



County of King William, Virginia

**BOARD OF SUPERVISORS
REGULAR MEETING OF JULY 26, 2021 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A M E N D E D A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Moment of Silence**
- 4. Pledge of Allegiance**
- 5. Review and Adoption of Meeting Agenda**
- 6. Public Comment Period** *One Opportunity of Three Minutes per Individual or Five Minutes per Group on Non-Public Hearing Matters*
- 7. Consent Agenda**
 - a. Approval of Minutes:
 - i. June 14, 2021 Work Session Minutes
 - ii. June 28, 2021 Regular Meeting Minutes
 - iii. February 8, 2021 Joint Work Meeting Minutes (Corrected and resubmitted for approval)
 - iv. February 10, 2021 Special Called Meeting Minutes (corrected and resubmitted for approval)
 - v. February 22, 2021 Regular Meeting Minutes (corrected and resubmitted for approval)
 - b. Approval of Payment of Bills – June 2021 - Natasha Joranlien, Director of Financial Services
 - c. Resolution 21-54 - Appropriating Additional Funding for King William County Public Schools FY21 Cafeteria Fund - Steve Hudgins, Interim County Administrator
- 8. Old Business**
 - a. Resolutions 21-55 and 21-56 - Establishing Procedures for Delinquent Applications for Real Property Tax Relief - Karena Funkhouser, Commissioner of Revenue

9. New Business

- a. Commissioner of Revenue Report - Karena L. Funkhouser, Commissioner of Revenue (Attachment)
- b. Resolution 21-62 - Rescinding of Local Emergency due to COVID-19 - Steve Hudgins, Interim County Administrator

10. Administrative Matters from County Administrator

- a. Board Information
 - i. Monthly Departmental Reports
 - ii. Vacant Positions on Local and Regional Boards and Commissions
 - iii. Notice and Description of Shellfish Area Condemnation Number 049-004, Upper York River

11. Board of Supervisors' Comments

12. Closed Meeting

- a. Motion to Convene Closed Meeting
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

13. Appointments

- a. Resolution 21-57 - Appointment for Resigned Position on the Economic Development Authority Board of Directors
- b. Resolution 21-58 - Appointment/Reappointment to the Wetlands Board of Directors (W. Robert Barber, Jr.)
- c. Resolution 21-59 - Appointment/Reappointment to the Wetlands Board of Directors (Bryan Johnson)
- d. Resolution 21-60 - Appointment/Reappointment to the Tri-Rivers ASAP Board of Directors (Rev. Palmer)
- e. Resolution 21-61 - Appointment/Reappointment to the Middle Peninsula Planning District Commission Citizen Representative
- f. Resolution 21-63 - Appointment to the Rappahannock Community College Board

14. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During the Public Comment Period and Public Hearing periods, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, address, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

AGENDA ITEM 7.a.i.

Approval of Minutes

June 14, 2021 Work Session

**DRAFT MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS WORK SESSION
JUNE 14, 2021**

A work session of the Board of Supervisors of King William County, Virginia was held on the 14th day of June 2021, beginning at 7:00 p.m. in the Board Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The Board of Supervisors were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski - Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Greenwood noted a Closed Session was needed in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia for the discussion of personnel matters. The Closed Session would be Agenda Item 6.a.

Supervisor Greenwood moved to adopt the meeting agenda as presented with the above amendment. Supervisor Garber seconded. The Chairman called for discussion. There being none, the Board of Supervisors were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 4. PRESENTATION

a. Virginia Peninsulas Public Service Authority (VPPSA) Presentation – David A. Magnant, Executive Director

David Magnant, Executive Director of VPPSA, acknowledged the County's concerns with the level of service at the Epworth station. Mr. Magnant said VPPSA is currently facing challenges due to staffing and increased travel distance, whereas they used to cover from King William to West Point/New Kent

and now they cover King William to Chester. While the number of pulls is consistent, their distance has increased. Transportation is their biggest cost and challenge. Chairman Moskalski asked the reason for the change. Mr. Magnant said a new bid was due and County Waste has stepped away from recycling. VPPSA has gone from being paid for recycling to having to pay to deliver it, along with the increased travel distances. Mr. Magnant said this is due to lack of competition.

Mr. Magnant asked what challenges Supervisors have heard about at the stations. Vice Chair Moren said he's received reports of Epworth being full and overflowing on weekends and people having to stack things outside containers. Mr. Magnant said he has ideas for adding a second solid waste compactor at Epworth. He would like to look at comingled item containers and possibly combine existing containers into the compactors. He said his goal is to maximize efficiency in order to minimize cost.

Vice Chair Moren noted the recycling value of metal has increased and asked how that effects costs. Mr. Magnant said it is built into the budget to reduce overall costs.

Vice Chair Moren asked about tire recycling and said that people in the county have more than average. Mr. Magnant said county residents are currently allowed 12 per year. He said the VPPSA Board currently recommends what materials and how much is allowed based on their experience over the years but that number can be increased or a tire amnesty period could be established if the Board would like. Supervisor Garber asked how the 12 tire limit is tracked and said he's seen the same overflowing conditions at the site near the High School. Mr. Magnant said attendants currently ask for the resident's address when they drop off tires.

Supervisor Garber asked at what point attendants call when collection volumes are high. Mr. Magnant said Field Services comes out from Shacklefords based on the readings called in by attendants in the mornings and at 3pm. They currently have eight trucks and ten drivers who move filled containers as quickly as possible at the 16 sites they service. Because landfills are closed ½ day on Saturdays and all day on Sundays, containers cannot be unloaded on weekends.

Mr. Magnant said he is putting together a survey to ask residents their biggest frustrations. VPPSA continually works on improving services. He will send the operating rules to the County Administration for review and changes can be made if necessary. He said tire containers can be put on a property if needed. Costs are incurred when increasing hours and days open. Steve Hudgins, Interim County Administrator, said he had the cost information but there was not money in the budget for increases.

Vice Chair Moren asked when the survey will go out. Mr. Magnant said it will go to Middle Peninsula Board members first to be sure the right questions are being asked before it goes to residents.

Supervisor Garber confirmed the County's current contract expires in 2023 and asked what the price is based on. Mr. Magnant said VPPSA is a political subdivision of the state and conforms with all state guidelines. The price is based on the services each locality chooses to offer to its citizens and not on tonnage. Because VPPSA is a government agency, many costs are lower.

Mr. Magnant said he feels the King William County VPPSA sites are quite good compared with other counties and they are always seeking to improve.

Supervisor Greenwood said he receives complaints that people from other counties are dumping their trash and asked how to police this since decals are no longer required and attendants do not ask folks where they are from. He also said people have received different answers on what is and is not recyclable.

Mr. Magnant said there a new firm that has developed a technology to break down recyclables into a fuel derivative rather than into pellets, which can be reused only once. They take all recycling types 1-7, except for 5 (PVC). He believes this new technology can make recycling easier once it is rolled out.

Vice Chair Moren asked how often site operators are educated. Mr. Magnant said training is done continuously through an online employee portal and supervisors are sent out when there's an issue.

Chairman Moskalski noted many of the current challenges are because of the increasing population around Central Garage. He asked if it would be beneficial to explore home pickup in that area as the situation there will only get worse. Mr. Magnant said there are two areas VPPSA covers left to be investigated for curbside recycling and King William County is one of them. He likes the idea and thinks it is worth exploring to alleviate pressure on sites.

Supervisor Garber asked if home users would pay fees. Mr. Magnant said it is up to the County. He mentioned that in James City County, the cost is about \$7 per home and residents pay that fee to the county's enterprise fund. Other localities pay the fee rather than residents. He said doing that may entice a solid waste hauler to service the area.

Agenda Item 5. WORK SESSION MATTERS

a. School Transfers vs. Appropriation – Natasha Joranlien, Director of Financial Services

Ms. Joranlien provided information showing a total of \$10,269,546.34 has been transferred by the Treasurer to King William County Public Schools for FY2021. Appropriations total \$12,021,815.00 which leaves \$1,752,268.66 remaining available. She said real estate taxes will be coming in and she doesn't anticipate any shortfall in meeting the appropriation.

b. Treasurer Update – Mary Sue Bancroft, Treasurer

Ms. Bancroft listed the accomplishments of the Treasurer's Office including completing bankruptcy classes and collection courses; filing some warrants in debt for unpaid taxes – she noted she cannot collect after five years and she is working on completing this for unpaid taxes back to 2016 as quickly as possible; total personal property taxes owed as of January 31, 2021 were \$1,283,063.56 (excluding bankruptcies) and as of today the total due was \$741,707.41. She placed a tax sale ad in the Country Courier and believes that contributed to the amount collected. In the past, ads were only placed in the Tidewater Review. She will continue to use the Country Courier in the future.

On April 20, 2021, personal property tax delinquency notices were sent out. On May 31, 2021, Ms. Bancroft placed DMV stops on those with unpaid taxes which will not be released until all taxes are paid in full.

2000-2017 delinquent real estate taxes as of December 31, 2020 were \$597,353.56. As of June 11, 2021, delinquent real estate taxes amounted to \$455,884.99. She said the Tax Authority of Virginia handles all debts three years old and older and those were turned over in November 2020.

Ms. Bancroft commended her staff for their hard work and dedication.

Supervisor Garber asked how many properties owing delinquent real estate taxes have not come forward to address the issue. Ms. Bancroft said she did not have that figure. She said public auctions will be held on those properties at some point – probably six months out from the deadline – and it is a lengthy process.

Ms. Bancroft said she sent Real Estate Tax bills to all citizens owning property in the County and noted that some were confused because their mortgage company is responsible for paying the taxes from their escrow accounts. She said she did this purposely to give citizens the information and to let them see that rates and values had not changed. She said she would add a notice with the bills next time explaining that, if your mortgage company pays taxes on your behalf, this bill is for informational purposes only. She said sending out the bills to all citizens has brought to light many discrepancies and issues with those who have sold, bought, or finished paying off mortgages since the records have not been updated in Bright since August, 2020. Also, after seeing the tax bill, some people wanted to pay the taxes themselves rather than through escrow and mortgage companies.

Supervisor Greenwood said he would like to see an option to pay personal property taxes monthly. Ms. Bancroft said she would like to change the personal property due date away from December as the timing is very difficult for many people. She would also like to prorate personal property taxes and give people the opportunity to pay installments via ACH. Supervisor Hodges asked what prevented this from happening now and noted the Commissioner of Revenue advised people to expect a 10% increase in used car values due to COVID which would increase the amount of personal property tax owed. Chairman Moskalski said the decision to prorate is the Board's decision and said these issues will be placed on the July work session agenda for further discussion.

Supervisor Greenwood said he's heard concerns from citizens about missing notices for disability relief. Ms. Bancroft said that issue is handled by the Commissioner of Revenue.

c. American Rescue Plan Act of 2021 (ARPA) Request for Authorization – Natasha Joranlien, Director of Finance

Ms. Joranlien presented information about ARPA, including eligible uses and expenditures, and asked the Board's authorization to initiate the process of requesting funds for the County in the amount of \$3,330,798. Staff's intent is to prepare a budget to present to the Board of Supervisors for the use of the funds. All department heads can submit requests which will be compiled and presented to the County Administrator for review and recommendation to the Board. All expenditures will be paid from a specific bank account set up specifically to manage the funds.

Supervisor Garber asked if the amount included West Point. Ms. Joranlien said no, West Point and King William County Public Schools are each getting their own funds. The \$3,330,798 is for the County only.

Vice Chair Moren noted the funds come in two payments and do not need to be spent all at once.

Ms. Joranlien said the budget created would be similar to the Capital Improvement Plan and that the funds can be used for some expenses from this fiscal year. She asked the Board for their suggestions on things they money could be used for.

Supervisor Garber said two specific areas the funds could be used for are broadband and infrastructure, specifically water structures. Ms. Joranlien noted the County is not seeing a lot of lost revenue from COVID.

Supervisor Greenwood said perhaps the funds could be used for VPPSA to increase hours and days open. Mr. Hudgins, Interim County Administrator, said he believed the funds could only be used for water and sewer but he would investigate further. Ms. Joranlien said they are also reaching out to other counties to see how they're planning to use the funds.

Vice Chair Moren made a motion for the Board of Supervisors to authorize staff to initiate the process for requesting American Rescue Plan Act of 2021 funds for King William County in the amount of \$3,330,798. Supervisor Garber seconded the motion. The chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

d. EMS Department Report – Stacy Reaves, Fire Chief

Chief Reaves presented the King William County Fire & Emergency Services Department Report for the period of May 24, 2021 to June 7, 2021. He noted that COVID-19 personnel policies have been updated to reflect recent CDC recommendations but are mainly the same because not all employees have been vaccinated. The Station remains closed to the public, personnel perform screenings when coming on shift, and facemasks are required when social distancing cannot occur.

He noted the recent fuel crisis has opened lines of communication between the department and local businesses and event produced lessons learned and conversations to be held regarding future plans.

The Department has been working with Lexipol to produce policies based on state and federal code and will continue with weekly meetings to produce additional policies.

Effective July 1, 2021, the state is transitioning the repository for EMS reporting from Image Trend to ESO and the County will be making the transition as well. This would streamline the process and eliminate using multiple vendors. Because the County can purchase ESO using state contract pricing, the price would be around the same as before and includes volunteer organizations while still enabling them to maintain their independence.

Ambulance 13 has been repaired to an operational level and is being used as a spare. Ambulance 1 is having warranty work performed on the power inverter and is supposed to be back today. Ambulance 12 will rotate out for preventative maintenance and a brake wear adjustment/evaluation.

Atlantic Hurricane Season officially started on June 1st. Informational packets are coming and the department is working to establish partners to provide emergency power, water, ice, and fuel. A clear shelter plan is being developed and established through a VDEM workshop and collaboration with county departments.

Vice Chair Moren asked about the possibility of running a table-top exercise to make sure everyone is up to date on procedures. Chief Reaves said they are attending a workshop to develop plans and that KWCPs, Social Services, the Sheriff's Office, and the County Administrator are also attending.

Chief Reaves said that Nestle Purina fully funded the County's Smoke Detector Program (\$3,000) which makes free smoke detectors available for residents. Smoke detectors will be given out from fire departments and there is a form that will need to be completed.

Chief Reaves expressed his appreciation for all the volunteer organizations over the past year.

Vice Chair Moren asked why not all personnel has received the COVID vaccine. Chief Reaves said it is 100% due to personal choice. Supervisor Garber asked if it could be made mandatory. Chairman Moskalski said no and we can't afford to lose people since staffing levels are already low. We can only continue to encourage people to get vaccinated. Chief Reaves said risks are minimized by enforcing PPE procedures. He noted high-level PPE is not new to Fire & EMS but there is now heightened awareness to properly use PPE. All personnel must wear masks, eye protection, and gloves for every call. He agrees that people should be vaccinated.

Chief Reaves said he is concerned about staffing levels especially as we enter the summer months where people are taking vacation time.

Supervisor Greenwood asked if volunteer organizations have to switch over to ESO. Chief Reaves said no but both agencies have chosen to do so.

e. Resolution 21-40 Honoring and Congratulating the King William County High School Class of 2021 Graduates and the West Point High School Class of 2021 Graduates – Steve Hudgins, Interim County Administrator

At the behest of Vice Chair Moren, Mr. Hudgins presented a draft resolution for review honoring Class of 2021 graduates.

RESOLUTION 21-40

A RESOLUTION HONORING AND CONGRATULATING

THE KING WILLIAM COUNTY HIGH SCHOOL CLASS OF 2021 GRADUATES AND

THE WEST POINT HIGH SCHOOL CLASS OF 2021 GRADUATES

WHEREAS, the King William County Board of Supervisors wishes to extend honor and congratulations to the King William County High School Class of 2021 Graduates and the West Point High School Class of 2021 Graduates; and

WHEREAS, the Class of 2021 Graduates worked diligently and overcame many challenges in addition to the normal challenges of high school due to the COVID-19 pandemic; and

WHEREAS, the Class of 2021 Graduates made sacrifices that affected many of the traditional aspects of their senior year; and

WHEREAS, the Class of 2021 Graduates exemplified maturity, integrity, tenacity, and fortitude in successfully completing their high school career;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County does, on this 14th day of June 2021, congratulate and honor the King William County High School Class of 2021 Graduates and the West Point High School Class of 2021 Graduates for their great achievements in the face of adversity; express confidence in their future success, and wish the Class of 2021 Graduates the best of luck as they enter this new phase in their lives; and

BE IT FURTHER RESOLVED that a copy of this Resolution expressing the sense of this Board of Supervisors on this matter shall be spread upon the meeting minutes of said Board of Supervisors.

Supervisor Hodges asked if a copy of the resolution would go to each school system. Mr. Hudgins said yes, upon adoption a copy would be presented to each school system.

f. Edmunds Update – Travis Wolfe, Systems Engineer

Mr. Wolfe said the go live date for taxes has been pushed back to July 6th or 7th with a final data pull on June 30th or July 1st. He noted that Edmunds has been very accommodating to our ever-changing timeline. The go live date for permitting and animal licensing is on schedule for June 30th with a final data pull on June 22nd or 23rd. While this module was originally scheduled to go live after the tax module, Mr. Wolfe made the decision to move it up in order to keep the project moving forward.

g. Director of Operations Staffing Discussion – Steve Hudgins, Interim County Administrator

Mr. Hudgins requested organizational guidance from the Board pertaining to the position of Director of Operations. Staff recommends the hiring of a new Director of Operations. With the growth in the County, projects already underway, anticipation of future projects delineated in the County's Master Utility Plan, and infrastructure implementations of ARPA funds, there is a need for a dedicated Director of Operations to oversee the Building Inspections Department, Facilities Department, and Maintenance Department. Funds from the American Rescue Plan Act (ARPA) of 2021 may fund the position in the coming fiscal year as ARPA allows use of the funds to return to previous staffing levels.

Chairman Moskalski supports the hiring of a Director of Operations and felt the Board of Supervisors should give their opinion and consent on this issue. He supports it and doesn't want to stretch people too thin. He stated that we don't know how long the current staffing situation will continue.

