, 2020 and 2021. Mr. McDonald was assigned a permanent 100% disability evaluation for his service connected disability effective June 27, 2019. Mr. McDonald submitted his application for the Disabled Veterans Real Estate Tax Exemption under VA Code 58.1-3219.5 on July 5, 2021. The real estate taxes paid by Mr. McDonald for the years 2019, 2020 and 2021 must be abated even though Mr. McDonald did not apply for the exemption until July 5, 2021.

I hereby certify that this assessment was erroneous. Thank you for your consideration in this matter.

CC: Mary Sue Bancroft, Treasurer
Steve Hudgins, Interim County Administrator

KING WILLIAM COUNTY, VIRGINIA REFUND SHEET

Date: September 16, 2021

Name: Paul J. McDonald

Address: 149 East Spring Forest Road
King William, VA 23080

Reason: Mr. McDonald qualified for the Disabled Veterans Real Estate Tax Exemption under VA Code 58.1-3219.5

Tax Corrected	Subject of Taxation	Year	Value		Rate	Refund
			Value	Overassessed		
Real Estate	Map 30-62B	2019	\$188,700	\$93,860	\$0.86 / \$100	\$807.20
Real Estate	Map 30-62B	2020	\$188,700	\$187,721	\$0.86 / \$100	\$1,614.40
Real Estate	Map 30-62B	2021	\$188,700	\$187,721	\$0.86 / \$100	\$807.20
Total Refund						\$3,224.59

Karena L. Fink

Commissioner of the Revenue

Board of Supervisors

Andrew R. McRobert
County Attorney

RESOLUTION 21-72

**DIRECTING THE TREASURER OF KING WILLIAM COUNTY TO ISSUE A REAL ESTATE TAX
REFUND DUE TO ERRONEOUS ASSESSMENT ON TAX PARCEL 30-62B**

WHEREAS, the Commissioner of the Revenue has determined an erroneous real estate tax assessment has been made on Tax Parcel 30-62B due to the parcel's qualification for the disabled veteran's real estate tax exemption for a portion of tax years 2019, 2020, and 2021; and

WHEREAS, the Commissioner of the Revenue has determined that the taxpayer paid all taxes due on the erroneous assessment and is entitled to a refund of excess taxes paid for the real estate tax for 2019, 2020, and 2021 based on the corrected assessment in the total amount of \$3,224.59 and such refund has been consented to by the County Attorney, all as provided for in Section 58.1-3981 of the Code of Virginia; and

WHEREAS, the Board is required to direct the Treasurer to issue a real estate tax refund;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County this 27th day of September, 2021, directs the Treasurer to issue a refund of \$3,224.59 to Paul J. McDonald.

DONE this the 27th day of September, 2021.

AGENDA ITEM 7.e.

Resolution 21-73 - Directing the Treasurer of King William County to Issue a Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 69A1-33-426 - Karena L. Funkhouser, Commissioner of Revenue



King William County
Est. 1702

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber Jr., Fourth District
Edwin H. Moren Jr., Fifth District

TO: Andrew McRoberts, County Attorney

FROM: Karena L. Funkhouser, Commissioner of the Revenue

DATE: September 16, 2021

SUBJECT: Refund estate taxes paid by Albert J. Dean Jr. for 2017-2021

I am writing to request a refund of real estate taxes paid by Albert J. Dean Jr. on parcel 69A1-33-426 in the amount of \$2,532.00. This amount represents forty-six months of real estate tax for the years 2017, 2018, 2019, 2020 and 2021. Mr. Dean was assigned a permanent 100% disability evaluation for his service connected disability effective September 9, 2017. Mr. Dean submitted his application for the Disabled Veterans Real Estate Tax Exemption under VA Code 58.1-3219.5 on June 25, 2021. The real estate taxes paid by Mr. Dean for the years 2017-2021 must be abated even though Mr. Dean did not apply for the exemption until June 25, 2021.

I hereby certify that this assessment was erroneous. Thank you for your consideration in this matter.

CC: Mary Sue Bancroft, Treasurer
Steve Hudgins, Interim County Administrator

KING WILLIAM COUNTY, VIRGINIA REFUND SHEET

Date: September 16, 2021

Name: Albert J. Dean Jr.

Address: P.O. Box 603
West Point, VA 23181

Reason: Mr. Dean qualified for the Disabled Veterans Real Estate Tax Exemption under VA Code 58.1-3219.5

Tax Corrected	Subject of Taxation	Year	Value		Rate	Refund
			Value	Overassessed		
Real Estate	Map 69A1-33-426	2017	\$180,000	\$30,000	\$0.40 / \$100	\$120.00
Real Estate	Map 69A1-33-426	2018	\$180,000	\$180,000	\$0.39 / \$100	\$702.00
Real Estate	Map 69A1-33-426	2019	\$180,000	\$180,000	\$0.38 / \$100	\$684.00
Real Estate	Map 69A1-33-426	2020	\$180,000	\$180,000	\$0.38 / \$100	\$684.00
Real Estate	Map 69A1-33-426	2021	\$180,000	\$90,000	\$0.38 / \$100	\$342.00
Total Refund						\$2,532.00

Karenna L. Funk

Commissioner of the Revenue

Board of Supervisors

Andrew R. McPolitt

County Attorney

September 15, 2021
02:02 PM

King William County
Real Estate Balance Adjustment Verification Listing for Batch: KFUNKHOU

Page No: 1

Batch Id: KFUNKHOU

Account Insrt/Dc-Blk/Lot Owner Name	Service Type Adj Code Transaction Type	Bill Code Yr Prd Code Yr Prd Descript	Principal Seq	Penalty Seq	Total	Date
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	17 2 VETERAN	120.00-	0.00 1	120.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	18 1 VETERAN	351.00-	0.00 2	351.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	18 2 VETERAN	351.00-	0.00 3	351.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	19 1 VETERAN	342.00-	0.00 4	342.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	19 2 VETERAN	342.00-	0.00 5	342.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	20 1 VETERAN	342.00-	0.00 6	342.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	20 2 VETERAN	342.00-	0.00 7	342.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	21 1 VETERAN	342.00-	0.00 8	342.00-	09/15/21
5728 69-A1-33--426 DEAN ALBERT J JR	Prop Tax TRV Balance Adjustment	21 2 VETERAN	342.00-	0.00 9	342.00-	09/15/21

Bill Code Adjust Code/Type	Description	Count	Principal	Penalty	Total
Fiscal Year 2017 Adjustments:					
TRV Balance Adjustment	TAX RELIEF VETERENS	<u>1</u>	<u>120.00-</u>	<u>0.00</u>	<u>120.00-</u>
2017 Prop Tax Adjustments		1	120.00-	0.00	120.00-
Fiscal Year 2018 Adjustments:					
TRV Balance Adjustment	TAX RELIEF VETERENS	<u>2</u>	<u>702.00-</u>	<u>0.00</u>	<u>702.00-</u>
2018 Prop Tax Adjustments		2	702.00-	0.00	702.00-
Fiscal Year 2019 Adjustments:					
TRV Balance Adjustment	TAX RELIEF VETERENS	<u>2</u>	<u>684.00-</u>	<u>0.00</u>	<u>684.00-</u>
2019 Prop Tax Adjustments		2	684.00-	0.00	684.00-
Fiscal Year 2020 Adjustments:					
TRV Balance Adjustment	TAX RELIEF VETERENS	<u>2</u>	<u>684.00-</u>	<u>0.00</u>	<u>684.00-</u>
2020 Prop Tax Adjustments		2	684.00-	0.00	684.00-
Fiscal Year 2021 Adjustments:					
TRV Balance Adjustment	TAX RELIEF VETERENS	<u>1</u>	<u>342.00-</u>	<u>0.00</u>	<u>342.00-</u>
2021 Prop Tax Adjustments		1	342.00-	0.00	342.00-
Fiscal Year 2022 Adjustments:					
TRV Balance Adjustment	TAX RELIEF VETERENS	<u>1</u>	<u>342.00-</u>	<u>0.00</u>	<u>342.00-</u>
2022 Prop Tax Adjustments		1	342.00-	0.00	342.00-
Total for All Years + Refund/Cancel Overpayments:					
TRV Balance Adjustment	TAX RELIEF VETERENS	<u>9</u>	<u>2,874.00-</u>	<u>0.00</u>	<u>2,874.00-</u>
Total Prop Tax Adjustments		9	2,874.00-	0.00	2,874.00-
Total Adjustments					
		9	2,874.00-	0.00	2,874.00-

RESOLUTION 21-73

**DIRECTING THE TREASURER OF KING WILLIAM COUNTY TO ISSUE A REAL ESTATE
TAX REFUND DUE TO ERRONEOUS ASSESSMENT ON TAX PARCEL 69A1-33-426**

WHEREAS, the Commissioner of the Revenue has determined an erroneous real estate tax assessment has been made on Tax Parcel 69A1-33-426 due to the parcel's qualification for the disabled veteran's real estate tax exemption for a portion of tax years 2017 through 2021: and

WHEREAS, the Commissioner of the Revenue has determined that the taxpayer paid all taxes due on the erroneous assessment and is entitled to a refund of excess taxes paid for the real estate tax for 2017 through 2021, based on the corrected assessment in the total amount of \$2,532.00 and such refund has been consented to by the County Attorney, all as provided for in Section 58.1-3981 of the Code of Virginia; and

WHEREAS, the Board is required to direct the Treasurer to issue a real estate tax refund;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County this 27th day of September, 2021, directs the Treasurer to issue a refund of \$2,532.00 to Albert J. Dean Jr.

AGENDA ITEM 8.a.

Resolution 21-68 - Middle Peninsula Northern Neck
Community Services Board Annual Update and
Performance Contract Approval - Linda G. Hodges,
Executive Director



MIDDLE PENINSULA NORTHERN NECK COMMUNITY SERVICES BOARD

Discovering Possibilities . . . Changing Lives

ESSEX GLOUCESTER KING & QUEEN KING WILLIAM LANCASTER MATHEWS MIDDLESEX NORTHUMBERLAND RICHMOND WESTMORELAND

August 24, 2021

Mr. Steve Hudgins
Interim King William County Administrator
180 Horse Landing Road, #4
King William, VA 23086

Dear Mr. Hudgins:

I hope this letter finds you well.

I am writing regarding the State Performance Contract for FY 2022, which needs to be approved by each of the County Boards of Supervisors, with a subsequent signature on the attached Resolution.

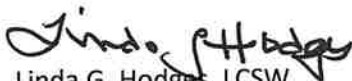
As you might recall from previous years, the Performance Contract is a document between the Department of Behavioral Health and Developmental Services and each Community Services Board. There are two components to the Performance Contract; one is the financial component and the other is the services component. I am including the financial component for our CSB. This document outlines the monies to be received from the Federal Government, State Government and Local Government for FY 2022. It also includes additional revenue that the CSB expects to receive from other sources; e.g., third party payers.

Gail Slaughter, Administrative Assistant, has reached out to Ms. Branch to schedule a time for me to attend your September 27th Board of Supervisors meeting, when I will be available to answer questions that Board members may have regarding the Performance Contract. I will also request that your Board approve the Resolution (enclosed).

If you need additional information prior to the meeting, please either call or email me or my Administrative Assistant, Gail Slaughter. My email address is lhodges@mpnn.state.va.us. Gail's email address is gslaughter@mpnn.state.va.us.

Thank-you for your continued support of the Community Services Board.

Sincerely,


Linda G. Hodges, LCSW
Executive Director

LGH;gws

cc: file

MPNNCSB Administration Office
PO Box 40, Saluda, VA 23149
Ph: 804.758.5314
Admin. Fax: 804.758.3418
Human Resources Fax: 804.758.8526

RESOLUTION

APPROVAL OF PERFORMANCE CONTRACT

WHEREAS, §37.2-508 OF THE *Code of Virginia* [1950] as amended, requires each Community Services Board to submit, to the governing body of each political subdivision that established it, a biennium Performance Contract for community mental health, intellectual disabilities, and substance use services for its approval prior to submission of the contract to the Virginia Department of Behavioral Health and Developmental Services, and

WHEREAS, the Middle Peninsula Northern Neck Community Services Board has put forward its proposed FY 22/23 Biennium Performance Contract for approval by the Boards of Supervisors of its governing counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland;

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Supervisors of King William County, Virginia, that the FY 22/23 Biennium Performance Contract prepared by the Middle Peninsula Northern Neck Community Services Board presented to the Board is hereby approved and may be forwarded to the Virginia Department of Behavioral Health and Developmental Services as further required.

CERTIFICATION

I, _____, Clerk of the Board of Supervisors of the County of King William, Virginia, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Board of Supervisors of King William County, Virginia, held at _____.

Name

Date

FY2022 And FY2023 Community Services Performance Contract

FY 2022 Exhibit A: Resources and Services

Middle Peninsula-Northern Neck Community Services Board

Consolidated Budget (Pages AF-3 through AF-12)

Funding Sources	Mental Health (MH) Services	Developmental (DV) Services	Substance Use Disorder (SUD) Services	TOTAL
State Funds	4,950,977	4,209	1,154,841	6,110,027
Local Matching Funds	668,918	40,921	9,000	718,839
Total Fees	8,235,037	4,519,951	751,151	13,506,139
Transfer Fees In/(Out)	307,411	-49,213	-258,198	0
Federal Funds	310,248	0	650,423	960,671
Other Funds	215,972	0	0	215,972
State Retained Earnings	669,291	0	0	669,291
Federal Retained Earnings	62,402		128,952	191,354
Other Retained Earnings	0	0	0	0
Subtotal Ongoing Funds	15,420,256	4,515,868	2,436,169	22,372,293
State Funds One-Time	0	0	0	0
Federal Funds One-Time	0		0	0
Subtotal One -Time Funds	0	0	0	0
TOTAL ALL FUNDS	15,420,256	4,515,868	2,436,169	22,372,293
Cost for MH/DV/SUD Services	11,006,432	4,515,868	2,436,169	17,958,469
Cost for Emergency Services (AP-4)				2,949,430
Cost for Ancillary Services (AP-4)				1,673,524
Total Cost for Services				22,581,423

Local Match Computation		CSB Administrative Percentage	
Total State Funds	6,110,027	Administrative Expenses	2,614,996
Total Local Matching Funds	718,839	Total Cost for Services	22,581,423
Total State and Local Funds	6,828,866	Admin / Total Expenses	11.58%
Total Local Match % (Local / Total State + Local)	10.53%		

***FY2022 And FY2023 Community Services Performance Contract
FY 2022 Exhibit A: Resources and Services***

***Middle Peninsula-Northern Neck Community Services Board
Financial Comments***

<i>Comment1</i>	Other Federal CSB=20,000-USDA Food Program
<i>Comment2</i>	Regional DAP trnsfr in/out \$30,617Western Tidewater
<i>Comment3</i>	Expnd Comm Cap Trns in/out \$186,357 Exp Comm Cap Hampton
<i>Comment4</i>	MH STEP-VA Transfer In/out \$12,500 Chesapeake
<i>Comment5</i>	MH Total Regional Transfer In/Out \$25,000 Other Merged Regional Funds Hampton CS
<i>Comment6</i>	MH Crisis Response xfer \$142,247 Hampton
<i>Comment7</i>	MH Other Funds \$215,972: \$180,972 Healthy Families DSS/New Freedom Grant \$35,000
<i>Comment8</i>	MH Federal Retained Earnings \$62,402 SOR OPT Recovery
<i>Comment9</i>	MH State Retained Earnings Regiona Programs \$669,291: \$302,994 STEP VA Crisis
<i>Comment10</i>	HUB from Western Tidewater/\$100,000 ES 1x Hampton//MPNN Crisis HUB
<i>Comment11</i>	Retained Earnings \$225,897/\$40,400 MPNN retained Bal Suicide Preve
<i>Comment12</i>	SUD Federal Retained \$128,952 - SUD MAT
<i>Comment13</i>	
<i>Comment14</i>	
<i>Comment15</i>	
<i>Comment16</i>	
<i>Comment17</i>	
<i>Comment18</i>	
<i>Comment19</i>	
<i>Comment20</i>	
<i>Comment21</i>	
<i>Comment22</i>	
<i>Comment23</i>	
<i>Comment24</i>	
<i>Comment25</i>	

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

Mental Health (MH) Services

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
<u>FEES</u>	
MH Medicaid Fees	6,500,553
MH Fees: Other	1,734,484
Total MH Fees	8,235,037
MH Transfer Fees In/(Out)	307,411
MH Net Fees	8,542,448
<u>FEDERAL FUNDS</u>	
MH FBG SED Child & Adolescent (93.958)	59,788
MH FBG Young Adult SMI (93.958)	0
MH FBG Crisis Services (93.958)	0
MH FBG SMI (93.958)	77,497
MH FBG SMI PACT (93.958)	0
MH FBG SMI SWVBH Board (93.958)	0
Total MH FBG SMI Funds	77,497
MH FBG Geriatrics (93.958)	0
MH FBG Peer Services (93.958)	152,963
Total MH FBG Adult Funds	230,460
MH Federal PATH (93.150)	0
MH Federal COVID Emergency Grant (93.665)	
MH Other Federal - DBHDS	0
MH Other Federal - COVID Support	
MH Other Federal - CSB	20,000
Total MH Federal Funds	310,248
<u>STATE FUNDS</u>	
<u>Regional Funds</u>	
MH Acute Care (Fiscal Agent)	0
MH Acute Care Transfer In/(Out)	0
Total Net MH Acute Care - Restricted	0
MH Regional DAP (Fiscal Agent)	0
MH Regional DAP Transfer In/(Out)	30,617
Total Net MH Regional DAP - Restricted	30,617
MH Regional Residential DAP - Restricted	0
MH Crisis Stabilization (Fiscal Agent)	0
MH Crisis Stabilization - Transfer In/(Out)	0
Total Net MH Crisis Stabilization - Restricted	0
MH Transfers from DBHDS Facilities (Fiscal Agent)	0
MH Transfers from DBHDS Facilities - Transfer In/(Out)	0
Total Net MH Transfers from DBHDS Facilities	0
MH Expanded Community Capacity (Fiscal Agent)	0
MH Expanded Community Capacity Transfer In/(Out)	186,357
Total Net MH Expanded Community Capacity	186,357

FY2022 Exhibit A: Resources and Services

Mental Health (MH) Services

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
MH First Aid and Suicide Prevention (Fiscal Agent)	125,000
MH First Aid and Suicide Prevention Transfer In/(Out)	0
Total Net MH First Aid and Suicide Prevention	125,000
MH STEP-VA Outpatient (Fiscal Agent)	532,338
MH STEP-VA Outpatient Transfer In/(Out)	12,500
Total Net MH STEP-VA Outpatient	544,838
MH STEP-VA Crisis (Fiscal Agent)	0
MH STEP-VA Crisis Transfer In/(Out)	0
Total Net MH STEP-VA Crisis	0
MH STEP-VA Clinician's Crisis Dispatch (Fiscal Agent)	0
MH STEP-VA Clinician's Crisis Dispatch Transfer In/(Out)	0
Total Net MH STEP-VA Clinician's Crisis Dispatch	0
MH STEP-VA Peer Support (Fiscal Agent)	102,238
MH STEP-VA Peer Support Transfer In/(Out)	0
Total Net MH STEP-VA Peer Support	102,238
MH STEP-VA Veteran's Services (Fiscal Agent)	88,774
MH STEP-VA Veteran's Services Transfer In/(Out)	0
MH STEP-VA Veteran's Services	88,774
MH Forensic Discharge Planning (Fiscal Agent)	0
MH Forensic Discharge Planning Transfer In/(Out)	0
Total Net MH Forensic Discharge Planning	0
MH Permanent Supportive Housing (Fiscal Agent)	0
MH Permanent Supportive Housing Transfer In/(Out)	0
Total Net MH Permanent Supportive Housing	0
MH Recovery (Fiscal Agent)	0
MH Other Merged Regional Funds (Fiscal Agent)	641,756
MH State Regional Deaf Services (Fiscal Agent)	0
MH Total Regional Transfer In/(Out)	25,000
Total Net MH Unrestricted Regional State Funds	666,756
Total Net MH Regional State Funds	1,744,580
<u>Children State Funds</u>	
MH Child & Adolescent Services Initiative	100,133
MH Children's Outpatient Services	75,000
MH Juvenile Detention	0
Total MH Restricted Children's Funds	175,133
MH State Children's Services	25,000
MH Demo Proj-System of Care (Child)	0
Total MH Unrestricted Children's Funds	25,000
MH Crisis Response & Child Psychiatry (Fiscal Agent)	0
MH Crisis Response & Child Psychiatry Transfer In/(Out)	142,247
Total Net MH Restricted Crisis Response & Child Psychiatry	142,247
Total State MH Children's Funds (Restricted for Children)	342,380

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

Mental Health (MH) Services

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
Other State Funds	
MH Law Reform	265,194
MH Pharmacy - Medication Supports	235,519
MH Jail Diversion Services	147,600
MH Rural Jail Diversion	0
MH Docket Pilot JMHCP Match	0
MH Adult Outpatient Competency Restoration Services	0
MH CIT-Assessment Sites	285,170
MH Expand Telepsychiatry Capacity	4,557
MH PACT	750,000
MH PACT - Forensic Enhancement	0
MH Gero-Psychiatric Services	0
MH STEP-VA - SDA, Primary Care Screening and Ancillary Services	491,709
MH Young Adult SMI	0
Total MH Restricted Other State Funds	2,179,749
MH State Funds	684,268
MH State NGRI Funds	0
MH Geriatrics Services	0
Total MH Unrestricted Other State Funds	684,268
Total MH Other State Funds	2,864,017
Total MH State Funds	4,950,977
<u>OTHER FUNDS</u>	
MH Other Funds	215,972
MH Federal Retained Earnings	62,402
MH State Retained Earnings	0
MH State Retained Earnings - Regional Programs	669,291
MH Other Retained Earnings	0
Total MH Other Funds	947,665
<u>LOCAL MATCHING FUNDS</u>	
MH Local Government Appropriations	500,174
MH Philanthropic Cash Contributions	0
MH In-Kind Contributions	168,744
MH Local Interest Revenue	0
Total MH Local Matching Funds	668,918
Total MH Funds	15,420,256
<u>MH ONE-TIME FUNDS</u>	
MH FBG SMI (93.958)	0
MH FBG SED Child & Adolescent (93.958)	0
MH FBG Peer Services (93.958)	0
MH One-Time State Funds	0
MH One-Time Restricted State Funds	0
Total One-Time MH Funds	0
Total MH All Funds	15,420,256

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

Developmental Services (DV)

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
<u>FEES</u>	
DV Medicaid DD Waiver Fees	4,246,677
DV Other Medicaid Fees	0
DV Medicaid ICF/IDD Fees	0
DV Fees: Other	273,274
Total DV Fees	4,519,951
DV Transfer Fees In/(Out)	-49,213
DV Net Fees	4,470,738
<u>FEDERAL FUNDS</u>	
DV Other Federal - DBHDS	0
DV Other Federal - COVID Support	0
DV Other Federal - CSB	0
Total DV Federal Funds	0
<u>STATE FUNDS</u>	
DV State Funds	4,209
DV OBRA Funds	0
Total DV Unrestricted State Funds	4,209
DV Trust Fund (Restricted)	0
DV Rental Subsidies	0
DV Guardianship Funding	0
DV Crisis Stabilization (Fiscal Agent)	0
DV Crisis Stabilization Transfer In/(Out)	0
Total Net DV Crisis Stabilization	0
DV Crisis Stabilization-Children (Fiscal Agent)	0
DV Crisis Stabilization-Children Transfer In/(Out)	0
Total Net DV Crisis Stabilization -Children	0
DV Transfers from DBHDS Facilities (Fiscal Agent)	0
DV Transfers from DBHDS Facilities - Transfer In/(Out)	0
Total Net DV Transfers from DBHDS Facilities	0
Total DV Restricted State Funds	0
Total DV State Funds	4,209

FY2022 Exhibit A: Resources and Services

Developmental Services (DV)

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
<u>OTHER FUNDS</u>	
DV Workshop Sales	0
DV Other Funds	0
DV State Retained Earnings	0
DV State Retained Earnings-Regional Programs	0
DV Other Retained Earnings	0
Total DV Other Funds	0
<u>LOCAL MATCHING FUNDS</u>	
DV Local Government Appropriations	40,921
DV Philanthropic Cash Contributions	0
DV In-Kind Contributions	0
DV Local Interest Revenue	0
Total DV Local Matching Funds	40,921
Total DV Funds	4,515,868
<u>DV ONE-TIME FUNDS</u>	
DV One-Time State Funds	0
DV One-Time Restricted State Funds	0
Total One-Time DV Funds	0
Total DV All Funds	4,515,868

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

Substance Use Disorder (SUD) Services

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
<u>FEES</u>	
SUD Medicaid Fees	587,932
SUD Fees: Other	163,219
Total SUD Fees	751,151
SUD Transfer Fees In/(Out)	-258,198
Sud Net Fees	492,953
<u>FEDERAL FUNDS</u>	
SUD FBG Alcohol/Drug Treatment (93.959)	329,489
SUD FBG SARPOS (93.959)	21,511
SUD FBG Jail Services (93.959)	118,843
SUD FBG Co-Occurring (93.959)	18,135
SUD FBG New Directions (93.959)	0
SUD FBG Recovery (93.959)	0
SUD FBG MAT - Medically Assisted Treatment (93.959)	0
Tota SUD FBG Alcohol/Drug Treatment Funds	487,978
SUD FBG Women (includes LINK at 6 CSBs) (93.959)	22,494
Total SUD FBG Women Funds	22,494
SUD FBG Prevention (93.959)	139,951
SUD FBG Prev-Family Wellness (93.959)	0
Total SUD FBG Prevention Funds	139,951
SUD Federal COVID Emergency Grant (93.665)	0
SUD Federal YSAT – Implementation (93.243)	0
SUD Federal Opioid Response – Recovery (93.788)	0
SUD Federal Opioid Response – Treatment (93.788)	0
SUD Federal Opioid Response – Prevention (93.788)	0
Total SUD Federal Opioid Response Funds (93.788)	0
SUD Other Federal - DBHDS	0
SUD Other Federal - COVID Support	0
SUD Other Federal - CSB	0
Total SUD Federal Funds	650,423

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

Substance Use Disorder (SUD) Services

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
<u>STATE FUNDS</u>	
<u>Regional Funds</u>	
SUD Facility Reinvestment (Fiscal Agent)	0
SUD Facility Reinvestment Transfer In/(Out)	0
Total Net SUD Facility Reinvestment	0
SUD Transfers from DBHDS Facilities (Fiscal Agent)	0
SUD Transfers from DBHDS Facilities - Transfer In/(Out)	0
Total Net SUD Transfers from DBHDS Facilities	0
SUD Community Detoxification (Fiscal Agent)	0
SUD Community Detoxification – Transfer In/(Out)	0
Total Net SUD Community Detoxification	0
SUD STEP-VA (Fiscal Agent)	0
SUD STEP-VA - Transfer In/(Out)	0
Total Net SUD STEP-VA - Restricted	0
Total Net SUD Regional State Funds	0
<u>Other State Funds</u>	
SUD Women (Includes LINK at 4 CSBs) (Restricted)	300
SUD MAT - Medically Assisted Treatment	130,000
SUD Permanent Supportive Housing Women	0
SUD SARPOS	33,865
SUD Recovery	0
Total SUD Restricted Other State Funds	164,165
SUD State Funds	853,314
SUD Region V Residential	68,827
SUD Jail Services/Juvenile Detention	68,535
SUD HIV/AIDS	0
Total SUD Unrestricted Other State Funds	990,676
Total SUD Other State Funds	1,154,841
Total SUD State Funds	1,154,841
<u>OTHER FUNDS</u>	
SUD Other Funds	0
SUD Federal Retained Earnings	128,952
SUD State Retained Earnings	0
SUD State Retained Earnings-Regional Programs	0
SUD Other Retained Earnings	0
Total SUD Other Funds	128,952
<u>LOCAL MATCHING FUNDS</u>	
SUD Local Government Appropriations	0
SUD Philanthropic Cash Contributions	0

Report Date 6/24/2021

AF-9

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

Substance Use Disorder (SUD) Services

Middle Peninsula-Northern Neck Community Services Board

Funding Sources	Funds
SUD In-Kind Contributions	9,000
SUD Local Interest Revenue	0
Total SUD Local Matching Funds	9,000
Total SUD Funds	2,436,169
<u>SUD ONE-TIME FUNDS</u>	
SUD FBG Alcohol/Drug Treatment (93.959)	0
SUD FBG Women (Includes LINK-6 CSBs) (93.959)	0
SUD FBG Prevention (93.959)	0
SUD FBG Recovery (93.959)	0
SUD One-Time State Funds	0
SUD One-Time Restricted State Funds	0
Total SUD One-Time Funds	0
Total All SUD Funds	2,436,169