Supervisor Hodges asked how the position's salary would be covered. Chairman Moskalski said the position would be funded with ARPA funds for the first one or two years and then utilities revenues would support it through the County's Enterprise Fund.

Supervisor Hodges asked if the position would still be necessary once a County Administrator and Assistant County Administrator are hired. Mr. Hudgins said he and the Interim Planning Director had discussed joining the Planning and Building Departments but concluded this would not work because the Planning Department continues to be busier and they are also not fully staffed. Therefore, a Director of Operations is needed.

Supervisor Garber suggested we wait to hire a Director of Operations until a County Administrator is hired to ensure compatibility. He hoped it would not be too much longer until a County Administrator is hired.

Vice Chair Moren asked if there is currently work to be done by a Director of Operations or if some things have been dropped in the interim. Mr. Hudgins said there are issues currently in need of the attention of a Director of Operations and improvements could be made right now. Chairman Moskalski said we are asking a lot of a lot of people right now due to being understaffed.

Supervisor Garber said he thinks it's important and it will take some time to advertise and hire someone.

Supervisor Greenwood said we have other positions that need to be filled and it was his understanding the Interim County Administrator was to be performing these duties. He said he is not in favor of hiring another Director of Operations as there are other departments that need staffing as well.

Supervisor Hodges said he was hesitant to add another position because the price tag on the County Administrator position will have to go up. Chairman Moskalski reiterated the Director of Operations salary would not come out of the General Fund but out of the ARPA funds and Enterprise Fund.

Supervisor Hodges said the high end of the salary range seemed very high and close to the salary being offered for a County Administrator. Mr. Hudgins said that is the range for someone who has been in the position for a number of years. Supervisor Hodges said he could approve of it based on the funding and Mr. Hudgins' assertion that the position was necessary.

Supervisor Hodges made a motion to approve staff adding a Director of Operations. Vice Chair Moren seconded it. The chairman called for any discussion. There being none, the members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Nay
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Nay
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. BOARD OF SUPERVISOR'S REQUESTS

Supervisor Hodges said we need to deal with the split levy and satisfying that. Chairman Moskalski said a committee would be put together consisting of two Board of Supervisors, two School Board members, and 2 County staff members and asked for volunteers to go over the numbers.

Vice Chair Moren asked for clarification. Mr. Moskalski said they are trying to sort out whether money was owed to West Point from the school appropriation issues. Mr. Hudgins said he wants to hear from West Point and make sure their Board agrees with the figures.

Supervisor Hodges said he'd like to be on the committee and prefers to meet in the evenings. Chairman Moskalski said he will be on the committee as well. Vice Chair Moren said he would serve as an alternate. Chairman Moskalski said meeting virtually would be good in order to coordinate people's schedules. They will try to schedule the meeting this week.

Supervisor Greenwood thanked Travis Wolfe for getting the Zoom meeting back up and noted that constituents are telling him they can't get past the waiting room. He also said the chat/comment sidebar needs to be turned off during meetings.

Supervisor Garber said he would like to discuss prorating personal property taxes. He would like a report on the Sweet Sue Solar project. He would also like further information on the surety bond for Commerce Park Road improvements.

Vice Chair Moren said he spoke with All Points Broadband (APB) who is leading internet expansion for King William County in the future. The Economic Development Authority is no longer involved with the project at their request. APB won a grant to bring fiber to the County and are partnering with Dominion. The high-level design has been completed and they are now petitioning the FCC. They hope to start bringing fiber to homes in Spring, 2022. They also now have a partnership with Rappahannock Electric. APB has offered to present an update to the Board at a July meeting.

a. Motion to Convene Closed Meeting

Supervisor Greenwood moved to convene in Close Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia for the discussion of personnel matters. Supervisor Hodges seconded.

The chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Hodges made a motion to Reconvene in Open Session, seconded by Supervisor Garber.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

c. Certification of Closed Meeting

Supervisor Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Garber.

The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 14th day of June, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 14th day of June, 2021.

d. Action on Closed Meeting (if necessary)

No action required.

Agenda Item 8. ADJOURN OR RECESS

Vice Chair Moren made a motion to adjourn the meeting; seconded by Supervisor Hodges. The chairman called for any discussion. There being none, the members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

AGENDA ITEM 7.a.ii.

Approval of Minutes

June 28, 2021 Regular Meeting

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF JUNE 28, 2021**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 28th day of June 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Garber moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Hodges. The Chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Ms. Tiny Tang of Fairfax, VA thanked the Board of Supervisors for considering passing a Resolution to alert King William County citizens and medical professionals of the Chinese Communist Party's practice of harvesting organs from Chinese prisoners of conscience, especially from members of the Falun Gong. Ms. Tang introduced survivor, Chunyan Wang, who was held in a Chinese prison for seven years and was submitted to torture and forced labor. Ms. Wang's husband was killed for attempting to protect her. Ms. Tang said passing this Resolution would help the citizens of King William County from becoming unwitting accomplices to forced organ harvesting. Ms. Tang provided two handouts which are included in these minutes as Attachment A.

Dr. Tatiana Denning of Henrico County, VA also spoke of the Chinese Community Party's practice of forced organ harvesting from prisoners of conscience and said that most residents have never heard of this. Dr. Denning said she personally knew of an Orange County resident who traveled to China for an organ transplant who had no idea this practice was occurring. She also said that many people did not know that the human body exhibit which spent time at the Virginia History Museum may have displayed the bodies of murdered Falun Gong practitioners. Dr. Denning urged the Board to pass this Resolution.

Raymond Carter of Green Level Road voiced his concern about economic development in the County and said more needed to be done to keep the County's youth in the County after graduating high school. He said the County needs to attract jobs to keep youth in the area. He said there are missed opportunities in tourism, agritourism, and other industries.

Chris Couch of District 5 said that the May Sands Anderson invoice contains \$7000 in fees, 100% of which were billed at the \$325/hour rate for counsel, none for paralegal support. He said there were \$575 in fees for research and analysis of the Food & Beverage Tax Ordinance bringing the total spent on legal fees for that subject to \$45,000. He pointed out fees to investigate unpaid bills and asked why this task could not be performed in house by County staff. He said \$10,000 had been spent on Project Blossom and said he hoped this as yet unknown project would be worth it. He also said there are fees for providing coverage for Board of Supervisors meetings yet they have not been in attendance for as long as he could remember. He asked if the Zoning and Subdivision Ordinance currently being worked on would contain definitions not in the state code and if those definitions would be rejected according to the Dillon Rule as happened with the Food & Beverage Tax Ordinance.

Ms. Phyllis Vessels sent a question via Zoom chat asking what steps would be taken to make sure Conditional Use Permitting would be fair and equitable for all. Chairman Moskalski said each CUP is determined on its own merit according to the facts presented.

There being no further speakers, the Public Comment period was closed.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items included:

- a. Approval of Minutes:
 - i. May 11, 2021 Special Called Meeting Minutes
 - ii. May 24, 2021 Regular Meeting Minutes
- b. May 2021 Monthly Expenditures - Natasha L. Joranlien, Director of Financial Services
- c. Resolution 21-51 – Appropriating Additional Funding for King William County Public Schools Fiscal Year 2021 Operating Budget – Steve Hudgins, Interim County Administrator
- d. Resolution 21-33 (Corrected – Budget Amendment – King William Social Services Office Appropriation of Local Match Funds for Additional Pass-Through Funding for FY21 - Steve Hudgins, Interim County Administrator

The Chairman called for any discussion. Supervisor Garber pointed out the 1st and 3rd District were inverted on pages 1, 7, 8, and 9 of the May 11, 2021 minutes. Vice Chair Moren corrected the spelling of Mahixon Road on pg. 14 of the May 24, 2021 minutes.

Supervisor Hodges moved for adoption of the Consent Agenda with the changes noted above; motion was seconded by Supervisor Greenwood. The Chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-51

APPROPRIATING ADDITIONAL FUNDING FOR KING WILLIAM COUNTY PUBLIC SCHOOLS FISCAL YEAR 2021 SCHOOL OPERATING BUDGET

WHEREAS, the King William County School Board at the April 20, 2021 School Board meeting accepted reappropriation funding from the Commonwealth of Virginia and increases in revenue in the amount of \$95,049.16 to its Operating Fund; and

WHEREAS, the King William County School Board at the April 20, 2021 School Board meeting further accepted additional CARES funding from the Commonwealth of Virginia in the amount of \$375,393.00 to its Operating Fund; and

WHEREAS, the King William Public Schools applied for and was awarded \$37,500.00 in grant funding from the Virginia Department of Education (DOE) for CTE equipment purchases and upgrades at King William High School; and

WHEREAS, the King William County School Board at the May 18, 2021 School Board meeting accepted this grant funding; and

WHEREAS, the King William County Board of Supervisors wishes to amend the Fiscal Year 2021 School Operating budget and School Cafeteria budget to reflect these budget amendments;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2021 Budget is amended via the appropriation of \$507,942.16 to the School Operating Fund as delineated in the attached School Board budget amendments.

DONE this the 28th day of June 2021.

RESOLUTION 21-33 (Corrected)

BUDGET AMENDMENT – KING WILLIAM SOCIAL SERVICES OFFICE APPROPRIATION OF LOCAL MATCH FUNDS FOR ADDITIONAL PASS-THROUGH FUNDING FOR FY21

WHEREAS, the Board of Supervisors wishes to amend the FY21 County Budget to provide local match funds to the Social Services Office for additional pass-through funding for the remainder of the FY21; and

WHEREAS, each year federal and state pass-through funds are utilized throughout the budget year to help fund administrative expenses and services; and

WHEREAS, additional pass-through funds are being requested at this time as a result of additional administrative expenses that exceeded the projections of the FY21 budget request; and

WHEREAS, pass-through is funded at a 65% local match;

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors of King William County hereby amends the FY21 County Budget to establish the following revenue and expenditure:

REVENUE:	Transfer from Cost Allocation Plan (CAP)	\$36,000.00
	Transfer from General Fund	\$75,828.56
		\$111,828.56

EXPENDITURE:	Administrative Expenditures	\$111,828.56
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REVENUE:	Transfer from Cost Allocation Plan (CAP)	\$36,469.44
	Transfer from General Fund	\$74,933.35

\$111,402.79

EXPENDITURE: Administrative Expenditures

\$111,402.79

and \$75,828.56 **\$74,933.35** is hereby appropriated **from the General Fund balance** and is directed to be transferred to the above referenced line items for the above stated purposes.

DONE this 28th day of June, 2021.

Agenda Item 8. OLD BUSINESS

8.a. Resolution 21-40 - Honoring and Congratulating the King William County High School Class of 2021 Graduates and the West Point High School Class of 2021 Graduates - Steve Hudgins, Interim County Administrator

Mr. Hudgins presented Resolution 21-40 for the Board's approval. Vice Chair Moren made a motion to approve Resolution 21-40 and Supervisor Garber seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**RESOLUTION 21-40
A RESOLUTION HONORING AND CONGRATULATING
THE KING WILLIAM COUNTY HIGH SCHOOL CLASS OF 2021 GRADUATES AND
THE WEST POINT HIGH SCHOOL CLASS OF 2021 GRADUATES**

WHEREAS, the King William County Board of Supervisors wishes to extend honor and congratulations to the King William County High School Class of 2021 Graduates and the West Point High School Class of 2021 Graduates; and

WHEREAS, the Class of 2021 Graduates worked diligently and overcame many challenges in addition to the normal challenges of high school due to the COVID-19 pandemic; and

WHEREAS, the Class of 2021 Graduates made sacrifices that affected many of the traditional aspects of their senior year; and

WHEREAS, the Class of 2021 Graduates exemplified maturity, integrity, tenacity, and fortitude in successfully completing their high school career;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County does, on this 14th day of June 2021, congratulate and honor the King William County High School Class of 2021 Graduates and the West Point High School Class of 2021 Graduates for their great achievements in the face of adversity; express confidence in their future success, and wish the Class of 2021 Graduates the best of luck as they enter this new phase in their lives; and

BE IT FURTHER RESOLVED that a copy of this Resolution expressing the sense of this Board of Supervisors on this matter shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 28th day of June, 2021.

8.b. Resolution 21-49 - Educating King William County Residents and Medical Community on the Risks of Traveling to China for Organ Transplants in Light of Recent Reports of State-Sponsored Organ Harvesting from Prisoners of Conscience - Steve Hudgins, Interim County Administrator

Mr. Hudgins presented Resolution 21-49. Vice Chair Moren said he believed the average citizen had no idea this sort of thing was happening. He asked that the Resolution be forwarded to Congressman Wittman and our State Senators.

Supervisor Hodges made a motion to approve Resolution 21-49, seconded by Vice Chair Moren. The chairman called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-49
TO EDUCATE KING WILLIAM COUNTY RESIDENTS AND MEDICAL COMMUNITY ON
THE RISKS OF TRAVELING TO CHINA FOR ORGAN TRANSPLANT IN LIGHT OF RECENT
REPORTS OF STATE-SPONSORED ORGAN HARVESTING FROM PRISONERS OF
CONSCIENCE

WHEREAS, extensive and credible reports have revealed mass killing of prisoners of conscience in the People's Republic of China, primarily practitioners of the Chinese spiritual practice of Falun Gong, but also other religious and ethnic minority groups, in order to obtain organs for transplants; and

WHEREAS, The China Tribunal, an independent tribunal sitting in London chaired by Sir Geoffrey Nice, who was a prosecutor at the international criminal tribunal for the

former Yugoslavia, concluded on June 18, 2019, in a unanimous determination at the end of its year-long hearings, that the killing of detainees in China for organ transplants is continuing and victims include imprisoned followers of the Falun Gong movement; and

WHEREAS, the 2017 Freedom House report, "The Battle for China's Spirit," states that "available evidence suggests that forced extraction of organs from Falun Gong detainees for sale in transplant operations has occurred on a large scale and may be continuing"; and

WHEREAS, an investigative report published in June 2016 by human rights attorney David Matas, former Canadian Secretary of State for Asia-Pacific, David Kilgour, and journalist Ethan Gutmann, estimated that China is performing transplants at a rate amounting to "an industrial-scale, state-directed organ transplantation system, controlled through national policies and funding, and implicating both the military and civilian healthcare systems"; and

WHEREAS, Falun Gong, a spiritual practice involving meditative "qigong" exercises and centered on the values of truthfulness, compassion, and forbearance, became immensely popular in China in the late 1990s with multiple estimates placing the number of practitioners at upwards of seventy million (70,000,000); and

WHEREAS, in July 1999, the Chinese Communist Party launched an intensive, nationwide persecution designed to eradicate the spiritual practice of Falun Gong. Hundreds of thousands of Falun Gong practitioners have been detained extralegally in Chinese reeducation-through-labor camps, detention centers, and prisons, where physical and mental torture is common; and

WHEREAS, in June 2016, the United States House of Representatives unanimously passed House Resolution 343, condemning the systemic, state-sanctioned organ harvesting from practitioners of Falun Gong and other prisoners of conscience; and

WHEREAS, there has been little media coverage of this problem yet dozens of King William County citizens petitioned the King William County Board of Supervisors to take up this matter; and

WHEREAS, King William County residents should be fully informed of the organ source in China before they make the decision to engage in organ transplant tourism in China and King William County Board of Supervisors should assist in raising awareness in this regard;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that it condemns, in the strongest possible terms, the persecution of Falun Gong and the state-sponsored organ harvesting of all prisoners of conscience currently being carried out by the Chinese Communist regime; and

BE IT FURTHER RESOLVED that we urge the United States government to thoroughly investigate organ transplant practices in China and take all reasonable steps to end the practice of nonconsensual organ harvesting from Falun Gong practitioners; and

BE IT FURTHER RESOLVED that the residents and the medical community servicing King William County and the immediate region be informed about the risks of travel to China for organ transplants to help prevent local citizens from becoming accomplices in state-sponsored forced organ harvesting from prisoners of conscience; and

BE IT FURTHER RESOLVED that copies of this resolution be provided to the Governor of Virginia, Virginia's General Assembly, Virginia's congressional delegation and two U.S. Senators, and the Virginia Department of Health.

DONE this 28th day of June, 2021.

Agenda Item 9. NEW BUSINESS

9.a. Resolution 21-41 - Appropriating FY2021 Restricted General Funds Reimbursement to King William County for King William County Public Schools Expenses - Natasha Joranlien, Director of Financial Services

Ms. Joranlien said the King William County School Board approved FY21 budget amendments reflecting additional revenues totaling \$507,942.16 in their Operating Fund at their April and May 2021 monthly meetings. The King William County Public School Board requests the Board of Supervisors appropriate these budget amendments.

Supervisor Garber made a motion approving Resolution 21-41, seconded by Supervisor Hodges. The Chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-41
APPROPRIATING FY2021 RESTRICTED GENERAL FUNDS REIMBURSEMENT TO
KING WILLIAM COUNTY FOR KING WILLIAM COUNTY PUBLIC SCHOOLS EXPENSES

WHEREAS, the Fiscal Year 2020 Special School Tax District Property Tax Levies and Non-Split Levy Reconciliation designated \$498,678.00 for use within the General Fund and is cited in the 2020 Comprehensive Annual Financial Report Balance Sheet, Exhibit 1; and

WHEREAS, King William County pays directly to vendors certain King William County Public Schools operating expenditures; and

WHEREAS, the Director of Financial Service is requesting \$138,167.91 for reimbursement of annual operating costs associated with the King William County Public Schools; and

WHEREAS, the reimbursement amount described will be expended from the Split Levy Restricted Fund (150);

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors does hereby authorize the Director of Financial Services to reimburse King William County for King William County Public Schools expenditures for the amount of \$138,167.91 from the Split Levy Restricted Fund (150).

DONE this 28th day of June, 2021.

9.b. Resolution 21-42 - Approving Lease Purchase Financing - Natasha Joranlien, Director of Financial Services

Ms. Joranlien presented Resolution 21-42 Approving Lease Purchase Financing for the purchase of three (3) vehicles (\$50,850), one (1) Fire Engine (\$107,405) and one (1) Ambulance (\$42,595) which the Board of Supervisors approved in the Capital Improvement Budget for FY2022. She said the funding sources for the annual payments of the lease purchase consists of \$150,000 from Fund 240/EMS Recovery for the Engine and Ambulance, and \$50,850 from Capital Improvement Funds carry over from prior years.