FY2022 And FY2023 Community Services Performance Contract

FY 2022 Exhibit A: Resources and Services

Local Government Tax Appropriations

Middle Peninsula-Northern Neck Community Services Board

City/County	Tax Appropriation
Westmoreland County	66,711
Richmond County	34,253
Northumberland County	50,690
Middlesex County	41,257
Mathews County	33,130
Lancaster County	42,224
King William County	60,624
King and Queen County	32,000
Gloucester County	138,849
Essex County	41,357
Total Local Government Tax Funds:	541,095

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

Supplemental Information

Reconciliation of Projected Resources and Core Services Costs by Program Area

Middle Peninsula-Northern Neck Community Services Board

	MH Services	DV Services	SUD Services	Emergency Services	Ancillary Services	Total
Total All Funds (Page AF-1)	15,420,256	4,515,868	2,436,169			22,372,293
Cost for MH, DV, SUD, Emergency, and Ancillary Services	11,006,432	4,515,868	2,436,169	2,949,430	1,673,524	22,581,423
Difference	4,413,824	0	0	-2,949,430	-1,673,524	-209,130

Difference results from

Other: 209,130

Explanation of Other in Table Above:

Regional DAP Fiscal Agent Western Tidewater CSB on behalf of Middle Peninsula CSB. This amount is reported by WTCSB on WTCB's CARS Report. \$209,130

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

CSB 100 Mental Health Services

Middle Peninsula-Northern Neck Community Services Board

Report for Form 11

Core Services	Projected Service Capacity	Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
310 Outpatient Services	20 FTEs	1530	\$3,017,935
312 Medical Services	7 FTEs	870	\$1,817,865
350 Assertive Community Treatment	10 FTEs	70	\$1,078,347
320 Case Management Services	31.5 FTEs	885	\$2,740,151
410 Day Treatment or Partial Hospitalization	10 Slots	60	\$278,541
425 Mental Health Rehabilitation	25 Slots	65	\$591,426
551 Supervised Residential Services	6 Beds	24	\$339,892
581 Supportive Residential Services	6 FTEs	95	\$976,875
610 Prevention Services	0 FTEs		\$165,400
Totals		3,599	\$11,006,432

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

CSB 200 Developmental Services

Middle Peninsula-Northern Neck Community Services Board

Report for Form 21

Core Services	Projected Service Capacity	Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
320 Case Management Services	18 FTEs	464	\$1,472,791
521 Intensive Residential Services	23 Beds	28	\$2,771,009
581 Supportive Residential Services	6 FTEs	11	\$272,068
Totals		503	\$4,515,868

FY2022 And FY2023 Community Services Performance Contract

FY2022 Exhibit A: Resources and Services

CSB 300 Substance Use Disorder Services

Middle Peninsula-Northern Neck Community Services Board

Report for Form 31

Core Services	Projected Service Capacity	Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
310 Outpatient Services	7 FTEs	300	\$1,173,234
313 Intensive Outpatient Services	2 FTEs	170	\$378,665
335 Medication Assisted Treatment Services	1 FTEs	40	\$201,291
320 Case Management Services	1 FTEs	25	\$74,667
521 Intensive Residential Services	0 Beds		\$0
551 Supervised Residential Services	2 Beds	10	\$211,792
610 Prevention Services	5 FTEs		\$396,520
Totals		545	\$2,436,169

FY2022 And FY2023 Community Services Performance Contract**FY2022 Exhibit A: Resources and Services****CSB 400 Emergency and Ancillary Services****Middle Peninsula-Northern Neck Community Services Board****Report for Form 01**

Core Services	Projected Service Capacity		Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
100 Emergency Services	16	FTEs	1482	\$2,949,430
720 Assessment and Evaluation Services	4	FTEs	600	\$762,955
730 Consumer Run Services (No. Individuals Served)				\$910,569
Totals			2,082	\$4,622,954

RESOLUTION 21-68

**APPROVAL OF FY 22/23 BIENNIUM PERFORMANCE CONTRACT PREPARED BY
THE MIDDLE PENINSULA NORTHERN NECK COMMUNITY SERVICES BOARD**

WHEREAS, §37.2-508 of the Code of Virginia [1950] as amended, requires each Community Services Board to submit, to the governing body of each political subdivision that established it, a biennium Performance Contract for community mental health, intellectual disabilities, and substance use services for its approval prior to submission of the contract to the Virginia Department of Behavioral Health and Developmental Services, and

WHEREAS, the Middle Peninsula Northern Neck Community Services Board has put forward its proposed FY 22/23 Biennium Performance Contract for approval by the Boards of Supervisors of its governing counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Supervisors of King William County, Virginia, that the FY 22/23 Biennium Performance Contract prepared by the Middle Peninsula Northern Neck Community Services Board presented to the Board is hereby approved and may be forwarded to the Virginia Department of Behavioral Health and Developmental Services as further required.

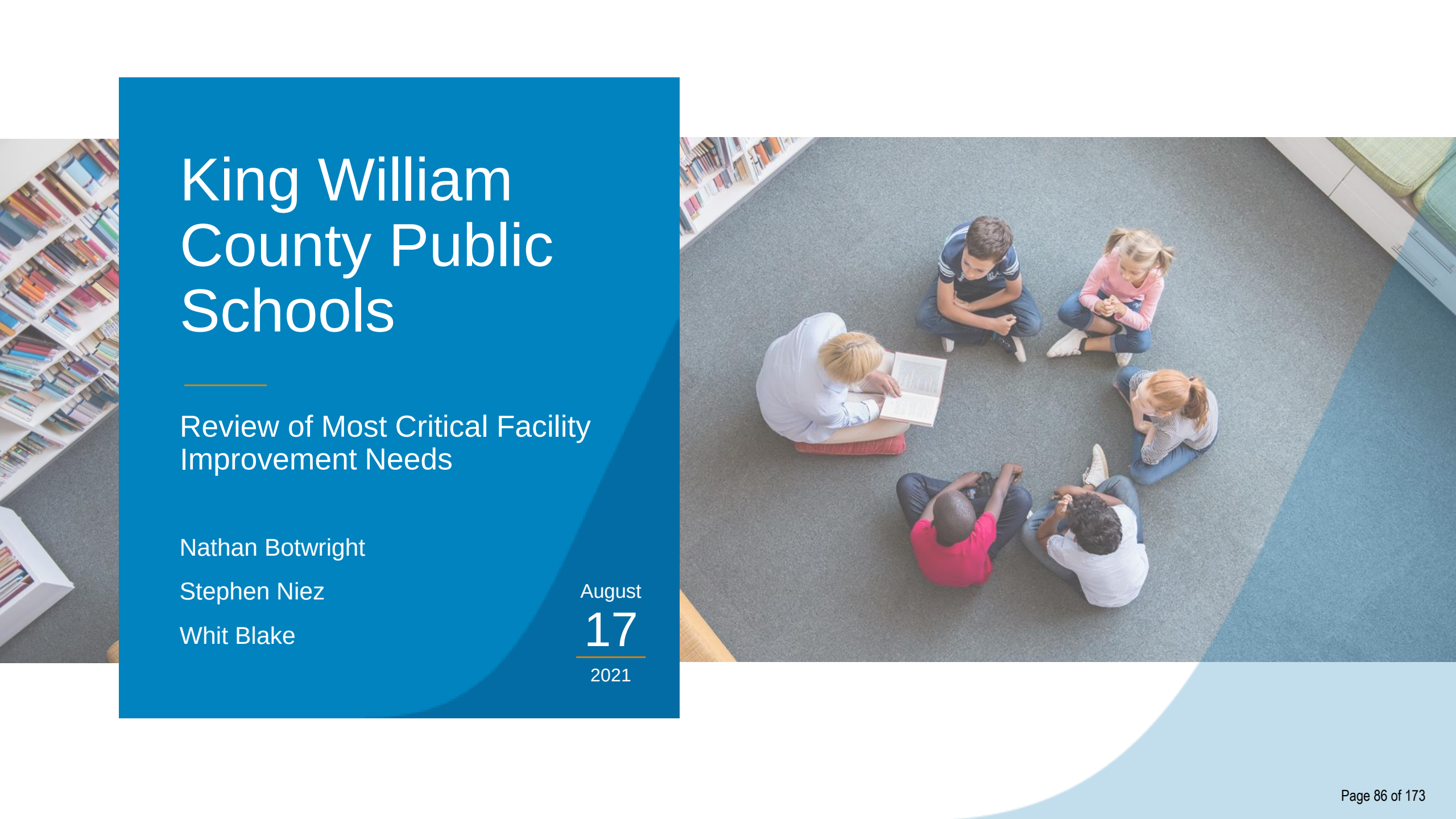
DONE this 27th day of September, 2021.

AGENDA ITEM 8.b.

~~Resolution 21-69~~ Declaring October 2021 as
Domestic Violence Awareness Month – Tiffany
Webb, Deputy Commonwealth's Attorney
(Postponed to October 25, 2021 Regular Meeting)

AGENDA ITEM 8.c.

King William County Public Schools Review of Most
Critical Facility Improvement Needs - Nathan
Botwright, ABM Industries



King William County Public Schools

Review of Most Critical Facility Improvement Needs

Nathan Botwright

Stephen Niez

Whit Blake

August

17

2021

Agenda

- Year One Measurement & Verification Audit Report Overview
- Phase Two- Review Acquinton Elementary and King William High Most Critical Needs
- Additional Facility Improvement Needs over the next three years
- Next Steps



Phase 1 Audit Report Summary

Project Acceptance Date: December 12, 2019

Performance Year 1: January 1, 2020 to
December 31, 2020

Year 1 Report Due Date: March 31, 2021

Guarantee Term: January 1, 2020 to
December 31, 2034

Year One Energy Guarantee:	\$	143,502
Year One Stipulated Solar Energy Savings:	\$	29,402
Year One Cost Avoidance/Operational Savings:	\$	62,400
Total Year One Guaranteed Savings:	\$	235,304
Year One Verified Energy Savings:	\$	151,333
Year One Stipulated Solar Energy Savings:	\$	29,402
Year One Cost Avoidance/Operational Savings:	\$	62,400
Total Year One Verified Savings:	\$	243,135
Excess Savings	\$	7,831

Comprehensive Project Evaluation During Technical Audit

- Comprehensive Needs well surpassed the available funding based on cost & savings
- Phased Approach was agreed upon based on priorities
- Acquinton Elementary & King William High - Highest priority based on Capital Volatility Analysis
- Additional Needs can be included in Phase 2 or in subsequent Phases

Phase 2 Solutions

Acquinton Elementary

- HVAC: Replace 1989 and 1995 WSHPs
- HVAC: Replace 1989 and 1995 Condenser Water Pumps with Integral VFD Pumps
- HVAC: Duct Cleaning
- Boiler Plant: Replace 1989 and 1995 Electric Boiler with Propane
- Building Automation System: Add New HVAC Equipment



King William High School

- HVAC: Replace 7x Unit Ventilators



Additional Facility Improvement Needs

- **Phase 3: Hamilton Holmes Middle School and King William High School**
 - HHMS: Replace 45 Roof Top HVAC Units (1998) not part of recent addition/renovation project and Replace 2x HRUs (1998)
 - HHMS/KWHS: Building Automation System – Add New Units
 - KWHS: Replace 2x Gym Roof Top Units
- **Phase 4: Cool Springs Primary School and King William High School**
 - CSPA: Replace 9x RTUs (2003)
 - CSPA: Replace 49 VAV Terminal Units
 - CSPA: Duct Cleaning and Duct Sealant
 - CSPA: Building Automation System – Add New Units
 - CSPA: Full Reroof
 - KWHS: BARs in Pine Building and Replace Fan Coil Units in Field House

Potential Project Financials

- Total Estimated Costs over the next 3 years for Mechanical System & Building Envelope Infrastructure
 - \$13.5 Million
- Phase 2 Recommendations at Acquinton Elementary and King William High School
 - \$4.85 Million in Capital Improvements & Energy Savings of \$414K over 20 Year Term
 - Operational Savings will be evaluated further
- Grant funds can be used to help offset costs for the HVAC Improvements
- Annual Capital Contribution and/or Down payment needed to pay financing
- Opportunity to Leverage Lowest Cost Funding Available
- Guaranteed and Bonded Results!

Future Capital Improvement Budget

- Phase 3: Hamilton Holmes Middle School and King William High School
 - Cost Estimate \$3.13 Million
- Phase 4: Cool Springs Primary School and King William High School
 - Cost Estimate \$5.5 Million

Why Now?

Capital Improvement Issues Need Addressed

- Liability left in building will create problems
- Acquinton's Mechanical Systems are from 1989 and 1995 and KWHS Unit Ventilators are past their useful life
- Low interest rates
- Core Needs & Not Wants
- Financial Stewardship and Risk Reduction
- Guaranteed Certainty of Outcome

Next Steps

- | | |
|---|------------------------|
| ✓ Meeting with Administration to Review Needs | Date: January 2021 |
| ✓ School Board – Phase 1 Review & Phase 2 needs | Date: January 19, 2021 |
| ✓ Virtual Meeting Updates | Date: March 2021 |
| ✓ Meeting to Re-visit Phase 2 Needs | Date: June 15, 2021 |
| ☐ School Board Presentation | Date: August 17, 2021 |
| ☐ County & Board of Supervisors Presentation | Date: Potentially 9/21 |
| ☐ Update Technical Audit | Date: October 2021 |
| ☐ Project Builder Meeting with Administration | Date: November 2021 |
| ☐ Final Project Review and Finalize Financials | Date: November 2021 |
| ☐ Board Approvals / Contract Award | Date: December 2021 |

AGENDA ITEM 9.a.

Commissioner of Revenue Office Update - Edmunds
- Karena L. Funkhouser, Commissioner of Revenue
(Attachments added)



Karena L. Funkhouser
Commissioner of the Revenue

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: September 27, 2021
TO: King William County Board of Supervisors
FROM: Karena L. Funkhouser, Commissioner of the Revenue
RE: Commission of the Revenue Office Update

Two weeks ago, approximately 100 renewal affidavits were mailed to property owners in Land Use. Renewals have until December 5th to return their affidavits. New applicants for the Land Use program must file by November 1, 2021. The Board adopted a Land Use ordinance in 1994 to encourage the preservation of real estate devoted to agricultural and forestry use. Most citizens of King William want the County to maintain its rural character. However, the land use program has its detractors because its cost results in a higher real estate tax rate. This is a policy question for the Board and my responsibility is to enforce the ordinance adopted. To that end, I am reviewing each application and renewal received. I have written to several applicants requiring additional documentation or even a more substantial forestry plan. Ms. Ford, my Master Deputy, informed me that in 2015 when all participants were required to re-certify for Land Use that only a few were dropped from the program. I have no reason to believe that anyone is unjustly taking advantage of the lower tax rates available in land use and do not anticipate that anyone will be unable to comply with my requests for more information.

Personal property tax bills will be mailed in a few weeks. Generally, a vehicle decreases in value compared to the previous year. The COVID pandemic has created a unique new and used car market. JD Power prepared an informative presentation for the CoR Association explaining why used car values have experienced such a dramatic increase from the previous year. Right now, on all new car dealership lots there are 1 m new vehicles. The typical number is usually 3 m. JD Power does not expect this supply situation to change until the beginning of 2023. I prepared a brief document to be included with the personal property tax bills explaining why personal property bills will be higher this year compared to last year.

My office has experienced many problems with the new Edmunds software. When the CoR and Treasurer's office went live with Edmunds in July we did not receive the support required per the contract. The two people assigned to King William to offer us immediate help when our offices went live left the company during our first week. The telephone number given to us to call for assistance went to voice mail. Our emails to our exclusive helpers went unanswered. It was over a week later that we were notified that Rhonda was assigned to help us. However, we could only submit support tickets by email and they were not responded to in a timely manner. I will prepare a separate memo detailing the numerous problems. However, I must make you aware of the two most significant issues.

On August 10th, I notified Edmunds, Mr. Wolfe, and Mr. Hudgins that the West Point personal property rates had not been entered. Edmunds ignored my and Mr. Wolfe's emails for 2 weeks. State Code mandates that I deliver the personal property tax books to the Treasurer by September 1, 2021. Failure to do so could result in me being personally fined. On Friday, August 27, 2021, I had to write to Rod Compton at the Virginia Department of Taxation requesting an extension. This was a personal embarrassment for me. I finally received assistance from Edmunds on August 30th and 31st and was able to complete the books by September 1st.

My office entered supplemental bills for new construction to be issued on September 1, 2021. These bills total \$102K. The Treasurer has been unable to mail the bills due to unresolved problems with Edmunds.

Why did my personal property tax bill increase?

The Personal Property Tax Relief Act (PPTRA) requires each locality to provide annual tax relief on the first \$20,000 in vehicle value for vehicles not used for business purposes. In 2005, the General Assembly capped the funding provided to localities for this tax relief program. King William County receives \$1.2m annually from the State to offset the personal property tax.

Unfortunately, the amount of actual tax relief to citizens typically declines every year, **in every locality**. When citizens replace older vehicles with newer models and the number of vehicles increases as people move into the County, the total value of assessed vehicles increases. Last year, the number of vehicles in King William County increased by 819. Consequently, the \$1.2m must be divided over a bigger pie and the PPTRA rate decreases. This year the PPTRA rate is 27.7% and the amount of your personal property tax bill is reduced by 27.7%.

In addition, many vehicle valuations for tax year 2021 are not following the historical trend of depreciating from one year to the next. For Tax Year 2021, many vehicles are valued higher this year than that same vehicle was valued last year. If you have purchased or sold a vehicle in the past year or are planning to do so, this information will not surprise you. This is a result of the COVID pandemic.

According to J.D. Power (February 2, 2021), *“under normal market conditions, the observed year over year value increases would be unusual. Unfortunately, the COVID-19 pandemic has made the current auto market anything but usual. Just over the Summer of 2020, prices increased over 10% for the US used car market as a whole. This was simply due to demand outpacing supply, which occurred both as a result of large fleet companies holding on to their inventories longer and factories being temporarily closed. This phenomenon has been observed in every segment of the used car market. In fact, these year over year price increases are much more prevalent and far more massive in the pickup truck segments vs. the market in general”*.

Some other factors contributing to the unprecedented upward movement in vehicle valuations include a strong demand fueled by the Federal Reserve cutting interest rates to near 0% in March of 2020 and the influx of government stimulus money.

The concurrence of these events resulted in stronger demand and limited supply which resulted in the higher prices. For tax year 2021, many vehicles will be valued higher this year than that same vehicle was valued last year. If your vehicle is valued higher, hopefully this information helps explain why.

AGENDA ITEM 9.b.

Proposed Water Tower Location - Steve Hudgins,
Interim County Administrator



King William County
Est. 1702

Board of Supervisors

Interim County Administrator
Steve G. Hudgins

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: September 27, 2021
TO: King William County Board of Supervisors
FROM: Steve Hudgins, Interim County Administrator
SUBJECT: Proposed Water Tower Location

REQUEST FOR ACTION

Staff wishes to receive guidance from the Board on the location of the proposed water tower project as identified in King William County's Master Utility Plan.

SUMMARY

King William County engineering consultant, Bowman Consulting, has completed a draft of the Preliminary Engineering Report for the proposed Central Garage water storage tank. The report analyzes six locations as potential sites for the tank. Sites are evaluated and ranked according to how the tank would perform technically, both now and in the future, as well as with regards to the cost of the tank and associated infrastructure. The top sites evaluated include Kelley Lane, Manquin, and Kennington.

While the Kelley Lane site technically performs well and has a relatively lower cost, it is not recommended due to the concerns brought forth by the Upper Mattaponi Indian Tribe. The Kennington subdivision well lot site performs adequately and is also cost efficient, however it does not promote future development. The Manquin site requires the most amount of associated infrastructure to function, specifically an extension of the water main to King William Commerce Park, but this same infrastructure promotes both residential and commercial development, and has already been identified as a future project. Combining the water main extension with the tower project at this time merely expedites that future project. For these reasons, the Manquin site is the recommended site.



King William County
Est. 1702

Board of Supervisors

Interim County Administrator
Steve G. Hudgins

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

Please see the comparison table below. For comparison purposes, the cost of the water main extension to Commerce Park has been included in all cost estimates, however it is only required for the Manquin site. The cost of this extension accounts for \$2,133,000 of the cost estimates.

TABLE 1: OVERALL RANKING OF ALTERNATIVE TANK SITES

SITE	WATER QUALITY ⁽¹⁾	ESTIMATED TANK HEIGHT ⁽²⁾	ESTIMATED COST ⁽³⁾	ABILITY TO SERVE FUTURE GROWTH	RANK	COMMENTS
Kennington	Excellent	192'	\$8.07 M	Fair	3	
Kelley Lane	Good	172'	\$8.44 M	Excellent	1	
Manquin	Fair	192'	\$8.17 M	Excellent	2	
Fontainebleau	Poor	182'		Fair		Dropped from consideration
Existing Tank Site	Fair	161.5'		Fair		Dropped from consideration
King William Park	Fair	162'		Good		Dropped from consideration

Notes: 1. Year 2025 average day demand conditions assuming tank is cycled to 60% full before refilling. Excellent water quality = water age less than 10 days. Good water quality = water age from 10 days to 15 days. Fair water quality = water age from 16 days to 20 days. Poor water quality is water age over 20 days.

2. Tank height is assuming top of tank is approximately 10 feet above maximum water level.

3. Estimated Cost includes the cost for planning, design, permitting and construction of the elevated water tank and water main piping to connect to the system.

Financing

Staff has discussed financing with Mr. James Sanderson of Davenport and Company LLC. Mr. Sanderson has reviewed the County's utility funds and has projected that a bond for the tower at any of the proposed locations is within the capacity of utilities to fund without use of the General Fund. A bond for \$8,200,000 is anticipated to require a debt service of approximately \$400k per year. The difference in debt service between a bond of \$6,200,000 and a bond of \$8,200,000 equates to approximately \$100k per year under anticipated conditions.

It has been further ascertained that use of ARPA funds to finance this project is not necessary. The difference in debt service between using \$800,000 of ARPA as part of a down payment and using \$0 of ARPA is approximately \$40k per year under anticipated conditions.



King William County
Est. 1702

Board of Supervisors

Interim County Administrator
Steve G. Hudgins

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

BACKGROUND

The King William County Master Utility Plan was discussed and approved by the Board of Supervisors at their regular meeting on November 30, 2020. The Plan details the need for an additional elevated storage tank to service the Central Garage Water System.

Potential locations of the tower were further discussed at Planning Commission meetings on March 3, 2021, and April 6, 2021, as well as the Board of Supervisors meeting on January 25, 2021.

ATTACHMENTS

Site Map

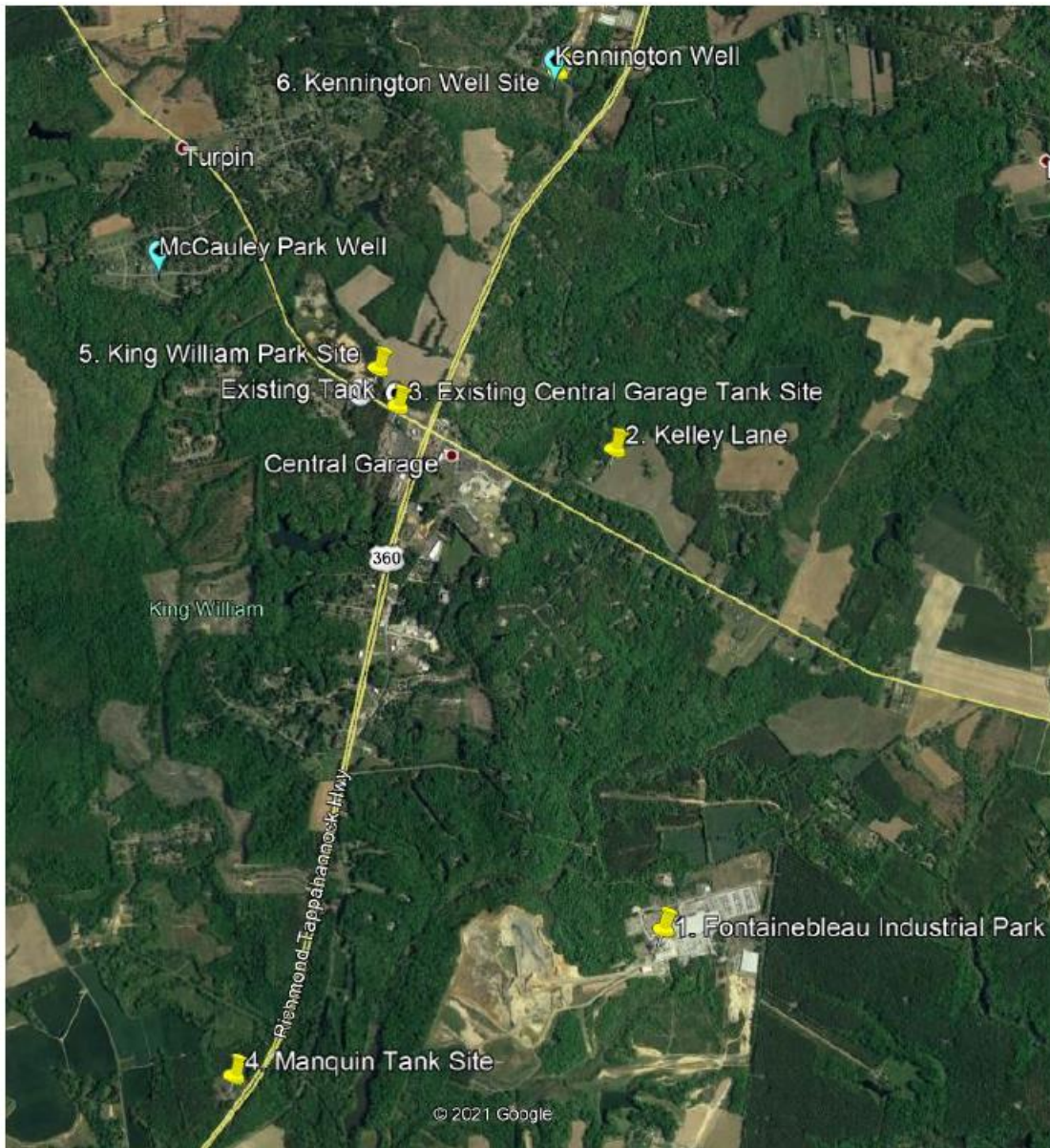


King William County
Est. 1702

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CENTRAL GARAGE WATER STORAGE TANK
KING WILLIAM COUNTY, VIRGINIA

FIGURE 1: PROJECT VICINITY MAP AND THE SIX TANK
SITE ALTERNATIVES

BOWMAN CONSULTING GROUP, LTD.
460 McLAWS CIRCLE, SUITE 120
WILLIAMSBURG, VIRGINIA 23185
(757) 229-1776
FAX: (757) 229-4683

AGENDA ITEM 10.a.

ARPA Budget Discussion - Steve Hudgins, Interim
County Administrator



King William County
Est. 1702

Board of Supervisors

Interim County Administrator
Steve G. Hudgins

William L. Hodges, First District
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C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: September 27, 2021
TO: King William County Board of Supervisors
FROM: Steve Hudgins, Interim County Administrator
SUBJECT: American Rescue Plan Act (ARPA) Budget

REQUEST FOR ACTION

For informational purposes only.

SUMMARY

Total funds to be received by King William County from the American Rescue Plan Act (ARPA) will total \$3,330,798.00. The first tranche in the amount of \$1,665,399.00 was received on June 24, 2021.

Staff recommends \$2,000,000.00 of ARPA funds be used towards the County required VATI grant match of \$2,500,000.00 for ubiquitous broadband in King William County. The remaining \$500k is proposed to be funded by the broadband capital fund (\$225k) and the infrastructure capital fund (\$275k).

Discussions with Mr. James Sanderson of Davenport & Company LLC have shown that current utility funds and expected utility revenues are enough to cover bond payments for water utility projects, specifically the proposed water tower and associated infrastructure. A down payment with what remains of the ARPA funds after funding broadband would not make an appreciable difference on a yearly bond payment. It is therefore not recommended to use ARPA funds for water utility projects.

With \$2,000,000.00 dedicated to broadband, and \$22,494.10 already spent on needs, \$1,308,303.90 remain to budget towards administrative and departmental requests. At this time, \$344,404.95 is recommended to budget towards these requests, funding such items as PPE, COVID time off, Regional Animal Shelter needs, Commonwealth Attorney needs, (2) prisoner transport vehicles, and the



King William County
Est. 1702

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installation of audio equipment in the Courthouse wing. This total also includes funds for Sheriff Deputies who are not eligible to receive Comp Board bonuses to receive bonuses to match their comped peers.