County staff reached out to VML/VACO for assistance in procuring lease purchase financing options. VML/VACO Finance solicited proposals for a 3-year term loan (police vehicles) and 7-year term loan (ambulance and fire engine). The requests were distributed to dozens of banks, including local, regional, and national financial institutions.

The winning proposal was received from Signature Public Funding Corp. The term of the lease purchase will be (3) years for the Sheriff Vehicles with 1.175% interest rate and (7) years for the Fire/EMS apparatus with 1.475% interest rate. The lease purchase agreement includes a no-prepayment penalty for early or partial pay off.

Supervisor Greenwood asked if we got a good deal. Ms. Joranlien said the terms are better than originally anticipated because they worked with VML. She said she learned a lot of good information for the future as well.

Vice Chair Moren asked how soon the vehicles would arrive. Stacy Reaves, Fire Chief, said possibly September for the Ambulance but it depended on Ford. The Fire Engine could take anywhere from six months to one year. Once ordered, it must be delivered within twelve months, however, it normally takes about ten months. The Sheriff's Office said they

anticipate their vehicles arriving mid to late July depending on Ford which is currently hampered by a chip problem.

Vice Chair Moren made a motion to approve Resolution 21-42 and the Lease Purchasing Financing. Supervisor Greenwood seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-42
BOARD OF SUPERVISORS OF THE COUNTY OF KING WILLIAM
APPROVING LEASE PURCHASE FINANCING

WHEREAS, the Board of Supervisors of the County of King William **(the "Board of Supervisors")** has determined (i) that a true and very real need exists for the acquisition and equipping of certain police vehicle equipment **(the "Police Vehicle Equipment")** described in the Lease Agreement (as hereinafter defined) and of certain fire truck and ambulance equipment **(the "Fire and Rescue Equipment" and, together with the Police Vehicle Equipment, the "Equipment")** described in the Lease Agreement; (ii) that the Equipment is essential to the governmental functions of the County of King William, Virginia **(the "County")**; and (iii) that it reasonably expects the Equipment to continue to be essential to the governmental functions of the County for a period not less than the applicable payment terms of the Lease Agreement; and

WHEREAS, the Board of Supervisors has taken the necessary steps under the Procurement Act of the Code of Virginia, 1950, as amended, to acquire the Equipment; and

WHEREAS, the Board of Supervisors proposes to enter into a Master Lease Purchase Agreement, including attachments and exhibits, in the aggregate principal amount not to exceed \$1,115,000 **(the "Lease Agreement")** with Signature Public Funding Corp. **(the "Lender")** to finance acquisition of the Equipment, such Lease Agreement being substantially in the form presented to this meeting; and

WHEREAS, (i) all amounts payable by the County under the Lease Agreement **(the "Lease Obligations")** are subject to appropriation by the Board of Supervisors; (ii) the Board of Supervisors is not under any obligation to make any appropriation with respect to the Lease Agreement; (iii) the Lease Agreement is not a general obligation of the County or a charge against the general credit or taxing power of the County; and (iv) amounts payable by the County under the Lease Agreement do not constitute a debt of the County within the meaning of any constitutional, charter or statutory limitation; and

WHEREAS, the Board of Supervisors reasonably anticipates that it and its subordinate entities will not issue tax-exempt obligations in the face amount of more than \$10,000,000 during the current calendar year; and

WHEREAS, the Board of Supervisors desires to designate the Lease Agreement as a “qualified tax-exempt obligation” under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended **(the “Code”)**;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County this 28th day of June, 2021:

1. The Board of Supervisors hereby accepts the proposal of the Lender dated June 10, 2021 for the lease financing of the Police Vehicle Equipment on the terms set forth therein, with a term of approximately three years, an aggregate principal component of Lease Obligations thereunder not to exceed \$145,000 and the interest cost of the interest component of Lease Obligations thereunder not to exceed 1.175% per annum (excluding applicable default or event of taxability rates under the provisions of the Lease Agreement).
2. The Board of Supervisors hereby accepts the proposal of the Lender dated June 10, 2021 for the lease financing of the Fire and Rescue Equipment on the terms set forth therein, with a term of approximately seven years, an aggregate principal component of Lease Obligations thereunder not to exceed \$970,000 and the interest cost of the interest component of Lease Obligations thereunder not to exceed 1.475% per annum (excluding applicable default or event of taxability rates under the provisions of the Lease Agreement).
3. It is hereby found and determined that the terms of the Lease Agreement in the form presented to this meeting are in the best interests of the County for the acquisition of the Equipment.
4. The Lease Agreement and related financing documents are hereby approved in substantially the forms presented to this meeting. The Chairman of the Board of Supervisors, Vice-Chairman of the Board of Supervisors, County Administrator and any officer of the County who shall have power generally to execute contracts on behalf of the County **(collectively, the “County Officers”)** be, and each of them hereby is, authorized to execute, acknowledge and deliver the Lease Agreement and related financing documents with any changes, insertions and omissions therein as may be approved by the individuals executing the Lease Agreement and such documents, such approval to be conclusively evidenced by the execution and delivery thereof.
5. The same County Officers be, and each of them hereby is, authorized and directed to execute and deliver any and all other agreements, financing statements, papers, instruments, opinions, certificates, affidavits and other documents and to do or cause

to be done any and all other acts and things necessary or proper for carrying out the purposes and intents of this resolution and the Lease Agreement.

6. The Board of Supervisors hereby designates the Lease Agreement as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Code and represents and covenants that not more than \$10,000,000 in bonds, notes, leases and other obligations of the County (including any subordinate issuing entities), excluding private activity bonds, will be issued in calendar year 2021 and that neither the Board of Supervisors nor any subordinate entity thereof will designate more than \$10,000,000 of “qualified tax-exempt obligations” pursuant to Section 265(b)(3) of the Code.
7. The Board of Supervisors covenants that it shall not take or omit to take any action the taking or omission of which will cause the Lease Obligations to be “arbitrage bonds” within the meaning of Section 148 of the Code, or otherwise cause interest on the Lease Obligations derived from the interest component of rental payments made by the Board of Supervisors under the Lease Agreement to be includable in the gross income for Federal income tax purposes of the registered owners thereof under existing law. Without limiting the generality of the foregoing, the Board of Supervisors shall comply with any provision of law that may require it at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Lease Agreement.
8. The Board of Supervisors on behalf of the County designates the Lease Agreement as eligible for the "small issuer exception" to the rebate requirements of Section 148(f)(2) and (3) of the Code pursuant to Section 148(f)(D)(vii) of the Code, as the County is a governmental unit with general taxing powers, no Lease Obligation which is a part of the Lease Obligations will be a "private activity bond," 95% or more of the net proceeds of the Lease Agreement are to be used for local governmental activities of the County, and the aggregate face amount of all tax-exempt bonds or other tax-exempt obligations of the County, excluding private activity bonds, to be issued by the County during calendar year 2021 is not reasonably expected to exceed \$5,000,000 increased by the lesser of \$10,000,000 or so much of the aggregate face amount of bonds or other similar obligations as are attributable to financing the construction of public school facilities within the meaning of Code Section 148(f)(D)(vii).
9. The Board of Supervisors further covenants that it shall not permit the proceeds of the Lease Obligations to be used in any manner that would result in (a) 10% or more of such proceeds being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, provided that no more than 5% of such proceeds may be used in a trade or business unrelated to the Board of Supervisors' use of the Equipment, (b) 5% or more of such proceeds being used with respect to any “output facility” (other than a facility for the furnishing of water), within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code;

provided, however, that if the Board of Supervisors receives an opinion of nationally recognized bond counsel that any such covenants need not be complied with to prevent the interest component of the Lease Obligations from being includable in the gross income for Federal income tax purposes of the registered owner thereof under existing law, the Board of Supervisors need not comply with such covenants.

10. The recitals to this Resolution are hereby incorporated by reference and are declared to be findings of the Board of Supervisors in connection with its decision to acquire, install and finance the Equipment.
11. Nothing in this Resolution, the Lease Agreement or other related documents shall constitute a debt or pledge of the faith and credit of the County, and the County shall not be obligated to make any payments under the documents except from funds that may be appropriated by the Board of Supervisors.
12. All acts of the officers, agents, and representatives of the County that are in conformity with the purposes and intent of this Resolution and in furtherance of the acquisition of the Equipment are hereby approved, ratified and confirmed.
13. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto, to record such document where appropriate and to pay from County funds all appropriate filing fees, taxes and related charges.
14. This resolution shall be effective immediately upon its adoption.

DONE this 28th day of June, 2021.

9.c. Commissioner of Revenue Office Update – Karena Funkhouser, Commissioner of Revenue

Ms. Funkhouser said, when reviewing the 2021 the Land Books, she discovered the City of Newport News owns 46 properties in King William County worth approximately \$3.7m. The City purchased the land for the purpose of creating a regional reservoir. The Army Corps of Engineers revoked the reservoir permit in 2009 and the City notified the County it was canceling the project on October 26, 2009. In accordance with the Interim Project Financing Agreement of 2008, the City made payments to County in lieu of taxes for 36 months after the notice of cancelation. The last payment in lieu of taxes was received in December 2012.

Ms. Funkhouser's research found the City of Newport News is exempt from real estate taxes by classification according to Section 1 of Paragraph A of § 58.1-3606 of the Code of Virginia (COV). § 58.1-3663 of the COV supports the concept of taxing a political subdivision's utility property. However, the City does not provide any services in King William County. Therefore, the revenue clause of Paragraph A of this Code section does not apply.

While § 58.1-3605 of the COV has a provision for a local governing body to request the General Assembly to remove the tax-exempt status of certain organizations designated by § 58.1-3650.1, there does not appear to be a provision for appeal to the General Assembly to require a locality to pay taxes on properties it owns in another locality. Ms. Funkhouser said there may be other applicable provisions in the COV and/or case law or Attorney General opinions that relate to this matter that she has not addressed in this summary.

The forgone tax revenue from these properties is approximately \$32K per year. The City's ownership of this property appears to be contrary to public policy. To obtain revenue from these properties, the County must take certain actions. The County may consider initiating discussions with the City to sell the properties or resume payments in lieu of taxes. The Board may wish to consult with area legislators to introduce "Special Legislation" to address this matter.

Supervisor Garber said he believes the City is reluctant to put a price tag on the properties. He asked if the question regarding the City's tax-exempt status had been discussed with Andrew McRoberts, the County Attorney. Ms. Funkhouser said she had not discussed this with him.

Supervisor Greenwood said the properties were condemned and sold to the City at a low price. The original landowners were supposed to be given the option to repurchase the land if the project was canceled but they were not. Ms. Funkhouser said she is not familiar with the proper process of getting the City to sell the land. Supervisor Garber said at least one of the properties is very nice and is off Scots Landing Road.

Ms. Funkhouser said there were 87 new dwellings issued a certificate of occupancy in the first 6 months of 2021. Wampler-Eanes Appraisal Group, Ltd. and Pearson's Appraisal Service, Inc. have just finished field visits of the properties. Next month, she will be able to report the total amount of assessed value to be added to the real estate book for taxation purposes.

Ms. Funkhouser said there were other matters she'd like to bring to the Board's attention and requested a Closed Meeting in accordance with Section 2.2-3711 (A)(7) of the Code of Virginia to discuss with staff a matter of probable litigation related to the canceled reassessment in which the County may become involved because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board; and in accordance with Section 2.2-3711 (A)(29) to discuss public contracts related to the RFP for reassessment and Vision because discussion in an open session would adversely affect the litigation position or negotiating strategy of the Board.

After confirming the Code of Virginia does not require counsel to be present for staff and the Board to discuss legal matters per Section 2.2-3711 (A)(7), the Board agreed to add these matters to Closed Session discussions.

Ms. Funkhouser said she has been contacted by an elderly citizen who failed to submit her certification for elderly tax relief by the March 1st deadline. The citizen would qualify for the tax relief. The local ordinance 70-104.1 allows for hardship cases in accordance with procedures established by the Board. Unfortunately, she has been unable to locate any procedures. She will email the ordinance and an example of procedures the Board may wish to consider at its next meeting.

9.d. Sweet Sue Solar Update - Sherry Graham, Interim Director of Planning

Ms. Graham presented information regarding the Sweet Sue Solar project as requested by Supervisor Garber at the June 14, 2021 Work Session. Ms. Graham said the Board originally approved Ordinance 01-20 for CUP 03-19 on February 24, 2020 with eighteen conditions. Condition seven (7) states, "If the solar facility does not receive a building permit within 24 months of approval of the Conditional Use Permit, the Permit shall be terminated." Governor Northam passed SB 5106 which extended local land use approvals that were valid and outstanding as of July 1, 2020 until July 2022. That bill became effective as Virginia law on March 1, 2021 thereby extending the Sweet Sue Solar CUP 03-19 from February 2022 until July 2022. Invenergy had previously requested an extension, however, since the new law passed, an extension from the Planning Commission and Board of Supervisors was not required.

Ms. Graham spoke with Warren Sakey with Invenergy and he state the planned start date is July 2022 and they do not plan to request further extensions.

Supervisor Garber asked when roll-back taxes are due. Ms. Graham said Invenergy had asked and she referred them to the Commissioner of the Revenue (COR). Ms. Funkhouser, COR, said she had the information in her office and would provide it to the Board.

9.e. Resolution 21-50 Request to Roll Forward EDA FY2021 Operation Budget to FY2022 EDA Operation Budget - Steve Hudgins, Interim County Administrator

Mr. Hudgins said the King William County Economic Development Authority (EDA) requested their unexpended FY21 funds in the amount of \$18,789.94 be rolled forward to their FY22 budget enabling them to contract consultants to perform an advanced retail and commercial study. The EDA has received proposals from Arnett Muldrow and RKG Associates, Inc., however they were unable to take final action before the end of FY21.

Vice Chair Moren asked if the funds already exist in the budget and are just being rolled forward. Mr. Hudgins said yes. Vice Chair Moren suggested the EDA investigate resources which already exist through the Virginia Economic Development Partnership (VEDP).

Vice Chair Moren made a motion to approve Resolution 21-50 and Supervisor Garber seconded. The Chairman called for any discussion.

Supervisor Greenwood asked if the EDA would have to come to the Board for approval to use the funds. Mr. Hudgins said they would not as the Board will have already approved the budgeted amount.

Vice Chair Moren said he would like the EDA to investigate the resources available through VEDP before they commit to spending any money.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-50
AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2022 BUDGET
REQUEST TO ROLL FORWARD ECONOMIC DEVELOPMENT AUTHORITY (EDA) FY2021
OPERATION BUDGET TO FY2022 EDA OPERATION BUDGET

WHEREAS, the King William County Board of Supervisors wishes to amend its Fiscal Year (FY) 2022 Budget to reflect the FY2021 funds unexpended within the Economic Development Authority departmental account; and

WHEREAS, the King William County Board of Supervisors appropriated funds in the FY2021 budget for departmental expenditures for Economic Development Authority; and

WHEREAS, King William County Board of Supervisors wishes to appropriate the unexpended amount from the Economic Development Authority FY2021 operational budget in the amount of \$18,789.94 to be rolled forward into the FY2022 budget. The additional funds rolled forward into the FY2022 EDA departmental budget are to be applied only to a retail and commercial economic study;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2022 Budget is amended to reflect roll forward of unexpended funds from FY2021 in amount of \$18,789.94.

DONE this the 28th day of June, 2021.

9.f. Resolution 21-52 - Appropriating Funds from the Portion of the General Fund Balance to the Town of West Point as Part of the Split Levy FY2019 Reconciliation - Steve Hudgins, Interim County Administrator

Mr. Hudgins said that, during the DHG presentation at the May 5th, 2021, Board meeting, the Board of Supervisors was notified that while the net transfer from the County to the

School Division over the study period was not over the net appropriated amount, not all individual years met this requirement. Further investigation by the County has identified transfers to the School Division in FY 2019 as exceeding split levy revenues collected from outside of the Town of West Point in the amount of \$406,906.00. Per split levy legislation, when this occurs the County owes to the Town of West Point a sum calculated as follows: the total amount of such other revenues appropriated to the County school division multiplied by a fraction equal to the total taxable property assessments in the Town divided by the total taxable property assessments in the County as a whole, including the Town. For FY 2019, this ratio equals 25.19%. As such, for FY2019, funds are owed to West Point from the General Fund per split levy legislation in the amount of \$102,484.18.

Vice Chair Moren asked how certain staff is that this is correct. Mr. Hudgins said he is 99.9% certain and that West Point has reviewed this information.

Supervisor Garber asked if West Point does an audit every year and if so, how did this slip by them. Chairman Moskalski said West Point relies on the County Treasurer's reconciliation and the Treasurer's office calculations were incorrect.

Supervisor Greenwood asked if West Point would owe money to the County for the other years since DHG found that net transfers were not over the appropriated amounts for the period as a whole. Chairman Moskalski said no because West Point does not expend funds and therefore cannot have over expended the appropriated amounts.

Supervisor Hodges said the figure is much lower than originally anticipated.

Mr. Hudgins said policies have already been put in place to make sure this situation does not happen again.

Supervisor Hodges made a motion to approve Resolution 21-52, seconded by Supervisor Greenwood. The Chairman called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-52

APPROPRIATING FUNDS FROM THE PORTION OF THE GENERAL FUND BALANCE TO THE TOWN OF WEST POINT AS PART OF THE SPLIT LEVY FY2019 RECONCILIATION

WHEREAS, the King William County Board of Supervisors desire to authorize the County Administrator to use a portion of the General Fund Balance to compensate the Town of West Point for their portion due of split levy tax revenues transferred to the King William County Public School Division in Fiscal Year (FY) 2019; and

WHEREAS, the King William County Board of Supervisors intends to pay \$102,484.18 to the Town of West Point as part of the reconciliation of split levy tax revenue for FY 2019;

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors hereby appropriates \$102,484.18 of the split levy tax revenue from the General Fund Balance for payment to the Town of West Point.

DONE this the 28th day of June 2021.

Agenda Item 10. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

10.a. Board Information

10.a.i. The Board was provided monthly departmental reports including the Regional Animal Shelter Animal Activities Report for May 2021, Building Report for May 2021, and Utilities Monthly Activity Report for May 2021.

10.a.ii. The Board was provided a listing of King William County Boards and Commissions including current and expiring members, and appointments/reappointments currently needed.

There was no discussion on these items.

Agenda Item 11. BOARD OF SUPERVISORS' COMMENTS

Vice Chair Moren thanked people for coming and wished everyone a safe and happy 4th of July. He reminded people that new laws take effect in Virginia on July 1st and recommended people familiarize themselves with them. He also said All Points Broadband would be at the Board of Supervisors July Work Session on July 12, 2021 with exciting news on the project.

Supervisor Garber wished his wife a Happy 41st Anniversary and wished everyone a nice 4th of July. He reminded everyone to be safe and careful and remember what the holiday was all about.

Supervisor Hodges thanked everyone for coming and reminded Board members that financial reports were due July 15th. He asked everyone to be safe during the 4th of July holiday and every day.

Supervisor Greenwood thanked everyone for coming and wished everyone a safe 4th of July. He reminded people to take care with fireworks and with COVID. He said his thoughts were with those affected by the building collapse in Florida.

Chairman Moskalski said his thoughts were with the people in Florida. He said it is nice to be back in person and feels this is a safe environment. He encouraged people to get their COVID vaccinations. He said the County will continue with electronic participation in meetings and feels it expands participation and transparency. He wished everyone a happy 4th of July.

Agenda Item 12. CLOSED MEETING

a. Motion to Convene Closed Meeting

Vice Chair Moren made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia for the appointment of individuals to Boards and Commissions; in accordance with Section 2.2-3711 (A)(5) of the Code of Virginia for the proposed expansion of an existing industry in King William County; in accordance with Section 2.2-3711 (A)(7) to discuss with staff a matter of probable litigation related to the canceled reassessment in which the County may become involved because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board; and in accordance with Section 2.2-3711 (A)(29) to discuss public contracts related to the RFP for reassessment and Vision because discussion in an open session would adversely affect the litigation position or negotiating strategy of the Board. Motion was seconded by Supervisor Hodges.

The chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Supervisor Hodges made a motion to Reconvene in Open Session. Supervisor Greenwood seconded.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

c. Certification of Closed Meeting

Supervisor Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood.

The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION
ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 24th day of May, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 28th day of June, 2021.

d. Action on Closed Meeting (if necessary)

Vice Chair Moren made a motion to approve Resolution 21-53 approving the Project Blossom Performance Agreement. Supervisor Hodges seconded. The Chairman called for any discussion. (Attachment B – Project Blossom Performance Agreement)

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-53

**RESOLUTION OF THE BOARD OF SUPERVISORS OF KING WILLIAM COUNTY, VIRGINIA
APPROVING PROJECT BLOSSOM PERFORMANCE AGREEMENT**

WHEREAS, the Economic Development Authority of King William County (the "Authority") and the Board of Supervisors (the "Board of Supervisors") of King William County, Virginia (the "County") have been working with a private company (the "Company") to induce the Company to expand and improve its production and warehouse facilities in the County (the "Facility") in an economic development initiative known as Project Blossom; and

WHEREAS, the Board of Supervisors has reviewed in closed meeting a Project Blossom economic development performance agreement between and among the Company, the County, and the Authority (the "Performance Agreement") setting forth the Company's commitment to make capital investments in the County and the understanding of the County, the Company, and the Authority as to certain incentives to be provided to the Company in connection with such capital investments.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF KING WILLIAM, VIRGINIA:

1. The proposed Performance Agreement is hereby approved and the Chairman or the Vice Chairman of the Board of Supervisors is authorized and directed to execute and deliver the same.
2. All other acts of the officers and representatives of the County that are in conformity with the purposes and intent of this Resolution are ratified and approved.
3. This Resolution shall take effect immediately.

DONE this 28th day of June, 2021.

Agenda Item 13. APPOINTMENTS

13.a. Resolution 21-43 - Appointment/Reappointment to Economic Development Authority (Charles Piersa)

Vice Chair Moren made a motion to approve Resolution 21-43 reappointing Charles Piersa to the Economic Development Authority for a four-year term ending June 30, 2025. Supervisor Greenwood seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**RESOLUTION 21-43
APPOINTMENT/REAPPOINTMENT TO THE
ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Charles F. Piersa’s term on the Economic Development Authority Board of Directors (EDA) expires as of June 30, 2021; and

WHEREAS, Charles F. Piersa has expressed interest in reappointment to the EDA Board of Directors; and

WHEREAS, others who have expressed interest in appointment to the EDA include Allen Brintley, Raymond Carter, Roger Harmon, W. Brian Hodges, Justin Horning, Garland E. Jenkins, James Darrell Kellum, David Prevs, C. Meade Rhoads, D. Straughan Robinson III, Stephen Sanders, and Joyce Wolfe; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Charles F. Piersa be appointed/reappointed to the Economic Development Authority Board of Directors for a four-year term ending June 30, 2025.

DONE this 28th day of June, 2021.

13.b. Resolution 21-44 - Appointment/Reappointment to Economic Development Authority (C. Meade Rhoads)

Vice Chair Moren made a motion to approve Resolution 21-44 reappointing C. Meade Rhoads, Jr. to the Economic Development Authority for a four-year term ending June 30, 2025. Supervisor Garber seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**RESOLUTION 21-44
APPOINTMENT/REAPPOINTMENT TO THE
ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, C. Meade Rhoads, Jr.'s term on the Economic Development Authority Board of Directors (EDA) expires as of June 30, 2021; and

WHEREAS, C. Meade Rhoads, Jr. has expressed interest in reappointment to the EDA Board of Directors; and

WHEREAS, others who have expressed interest in appointment to the EDA include Allen Brintley, Raymond Carter, Roger Harmon, W. Brian Hodges, Justin Horning, Garland E. Jenkins, James Darrell Kellum, Charles Piersa, David Prevs, D. Straughan Robinson III, Stephen Sanders, and Joyce Wolfe; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that C. Meade Rhoads, Jr. be appointed/reappointed to the Economic Development Authority Board of Directors for a four-year term ending June 30, 2025.

DONE this 28th day of June, 2021.

13.c. Resolution 21-45 - Appointment/Reappointment to Historic Preservation & Architectural Review Board (Carl Fischer)

Vice Chair Moren made a motion to approve Resolution 21-45 reappointing Carl R. Fischer to the Historical Preservation & Architectural Review Board for a five-year term ending June 30, 2026. Supervisor Garber seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-45
APPOINTMENT/REAPPOINTMENT TO THE
HISTORIC PRESERVATION AND ARCHITECTURAL REVIEW BOARD

WHEREAS, Carl R. Fischer’s term on the Historic Preservation and Architectural Review Board (HPARB) expires as of June 30, 2021; and

WHEREAS, Carl R. Fischer has expressed interest in reappointment to the HPARB; and

WHEREAS, others who have expressed interest in appointment to the HPARB include Robert Abernethy; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Carl R. Fischer be appointed/reappointed to the Historic Preservation and Architectural Review Board for a five-year term ending June 30, 2026.

DONE this 28th day of June, 2021.

13.d. Resolution 21-46 - Appointment/Reappointment to Recreation Commission (Evelyn W. Martin)

Vice Chair Moren made a motion to approve Resolution 21-46 reappointing Evelyn W. Martin for a three-year term ending June 30, 2024. Supervisor Hodges seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-46
APPOINTMENT/REAPPOINTMENT TO THE
KING WILLIAM COUNTY RECREATION COMMISSION

WHEREAS, Evelyn W. Martin's At-Large term on the King William County Recreation Commission expires as of June 30, 2021; and

WHEREAS, Evelyn W. Martin has expressed interest in remaining in the At-Large position on the King William County Recreation Commission; and

WHEREAS, others who have expressed interest in appointment to the Recreation Commission include James B. Healy, Kimberly H. Hicks, Nita McInteer, and Stephen Sanders; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Evelyn W. Martin be appointed/reappointed to the Recreation Commission for an At Large position with a three-year term ending June 30, 2024.

DONE this 28th day of June, 2021.

13.e. Resolution 21-47 - Recommendation for an Appointment to a Vacated Seat on the Board of Zoning Appeals

Chairman Moskalski made a motion to approve Resolution 21-47 appointing Yvonne R. Broadus to the Board of Zoning Appeals for an unexpired term ending June 30, 2024. Vice Chair Moren seconded. The Chairman called for any discussion.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-47
RECOMMENDATION FOR AN APPOINTMENT TO A
VACATED SEAT ON THE BOARD OF ZONING APPEALS

WHEREAS, Sergio Tassinari vacated a position on the Board of Zoning Appeals with a term expiring on June 30, 2024; and

WHEREAS, Board of Zoning Appeals Chairman Benjamin Shumaker expressed the consensus of the Board of Zoning Appeals requesting the Board of Supervisors make a recommendation to the King William County Circuit Court to appoint Yvonne R. Broaddus to fill the vacancy of Sergio Tassinari; and

WHEREAS, the Board of Supervisors now desires to make a recommendation to the King William County Circuit Court for an appointment to this position;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County, Virginia does recommend to the King William County Circuit Court that Yvonne R. Broaddus be appointed to the Board of Zoning Appeals for an unexpired term ending June 30, 2024.

DONE this 28th day of June, 2021.

13.f. Resolution 21-48 - Recommendation for an Appointment to the Board of Zoning Appeals

Resolution 21-48 was tabled until the next regular meeting of the Board of Supervisors.

Agenda Item 14. ADJOURN OR RECESS

Supervisor Garber made a motion to adjourn the meeting; seconded by Supervisor Greenwood. The chairman called for any discussion.

The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A
TWO HANDOUTS FROM PUBLIC COMMENT PERIOD
Ms. Tiny Tang of Fairfax, VA Regarding Resolution 21-49
To Educate King William County Residents and Medical Community on the Risks of
Traveling to China for Organ Transplant in Light of Recent Reports of State-
Sponsored Organ Harvesting from Prisoners of Conscience

Falun Gong Survivors in Virginia

Falun Gong is a self-improvement practice of mind, body and spirit that is based on the universal principles of Truthfulness, Compassion and Tolerance. It was introduced to Virginia in 1996. Since then, it has helped many local residents attain physical, mental and spiritual wellness. Since China's persecution starting on July 20 of 1999, the CCP has been torturing and killing Falun Gong practitioners for over 20 years and continues to harvest their organs for profit.



Chunyan Wang



Three sisters were all imprisoned for their faith



Chunying Wang

Survivor: Chunyan Wang. Residency: Fairfax, VA.

Born in 1955, Liaoning, PRC, Business Owner

Incident: She benefited a lot with better health and improved quality of life by practicing Falun Gong. She was arrested twice and sent to Liaoning Women's Prison for a total of 7 years for raising awareness of the persecution against Falun Gong.

- **Physical Torture:** Deprived Sleep; Beaten Up; Long Hours of Forced Labor; Tortured by Different Methods; Blood-Tested to determine if her vital organs were a match.
- **Huge Psychological Torture:** Her husband was beaten and murdered by policemen in 2002 for not revealing her whereabouts. Her daughter run for her life to the US in 2008.

Survivor: Chunying Wang. Residency: Fairfax, VA.

Born in 1954, Liaoning, PRC, Registered Nurse

Incident: She had several chronic diseases, including Hypothyroidism. Falun Gong saved her from this miserable life. She felt healthy and happy. But her life changed in 1999. To raise awareness of the persecution against Falun Gong, she was arrested 5 times and detained in Masanjia Labor Camp for almost 6 years.

Torture: Handcuffed and chained multiple places of her body up to 16 hours, Body hang, forced overmedication, deprived sleep, electric shock, heavy slavery labor in a toxic substances' environment, taped her mouth with 4-5 inches' glue for 14 hours, making it hard to breathe. She almost died there.



Over 20 of Chunyan Wang's Fellow Falun Gong Practitioners Killed in China



Ms. Wang testifying
before US Congress



“ I came to Falun Dafa as an aging 57-year-old who was exhausted with living. I needed an afternoon nap every day. Now, five years later, I've become younger looking, my wrinkles have almost disappeared, and my energy is continually growing. I need less sleep than before, and I'm feeling better, stronger, and more clear-minded.”

—CONNIE CHIPKAR

“ Being a musician, my surroundings were not the healthiest. And being in the giant current of bad influence, I got into trouble. But when I started practicing Falun Gong, in one month, I just snapped out of all those environmental hazards, alcohol, and drugs. Reading *Zhuan Falun* helped me get myself out of a bad situation rapidly.”

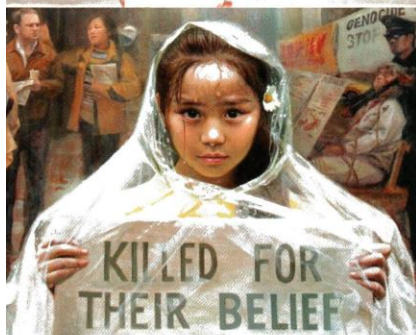
—STERLING CAMPBELL

Falun Dafa is based upon three principles:

真 ZHEN TRUTHFULNESS

善 SHAN COMPASSION

忍 REN FORBEARANCE



“ Falun Gong detainees were killed for their organs on a large scale. ”

—Freedom House, February 2017

Why Are There Public Appeals?

Every day, in over one hundred countries around the world, practitioners freely and peacefully practice Falun Dafa for their own physical and spiritual well-being. Yet in one country, not only is the practice banned, but massive persecution rampantly takes place: China.

In the 1990s, Falun Dafa became widely popular across China and was endorsed by the government. By 1999 one hundred million people were practicing Falun Dafa. Such a large number of civil and kind individuals seeking self improvement should naturally be seen in a positive light.

But that July, then Chinese Communist leader, Jiang Zemin, launched a violent campaign to “stamp out” Falun Dafa, viewing its revival of traditional spiritual values as a competitor to the Communist Party's atheist ideology and its popularity as a threat to his regime's political control. Falun Dafa thereafter joined the long list of the Communist Party's victims and millions of people's lives were turned upside down.

“ The opposite of life is not death, it's indifference. ”

—Elie Wiesel, Holocaust survivor

Torture, Murder, and Organ Harvesting

Since the persecution started in 1999, Falun Dafa practitioners have been illegally abducted, sent to forced labor camps, and even tortured to death. Several reports by human rights organizations and the U.S. State Department indicate that Falun Gong practitioners constitute the largest group of prisoners of conscience in China, and often receive the worst treatment in custody.

Mass state-run hate-propaganda campaigns against Falun Dafa have dehumanized its practitioners, where only several years before the practice was promoted and heralded by the Chinese government as an exemplary practice of true, traditional Chinese virtues.

This campaign has led to prisons and hospitals forcibly extracting organs from healthy yet incarcerated Falun Dafa practitioners for sale and profit to fuel a booming organ transplant business in China. A 2017 Freedom House report said it had found “credible evidence suggesting that beginning in the early 2000s, Falun Gong detainees were killed for their organs on a large scale.”

To learn more, visit www.FalunInfo.net

THREE CORE PRINCIPLES
Truthfulness
Compassion
Forbearance

Falun Dafa, also known as *Falun Gong*, is a meditation practice that brings about serenity and a higher level of awareness while also greatly benefiting your physical well-being.

WHAT IS FALUN DAFU?

PEACEFUL MEDITATION

I'd like to help spread the word about this human rights crisis. How can I help?

Contact your senators and congressman: Voice your concern about the persecution of Falun Gong in China. The U.S. Congress has passed 5 resolutions—the most recent one H.Res.343 passed in June 2016—in support of Falun Gong practitioners' freedom of belief and condemning the persecution and organ harvesting in China. But more needs to be done!

Tell your family, friends, and colleagues, about what is happening in China. Sharing FalunInfo.net with them will help more people become aware.

Join Friends of Falun Gong or sign up their monthly newsletter at FoFG.org.

@FalunInfo
 @FalunDafaInfo

I'd like to learn more about the exercises and the practice

For more information about the practice of Falun Dafa, please visit www.falundafa.org. The introductory text, *Falun Gong*, and the main text, *Zhuan Falun*, are both available for free on the website.

Detailed videos about the 4 standing exercises as well as the 5th exercise, the sitting meditation, are also available for viewing on the website.

For in person instruction, Falun Dafa is practiced in over 100 countries around the world, and you can schedule an in person instruction of the practice through local contacts listed on the website.

To learn more, visit www.FalunDafa.org

A Traditional Chinese Meditation Practice

Falun Dafa, also known as Falun Gong, consists of four gentle exercises and a sitting meditation that help improve mental and physical well-being. In addition to the exercises, Falun Dafa emphasizes self-improvement through following the universal principles of Truthfulness, Compassion, and Forbearance. Through this process one elevates one's "heart-mind" nature, known in Chinese as *xinxing*.

Falun Dafa Helps You:

- Reduce and relieve stress
- Improve physical and mental health
- Feel more energetic

Practiced Around the World:

Falun Dafa is practiced in over 100 countries, with its principle guiding text, *Zhuan Falun*, translated into 40 languages.

To learn more, visit www.FalunDafa.org

ATTACHMENT B
PROJECT BLOSSOM PERFORMANCE AGREEMENT

**King William County Economic Development
Performance Agreement**

THIS ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT (hereinafter called this "Agreement") made this ____ day of _____, 2021, by and among King William County (the "County"), a political subdivision of the Commonwealth of Virginia (the "Commonwealth"), Nestlé Purina PetCare Company, a Missouri Corporation authorized to transact business in the Commonwealth (the "Company") and the Economic Development Authority of King William County (the "Authority"), a political subdivision of the Commonwealth.