The above recommendations leave a remainder of \$963,898.96 in ARPA funds. This remainder is anticipated to fund most of the rest of the outstanding requests by the Sheriff's Department as well as the Fire and EMS Department. However, consideration is being given for its use to meet staffing needs in the Fire and EMS Department should that department not receive SAFR grant funds. This staffing would be at a cost of \$478,000.00 per year for (2) years. Staff should receive definitive word on the SAFR grant in the coming days.

The attached ARPA budget worksheet delineates the above in greater detail.

BACKGROUND

At the Board of Supervisors work session on June 14, 2021, the Board made known its stance that ubiquitous broadband and water utility projects should be made a priority for use of ARPA funds.

ATTACHMENTS

- ARPA budget worksheet

ARPA
FUND 215
Fund Total 3,330,798.00
Covered Period: March 3, 2021 - December 31, 2024

Received 6/24/2021 1,665,399.00

		SPENT	C.A. RECOMMENDS	REQUESTED	C.A. RECOMMENDS	REQUESTED	C.A. RECOMMENDS	REQUESTED	C.A. RECOMMENDS	REQUESTED	
		FY21	FY22	FY22	FY23	FY23	FY24	FY24	FY25	FY25	
ADMINISTRATION											
EDA - Business Grants				50,000.00		50,000.00					
Nano Shield			18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	9,000.00	9,000.00	
PPE			10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	5,000.00	5,000.00	Admin Total Request: 268,000.00
Marketing Tourism				5,000.00	-	10,000.00					Admin Total Recommend: 153,000.00
COVID staff time off-all county FTE			20,000.00	20,000.00	20,000.00	20,000.00	10,000.00	10,000.00	5,000.00	5,000.00	Admin Outstanding Total: 115,000.00
FIRE/EMS											
Elizabeth Bartol Salary											
April	3/16/21-4/15/21	2,782.57									
May	5/1-5/31/21	6,175.82									
June	6/1-6/30/21	4,685.12									
null Safer Grant receipt											
Part Time Staffing				199,440.00							
Full Time - 7 employees				478,000.00		478,000.00					
SCBA packs, masks, bottles and fill station											
Station 1?				265,000.00							F&EMS Total Request: 438,744.71
Turn Out Gear				23,744.71							F&EMS Total Recommend: -
Station 1 Facility Improvements				150,000.00							F&EMS Outstanding Total: 438,744.71
SHERIFF											
COVID staff time off		4,851.32									
Build out of Magistrate space/holding			2,500.00	2,500.00							
Additional staff for Dispatch				117,000.00		119,000.00		121,000.00			
Dispatch equipment				5,000.00							
Body Cam - equipment - additional staffing				15,000.00							
Uniform/Gear - additional staffing				38,750.00							
Getacs						16,000.00					
(2) prisoner transport vehicles			110,000.00	110,000.00							
Training - additional staffing						6,000.00					
Audio - Phase 2 of Courthouse Wing			30,000.00	30,000.00							
Training tables - Courthouse Wing			5,000.00	5,000.00							
Front Entrance - pre screen location improvement				11,000.00							
Sign-on bonus for new hires				10,000.00							
Retention bonuses as needed- one-time bonus				55,000.00							
Health & Wellness of staff				28,000.00		28,000.00		28,000.00			
Records Retention Software						15,000.00					
Retention Software back file scanning				57,000.00							
CAD Licensing				14,400.00							Sheriff Total Request 1016027
Retention -Career Development				55,000.00		55,000.00		55,000.00			Sheriff Total Recommend 166,877.00
COMP BOARD - BONUS			19,377.00	19,377.00							Sheriff outstanding total: 849,150.00
VICTIM WITNESS	*K&Q share?										
Software Unlimited			1,597.00	3,194.00							ask K&Q for share
Case & Document management - due to increase workload due COVID											
TV& Mount outside of Comm Att office - backlog in court cases		319.99									
RAS	*K&Q share?										
PPE Cleaning supplies			12,633.96	25,267.92							ask K&Q for share
PPE Medical Scrubs			1,985.85	3,971.69							
Community Pet Food Pantry			500.00	1,000.00	500.00	1,000.00	500.00	1,000.00			
Community Eviction support			2,500.00	5,000.00							
Commonwealth's Attorney											
Office equipment for staffing-backlog of court cases											
Amazon desk scanner, stand, monitor		95.96	945.55	945.55							
desk OfficeFurniture.com		1,179.00									
wireless access point in Courthouse wing			171.59	171.59							
Software Unlimited			3,194.00	3,194.00							
CIRCUIT COURT											
Jurors		2,404.32									
Information Tech											
Wireless Access Point				1,114.58							
Broadband			1,000,000.00	1,000,000.00	1,000,000.00	1000000					
Disaster recovery				7,600.00							
TOTAL		22,494.10	1,238,404.95	2,843,671.04	1,048,500.00	1,826,000.00	38,500.00	243,000.00	19,000.00	19,000.00	2,366,899.05
											Total - C.A. Recommends

AGENDA ITEM 10.b.

Resolution 21-74 - Request for Approval for Use of
School Reserve Funds for Repairs to the King
William High School Cafeteria - Tony Stone, KWCPS
Director of Operations



King William County Public Schools

P.O. Box 185
18548 King William Road
King William, Virginia 23086



Phone
(804) 769-3434
(804) 644-4803 – Richmond

Fax
(804) 769-3312

TO: King William County Board of Supervisors
Steve Hudgins, Interim County Administrator

FROM: Dr. David O. White, Superintendent
Staci Longest, Director of Finance

SUBJECT: Approval to use of School Reserve Funds

DATE: September 20, 2021

We are requesting the following funds be used immediately to fix the on-going and extensive cafeteria project at the KWHS. The original request involved funding for the grease interceptor, however, once that work was started it was determined that there was a much larger issue. The pipes below the cafeteria and kitchen floor have broken and collapsed under the concrete slab. Therefore, we are requesting \$115,000 from the school reserve to fund this project. This new funding request will cover reestablishing sanitary lines, the rental of a refrigerated trailer for food storage, and tying into the new grease interceptor.

Total Cost: \$115,000

RESOLUTION 21-74

BUDGET AMENDMENT – KING WILLIAM COUNTY PUBLIC SCHOOLS

**APPROVAL FOR USE OF SCHOOL RESERVE FUNDS FOR REPAIRS TO THE
KING WILLIAM COUNTY HIGH SCHOOL CAFETERIA**

WHEREAS, while replacing the grease interceptor at King William County High School it was determined that there was a much larger issue in which the pipes below the cafeteria and kitchen floor have broken and collapsed under the concrete slab; and

WHEREAS, repairs will entail reestablishing sanitary lines, the rental of a refrigerated trailer for food storage, and tying into the new grease interceptor; and

WHEREAS, the King William County Public School Superintendent and Director of Finance have requested the use of School Reserve funds in the amount of \$115,000.00 to be used for these repairs; and

WHEREAS, the Board of Supervisors wishes to approve the use of King William County Public Schools' School Reserve Funds for the above stated purposes in the amount of \$115,000.00;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that \$115,000.00 from the KWCPs Reserve Fund is hereby approved and is directed to be transferred to the KWCPs Capital Fund for the above stated purposes.

DONE this 27th day of September, 2021.

AGENDA ITEM 11.a.

Ordinance 08-21 - Amend King William County
Code §70-3 (a) Penalties for Delinquent Payments
of Property Taxes - Mary Sue Bancroft, Treasurer

ORDINANCE 08-21

AN ORDINANCE TO AMEND KING WILLIAM COUNTY CODE § 70-3 (a)

PENALTIES FOR DELINQUENT PAYMENTS OF PROPERTY TAXES

WHEREAS, pursuant to Virginia Code Section 58.1-3916 the King William County Board of Supervisors may by ordinance establish due dates for the payment of local taxes; and

WHEREAS, the King William County Board of Supervisors wishes to provide some relief to citizens by establishing a due date for the tax or levy of Tangible Personal Property, as defined in the Code of King William County, Virginia Chapter 70 Article III, different than the due dates for the tax or levy of Real Property;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this 27th day of September, 2021, amend King William County Code Sec. 70-3 (a) to read as follows:

Sec. 70-3. - Penalties for delinquent payments of property taxes.

(a) Any person, business, firm, corporation or other taxpayer failing to pay any county property taxes for levies on or before June 25 and December 5 shall incur a penalty thereon of ten percent of the tax past due, which the treasurer shall add to the amount of tax or levy due from such taxpayer, and the treasurer shall, in addition, assess interest on any such delinquent taxes or levies remaining unpaid commencing on the day following such day as the taxes are due at the rate of ten percent per annum on the delinquent taxes or levies and penalties, such interest to commence on **the dates set forth in this section** ~~June 26 and on December 6~~ of the year in which the taxes or levies are due. **Provided, however, that**

Proposed for Adoption by King William County Board of Supervisors
September 27, 2021 Regular Meeting

23 penalties and interest shall accrue as provided herein if Tangible Personal Property taxes
24 are not paid on or before January 15 of the year following the year for which the tax was
25 assessed.

26 **DONE** this the 27th day of September, 2021.

AGENDA ITEM 11.b.

Ordinance 09-21 - Amendments to the King William
County Zoning & Subdivision Ordinance - Sherry L.
Graham, Director of Planning (Presentation
Attachment Added)

King William County

Zoning & Subdivision Ordinance Update

Public Hearing
September 27, 2021





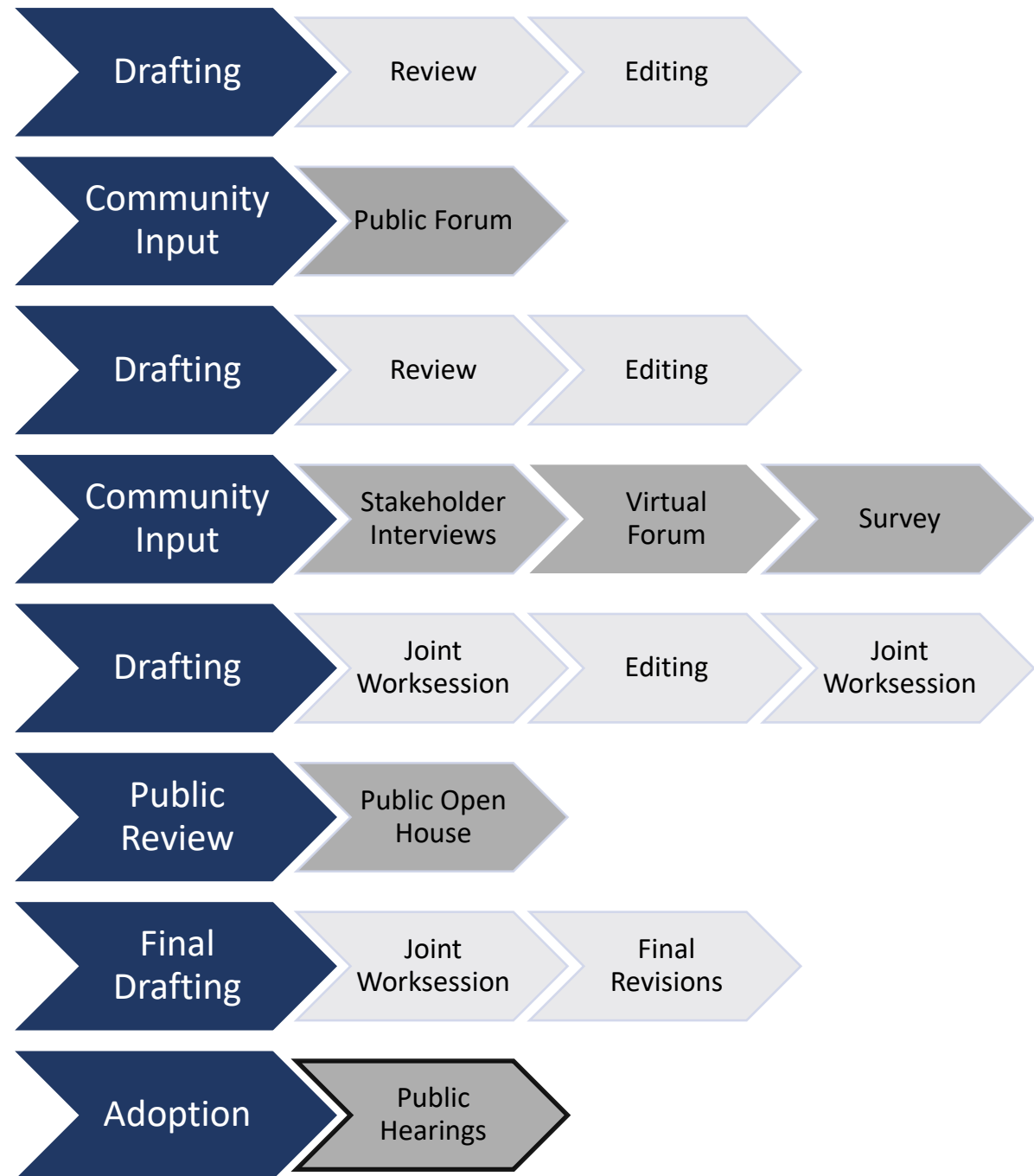
Agenda

- Process to Date
- Review of Changes
- Recent Amendments
- Next Steps



Process to Date

Update Process



The background image shows a park-like setting with two tall flagpoles. The flagpole on the right displays the United States flag. There are several trees with autumn-colored leaves in the background. A brick path leads towards the flagpoles. The text "Review of Changes" is overlaid in the center in a large, red, serif font.