WITNESSETH

WHEREAS, the County and the Authority acknowledge the importance of economic development in promoting the public health, safety, welfare, convenience and prosperity of the citizens of King William County by increasing public revenues, broadening the tax base, and creating additional employment opportunities for its citizens; and

WHEREAS, the Company has been operating its facilities in the County at 131 Tidy Cat Road, King William, Virginia 23086, County tax map parcels 29-15 and 28-7-3A as illustrated on Exhibit A attached hereto (the "Company Facilities") since 1997 and has invested over 100 million dollars in capital improvements in its facilities in the County since 2014, making the Company one of the County's largest employers and taxpayers; and

WHEREAS, the Company desired to expand its production and warehouse capabilities and was considering King William County as one of two possible locations for this expansion; and

WHEREAS, the County, in conjunction with the Virginia Economic Development Partnership Authority (the "Partnership"), presented an incentive proposal to the Company urging it to expand its operations and facilities in the County at the Company Facilities rather than outside of the Commonwealth; and

WHEREAS, the Company has elected to expand the Company Facilities in the County with a new capital investment in the amount of \$182,000,000 as set out herein and through the acquisition of new buildings, equipment, and personal property in the amount of \$182,000,000; and

WHEREAS, the County acknowledges that its incentive proposal was intended to incentivize the larger first phase of the proposed expansion, specifically the expansion, equipping and improvement of a pet products processing and packaging facility (the

"Phase I Facility"), demonstrating the County's desire to have the Company expand its investment in the County; and

WHEREAS, the Company acknowledges that the County's incentive proposal for the Phase I Facility encouraged the Company to announce a second expansion, specifically the construction, equipping and improvement of an automated storage and retrieval system (the "Phase II Facility") without any additional incentive offer by the County and,

WHEREAS, this additional capital investment will further enhance the County's tax base and the Company's commitment to King William County.

NOW THEREFORE, for and consideration of mutual convenience and benefits contained herein, the parties hereby agree as follows:

1. The Company agrees to make a Capital Investment as defined below in the amount of \$182,000,000 at the Company Facilities, in two phases beginning in 2021 and concluding by the end of 2025. The Company shall make or cause to be made \$122,000,000 of such Capital Investment to the portion of the Company Facilities constituting the Phase I Facility by December 31, 2022 ("Phase I Capital Investment"). The Company shall make or cause to be made an additional \$60,000,000 of such Capital Investment to the portion of the Company Facilities constituting the Phase II Facility no later than December 31, 2025 (the "Phase II Capital Investment"). Notwithstanding the foregoing, should the Phase I Capital Investment be completed by December 31, 2023, the Company shall be deemed not in breach of this Agreement.

2. "Capital Investment" for the purposes of this Agreement means a capital expenditure by or on behalf of the Company in real property, tangible personal property, or both, at the Phase I Facility or the Phase II Facility, as applicable, together with design and soft costs directly related to the applicable Facility that is or may be capitalized by the Company and that increases the productivity of the applicable Facility or results in the creation, development or utilization of a more advanced technology than is in use immediately prior to such investment, or both. Any Capital Investment in technology shall result in a measurable increase in capacity or productivity or a measurable increase in capacity or productivity or a measurable decrease in the production of flawed product, or both. Capital expenditures for maintenance, replacement or repair of existing machinery, tools, and real property shall not constitute a Capital Investment; however, expenditures for the replacement of property shall not be ineligible for designation as a Capital Investment if such replacement results in a measurable increase in productivity. The purchase or lease of machinery and tools or furniture, fixtures, and business personal property, including under an operating lease, by or on behalf of the Company will qualify as Capital Investment, as will the construction, expansion or up-fit of the buildings for the applicable Facility. The Capital Investment related to the Phase I Facility is referred to herein as the "Phase I Capital Investment". The Capital Investment related to the Phase II Facility is referred to herein as the "Phase II Capital Investment". The Capital Investment

must be in addition to the capital improvements at the Company Facilities as of October 1, 2020.

3. The Company, the County and the Authority agree to reasonably cooperate with one another to obtain or provide, as applicable, all the necessary approvals and permits to facilitate the acquisition, construction and completion of the Phase I Capital Investment and the Phase II Capital Investment as set forth above.

4. The portion of the Capital Investment constituting personal property subject to the County's machinery and tools tax (the "New Machinery and Tools") shall be taxed at the County's applicable machinery and tools tax rate, and the Company, subject to its right to review, dispute or appeal any assessments by the County as prescribed by law, shall pay such machinery and tools tax on the New Machinery and Tools (the "Incremental Machinery and Tools Tax Payments") in a timely manner. County personal property taxes attributable to the increased assessed value of tangible personal property (other than personal property subject to the County's machinery and tools tax) after October 1, 2020 due to the Company's Capital Investment at the Company Facilities (the "Incremental Personal Property Tax") shall be taxed at the County's applicable personal property tax rate, and the Company, subject to its right to review, dispute or appeal any assessments by the County as prescribed by law, shall pay such Incremental Personal Property Tax, as well as other personal property taxes due to the County, in a timely manner. County real property taxes attributable to the increased assessed value of real property after October 1, 2020 due to the Company's Capital Investment at the Company Facilities (the "Incremental Real Property Tax") shall be taxed at the County's applicable real property tax rate, and the Company, subject to its right to review, dispute or appeal any assessments by the County as prescribed by law, shall pay such Incremental Real Property Tax, as well as other real property taxes due to the County, in a timely manner.

5. The parties hereto agree that Grant Payments (as defined below) are based solely on the Company's performance of the Phase I Capital Investment.

6. The Grant Payments provided for herein shall be administered as follows. Subject to the receipt of financial support from the County as set forth herein, the Authority shall pay Company \$410,000 per year or the aggregate amount of the most recent annual Incremental Machinery and Tools Tax Payment paid by the Company, whichever is greater, for a period of not more than ten (10) consecutive years after the completion of the Phase I Capital Investment (hereinafter "Grant Payments"). Notwithstanding the foregoing, if the total of the most recent annual Incremental Machinery and Tools Tax Payment and the most recent annual payments of Incremental Personal Property Tax and Incremental Real Property Tax (together, the "Total Annual Incremental Tax Increase") is less than \$410,000, the Grant Payment for that year shall not exceed the amount of the Total Annual Incremental Tax Increase and the difference between such lower Grant Payment and \$410,000 shall be added to the Grant Payment amount for the following year. Notwithstanding the foregoing, the County may elect to pay down the Total Grant Payment Amount (as defined below) faster than set forth above by using any Incremental Real

Property Taxes and/or the Incremental Personal Property Taxes paid by the Company in excess of the payments described above. Notwithstanding the foregoing, but subject to the other provisions of this Agreement, the total of all Grant Payments shall equal \$4,100,000 (the "Total Grant Payment Amount") and shall be paid by the County to the Authority and from the Authority to the Company no later than January 31, 2033. The Authority's obligation to make any such Grant Payment is contingent on the Authority receiving such funds from the County specifically designated for the purpose of making a Grant Payment. The County shall forward the Grant Payments to the Authority each year set forth above. The County's obligations under this Agreement shall not be deemed to constitute a pledge of the County's full faith and credit. The Authority's obligation to make any such Grant Payment is further contingent on the Company's compliance with Paragraph 8 and Paragraph 13 of this Agreement.

7. The County shall transmit a Grant Payment specified in the preceding paragraph to the Authority within sixty (60) days of the County's receipt of the Company's annual Machinery and Tool tax payments in full, and the Authority shall transmit said payment to the Company thirty (30) days thereafter. Payments shall be sent to the following address: Nestlé Purina PetCare Company, Attn: Tax Department, 1812 North Moore Street, Arlington, Virginia 22209.

8. If the Company fails to make any of the Phase I Capital Investment as set out herein by December 31, 2023, this Agreement shall automatically be deemed to be of no force or effect and the obligations of the parties to each other under this Agreement shall terminate. If the Company makes only a portion of the \$122,000,000 the Phase I Capital Investment by December 31, 2023, then the Grant Payment obligations hereunder shall be reduced by the percentage of the Phase I Capital Investment made by the Company on Phase I as compared to the original requirement of \$122,000,000 of the Phase I Capital Investment. For instance, if the Company makes \$61,000,000 of the Phase I Capital Investment by December 31, 2023, then the total Grant Payment obligation hereunder shall be reduced by 50% or to \$2,050,000, and annual Grant Payment obligations shall also be reduced accordingly.

9. The parties hereby acknowledge and agree that the purpose of this Agreement is to foster economic development, induce industry to remain and expand in the County and the Commonwealth, expand the opportunities of a continued and viable business location on the County's tax rolls, enhance County revenues, expand the County's tax base, and provide continued employment opportunities for residents of the County, all of which promote a public purpose and benefit the public health, safety, welfare, convenience and prosperity of the County and its residents. The parties further acknowledge and agree that \$1,000,000 of the Grant Payments made under this Agreement are intended to and shall be counted as the County matching or contributing payment under any incentive or performance agreement between the Company and the Partnership related to the Company's Capital Investment.

10. This Agreement shall be deemed a Virginia contract that shall be governed as to all matters whether of validity, interpretations, obligations, performance or otherwise, exclusively by the laws of the Commonwealth of Virginia, and all questions arising with respect thereto should be determined according to such laws, exclusive of conflict of laws provisions. Regardless of where this Agreement is actually delivered and accepted, this Agreement shall be deemed to have delivered and accepted by the parties in the Commonwealth of Virginia.

11. The Company represents that it will obtain all the necessary licenses and permits required to conduct its business at the Company Facilities and to begin construction of the Capital Investment described herein. The Company further represents that it is a company in good standing within the Commonwealth of Virginia and will remain in good standing throughout the term of this Agreement.

12. Nothing in this Agreement shall be construed to relieve the Company of its duties and obligations to file completed County tax reports or returns, or to pay any and all County taxes, of any sort, in full on a timely basis subject to the Company's right to review, dispute, or appeal any assessments by the County.

13. The Company shall provide the County with a copy of the annual progress reports the Company submits to the Partnership regarding the Company's Capital Investment at the Company Facilities. In addition, the County and the Authority, or either of them, may reasonably require the Company to provide proof, including copies of all relevant documents, to verify the amount of the Capital Investment, or any portion thereof, made by the Company. To the extent that the Company fails to provide such proof or documents, the obligation to make Grant Payments hereunder shall be suspended and held in abeyance. The County acknowledges that the Company's detailed tax returns and/or its combined tax returns filed with the County and VEDP are confidential and are not subject to release except as may be required by court order or as otherwise provided by law or any agreement entered into by the Company, including but not limited to the Virginia Investment Performance Grant Performance Agreement between and among the Company, the Partnership and the Commonwealth of Virginia.

14. The parties agree that this Agreement sets forth the entire agreement between them with respect to the subject matter of this Agreement and therefore supersedes and any all prior oral or written understandings or agreements relating thereto. No modification, amendment, or alteration of this Agreement should be operative or binding on any party to this Agreement unless reduced to writing and executed by all parties hereto. It is hereby agreed that exclusive jurisdiction and venue for any and all disputes related to or arising out of this Agreement will be in the Circuit Court of King William County or the United States District Court for the Eastern District of Virginia.

15. Any notice given herein may be mailed, delivered, or emailed to the parties at their respective addresses provided below:

If the Company: Nestlé Purina PetCare Company
Attn: Factory Manager
131 Tidy Cat Road
King William, Virginia 23086

With Copy to: Nestlé Purina PetCare Company
Attn: Legal Department
One Checkerboard Square
St. Louis, Missouri 63164

And: Nestlé Purina PetCare Company
Attn: Tax Department, Elaine White
1812 N. Moore Street
Arlington, Virginia 22209

With Copy to: Troutman Pepper Hamilton Sanders, LLP
222 Central Park Avenue, Suite 2000
Virginia Beach, Virginia 23462

If to the County: King William County
Attn: Administrator
180 Horse Landing Road, Suite 4
King William, Virginia 23086

If to the Authority: King William County EDA
Attn: Chairman
180 Horse Landing Road, Suite 4
King William, Virginia 23086

16. The Company shall not assign its rights and duties under this Agreement without the prior written consent of the County. The County's consent shall not be required in the event of any transfer by the Company to (i) any entity controlling, controlled by, or under common control of the Company (ii) any successor to Tenant by merger, contribution, or reorganization and (iii) any purchaser of all or substantially all of the assets of the Company at the Company Facilities, provided however that any such purchaser must continue to operate the Company Facilities and pay taxes to the County related to the existing Company Facilities as such Company Facilities may be improved and expanded.

17. If any part, term, or provision of this Agreement, shall be found by a Court of competent jurisdiction to be legally invalid or unenforceable, then such provision or portion thereof, shall be modified and performed in accordance with applicable laws. The invalidity or unenforceability of any provision or portion of the Agreement shall not affect the validity of any other provision or portion of the Agreement.

18. The failure of any party to insist upon strict performance of any obligation in this Agreement shall not constitute a waiver of said party's right to demand strict compliance therewith in the future.

19. Notwithstanding the foregoing provisions of this Agreement, if the Company does not achieve a Capital Investment requirement or is unable to maintain its obligations set out herein or take any action required under this Agreement because of an "Event of Force Majeure" (as defined below), the time for achieving the applicable requirement or taking such action will be extended day-for-day by the delay in meeting the applicable requirement or taking such action caused by the Event of Force Majeure. "Event of Force Majeure" means without limitation, any of the following: acts of God; strikes, lockouts or other industrial disturbances; act of public enemies; orders of any kind of the government of the United States of America or of the Commonwealth or any of their respective departments, agencies, political subdivisions or officials, or any civil or military authority; insurrections; riots; epidemics; pandemics; landslides; lightning; earthquakes; fires; hurricanes; tornadoes; storms; floods; washouts; droughts; avian influenza; arrests; restraint of government and people; civil disturbances; explosions; breakage or accident to machinery, transmission pipes or canals not caused by the Company; interruptions of power at the facility; partial or entire failure of utilities; or any other cause or event not reasonably within the control of the Company.

20. Notwithstanding anything in this Agreement to the contrary, the County's obligations to provide Grant Payments to the Authority shall be subject to and dependent upon appropriations being made from time to time by the County's Board of Supervisors for such purpose; provided, however, that the County Administrator or other officer charged with the responsibility for preparing the County's annual budget shall include in the budget proposed for each fiscal year the amount of the Grant Payments expected to be due during such fiscal year and recommend approval of the appropriations for the Grant Payments.

21. The undersigned representative of the Company represents and warrants that he/she is authorized to execute this Agreement on behalf of the Company and that the execution and delivery of this Agreement has been duly authorized by all appropriate and necessary action. The undersigned representative of the County represents and warrants that he/she is authorized to execute this Agreement on behalf of the County and that the execution and delivery of this Agreement has been duly authorized by all appropriate and necessary action.

22. This Agreement may be executed in counterparts, and any number of counterparts signed in the aggregate by the parties will constitute a single, original document.

Remainder of Page Intentionally Left Blank. Signature Page Follows.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

KING WILLIAM COUNTY, VIRGINIA

By: _____

Name: _____

Title: _____

**ECONOMIC DEVELOPMENT AUTHORITY OF
KING WILLIAM COUNTY**

By: _____

Name: _____

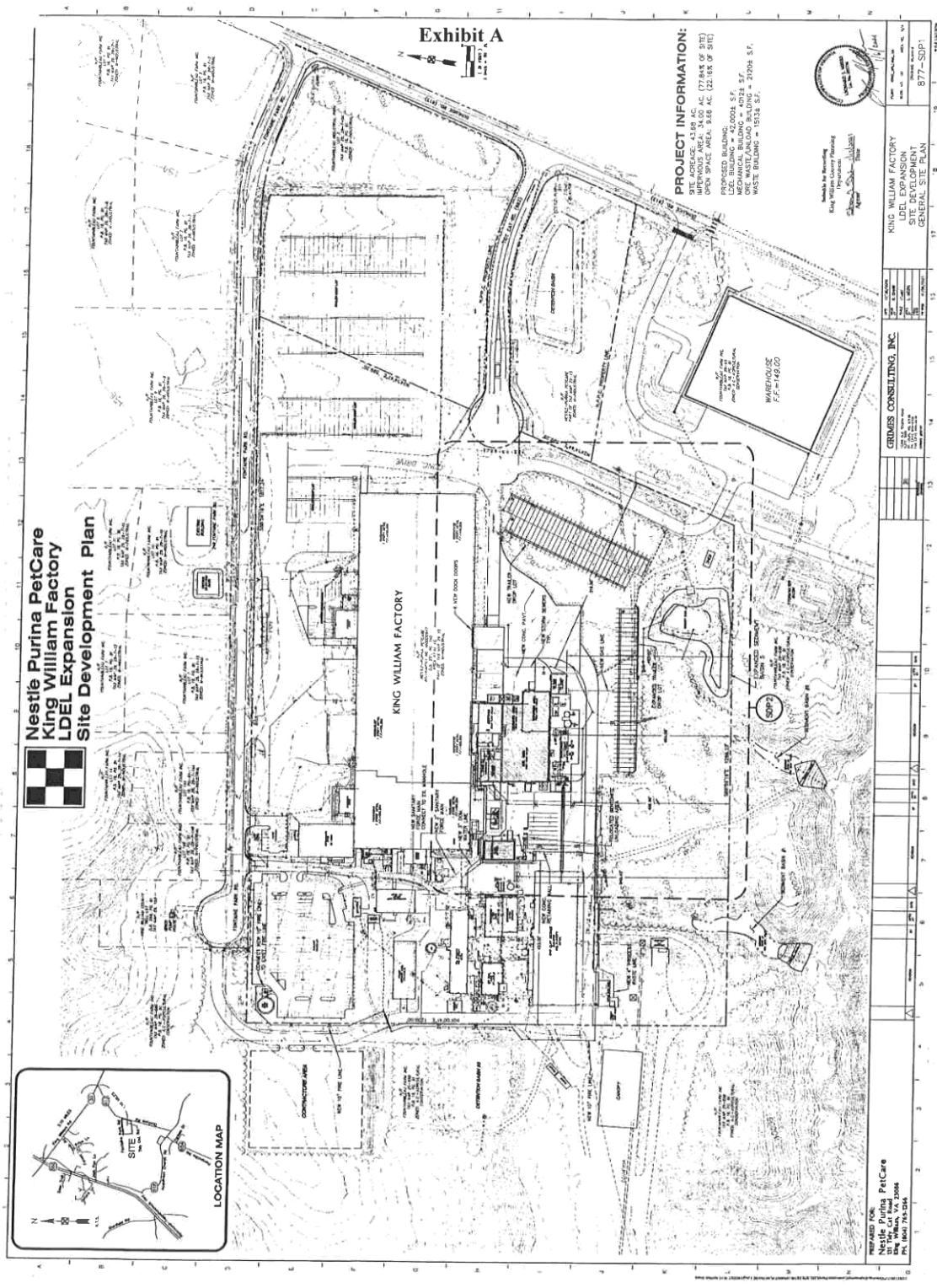
Title: _____

NESTLE PURINA PETCARE COMPANY

By: _____

Name: _____

Title: _____



AGENDA ITEM 7.a.iii.