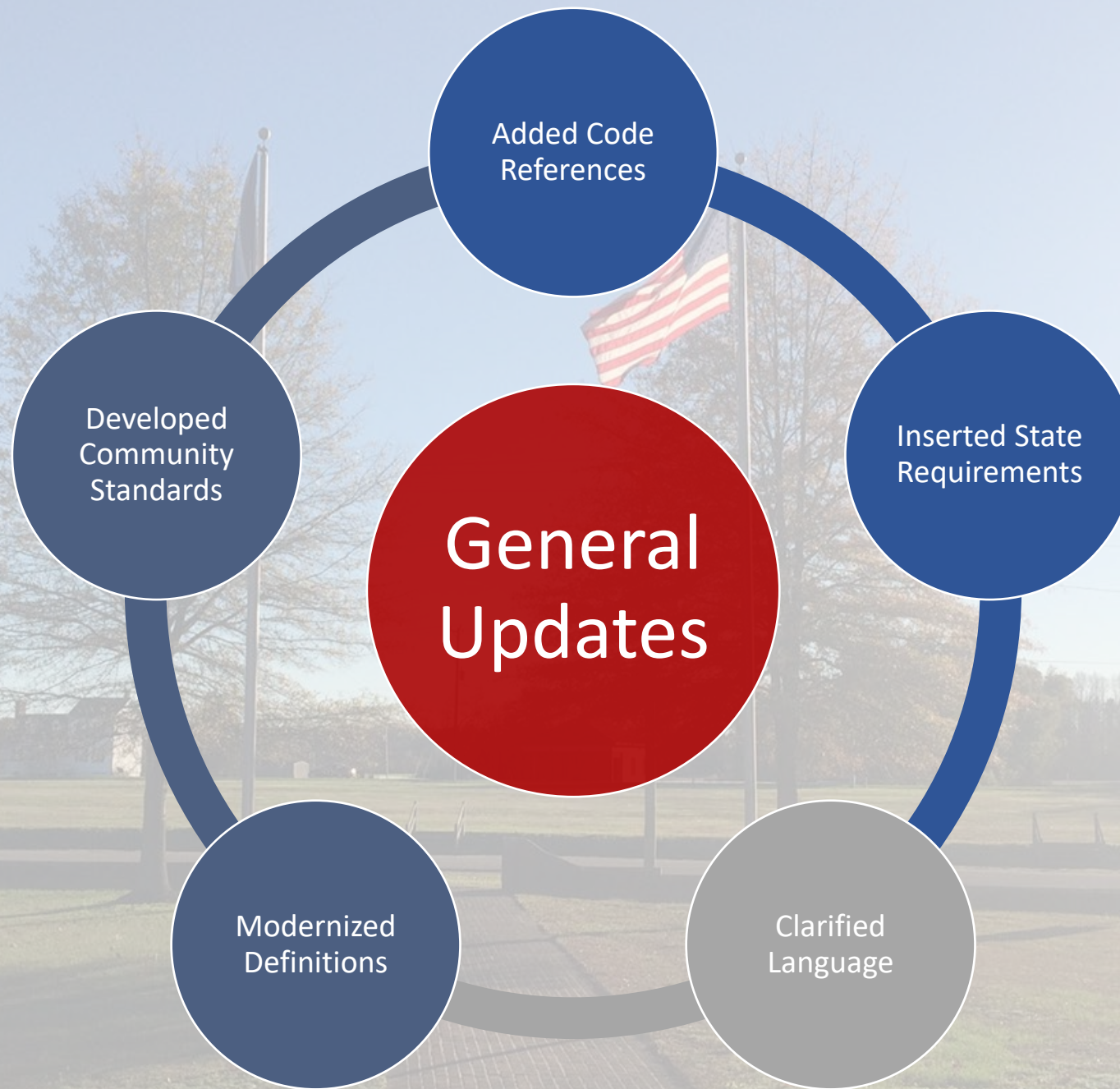
Review of Changes

Ordinance Structure

PROPOSED

- I. In General
- II. Definitions
- III. General Conditions
- IV. Administration
- V. Conditional Zoning
- VI. Zoning Districts
- VII. Use Matrix
- VIII. Use and Design Standards
- IX. Nonconforming Uses
- X. Signs

- XI. Landscaping
- XII. Exterior Lighting Standards
- XIII. Off-Street Parking and Loading
- XIV. Planned Unit Development – Mixed Use
- XV. Telecommunication Towers
- XVI. Solar Facilities
- XVII. Site Plan Requirements
- XVIII. Subdivisions
- XIX. Floods



To review the draft: www.kingwilliamcounty.us/384/Zoning-Ordinance

Article II. Definitions

➤ Removed requirements

➤ New terms

- Subdivision definitions
- Cluster ordinance definitions
- Wireless telecommunication definitions

➤ New Uses*

- Agritourism
- Commercial indoor amusement
- Personal services
- Restaurant, mobile

*examples only, not all inclusive

Article III. General Conditions

- Moved items to design standards or specific articles relating to that topic (i.e., parking and loading to article on parking)
- Updated with best practices

Article IV. Administration

- Administration includes Amendment Procedure, Duties of Boards and Commissions, Permits and Applications, Violations and Penalties, and Appeals
- Updated with code requirements and references
- Added the option of civil fines as a best practice recommendation
- Added Concept plan requirement for rezoning applications

Article V. Conditional Zoning

- Proffer of conditions as part of rezoning process
- Allows flexibility, may not want cash proffers but can accept community amenities, specific design features, etc.
- Added language to clarify the county may not demand or accept unreasonable proffers

Applicant Request



Applicant Proffer



Article VI. Zoning Districts

Primary Districts

- A-C agricultural conservation
- R-R rural residential
- R-1 suburban residential
- B-1 local business
- B-2 general business
- I industrial district

Special Purpose Districts & Protection Areas

- PUD Planned Unit Development
- HP Historic Preservation
- TCO Transportation Corridor Overlay
- CBPA Chesapeake Bay Protection Area

District Dimensional Standards

Notes:

(a) The minimum lot area for a family subdivision shall be 3 acres.

(b) 50' main building setback required from any residentially zoned parcel

(c) 100' main building setback required from any residentially zoned parcel

(d) For non-agricultural accessory buildings only

(e) 25' accessory building setback required from any residentially zoned parcel

(f) Agricultural structures may exceed 45' in height as long as they are exempt under the building code.

(g) No part of a building that is located within 200 horizontal feet of any R-R or R-1 residential zoning district may exceed 45 feet in height.

TABLE OF MINIMUM SITE AREA AND DIMENSIONAL REGULATIONS FOR PRIMARY ZONING DISTRICTS						
	A-C	R-R	R-1	B-1	B-2	I
Minimum Lot Area						
	5-acres (a)	3-acres	15,000 sf 20,000 with public water 30,000 just water	N/A	N/A	N/A
Minimum Lot Depth (in feet)						
	500	300	150	100	100	100
Minimum Lot Frontage (in feet)						
Fronting Primary Road	400	200	200	100	100	100
Fronting Secondary Road	300	200	150	100	100	100
Fronting Subdivision Street	150	150	100	100	100	100
Minimum Setback (in feet)						
From Primary Road	100	75	75	75	75	75
From Secondary Road	75	50	40	50	50	50
From Subdivision Street	50	50	40	50	50	50
Minimum Yard (main building – in feet)						
Side	25	25	15	0 (b)	0 (b)	0 (c)
Rear	50	50	40	0 (b)	0 (b)	0 (c)
Minimum Yard (accessory buildings – in feet)						
Side	15 (d)	15	15	0 (e)	0 (e)	0 (e)
Rear	15 (d)	15	15	0 (e)	0 (e)	0 (e)
Maximum Height (in feet)						
	45 (f)	45	45	45	100 (g) 12	100 (g)

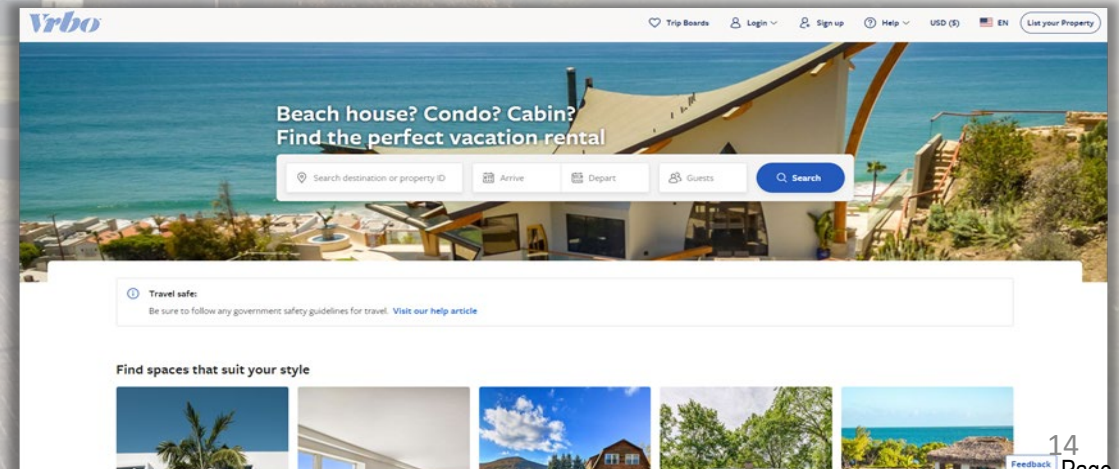
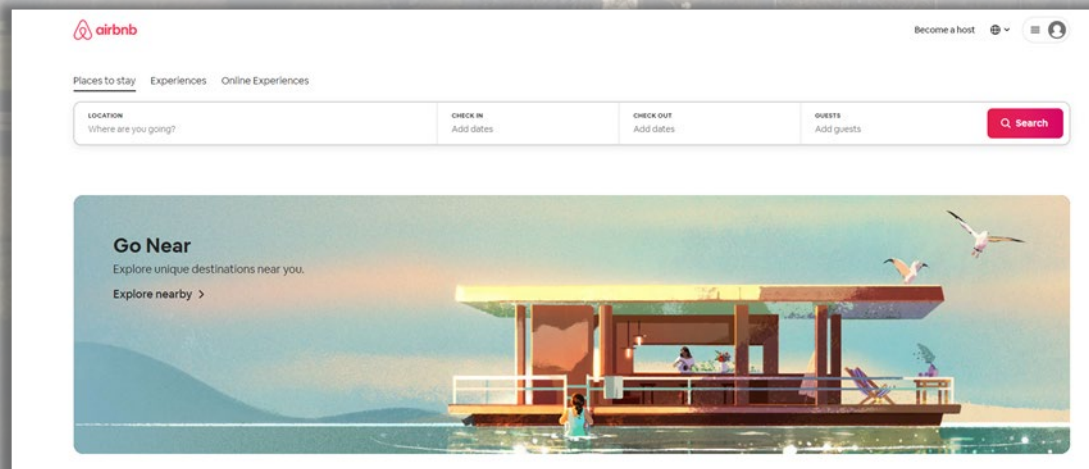
Article VII. Use Matrix

- Removed Definitions
- Provided Broader Uses
- Added New Uses

KING WILLIAM COUNTY USE MATRIX							
Uses by Category	A-C	R-R	R-1	B-1	B-2	I	
<i>R = by-right use</i>							
<i>C = conditional use</i>							
AGRICULTURAL							
Abattoir							
Agriculture	C					C	
Biomass	R	R					
Conservation easement	R					R	
Fish hatchery	R	R	R	R	R	R	
Forestry	R						
Greenhouse, commercial	R	R				R	
Greenhouse, private	R			C	C	R	
Livestock market	R	R	R				
Nursery	C						
Sawmill, permanent	R			R	R	R	
Sawmill, temporary	C					R	
	R					R	

Article VIII. Use and Design Standards

- Accessory dwelling
 - Agritourism
 - Campground
 - Event venue
 - Family health care structures, temporary
 - Home occupations
 - MHP
 - Restaurant, mobile
 - Short term business rental
- *examples only, not all inclusive



Article IX. Nonconforming Uses and Lots

- Uses or lots that do not conform to this ordinance but were in existence prior to adoption may continue – “grandfathered”
- May not be enlarge, extended, reconstructed, or structurally altered except in compliance with the ordinance
- Ownership does not affect right to continue
- Discontinuance for more than 2 years results in loss of nonconforming status



Article X. Signs

Supreme Court Case, *Reed v. Town of Gilbert*

- Removed regulations based on sign content
- Applied categories based on sign type
 - Temporary
 - Freestanding
 - Wall sign
- Applied regulations based on district and sign type

Sign Standards

Maximum Sign Dimensions B-1 and B-2 Zoning Districts

Sign Type	Number	Area	Height (ft.)
Window	Not limited	Lesser of 25% of window area or 6 sq. ft.	Not limited
Freestanding	1 per parcel	12 sq. ft. per side for buildings < 30 ft. frontage; 20 sq. ft. per side for buildings > 30 ft. frontage 110 sq. ft. for combined business	8 ft.
Projecting	1 per business per street frontage	9 sq. ft. per side for buildings < 30 ft. frontage; 15 per side for buildings > 30 ft. frontage	No less than 8 ft. and 15 ft. max. above grade level
Wall	1 per business per street frontage	15 sq. ft.	15 ft. max. above grade level
Directional	Not limited	2 sq. ft.	4 ft.
Internally Illuminated	Not permitted except one neon window sign not more than 3 sq. ft. ¹	n/a	n/a
Temporary	Not limited	12 sq. ft. max. or an aggregate of 60 sq. ft	4. ft.

Maximum Sign Dimensions – Agricultural and Residential Zoning Districts (A-C, R-R, and R-1)

	Residential Uses			Residential Projects & Agricultural Uses ¹			Non-Residential Uses ²		
Sign Type	Number	Area (sq. ft.)	Height (ft.)	Number	Area (sq. ft.)	Height (ft.)	Number	Area (sq. ft.)	Height (ft.)
Freestanding Signs	1 per lot	2 sq. ft.	4 ft.	1 per site entrance	16 sq. ft.	8 ft.	1 per separate road frontage	16 sq. ft.	4 ft.
Portable	Not Allowed	–	–	1 per lot	60 sq. ft.	6 ft.	1 per lot	60 sq. ft.	6 ft.
Temporary	4 per lot	4 sq. ft.	4 ft.	4 per lot	12 sq. ft. max. or an aggregate of 60 sq. ft.	4 ft.	2 per separate road frontage	4 sq. ft.	4 ft.