Approval of Minutes

February 8, 2021 Joint Work
Meeting Minutes

(Corrected & Resubmitted)

**AMENDED MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS AND PLANNING COMMISSION
JOINT **WORK** MEETING OF FEBRUARY 8, 2021**

A joint meeting of the Board of Supervisors and the Planning Commission of King William County, Virginia, was held on the 8th day of February, 2020~~0~~**1**, beginning at 7:00 p.m. in the Administration Building Board Room, King William, Virginia and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Planning Commission Chairman Rhoads called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

The **Planning Commission** members were polled:

Stephen K. Greenwood – Vice Chair	Aye
John B. Breeden	Aye
Bonnie J. Hite	Aye
Donald Wagner	Aye
Janie Rhoads – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF **AMENDED MEETING AGENDA**

Chairman Moskalski noted action was needed to add appointment of an Interim County Administrator.

Supervisor Garber moved for the aforementioned amendment of the meeting agenda, **waiving prior notice**; motion was seconded by Supervisor Moren.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Supervisor Hodges moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Greenwood.

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Planning Commission Member Breeden moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Planning Commission Member Wagner. All were in favor with none opposed.

Agenda Item 4. WORK SESSION MATTERS

a. All Points Broadband

Jimmy Carr, of All Points Broadband presented an update on Phase 1 of the broadband partnership with King William County. Mr. Carr highlighted the milestones, Phase 1's overview and next steps. Highlighted was the federal funding received to support the construction of Phase 1 in the amount of \$1.5 million. The FCC's Rural Digital Opportunity Fund (RDOF) prohibits them from disclosing bid or bid intention. This quiet period ended February 2, 2021. They are working to expand Phase I. Details were provided in a PowerPoint presentation (Attachment A).

b. Hill Studio

David Hill, President, Landscape Architect, and King William County Project Manager with of Hill Studio, introduced Senior Planning Manager, Evelyn Stone; Consultant and master planner with a firm in SC, Aaron Arnett; and Consultant with the Economic Development and Housing Authority, Dr. Maria Saxton; and Ross Hammes, Community Planner & Geospatial Analyst also of with the Hill Studio team. Mr. Hill presented an update regarding the

Comprehensive Plan for King William County highlighting the goals and visions they'd like to achieve. Also noted was the project schedule for the project.

c. Regional Security Center

Sheriff Jeff Walton introduced Timothy P. Doss, Superintendent of the Middle Peninsula Regional Security Center. Mr. Doss presented the Fiscal Year 2022 budget for the Regional Security Center. He noted challenges faced; revenue, expense and payroll changes; and future capital improvement projects. Mr. Doss said the facility opened in 1999 and is certified for 121 inmates. They currently house approximately 160 inmates and have 306 beds. He introduced Captain J. Bristow, Assistant Superintendent, and Ms. Hogge, Finance. The facility currently has 71 staff members, 3 counselors, 3 kitchen staff, and 1 physician. Mr. Doss invited the Board of Supervisors to tour the facility.

Chairman Moskalski asked how much more they are expecting from King William County. Mr. Doss estimated the increase at \$130,985.

Vice Chair Moren asked what their Plan B was if the county was unable to meet that increase. Mr. Doss said to keep working as hard as they can to reduce costs.

Supervisor Garber asked if costs would decrease after COVID. Mr. Doss said it depends on insurance costs and work release programs but he doesn't think it would be much. Overall, it depends on the inmate population.

d. Arts Alive

Donna Kline, of Arts Alive, presented programs they've held and will hold in the coming year.

e. Pamunkey Regional Library FY22 Budget Request

There was no representation present.

f. Legal Aid Works

There was no representation present.

g. Fire and EMS Update

Stacy Reaves, Chief of Fire and EMS, presented an update on Fire and Emergency Services noting they have begun the vaccination process of employees. All full-time positions have been filled.

h. Comprehensive Plan & Utility Bonds

Steve Hudgins, Interim County Administrator and Sherry Graham, Director of Community Development presented information regarding bonding of utility infrastructure projects. County staff is taking steps in preparation of requesting a bond be issued for identified projects. One of the first items required is approval from the Planning Commission for construction of a new utilities' facility, specifically a new 600,000g elevated storage tank.

i. Election Result

Chairman Moskalski introduced the newly elected Mary Sue Bancroft as Treasurer and Karena Funkhouser as Commissioner of the Revenue. **Terry Stone was elected to the King William County Public School Board.**

j. FY21 Treasurer's Transfer to School

Natasha Joranlien, Director of Financial Services, presented an update regarding the Treasurer's Transfers to the King William County Public Schools. **She has asked DHG to halt the audit for two weeks until the new Treasurer arrives. Mr. Greenwood said \$55,000 has been spent on the DHG audit. Mr. Garber said no more than \$69,000 had been approved.**

k. Request for Support for Public Outreach on COVID-19 Vaccinations

Chairman Moskalski requested support of the Board on behalf of the Middle Peninsula Planning District Commission to secure increased vaccine delivery to the Three Rivers Health District covering the Middle Peninsula and Northern Neck Planning District Commission areas of Virginia. This is driven primarily by the documented shortage of primary care professionals, of which some localities in these regions have none as evidenced by the Virginia Department of Health's Primary Care Assessment Report. This shortage amplifies and compounds the challenges facing the Three Rivers Health District. These elderly citizens have no choice but to rely on the Three Rivers Health District for vaccination. Further, the Middle Peninsula and Northern Neck also have a combined 25% of residents being of a minority population, adding a second level of importance. The Three Rivers Health District has sent a letter to Governor Northam suggesting he deploy the National Guard to rural localities to administer the vaccine. They are also running a Public Outreach Campaign to inform citizens what is going on. Chairman Moskalski ~~noted a contribution of \$3,000 is being provided region wide~~ **asked the Board for a contribution of \$3,000 towards this campaign. The contribution could come from the CARES fund assigned to Capital Improvement.**

Upon the motion of Supervisor Hodges, seconded by Supervisor Garber, a contribution in the amount of \$3,000 was approved by the following roll call vote:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 5. BOARD OF SUPERVISORS' REQUESTS

Supervisor Moren clarified his previous statement about Nestle Purina **during the Hill Group presentation. By no means was he saying he didn't want Nestle Purina in King William County.**

Supervisor Hodges noted the upcoming special called meeting on February 10, 2021 to discuss the reassessment.

Supervisor Greenwood **thanked people for coming and** noted it would be useful to keep the current Board of Equalization members as a possible Advisory Group. **The members can be kept on for three years.**

Supervisor Garber commented on ~~the~~ finding a use for the boat landing located in the 4th District **on Dabney's Mill Road. He said there are businesses in Commerce Park which may leave if a solution cannot be found.**

Chairman Moskalski thanked everyone for attending, **participating, and supporting the vaccine campaign. He also thanked staff for their help during the meeting.**

Agenda Item 6. CLOSED SESSION

a. Motion to Convene Closed Meeting

Upon motion of Supervisor Hodges, seconded by Supervisor Moren, the Board acted to convene a Closed Meeting pursuant to § 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the ~~employment of a specific public employee~~ **appointment of an Interim County Administrator.**

The roll call vote on the motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Chairman Moskalski reconvened the regular meeting back to order in Open Session.

c. Certification of Closed Meeting

Chairman Moskalski called for a motion to approve Standing Resolution 1 (SR-1) In accordance with Section 2.2-3717~~2~~(D) of the Code of Virginia, 1950, as amended.

Supervisor Hodges moved that the King William County Board of Supervisors adopt the following SR-1 Resolution certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; the motion was seconded by ~~Chairman Moskalski~~ Supervisor Greenwood.

Chairman Moskalski announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members SR-1 was adopted.

The roll call vote in favor of this motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3717~~2~~(D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 8th day of February, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 8th day of February, 2021.

d. Action Taken in Closed Session

Upon the motion ~~of motion~~ of Chairman Moskalski, seconded by Supervisor Garber, Resolution 21-09 was approved by the following roll call vote:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**RESOLUTION 21-09
A RESOLUTION EXTENDING THE TERM OF SERVICE OF
APPOINTED INTERIM COUNTY ADMINISTRATOR
STEVE G. HUDGINS**

WHEREAS, the Board of Supervisors wishes to appoint Steve G. Hudgins as the Interim County Administrator for King William County, Virginia, as authorized by § 15.2-1540 of the Code of Virginia, the Board will enter an employment contract with Steve G. Hudgins for a term of service beginning February 8, 2021; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of King William County this 8th day of February, 2021, hereby extends an offer of contract term of service of Mr. Steve G. Hudgins as the Interim County Administrator for King William County until a new Interim County Administrator has been hired at which point Mr. Hudgins will occupy the office of Assistant County Administrator.

DONE this the 8th day of February, 2021.

The Board thanked Mr. Hudgins for offering to take on this roll and expressed every confidence in his ability.

Agenda Item 7. ADJOURN

Upon motion of Supervisor Hodges, seconded by Supervisor Garber, the meeting was adjourned by the following roll call vote:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch (Reviewed via Zoom)
Deputy Clerk to the Board of Supervisors

AGENDA ITEM 7.a.iv.

Approval of Minutes

February 10, 2021 Special
Called Meeting Minutes

(Corrected & Resubmitted)

**DRAFT AMENDED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
SPECIAL CALLED MEETING OF FEBRUARY 10, 2021**

A special called meeting of the Board of Supervisors of King William County, Virginia, was held on the 10th day of February, 2021, beginning at 7:00 p.m. via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. SPECIAL MEETING MATTERS

Chairman Moskalski noted an amendment to the agenda to add a Closed Session after Item 4.

a. Discussion of 2021 Assessment

Steve Hudgins, Interim County Administrator, presented materials for discussion of the 2021 Reassessment. As of February 2, 2021, 116 new construction properties were outstanding. Fifty-four (54) were completed after the contractor ceased viewing permits in August to close the reassessment file. The other sixty-two (62) were completed prior to the August 3rd date. The new construction should have been followed up after the August 3rd date and entered **into** the system to ensure accurate values for the 2021 assessment. There are multiple documented cases where visits did not occur for several weeks after multiple follow-up requests by property owners.

Rod Compton (Property Unit Director), David Seay (Real Estate Assessor), and Terry Born (Commercial Real Estate Appraiser who provided training for the Board of Equalization) of the State Department of Taxation were present via Zoom. Mr. Compton said there is the option to revoke the 20-21 tax assessment and revert to the 2015 assessment. There is a six-year maximum time frame between assessments allowed by state code. Mr. Compton said the code stipulates the penalty for non-compliance, applied by the Comptroller of

Virginia, is to withhold the County's share of the alcoholic beverage control system net profits of operations. However, in practice, several years ago the General Assembly removed the profit-sharing provision and diverted ABC profits to the general fund, essentially removing enforcement for non-compliance.

Supervisor Hodges asked if this would affect the amount given to schools. Mr. Compton said he doesn't know what impact revoking the assessment would have on schools or public entities.

Supervisor Hodges asked how familiar they were with the county's situation and number of errors. Mr. Compton said he's done a cursory review and couldn't give advice on whether to reassess or try to fix the errors.

Supervisor Garber asked about the cut-off for changes to the Land Book and if changing it would affect anything. Mr. Compton said changing the Land Book is considered a reassessment. Supervisor Hodges said there were a lot of errors still on the Land Book according to Patricia Norman, Circuit Court Clerk. Supervisor Greenwood said he was told the numbers entered in the Land Book were correct but it was somehow misprinted.

Chairman Moskalski asked about analyzing the data against sales. Mr. Seay said he had a cursory look and it seemed clear and appropriate for the county as far as resale – 97% - which seemed correct.

Chairman Moskalski asked what reasons others had for negating reassessments. Mr. Compton said he knew of two others which both appeared to be negated before the reassessment was completed.

Chairman Moskalski said there's been a failure to follow procedure and asked what the county's options are.

Andrew McRoberts of Sands Anderson ~~provided various options including~~ said there are four options: 1) accepting the assessment and allowing the Board of Equalization to hear appeals of property owners to correct the errors; 2) have BRIGHTMINDS, LLC or another person/company correct errors, 3) have another person/company correct the errors, or 4) invalidate the entire assessment.

The Board questioned the performance bond issued by BRIGHTMINDS and terms involved. Mr. McRoberts said legal advice would be discussed in closed session first. He hasn't reviewed the performance bond but compared it to making a claim to an insurance company. He said the bond issuer will most likely hire someone to fix the reassessment problems and it is unlikely they will find someone who will come in and clean up someone else's mess. They may have to hire a full-time assessor as staff to do it.

Vice Chair Moren asked if someone out of state could perform the reassessment. Mr. Compton said they would have to be licensed in Virginia and be certified by the state. He said there is precedent for that to happen.

Supervisor Greenwood asked who would hire the person/firm to fix the reassessment. Mr. McRoberts said probably the surety company. Supervisor Greenwood said BRIGHTMINDS has refused to come back and says there were no errors. The person who did the assessments, Mr. Chastang, has since quit. He said he heard from citizens saying they contacted Mr. Chastang of BRIGHTMINDS, LLC and never heard back from him.

Supervisor Garber said he also received calls from citizens complaining of Mr. Chastang's arrogance and said he's not the guy to clean up this mess. He also believed proper treatment of county employees was in the contract.

Emily Teagle, Fiscal Specialist Senior, noted data entry errors, new construction entries not entered, and lack of parcel visits. She worked with Mr. Chastang and sent him monthly updates which included new construction.

Olivia Lawrence, Clerk to the Board, stated Mr. Chastang was not forthcoming with information for FOIA requests and was not available for citizens.

The Board commended both Ms. Teagle and Ms. Lawrence.

Karena Funkhouser, Commissioner of the Revenue, stated she would reassume the responsibilities of real estate assessments if the Board wished, provided she has additional staff.

Supervisor Greenwood said the Board would like an in-house assessment office and he thinks it would be good for the Commissioner of Revenue office to take this over.

Supervisor Hodges asked Ms. Teagle and Ms. Lawrence their opinion on what should be done. Ms. Teagle said she understands the pros and cons of redoing the assessment and can't give an opinion. Ms. Lawrence said the county may face litigation from citizens if the assessment is not thrown out.

Vice Chair Moren said he thinks the assessment should be trashed and started over.

Mary Sue Bancroft, Treasurer, stated there would be no room for all citizens to be heard by the Board of Equalization and many did not attempt to be heard. Ms. Bancroft stated it would be best if the Commissioner of the Revenue's Office receive the assessment responsibilities once again. She said some think they'll never be heard and many haven't even tried. She believes it would be fair to scrap the assessment and let the Commission of Revenue take over.

Agenda Item 4. PUBLIC COMMENT

Chairman Moskalski apologized for not seeing the errors in the assessment sooner and said he personally will do all he can to get things back on track.

Chairman Moskalski open the public comment period.

1. Raymond Carter, of District 1, stated the Commissioner of the Revenue should 100% oversee the reassessments and have a certified staff. He said the Board of Equalization should be fix the errors for up to three years or the reassessment should be cancelled.
2. Brian Hodges, of District 2, noted errors in the Land Book and questioned why there was no quality assurance in the contract. He also questioned why citizens could immediately see the errors but the contractor could not. He said the assessor visited his house, rang his bell, and left. When he got to the door, he called after him but he said he already had everything he needed. Mr. Hodges said the reassessment should be put aside and a plan with qualified people was needed.
3. Tim Vaughan, of District 5, requested the assessments be invalidated and start over with proper insight to restore trust. He said there are numerous problems and we need to engage a professional firm to redo a reliable and accurate assessment with a trustworthy outcome. In doing this, the Board will have shown they're willing to make difficult decisions to restore public trust. He thanked Olivia Lawrence for her quick responses and Ed Moren and the Board for their consideration.
4. Shakeena Rogers, of District 5, questioned the status of the Economic Development Authority COVID-19 Grants. The topic of this meeting being the reassessment, Chairman Moskalski asked Ms. Rogers to email him directly and he will address her question.
5. Fred Krauss, of District 3, requested the assessment be invalidated due to state code violations and noted many new constructions were not assessed. said we need to revert to the 2015 assessment and action needs to be taken to prevent errors in the future. He said code violations by the county and the assessors need to be addressed and corrected.
6. Joann Schmidt, of District 1, requested the assessment be invalidated and noted she saw a 97% increase while her neighbors saw a 37% increase. She said she will have to double her tenants' rent to pay the taxes and businesses will leave. Her tenants are West Point Chiropractic and The Lazy Cow. and would need to increase the rent for her tenants. Chairman Moskalski said the assessment was supposed to equalize the rate and estimated many should have seen a 25-30% increase. The Board was going to drop the rate so the overall increase wouldn't have been so drastic.
7. Steve Saldurim (sp), of District 4, requested the assessment be disregarded and redone. He stated he went through the property cards and found numerous errors. Also, the assessor never got out of the car to assess his property.

8. Chris Couch, of District 5, noted his 3,000 square foot green house was missed during the assessments and so he chose to make them aware of the error. He said the accuracy is missing bringing into question the legitimacy of the taxes. The governance of this project needs to be better including better reporting and communication. The public needs a better explanation of the process.

There being no further public comments, Chairman Moskalski closed the public hearing.