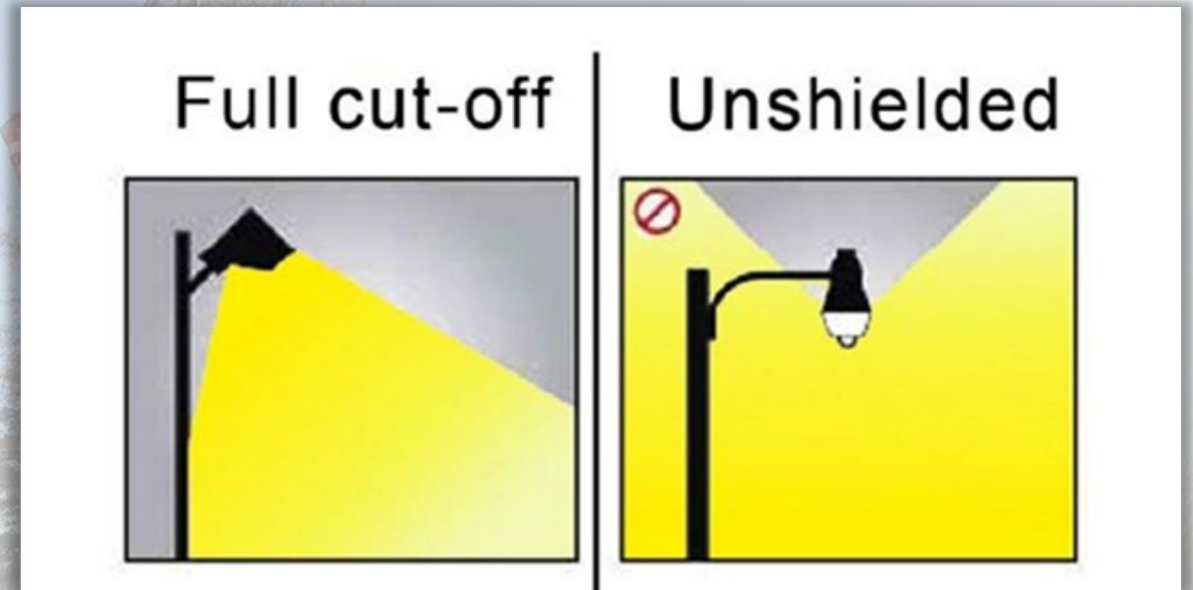
Article XI. Landscaping

- A new section!
- Applies to new developments, redevelopments, rezonings, and CUPs
- Exempts single-family and two-family dwellings



Article XII. Exterior Lighting

- Consolidated items that were spread throughout the ordinance
- Provided detailed language and an illustration for full cutoff lighting



Article XIII. Off-Street Parking and Loading

- Adjusted number of required spaces based on best practices
- Design standards including lots with 10 or more spaces must provide painted lines or other means to indicate parking spaces

Auto and boat sales and service	1 per 300 square feet of floor area; 2 spaces minimum; automobile sales and sales and service; 10 <u>minimum</u>
General retail, personal service establishment, grocery store, financial institution, pawn shop, specialty shop, consumer repair service, neighborhood convenience, Farm Supply, and garden center	1 per 200 square feet of floor area; but for retail food stores over 4,000 square feet: 1 per 100 square feet of floor area for any area in excess of 4,000 square feet
General service or repair establishment, printing/publishing, plumbing, heating, broadcasting station	1 per 3 employees on maximum working shift plus space for storage of trucks or other vehicles used in connection with the business or industry
Home Occupation	2 plus residential requirement for Type I occupation; 4 plus residential requirement for Type II occupation
Hospital, or other medical facility which provides primary health services including surgery and overnight care.	2 per patient bed

Article XIV. PUD

- Updated the application requirements
- Added additional detailed standards for landscaping, lighting, parking and architectural design

Article XV. Telecommunications

- Updated with current code references and code requirements
 - Small cell facilities
 - Fee limitations
 - Reasons for disapproval

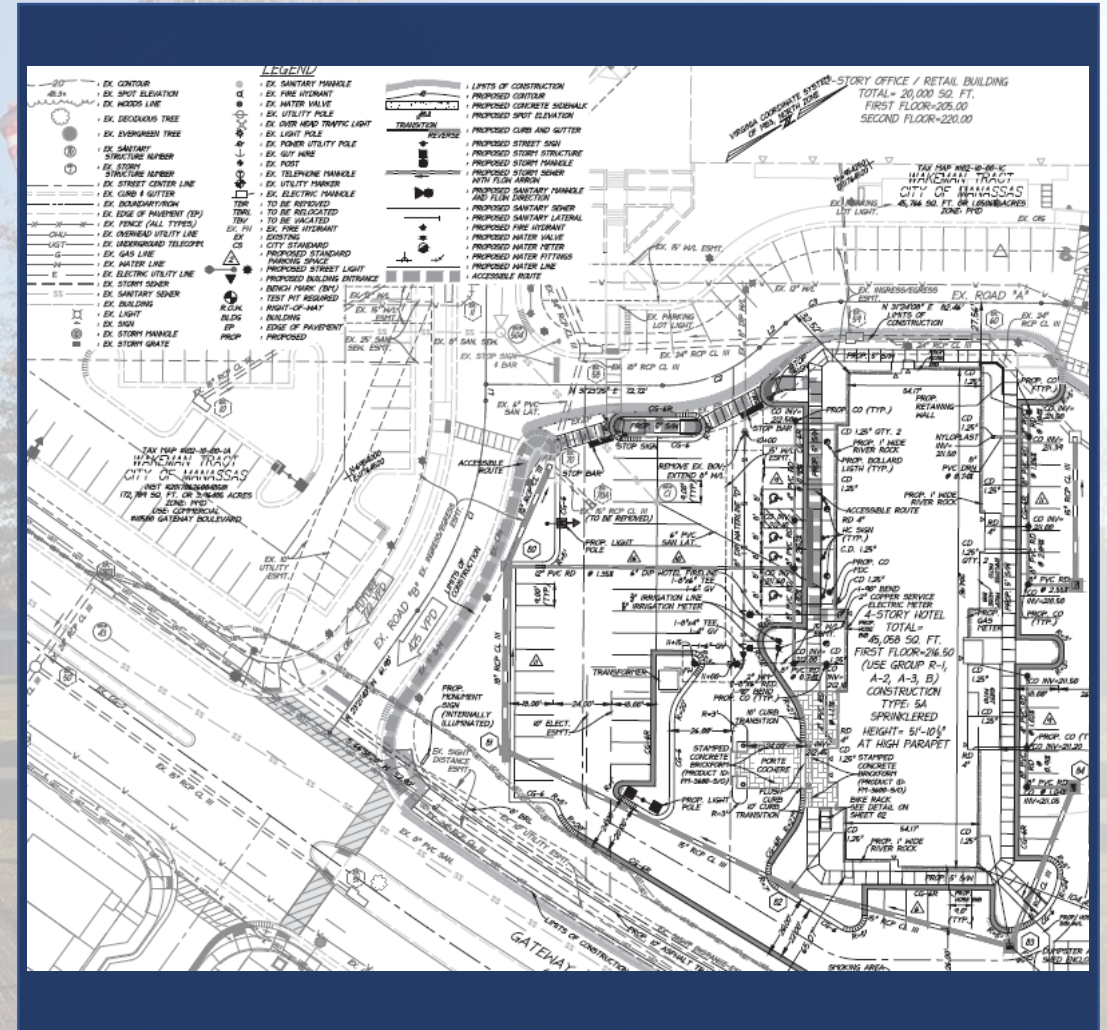
Article XVI Solar Facilities

- A new section
- Updated to include recent CUP conditions
- Updated to include subcommittee recommendations
- Recommending two additional items that enable greater revenue opportunity



Article XVII. Site Plans

- Updated with State Code requirements
- Clarified what does not require a site plan
- No longer required for rezoning applications (required for CUP and prior to construction)



Article XVIII. Subdivisions

General

- Moved Subdivision Regulations into the Zoning Ordinance
- Added sections for State Code compliance
- Added references to State Code
- Added language for cluster subdivisions
- Eliminated flag lots in minor subdivisions

Family

- Maintained years of consecutive ownership for family subdivisions from current ordinance
- Family includes niece and nephew

Article XIX. Floods





Recent Amendments

Recent Amendments

➤ Definitions

- Change Campground
- Add Campsite
- Add Camp unit
- Change Lot

➤ Use & Design Standards

- Add and revise Campground or camping area
- Add Camp, day or youth

➤ Require minimum lot sizes for Cluster Subdivisions

- Revise allowable signs in the Transportation Corridor Overlay
- Revise height limit for accessory structures
- Remove Board of Zoning Appeals from Site Plan Approval Procedure



Next Steps

Next Steps

- ☒ Drafting
- ☒ Public Forum
- ☒ Drafting
- ☒ Public Engagement
- ☒ Drafting
- ☒ Public Open House
- ☒ Joint Worksession
- ☒ Final Edits
- ☒ Public Hearing (September 7th)
- ☐ Public Hearing (September 27th)
- ☐ Adoption

King William County

Zoning & Subdivision Ordinance Update



Thank you!

Questions or Further Input:

Rebecca Cobb
rebecca.cobb@bgllc.net



King William County, Virginia

Zoning & Subdivision Ordinance Update

Board of Supervisors Public Hearing Draft

September 8, 2021

The complete document of 242 pages may be downloaded from the News Flash section of the King William County website - kingwilliamcounty.us - or reviewed in person at the Planning Department Office - 180 Horse Landing Road in King William, VA - during regular office hours.

Proposed for Adoption by King William County Board of Supervisors
September 27, 2021 Regular Meeting

ORDINANCE 09-21
AN ORDINANCE TO UPDATE AND AMEND KING WILLIAM COUNTY CODE
CHAPTER 86 - ZONING

WHEREAS, pursuant to Code of Virginia §15.2-2240 the governing body of every locality shall adopt an ordinance to assure the orderly subdivision of land and its development; and

WHEREAS, the King William County Zoning & Subdivision Ordinance Update presented has been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, and general welfare of the citizens of the County; and of further accomplishing the objectives of Code of Virginia §15.2-2283; and

WHEREAS, the King William County Planning Commission, after study and review, conducted a duly advertised public hearing on September 7, 2021 on the zoning and subdivision text amendments contained in the attached Zoning & Subdivision Ordinance Update dated September 8, 2021, and recommended that the Board of Supervisors make certain amendments to the King William County Code contained therein; and

WHEREAS, after reviewing the amendments recommended by the Planning Commission and holding a duly advertised public hearing on September 27, 2021, the Board finds that the general welfare of the King William community and the dictates of good zoning practice require changes to and adoption of the Planning Commission's recommendations in order to meet the requirements of the Code of Virginia;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this 27th day of September, 2021, amend King William County Code Chapter 86 - Zoning as presented in the attached Zoning & Subdivision Ordinance Update dated September 8, 2021; and

BE IT FURTHER ORDAINED AND ENACTED, that this article shall become effective upon passage.

AGENDA ITEM 12.a.

Board Information (VDOT Attachment Added)

Regional Animal Shelter
Animal Activities Report
August 2021

Dogs Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
KW Animal Control	6	36	0	4	0	1	0	2	0	0	6	43
K & Q Animal Control	4	43	0	4	0	2	0	2	0	0	4	51
King William Citizens	5	31	0	0	0	1	7	32	0	0	12	64
King & Queen Citizens	5	24	0	0	0	0	3	10	0	0	8	34
Other	0	0	0	0	0	0	0	0	0	0	0	0
Totals	20	134	0	8	0	4	10	46	0	0	30	192
Disposition (Dogs)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
	7	47	3	22	15	103	5	20	0	0	30	192
Cats Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
KW Animal Control	2	11	0	0	0	0	41	63	0	0	43	74
K & Q Animal Control	0	18	0	0	0	0	4	42	0	0	4	60
King William Citizens	9	32	0	0	0	0	16	52	0	0	25	84
King & Queen Citizens	0	1	0	0	0	0	0	43	0	0	0	44
Other	0	0	0	0	0	0	0	0	0	1	0	1
Totals	11	62	0	0	0	0	61	200	0	1	72	263
Disposition (Cats)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
	0	6	8	37	32	140	32	79	0	1	72	263
Feral Cats	Month	YTD	Other Species Handled									
	31	74					Month	0	YTD	0		
Other Received Explanation												
Other Disposition Explanation	1 cat escaped 2/21											
Animals On Hand	9/1/21											
Dogs	12	Cats	13	Other Species		0						

Drop Off Recycling
Site Detail
August 2021
King William County

	Request Date	Pull Date	Date of Delivery	Location	Weight	Paper Revenue	Containers Revenue
Epworth							
Paper	No Pulls						
Containers	12-Aug	12-Aug	12-Aug	TFC	2120		\$23.59
				Total	2120		\$23.59
				Average	2120		\$23.59

Landfill							
Paper	No Pulls						
Containers	4-Aug	4-Aug	5-Aug	TFC	1740		\$19.36
				Total	1740		\$19.36
				Average	1740		\$19.36

Transfer Station							
Paper	25-Aug	25-Aug	26-Aug	Butler	6440	\$390.01	
				Total	6440	\$390.01	
				Average	6440	\$390.01	
Containers	9-Aug	9-Aug	10-Aug	TFC	3960		\$44.06
	21-Aug	21-Aug	23-Aug	TFC	2320		\$25.81
				Total	6280		\$69.87
				Average	3140		\$34.94

VFW Road							
Paper	No Pulls						
Containers	27-Aug	27-Aug	30-Aug	TFC	3520		\$39.16
				Total	3520		\$39.16
				Average	3520		\$39.16

Drop Off Recycling

King William Number of Collections

FY 21	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	1	0	1	0	1	1	3	1	6
August	0	1	0	0	0	0	1	2	1	3
September	0	0	0	0	0	1	0	2	0	3
October	1	1	0	1	0	2	0	1	1	5
November	0	1	0	1	1	0	0	5	1	7
December	0	1	0	0	0	1	2	2	2	4
January	0	2	0	1	0	1	0	3	0	7
February	0	1	0	0	0	1	0	2	0	4
March	0	1	0	1	1	0	0	2	1	4
April	0	1	1	0	0	1	2	2	3	4
May	0	1	0	1	0	1	0	3	0	6
June	1	0	0	1	0	0	0	1	1	2
Totals	2	11	1	7	2	9	6	28	11	55

FY 22	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	2	0	0	0	2	0	3	0	7
August	0	1	0	1	0	1	1	2	1	5
September	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
Totals	0	3	0	1	0	3	1	5	1	12

Drop Off Recycling

King William Total Weights (Pounds)

FY 21	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	2,800	0	3,080	0	2,880	7,380	8,260	7,380	17,020
August	0	2,660	0	0	0	0	9,080	5,860	9,080	8,520
September	0	0	0	0	0	3,000	0	5,560	0	8,560
October	11,260	2,900	0	2,800	0	5,520	0	3,240	11,260	14,460
November	0	2,900	0	2,860	11,200	0	0	14,860	11,200	20,620
December	0	3,300	0	0	0	2,520	17,260	6,400	17,260	12,220
January	0	6,260	0	2,760	0	4,440	0	10,240	0	23,700
February	0	4,360	0	0	0	3,020	0	6,000	0	13,380
March	0	3,260	0	2,240	14,460	0	0	6,420	14,460	11,920
April	0	3,180	12,140	0	0	3,040	13,660	6,020	25,800	12,240
May	0	3,160	0	2,800	0	2,840	0	8,820	0	17,620
June	6,720	0	0	1,720	0	0	0	3,460	6,720	5,180
Totals	17,980	34,780	12,140	18,260	25,660	27,260	47,380	85,140	103,160	165,440