Agenda Item 5. CLOSED SESSION

a. Motion to Convene Closed Meeting

Upon motion of Supervisor Moren, seconded by Supervisor Greenwood, the Board acted to convene a Closed Meeting pursuant to § 2.2-3711 (A)(8) of the Code of Virginia to consult with legal counsel on a specific legal matter regarding BRIGHTMINDS, LLC requiring the provision of legal advice by counsel.

The roll call vote on the motion was as follows:

Supervisor, 1st District: William L. Hodges	Absent
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Chairman Moskalski reconvened the regular meeting back to order in Open Session.

c. Certification of Closed Meeting

Chairman Moskalski called for a motion to approve Standing Resolution 1 (SR-1) In accordance with Section 2.2-37127(D) of the Code of Virginia, 1950, as amended.

Supervisor Hodges moved that the King William County Board of Supervisors adopt the following SR-1 Resolution certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; the motion was seconded by Supervisor Moren.

Chairman Moskalski announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members SR-1 was adopted.

The roll call vote in favor of this motion was as follows:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE
FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D)1 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 10th day of February, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 10th day of February, 2021.

d. Action on Closed Meeting

Chairman Moskalski said it was the Board's intention to hold a Public Hearing to invalidate the assessment.

Upon the motion of Supervisor Garber, seconded by Supervisor ~~Hodges~~ ~~Moren~~, the Board authorized counsel to enter an order to the court to ~~the~~ extend the reassessment period by 90 days ~~and to make clear the assessment is not done~~ by the following roll call vote:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Upon the motion of Supervisor Greenwood, seconded by Supervisor ~~Moren~~ ~~Hodges~~, the Board authorized counsel to enter an order to the court to disband the Board of Equalization by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Upon the motion of Supervisor Moren, seconded by Supervisor Greenwood, the Board instructed staff to publish intent to amend the ~~assessment~~ Ordinance date of January 1, 2021 to January 1, 2023 by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Chairman Moskalski said the Board's intent is to start the reassessment over. There will need to be further discussions with the Commissioner of Revenue and an advisory board will be formed to oversee the process. He thanked staff for their work and said it was the fault of the contractor. He thanked legal counsel and the State Board of Taxation representatives for their time and assistance. He thanked the citizens for bringing the problems forward and making them clear. He said county staff will contact those with hearings scheduled to inform them the reassessment is cancelled.

Agenda Item 6. ADJOURN

Upon motion of Supervisor Hodges, second by Supervisor Greenwood, the meeting was adjourned by the following roll call vote:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch (Reviewed via Zoom)
Deputy Clerk to the Board

AGENDA ITEM 7.a.v.

Approval of Minutes

February 22, 2021

Regular Meeting Minutes

(Corrected & Resubmitted)

**DRAFT AMENDED MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING OF FEBRUARY 22, 2021**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 22nd day of February 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Also, in attendance:

Bobbie H. Tassinari, County Administrator
Olivia S. Lawrence, Deputy Clerk
Andrew McRoberts of Sands Anderson, County Attorney

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Moren moved for the adoption of the amended agenda for this meeting as presented with the addition of a closed meeting; motion was seconded by Supervisor Garber.

The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
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Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT PERIOD

Chairman Greenwood opened the public comment period.

1. Raymond Carter, of District 1, ~~stated his opposition of the recent survey created by The Berkley Group and noted his desire to serve on the advisory group yet to be created.~~ asked about the status of an advisory board for the reassessment. He said he strongly opposes the current zoning survey that's going on, specifically with regard to the 3-acre minimum land division and family land division waiting period. He said this discriminates against low-income individuals and starter homes.
2. J. N. Mills, of District 5, commended the Board for invalidating the erroneous reassessment by Brightminds and ~~provided some suggestions on filling the advisory board~~ said the advisory board should encompass a cross-section of the county – landowners, developers, homeowners, and farmers.

There being no further speakers, Chairman Moskalski closed the public comment period. Chairman Moskalski said we're in the early days of trying to put an advisory board together and asked for patience.

Agenda Item 7. CONSENT AGENDA

Supervisor Greenwood moved for the approval acceptance of the Consent Agenda as presented; motion was seconded by Supervisor Hodges.

The Chairman called for any discussion.

There being no discussion the Consent Agenda was approved by the following roll call vote:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 8. PRESENTATIONS

a. Recognition of Captain James R. Nester, Jr.

Sheriff, Jeff Walton, presented Resolution 21-10 to Captain James R. Nester, Jr.

RESOLUTION 21-10 RESOLUTION OF APPRECIATION CAPTAIN JAMES R. NESTER, JR.

WHEREAS, Captain James R. Nester, Jr. served 25 years in the King William Sheriff's Office as a Deputy Sheriff from 1995 until 2020. In 2001 he was promoted to the rank of Lieutenant and in 2006 promoted to Chief Deputy serving in that capacity until his retirement; and

WHEREAS, Captain James R. Nester, Jr. was the first Deputy Sheriff in King William County to be certified as a Crime Prevention Specialist by the Department of Criminal Justice Services; and

WHEREAS, Captain James R. Nester Jr. also served as a General Instructor and RADAR Instructor at the Rappahannock Regional Criminal Justice Academy, instructing many new recruits; and

WHEREAS, Captain James R. Nester, Jr. has been a positive representation of the Sheriff's Office in the community and serving as a liaison with the many criminal justice partners to include surrounding jurisdictions; and

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors expresses its appreciation to Captain James R. Nester, Jr. for his valuable contributions to the safety and well-being of the citizens of King William County; and

BE IT FURTHER RESOLVED, that a copy of this Resolution expressing the sense of this Board of Supervisors on this matter shall be conveyed to Captain Nester, and shall be spread upon the meeting minutes of said Board of Supervisors.

Captain Nester thanked the Board, Sheriff, and citizens of King William County.

b. Introduction of the Newly Elected Commissioner of the Revenue

Newly elected Commissioner of the Revenue, Karena Funkhouser, introduced herself and provided a brief update on the plans of the Commissioner's Office. She said they are processing business licenses and applications for tax relief. Ms. Funkhouser stated interest in receiving real estate assessment responsibilities once again.

Ms. Funkhouser asked how compensation was determined and if she were limited to the minimum salaries when hiring per personnel policy. Chairman Moskalski said the salaries

would need to be looked at through the Human Resources and Finance Departments for policy and justification consistency. Ms. Funkhouser said the state Commissioner Association has been helpful and she'll consult them on their policies.

Ms. Funkhouser said VGSI-Vision software for real estate assessments is being used. She said it can be used to initiate a one-page mailer to send to people to verify their information and make corrections. However, the COR office will need training and she is aware the people want to be on a citizen review board.

Vice Chair Moren said a mailer would be a good idea. Supervisor Greenwood said he never received a doorhanger notice with the last reassessment. Chairman Moskalski asked about including other tangible personal property in the mailing. Ms. Funkhouser said she downloads that information from DMV monthly.

c. Introduction of the Newly Elected Treasurer

Newly elected Treasurer, Mary Sue Bancroft, ~~spoke of the challenges she has faced since starting as well as the discrepancies she has become aware of within the office. Ms. Bancroft spoke of her skills and assured the Board she is capable of correcting the issues the office is currently faced with.~~ said her first days have been overwhelming. Every day a new challenge is discovered. She is being mentored by the Treasurer for Lancaster County and she is also surprised by some of the things Ms. Bancroft has shared with her. Ms. Bancroft assured the Board she has the background and experience necessary to face these challenges. She said we have passed the state audit but not the exit audit because accounts have not been settled since September 30, 2020. She doesn't know what has and hasn't happened and has found it disheartening to see what had not been done. She said she likely will not fill the Chief Deputy Treasurer position as the current two staff members are very knowledgeable and diligent. She says they have never received cross-training because the person who was supposed to provide the training did not have the knowledge to do it. She said there is a lot of work to do and she doesn't know when the exit audit will be complete.

~~She~~ Ms. Bancroft stated she felt the county should supplement the same amount to her salary as was supplemented to the previous Treasurer, as she is more qualified despite not yet having received the required certifications. She said she has over twenty years of accounting experience and didn't know the state paid part of the Treasurer's salary and the county supplemented it. She said the certifications didn't help her predecessors with any additional knowledge.

Supervisor Garber asked if Ms. Bancroft would want another increase after she got the certifications if she were given one now.

Chairman Moskalski said we needed to know if her predecessors' certifications were valid and what they received compensation-wise because of them.

Supervisor Greenwood said there's no salary plan in writing for constitutional officers and the Board of Supervisors needs to work with staff to do that.

Chairman Moskalski said he would contact people tomorrow to begin gathering information. He said the Board knew there were problems, just not how many, and thanked Ms. Bancroft for stepping up.

d. Board of Zoning Appeals Annual Report

Benjamin Shumaker, Chairman of the Board of Zoning Appeals, presented the Annual Report of the Board of Zoning Appeals. Noted were the meetings held, the variances and appeals heard, and goals for 2021. He said all BZA members passed state certification and requested funds be budgeted for education and legal counsel for the BZA. He thanked Sherry Graham and her staff for doing an excellent job.

Supervisor Greenwood said this was the first time the Board ever received this report from the BZA and commended them for following code. Chairman Moskalski agreed.

e. Infrastructure Bonds

James Sanderson, of Davenport & Co., presented a capital funding discussion including the methods of paying for the projects, financial planning, tax-support and revenue-supported debt and various types of bonds.

Agenda Item 9. OLD BUSINESS

There was no new old business.

Agenda Item 10. NEW BUSINESS

a. Public Hearing and Consideration of Ordinance 01-21 to Amend Chapter 78 Utilities Fees Schedule

Steve Hudgins, Interim County Administrator, presented Ordinance 01-21 to amend Chapter 78 of the Utilities Fees Schedule. The utilities fee schedule was last updated in 2015. Current fees include charges for the sewer system which are obsolete as the system and associated charges are controlled by Hampton Roads Sanitation District. Also, the current fee schedule does not include charges for such items as hydrant meter rentals and utility plan review. These fees are being added to offset the expense for large new developments. The proposed fee schedule will rectify these items. Usage rated charges and connection fees remain unchanged.

Chairman Moskalski opened the public hearing.

Mr. Shumaker of District 3 asked what the planning review fees were. Mr. Hudgins said these fees are for when plans for proposed new subdivisions go to the engineering consultant who then charges the county to review them.

There being no further public comments, Chairman Moskalski closed the public hearing.

Upon motion of Supervisor Hodges, second by Supervisor Garber, Ordinance 01-21 was approved by the following roll call vote with no discussion:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

ORDINANCE 01-21

AN ORDINANCE TO AMEND CHAPTER 78 “UTILITIES” DIVISION 3 “UTILITY SERVICE TERMS AND PROCEDURES” AND ADOPT UTILITY FEE SCHEDULE CHANGES

WHEREAS, on October 25, 2010 King William County adopted Sec. 78-245 *Fee Schedule* which established facilities and minimum monthly charges for water and sewer service; and

WHEREAS, Hampton Roads Sanitation District (HRSD) operates the public sewer system within King William County; and

WHEREAS, certain fees pertaining to the operation of the sewer system are not charged by King William County but are controlled by HRSD; and

WHEREAS, the costs of providing certain utility services are not currently being charged as fees; and

WHEREAS, additional fees as adopted herein are found to be fair and reasonable by the Board to cover a portion of the cost of providing such services; and

WHEREAS the proposed increases have been advertised by the Board pursuant to §15.2-107 and a public hearing was conducted on February 22, 2021 on the proposed amendments; and

WHEREAS the Board believe it appropriate to amend Sec 78-245 as recommended by staff; and

WHEREAS the affected fee schedule shall be effective March 1, 2021.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this 22nd day of February, 2021 amends and re-enacts Sec. 78-245 to read as follows:

Sec. 78-245. - Fee schedule.

The following are the fee charge and service rate schedules:

FACILITIES CHARGE SCHEDULES

Water Meter Size (in inches)	Water System Charge	Sewer System Charge
5/8	\$4,000.00	\$8,000.00
3/4	\$5,250.00	\$11,630.00
1	\$8,750.00	\$19,380.00
1½	\$15,310.00	\$33,890.00
2	\$28,000.00	\$62,000.00
3	\$56,000.00	\$124,000.00
4	\$87,500.00	\$193,750.00
6	\$175,000.00	\$387,500.00

SERVICE RATE SCHEDULES

Water System

Minimum monthly charge: \$30.00 for 0 to 3,000 gallons

Over 3,000 gallons: \$6.00 per 1,000 gallons

Number of billings per year: 6

Number of gallons for minimum monthly charges: 0 to 3,000

~~Sewer System~~

~~Minimum monthly charge: \$28.50 for 0 to 3,000 gallons~~

~~Over 3,000 gallons: \$7.00 per 1,000 gallons~~

~~Number of billings per year: 6~~

~~Number of gallons for minimum monthly charge: 0 to 3,000~~

MISCELLANEOUS FEES

Hydrant Meter Rental

Deposit: \$1,000.00

Rental: \$50.00 per month plus applicable rated usage fees

Plan Review

Main line pipe installation plan review fee: \$2,200.00

Service plan review for new meter service only: \$150.00

b. Resolution 21-07 to Reappropriate Unencumbered CIP Balances of FY20

Natasha Joranlien, Director of Financial Services, presented Resolution 21-07 to reappropriate unencumbered Capital Improvement Plan balances at Fiscal Year-End in the amount of \$633,462.42 **to be spent in FY2021**.

Supervisor Garber asked if West Point Pavilion was finished and if the unspent money would be put back in the budget. Ms. Joranlien said the money was already spent but didn't show on the books in FY2020. This is why it needed to be reappropriated to FY2021, which is when the funds were actually expended. Chairman Moskalski said this will reflect more accurately when the money is actually spent.

Chairman Moskalski opened the public hearing.

There being no public comments, Chairman Moskalski closed the public hearing.

Upon motion of Supervisor Hodges, second by Supervisor Greenwood, Resolution 21-07 was approved by the following roll call vote **with no discussion**:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

**RESOLUTION 21-07
REAPPROPRIATION TO THE KING WILLIAM COUNTY
FISCAL YEAR 2021 CAPITAL FUND BUDGET**

WHEREAS, the King William County Board of Supervisors wishes to amend by reappropriating its Fiscal Year (FY) 2021 Capital Fund budget to reflect the use of unexpended project funds in the amount not to exceed \$633,462.42; and

WHEREAS, the King William County Board of Supervisors appropriated the original Capital Funds within prior fiscal years Capital Improvement Plan for specific projects; and

WHEREAS, the King William County Board of Supervisors wishes to reappropriate those Capital Funds for the original purposes authorized for expenditure; and

WHEREAS, the appropriated funds will be utilized as specified in *Attachment A* within the fiscal year 2021; and

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2021 Budget is amended via the reappropriation to reflect an amount not to exceed \$633,462.42 within the Capital Fund for capital projects identified within *Attachment A*.

c. FY22 Capital Funding Needs

Natasha Joranlien, Director of Financial Services, presented fiscal year 2022 capital needs. ~~including:~~ She noted this was for informational purposes only and no decision from the Board was necessary at this time.

- \$60,000 to fund Capital needs for West Point VFR and Mangohick VFR (\$30k each)
- \$78,000 to fund King William County Fire/EMS Safer Grant~~ed~~ Project - Turn out gear
- \$30,000 to fund King William County Fire/EMS Brush Truck purchase (grant-County to match 10%)
- \$30,000 to fund King William County Fire/EMS Lifepacks & Lucas Devices (grant-County to match 50%)
- \$42,595 to fund King William County Fire/EMS Lease purchase of Ambulance
- \$107,405 to fund King William County Fire/EMS Lease purchase of Fire Engine (over 7 years)
- (3) Law Enforcement Cruisers to include up-fitting with equipment and (1) 4x4 Facilities vehicle
- Radio replacement using 7-year radio replacement cycle (46) radios/year x \$5,000 each *\$230,000 requested FY22, FY23, and FY24
- Master Utility Plan needs to be funded by Utility Bond (estimate \$6,761,328 – water project)
- \$100,000 to fund paving at 360 Complex
- \$8,000 to fund fencing around soccer field at 360 Complex
- \$15,000 to fund purchase of lawn mower for the Park Complex
- \$150,000 to fund gutting and renovating the Juvenile Building
- \$150,000 to fund purchase of Office trailer to relocate staff during renovation and to be used by the Sheriff's office afterward
- \$100,000 for HVAC replacements at facilities complexes
- \$250,000 for Station 1 Parking Lot Repairs and Signage
- \$12,000 to complete carpet replacement in Administration office
- \$50,000 for McAlister Building renovation to include flooring, windows, and painting
- \$30,000 for 360 Complex siding replacement
- \$175,000 for remaining buildings that need roof replacement: Courthouse, RAS, 360 Complex

Supervisor Garber said he thought the Upper Mattaponi Tribe paid for paving at the 360 Complex. Ms. Joranlien said they did pay for part of the lot to be paved, but not all of it.

Supervisor Hodges asked what happened to the John Deere diesel lawnmower that was given to Parks & Rec. Mr. Hudgins said it is being used by Utilities. The other mower is on its last legs so the proposed new mower would replace that one. Supervisor Garber asked if Little League cuts the ball fields. Chairman Moskalski said they only mow a portion of it. Mr. Hudgins said the new mower would be shared by the 360 Complex and Parks & Rec. Supervisor Garber asked why the mower cost is so high. Supervisor Hodges said that is what they go for and they are good quality and last a long time.

Supervisor Greenwood said that \$100,000 for paving seems like a lot, especially since Station 1 is totally separate.

Vice Chair Moren asked when the Board will make a decision. Ms. Joranlien said at the Budget Work Session. Vice Chair Moren said he would like to hear about some Plan B's.

Supervisor Garber said the Social Services payment of bills amount doesn't match their January report of \$113,114.02. He will ask Ms. Loadholdt to call Ms. Joranlien tomorrow.

Agenda Item 11. Administrative Matters from County Administrator

a. Board Information

Steve Hudgins, Interim County Administrator, ~~presented~~ **provided** board informational items.