FY 22	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	6,820	0	0	0	3,920	0	10,000	0	20,740
August	0	2,120	0	1,740	0	3,520	6,440	6,280	6,440	13,660
September	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
Totals	0	8,940	0	1,740	0	7,440	6,440	16,280	6,440	34,400

Drop Off Recycling

Total Weights (Pounds)

FY 21

	Paper	Container
July	92,860	124,780
August	160,820	102,040
September	66,680	87,820
October	112,980	134,260
November	87,200	113,280
December	127,160	97,979
January	105,580	120,380
February	132,860	81,800
March	96,780	97,340
April	142,660	98,180
May	83,380	103,800
June	84,260	107,140
Totals	1,293,220	1,268,799

FY 22

	Paper	Container
July	92,200	133,600
August	134,920	104,160
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
Totals	227,120	237,760

**Drop Off Recycling
Material Revenue and Fees
FY 22**

King William

	Mixed Paper Revenue	Commingled Containers (Fee) or Revenue	Total Revenue
July	\$0.00	\$230.73	\$230.73
August	\$390.01	\$151.98	\$541.99
September	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00
Total	\$390.01	\$382.71	\$772.72

**Drop Off Recycling
Material Revenue and Fees
FY 22**

Paper Revenue

	Essex Paper	King & Queen Paper	King William Paper	Mathews Paper	Middlesex Paper	Total Paper Revenue
July	\$513.54	\$0.00	\$0.00	\$950.32	\$1,302.92	\$2,766.78
August	\$2,514.07	\$1,100.54	\$390.01	\$0.00	\$863.59	\$4,868.21
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$3,027.61	\$1,100.54	\$390.01	\$950.32	\$2,166.51	\$7,634.99

Containers Processing (Fees) or Revenue

	Essex Containers	King & Queen Containers	King William Containers	Mathews Containers	Middlesex Containers	Total Containers (Fees) or Revenue
July	\$300.83	\$139.07	\$230.73	\$236.30	\$395.83	\$1,302.76
August	\$125.94	\$70.31	\$151.98	\$193.13	\$367.36	\$908.72
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$426.77	\$209.38	\$382.71	\$429.43	\$763.19	\$2,211.48

**Drop Off Recycling
Material Delivery to Sonoco**

FY 22

	Material Delivered (Pounds)	
	Paper	Paper Revenue
July	0	\$0.00
August	0	\$0.00
September	0	\$0.00
October	0	\$0.00
November	0	\$0.00
December	0	\$0.00
January	0	\$0.00
February	0	\$0.00
March	0	\$0.00
April	0	\$0.00
May	0	\$0.00
June	0	\$0.00
Totals	0	\$0.00

**Drop Off Recycling
Material Delivery to Butler Paper**

FY 22

	Material Delivered (Pounds)	Paper Revenue
July	92,200	\$5,805.52
August	134,920	\$9,818.62
September	0	\$0.00
October	0	\$0.00
November	0	\$0.00
December	0	\$0.00
January	0	\$0.00
February	0	\$0.00
March	0	\$0.00
April	0	\$0.00
May	0	\$0.00
June	0	\$0.00
Totals	227,120	\$15,624.14

**Drop Off Recycling
Material Delivery to TFC Recycling**

FY 22

	Material Delivered (Pounds)		Containers (Fees) or Revenue	Paper Revenue
	Containers	Paper		
July	133,600	0	\$1,486.30	\$0.00
August	104,160	0	\$1,158.78	\$0.00
September	0	0	\$0.00	\$0.00
October	0	0	\$0.00	\$0.00
November	0	0	\$0.00	\$0.00
December	0	0	\$0.00	\$0.00
January	0	0	\$0.00	\$0.00
February	0	0	\$0.00	\$0.00
March	0	0	\$0.00	\$0.00
April	0	0	\$0.00	\$0.00
May	0	0	\$0.00	\$0.00
June	0	0	\$0.00	\$0.00
Totals	237,760	0	\$2,645.08	\$0.00

**Drop Off Recycling
Material Delivery to RMR**

FY 22

	Material Delivered (Pounds)	
	Paper	Paper Revenue
July	0	\$0.00
August	0	\$0.00
September	0	\$0.00
October	0	\$0.00
November	0	\$0.00
December	0	\$0.00
January	0	\$0.00
February	0	\$0.00
March	0	\$0.00
April	0	\$0.00
May	0	\$0.00
June	0	\$0.00
Totals	0	\$0.00

VPPSA Drop Off Recycling

Total Weights (Pounds)
FY 22

Corrugated Cardboard

	Weight (pounds)	Processor	Revenue
July	106,400	Butler Paper	\$9,791.10
August	106,260	Butler Paper	\$10,398.06
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
Total	212,660		\$20,189.16

VPPSA Drop Off Recycling

Total Weights (Pounds)

FY 22

Toter Collection Program

Mixed Paper

	Weight (pounds)	Processor	Revenue
July	8,780	Butler Paper	\$523.07
August	0		\$0.00
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
Total	8,780		\$523.07



Fredericksburg

King William County Board of Supervisors September 2021 VDOT Transportation Briefing

Construction Projects Completed

Surface Treatment Routes 2021

Route 623 – Union Hope Road

Route 670 – Horse Landing Road

Construction Projects Underway

UPC 116636 -Eltham Bridge Inspections Project underway, the purpose of the project is to identify specific areas for any needed future rehabilitation efforts.

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized seven roads on the six-year plan, they are listed in priority order below.

Route 608 Hazelwood Road – UPC 110089 - underway

Route 637 White Oak Landing Road – UPC 114817 - underway

Route 634 Kentucky Road – UPC 114818 – March 2023

Route 633 Sandy Point Road – UPC 114819 – March 2024

Route 624 Trimmers Shop Road – UPC 114820 – March 2024

Route 617 W. Spring Forest Road – UPC 115626 – March 2025

Route 621 Green Level Road – UPC 115628 – March 2027

Construction Projects Next 24 Months

UPC 106179 – Route 600 Turn lane addition at Route 360, planned start spring 2022 – STP funds

Bridge Projects next 24 Months

None

Traffic Engineering Requests

None

Supervisor Requests

None

Maintenance Operation Highlights

Completed Projects

- Sight Distance Mowing countywide
- Route 30 Dead Tree Removal
- Sign Repair countywide
- Daylight Signs countywide
- Unpaved road maintenance countywide
- Patch potholes countywide

Upcoming Projects

- VDOT Secondary mowing underway
- Contractor Primary mowing scheduled Oct. 4 start
- Brush Cutting Guardrails
- West Point Ditching
- Route 609 Shoulder Repair
- Routes 641 and 1135 Ditching
- Sign Repairs/Daylighting signs countywide
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

Land Use Highlights

- Site Plan reviews completed: 4
- Subdivision reviews completed: 0
- Average number of days per review: 9.5
- Number of permits issued: 6
- Number of permits completed: 16

Contact for questions or concerns:

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Ron Peaks

Assistant Residency Administrator

(804) 286-3118

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**VIRGINIA IS FOR LO♥ERS,
NOT LITTER**

AGENDA ITEM 14.a.

Motion to Convene Closed Meeting in Accordance
with Section 2.2-3711 (A)(1) of the Code of Virginia
to consider a personnel matter involving the
appointment of individuals to the Board of Zoning
Appeals

CLOSED MEETING MOTIONS

☒ **PERSONNEL** – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

☒ 1. appointment of individuals to Boards and Commissions.

☐ 2. interview of a prospective candidate for employment.

(or the)

☐ 3. Employment

☐ 6. Promotion

☐ 9. Salary

☐ 4. Assignment

☐ 7. Performance

☐ 10. Discipline

☐ 5. Appointment

☐ 8. Demotion

☐ 11. Resignation

of a specific public officer / appointee / employee.

☐ **PUBLIC PROPERTY** – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

☐ 1. the acquisition of real property for a public purpose.

☐ 2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

☐ **PROTECTION OF PRIVACY OF INDIVIDUALS** – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

☐ **PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** – In accordance with Section 2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

☐ **INVESTING OF PUBLIC FUNDS** – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- ☐ 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

☐ **HAZARDOUS WASTE SITING** – In accordance with Section 2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

☐ **TERRORIST ACTIVITY** – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.
- ☐ 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

☐ **PUBLIC CONTRACTS** – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss the award of a public contract involving the expenditure of public funds.
- ☐ 2. interview bidders or offerors.
- ☐ 3. discuss the terms or scope of a public contract.

AGENDA ITEM 14.c.

Certification of Closed Meeting

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 27th day of September, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]

AGENDA ITEM 15.a.

Resolution 21-71 - Recommendation for an Appointment to the Board of Zoning Appeals



King William County
Est. 1702

Board of Zoning Appeals

Benjamin Shumaker, Chairman
Michael Nolan, Vice Chairman
Doris White
Yvonne Broaddus

DATE: September 16, 2021

TO: Board of Supervisors / King William County

FROM: King William County Board of Zoning Appeals

SUBJECT: Board of Zoning Appeals Vacancy

At the September, 15th, 2021 Board of Zoning Appeals meeting the members came to a consensus based on two applications we received to support Amanda Walker to fill the vacancy of the expired position of Laura Nunnally.

The Board of Zoning Appeals members consist of Doris White – District 3, Mike Nolan District 3, Yvonne Broaddus District 4, and me, Benjamin Shumaker - District 4. The vacancy position was advertised, and the BZA was provided with two applications. Amanda Walker is out of District 5.

I respectfully ask the board to consider the appointment of Amanda Walker to fill the current vacancy of Laura Nunnally.

Respectfully Submitted,

Benjamin Shumaker

Benjamin Shumaker / Chairman
Board of Zoning Appeals
King William County, VA



Application to Serve on a County Board / Commission / Committee

(Please type or print clearly)

Your Name Jeanette Wagner

Home Address (including City, Zip) 5515 Herring Creek Road, Aylett, VA 23009

Mailing Address (if different than above) _____

Preferred Phone 804-994-9668 ☐ Mobile ☒ Home

Email Address puddin5516wags@aol.com

District of Residence ☐ 1st District – West Point ☐ 2nd District – Courthouse ☐ 3rd District – Aylett
☐ 4th District – Manquin ☒ 5th District – Mangohick

How long have you lived in King William County? 21 years

Employer Retired State Employee Employer Phone _____

Employer Address (including City, Zip) VCE, Mathews & Hanover; Planning Offices, Hanover & Arlington; CSB Hanover

Education (Diploma / Degree(s) / Certification(s)/Etc. BFA, Commercial Art, 1963

Education Richmond Professional Institute (VCU)
(School(s) Attended)

Civic Activities (include other Boards/Commissions/Committees) Arts Alive Board of Directors through 2016; Humane Society; Citizens for King William BOD; attended most BOS/PC meetings since 2005; PC Committees (Comp Plan/TCO)

Memberships (Fraternal, Business, Church, Social Organizations – include any offices held) St. Paul's Episcopal Church, Hanover (Altar Guild)

Please place a number indicating your top three choices for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Descriptions and additional Regional Boards / Commissions / Committees are listed on the next page of this application.

<u>1</u> Board of Zoning Appeals	____ Planning Commission
____ Economic Development Authority	____ Recreation Commission
____ Electoral Board	<u>2</u> Social Services Board
____ Finance Board	____ Wetlands Board
____ Historic Preservation & Architectural Review Board	<u>3</u> Other <u>Community Services Board</u>
____ Local Board of Building Code Appeals	____ Other _____

Signature Jeanette Wagner Date 7/30/21

Return completed applications to deputyclerk@kingwilliamcounty.us or see next page for mailing address.
Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.



Application to Serve on a County Board / Commission / Committee

(Please type or print clearly)

Your Name Amanda Walker

Home Address (including City, Zip) 280 Oak Springs Dr, Aylett VA 23009

Mailing Address (if different than above) _____

Preferred Phone (804) 296-8572 ☒ Mobile ☐ Home

Email Address amandam.hamm@yahoo.com

District of Residence ☐ 1st District – West Point ☐ 2nd District – Courthouse ☒ 3rd District - Aylett
☐ 4th District - Manquin ☐ 5th District - Mangohick

How long have you lived in King William County? 3 years (13 previously)

Employer Randstad Technologies Employer Phone (804) 289-2322

Employer Address (including City, Zip) 6620 West Broad St, Richmond VA 23230

Education (Diploma / Degree(s)/
Certification(s)/Etc. High School Diploma, Graphic Communications CoC, MCTS, EMT-B

Education King William High School, Richmond Technical Center, Computertraining.com
(School(s) Attended)

Civic Activities (include other
Boards/Commissions/Committees) MPRA, Indian Rivers Humane Society, KW Officer of Elections, Country Courier News

Memberships (Fraternal, Business,
Church, Social Organizations – include
any offices held) MPRA, King William Historical Society, National Society of Newspaper Columnists

Please place a number indicating your top three choices for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Descriptions and additional Regional Boards / Commissions / Committees are listed on the next page of this application.

<u>1</u> Board of Zoning Appeals	____ Planning Commission
____ Economic Development Authority	____ Recreation Commission
<u>2</u> Electoral Board	____ Social Services Board
____ Finance Board	____ Wetlands Board
____ Historic Preservation & Architectural Review Board	<u>3</u> Other <u>y Consortium Workforce Development Bo</u>
____ Local Board of Building Code Appeals	____ Other _____

Signature Amanda Walker Date 08/04/2021

Return completed applications to deputyclerk@kingwilliamcounty.us or see next page for mailing address.
Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.

RESOLUTION 21-71

**RECOMMENDATION FOR AN APPOINTMENT TO THE
BOARD OF ZONING APPEALS**

WHEREAS, Laura N. Nunnally's term on the Board of Zoning Appeals (BZA) expired on June 30, 2021; and

WHEREAS, Ms. Nunnally has not expressed interest in reappointment to the BZA; and

WHEREAS, others who have expressed interest in appointment to the BZA include Jeanette Wagner and Amanda Walker; and

WHEREAS, BZA Chairman Benjamin Shumaker expressed the consensus of the Board of Zoning Appeals requesting the Board of Supervisors make a recommendation to the King William County Circuit Court to appoint Amanda Walker to fill this vacancy; and

WHEREAS, the Board of Supervisors now desires to make a recommendation to the King William County Circuit Court for an appointment to this position;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County, Virginia does recommend to the King William County Circuit Court that _____ be appointed to the Board of Zoning Appeals for an unexpired term ending June 30, 2026.

DONE this 27th day of September, 2021.