Agenda Item 12. BOARD MEMBER COMMENTS

Supervisor Garber expressed his concern for the lack of representation for the 4th District on the Planning Commission **and suggested there possibly be two members per district. He noted the Meals Tax Report shows that 18 of the 24 business paying meals tax are in the 4th District.**

Supervisor Greenwood agreed with Supervisor Garber and thanked everyone for attending. **He said there should be an ordinance making it mandatory that at least one member on the Planning Commission be from each district, but two would be better. He questioned whether people joining by Zoom want to talk and are unable. He invited Mr. Carter to come to the Planning Commission meeting next week. He also suggested that more people might volunteer to be on the Planning Commission if there were a per diem for attending the meetings.**

Supervisor Hodges stated the bricks located at the intersection of Route 30 and Route 33 need replacing **and he has reached out to Joyce McGowen with VDOT. He said he's glad so many are on Zoom and thinks that those wanting to talk may not know how to work it.**

Supervisor Moren thanked Ms. Bancroft and Ms. Funkhouser for their **openness and diligence**, noted various boards and commissions are not compensated for their time, and encouraged citizens to register for their COVID-19 vaccinations **at vaccinate.va.gov**. **He applauded people for picking up trash in the county.**

Chairman Moskalski thanked the first responders for their commitment during the recent inclement weather across the state. **He thanked citizens for their great participation and said to let him or Mr. Wolfe know if they've been unable to get through to speak. He thanked the Dominion and Rappahannock Electric linemen for their work in restoring power to the area due to the weather.**

Agenda Item 13. CLOSED MEETING

a. Motion to Convene Closed Meeting

Upon motion of Supervisor Moren, seconded by Supervisor Hodges, the Board acted to convene a Closed Meeting pursuant to § 2.2-3711 (A)(5) of the Code of Virginia to consider a prospective business or industry or the expansion of an existing business or industry ~~a discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.~~

The roll call vote on the motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Chairman Moskalski reconvened the regular meeting back to order in Open Session.

c. Certification of Closed Meeting

Chairman Moskalski called for a motion to approve Standing Resolution 1 (SR-1) In accordance with Section 2.2-3712~~7~~ (D) of the Code of Virginia, 1950, as amended.

Supervisor Hodges moved that the King William County Board of Supervisors adopt the following SR-1 Resolution certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; the motion was seconded by Supervisor Garber.

Chairman Moskalski announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members SR-1 was adopted.

The roll call vote in favor of this motion was as follows:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE
FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D)¹ of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 22nd day of February, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 22nd day of February, 2021.

Agenda Item 14. APPOINTMENTS

There were no appointments.

Agenda Item 15. ADJOURN

Upon motion of Supervisor ~~Garber~~ **Greenwood**, second by Supervisor **Greenwood** ~~Moren~~, the meeting was adjourned by the following roll call vote:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Christine H. Branch (Reviewed via Zoom)
Deputy Clerk to the Board

AGENDA ITEM 7.b.

Approval of Payment of Bills – June 2021

Natasha Joranlien, Director of Financial Services



Natasha L. Joranlien
Director of Financial Services

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: July 26, 2021
TO: King William County Board of Supervisors
FROM: Natasha Joranlien, Director of Financial Services
SUBJECT: Monthly Expenditures - June-21

County Administration Expenditures (excluding Payroll)

Checks and ACH processed	518,735.08
Transfer from Treasurer to Schools	1,588,508.38
Less Funds from School deposited into King William County bank account	(17,652.22)

County Administration Payroll

Payroll Net	324,250.31
Employer Benefit Portion	117,584.32
Employer State Unemployment	1,301.28
Employer FICA/Med Portion	33,009.32
County Costs	476,145.23
Employee Portion of Taxes	85,366.33
Employee Portion of Benefits	50,698.91
	612,210.47

CARES Funds	32,399.59
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Comprehensive Services Act	97,255.32
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Department of Social Services Expenditures (excluding Payroll)

Checks and ACH processed	16,727.85
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DSS Payroll

Payroll Net	39,851.93
Employer Benefit Portion	13,167.75
Employer State Unemployment	337.25
Employer FICA/Med Portion	4,172.62
DSS Costs	57,529.55
Employee Portion of Taxes	11,284.49
Employee Portion of Benefits	6,030.27
	74,844.31

TREASURER MANUAL CHECKS ISSUED

Expenses	-
Refunds	2,227.66
Pass Thru	662.21
	2,889.87

Total County Administration, CARES, Social Services, CSA, & Treasurer Manual Checks	2,772,538.65
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AGENDA ITEM 7.c.

Resolution 21-54

Appropriating Additional Funding for King William
County Public Schools FY21 Cafeteria Fund

Steve Hudgins, Interim County Administrator



King William County
Est. 1702

Board of Supervisors

Interim County Administrator
Steven G. Hudgins

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: July 26, 2021

TO: King William County Board of Supervisors

FROM: Steve Hudgins, Interim County Administrator

SUBJECT: Resolution 21-54: Appropriating Additional Funding for King William County Public Schools FY21 Cafeteria Fund

REQUEST FOR ACTION

Consider for approval Resolution 21-xx appropriating additional revenues to the Schools' Cafeteria Funds.

SUMMARY

At their June 15, 2021 meeting, the King William County School Board approved FY21 budget amendments reflecting additional revenues \$256,288.00 in their Cafeteria Fund. The Schools request the Board of Supervisors appropriate these budget amendments.

ATTACHMENTS

- June 15, 2021 School Board Meeting Item: Accept and Amend Budget for Nutrition

SCHOOL BOARD AGENDA ITEM

MEETING DATE: June 15, 2021

Closed Session: _____

Special Recognition/Announcement: _____

Instructional Highlights: _____

Consent: _____

Action: _____ X

Information/Discussion: _____

Materials for Board Review : _____

STAFF OR BOARD CONTACT PERSON: Staci Longest, Director of Finance

SUBJECT: Accept and Amend Budget for Nutrition

Due to the COVID-19 Pandemic, it was allowed for school districts per the USDA to move from National School Lunch/Breakfast program to the Summer Food Service Program (SFSP) which provides higher reimbursement rates.

The USDA waiver for SFSP allowed for all children 18 and under to receive breakfast and lunch for free. This has increased the school nutrition budget both by revenue and food expenses. Therefore the increase in budget amendment is needed to reconcile the School Nutrition Account.

**Increase Meal Reimbursement- Federal \$616,358
Decrease School Food breakfast- \$44,998
Decrease School Food a LA CARTE sales- \$109,000
Decrease Catering income \$48,745
Decrease School Food Lunch \$189,988
Decrease Indian Children \$1,600
Increase transfer from School Fund (CARES) \$34,261**

The overall increase in budget amendment/appropriation needed is \$256,288

Recommended Action: Motion to accept budget amendment of funds and additional Nutrition funding from the Commonwealth of Virginia and request the Board of Supervisors to appropriate at a future meeting.

RESOLUTION 21-54

APPROPRIATING ADDITIONAL FUNDING FOR KING WILLIAM COUNTY PUBLIC

SCHOOLS FISCAL YEAR 2021 SCHOOL CAFETERIA BUDGETS

WHEREAS, the King William County School Board at the June 15, 2021 School Board meeting amended its nutrition budget to reflect increases in expenses as well as revenue resulting in a net increase in revenue in the amount of \$256,288.00; and

WHEREAS, the King William County Board of Supervisors wishes to amend the Fiscal Year 2021 School Operating budget and School Cafeteria budget to reflect these budget amendments.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2021 Budget is amended via the appropriation of \$256,288.00 to the School Cafeteria fund as delineated in the attached School Board budget amendments.

DONE this the 26th day of July 2021.

AGENDA ITEM 8.a.

Resolution 21-55

Establishing Procedures for Delinquent Applications
for Real Property Tax Relief

Resolution 21-56

Establishing Procedures for Delinquent Applications
for Real Property Tax Relief During a Declared State
of Emergency Which Includes King William County

Karena L. Funkhouser, Commissioner of Revenue



King William County
Est. 1702

Board of Supervisors

Karena L. Funkhouser
Commissioner of the Revenue

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: July 15, 2021

TO: King William County Board of Supervisors

FROM: Karena L. Funkhouser, Commissioner of the Revenue

SUBJECT: Resolutions 21-55 and 21-56 - Procedures for Elderly Relief

REQUEST FOR ACTION

I request that the Board consider the two resolutions I have prepared outlining procedures allowing this office to accept applications after the due date.

SUMMARY

I have been contacted by an elderly citizen who failed to submit her certification for elderly tax relief by the March 1st deadline. The citizen would qualify for the tax relief. The local ordinance 70-104.1 allows for hardship cases in accordance with procedures established by the Board. Unfortunately, I have been unable to locate any procedures. The first resolution contains very specific procedures. The second resolution is narrow in scope and would allow me to help this citizen. The Board may wish to pass the second resolution and develop its own procedures at a later date. Thank you for your consideration.

ATTACHMENTS

- Draft Resolution 21-55
- Draft Resolution 21-56
- Ordinance Section 70-101 through 70-106

DIVISION 3. ELDERLY AND DISABLED PERSONS

Sec. 70-101. Purpose; authority.

- (a) *Purpose.* This division provides for the exemption from taxation of real estate owned by and occupied as the sole dwelling of a person not less than 65 years of age and anyone found to be permanently and totally disabled.
- (b) *Authority.* This division is adopted pursuant to the authority granted by Code of Virginia, §§ 58.1-3210—58.1-3218.

(Ord. of 5-27-1997, § 13-40)

Sec. 70-102. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Affidavit means the real estate tax exemption affidavit.

Commissioner of the revenue means the county commissioner of the revenue, or the duly authorized deputies or agents.

Disabled or permanently and totally disabled means unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of the person's life.

Dwelling means the full-time residence of the person claiming an exemption.

Exemption means exemption from the real estate tax of the county according to the provisions of this division.

Income means income from whatever sources derived including, but not limited to, social security payments, inheritances, gifts, gains from the sale or exchange of assets, proceeds of insurance, welfare receipts, and benefits under the state retirement system.

Net combined financial worth means the fair market value of all assets, tangible or intangible, legal or equitable, of the owner, and the spouse of any owner, less the liabilities of such person, but excluding the value of the dwelling and up to one acre of land on which it stands, as provided in section 70-103(b)(1)b. Such term includes, but is not limited to, the cash surrender value of any life insurance policy owned by such person.

Property means real property and mobile homes.

Taxable year means the calendar year, from January 1 until December 31, for which exemption is claimed.

(Ord. of 5-27-1997, § 13-41)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 70-103. Policies.

- (a) *Exemption granted.* Real estate and mobile homes or any portion thereof, owned by and occupied as the sole dwelling of a head of household not less than 65 years of age or who is determined to be permanently and totally disabled shall be exempted in part from real estate taxes in the amounts set forth elsewhere in this division.
- (b) *Qualifications.*
- (1) Such exemption may be granted for any tax year following the date that anyone occupying such dwelling and owning title or partial title thereto reaches the age of 65 years or who is determined to be permanently and totally disabled and in addition:
 - a. The total combined income during the immediately preceding calendar year from all sources of the owners of the dwelling does not exceed \$50,000.00.
 - b. The net combined financial worth, including equitable interests, as of December 31 of the immediately preceding calendar year, of the owner, and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding five acres upon which it is situated, is less than \$100,000.00.
 - c. The tax exemption herein permitted may be granted for any year following the date the person occupying such dwelling and owning title or partial title thereto reaches the age of 65 years or is determined to be permanently and totally disabled.
- (c) *Scale of exemptions.*
- (1) Any person qualifying for such exemption shall be exempt in the amounts from taxation of real estate based on income as follows:

Total Combined Income	Percentage Exemption of Tax
Less than \$30,000.00	100
\$30,000.00 to \$40,000.00	75
\$40,001.00 to \$50,000.00	50

Net combined financial worth	Less than \$100,000.00 plus residence and 5.0 acres of land
------------------------------	---

- (2) In no case shall the total annual exemption exceed \$1,000.00.

(Ord. of 6-25-2001(2), § 13-42; Ord. of 6-27-2005(3); Ord. of 8-27-2007(3); Ord. No. 13-07, 8-26-2013)

Sec. 70-104. Application for exemption.

- (a) *Accept, review and render.*
- (1) The commissioner of the revenue shall accept, review, and render a decision of the application for real estate exemption from any person claiming such exemption.
 - (2) Any person claiming exemption shall file every three years with the commissioner of the revenue on forms to be supplied by the county, an affidavit setting forth the names of the related persons occupying such real estate and that the total combined net worth, including equitable interests and the

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(Supp. No. 21)

combined income from all sources, of the person as specified, does not exceed the limits prescribed in this division. Such person claiming such exemption shall file annually with the commissioner of the revenue on forms to be supplied by the county a certification that no information contained on the next preceding affidavit has changed to violate the limitations and conditions provided in this division.

- (3) If the person claiming the exemption is under 65 years of age, such form shall have attached thereto a certification by the Social Security Administration, the Department of Veterans Affairs or the Railroad Retirement Board, or if such person is not eligible for certification by any of these agencies, a sworn affidavit by two medical doctors who are either licensed to practice medicine in the commonwealth or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that the person is permanently and totally disabled; however, a certification pursuant to 42 USC 423(d) by the Social Security Administration so long as the person remains eligible for such social security benefits shall be deemed to satisfy the definition in Code of Virginia, § 58.1-3217. The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability as defined in Code of Virginia, § 58.1-3217.

State law reference(s)—Similar provisions, Code of Virginia, § 58.1-3213.

- (4) For each year, such affidavit or certification shall be filed on or after January 1, but no later than March 1 of each year in which an exemption is sought.
- (5) The commissioner of the revenue shall also make such further inquiry on persons seeking such exemption, requiring answers under oath, as may be reasonably necessary to determine qualifications therefor as specified in this division. In addition, certified tax returns shall be produced by the applicant to establish income or financial worth.
- (b) *Change in application.* Changes in respect to income, financial worth, ownership of property, or other factors occurring during the taxable year for which the affidavit is filed and having the effect of exceeding or violating the limitations and conditions provided in this section shall nullify any exemption for the remainder of the current taxable year and the taxable year immediately following.

(Ord. of 5-27-1997, § 13-43; Ord. of 4-26-2004, § 13-43.1-4)

Sec. 70-104.1. Affidavits of certification by first time applicants.

Affidavits or certifications may be filed through June 30 by first time applicants or hardship cases, as determined in accordance with procedure established by the board of supervisors, with the allowable exemption for the taxable year applied against the second half in an amount not to exceed the claimant's real estate tax liability for the second half of the year, but in no case exceeding \$500.00.

(Ord. of 4-26-2004, § 13-43.1-4; Ord. No. 13-07, 8-26-2013)

Sec. 70-105. Disposition of applications; approval.

On receiving an application as prescribed in this division, the commissioner of the revenue shall approve or disapprove the application and return one of the submitted forms to the applicant so marked to indicate the action taken by the commissioner of the revenue.

(Ord. of 5-27-1997, § 13-44)

Sec. 70-106. Penalty for false statement.

Any applicant making a false statement to obtain tax relief under this division shall be deemed guilty of a misdemeanor, punishable by a fine not in excess of \$200.00.

(Ord. of 5-27-1997, § 13-45)

Secs. 70-107—70-140. Reserved.

RESOLUTION 21-55

**A RESOLUTION ESTABLISHING PROCEDURES FOR DELINQUENT
APPLICATIONS FOR REAL PROPERTY TAX RELIEF**

WHEREAS, in accordance with §§58.1-3210 – 58.1-3218 of the Code of Virginia, the King William County Board of Supervisors has adopted certain ordinances providing for the application for tax relief from real estate taxes; and

WHEREAS, Sections 70-101 through 70-106 of the King William County Code address the exemption from taxation of real estate owned by and occupied as the sole dwelling of a person not less than 65 years of age and anyone found to be permanently and totally disabled subject to certain income and net combined financial worth criteria; and

WHEREAS, applications for such exemptions are required, by Section 70-104 (4) of the King William County Code, to be submitted by January 1st of each year in which an exemption is sought and in no case shall such application be submitted later than March 1st; and

WHEREAS, Section 70-104.1 of the King William County Code allows applications to be received through June 30th from “first-time applicants and hardship cases, as determined in accordance with procedures established by the Board of Supervisors,” but, otherwise, the office of the Commissioner of the Revenue does not have clear authority to modify or waive the March 1st deadline and otherwise accept applications filed after such deadline.

NOW THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors wishes to establish the following procedures authorizing the Commissioner of the Revenue to handle delinquent applications for real property tax relief:

*Proposed for Adoption by King William County Board of Supervisors
July 12, 2021 Regular Meeting*

- 1) An application for relief of taxes received after the March 1st deadline by a renewing applicant shall be accepted through June 30th provided documentation is included explaining the delayed submission.
- 2) After March 1st, tax relief shall be granted only for the second half of the calendar year.
- 3) The Commissioner of the Revenue is authorized to adjust such real property tax bills.
- 4) The applicant may apply to the Board of Supervisors requesting the Board waive any prorated tax due based on a specific hardship or other situation and such requests shall be placed on next available agenda of the Board of Supervisors for consideration.

BE IT FURTHER RESOLVED by the King William County Board of Supervisors this 26th day of July, 2021, that the above-referenced procedures are hereby approved and established for use by the Commissioner of the Revenue.

DONE this 26th day of July, 2021.

RESOLUTION 21-56

**A RESOLUTION ESTABLISHING PROCEDURES FOR DELINQUENT APPLICATIONS FOR
REAL PROPERTY TAX RELIEF DURING A DECLARED STATE OF EMERGENCY WHICH
INCLUDES KING WILLIAM COUNTY**

WHEREAS, in accordance with §§ 58.1-3210 – 58.1-3218 of the Code of Virginia,
the King William County Board of Supervisors has adopted certain ordinances providing
for the application for tax relief from real estate taxes; and

WHEREAS, Sections 70-101 through 70-106 of the King William County Code address
the exemption from taxation of real estate owned by and occupied as the sole dwelling of a
person not less than 65 years of age and anyone found to be permanently and totally disabled
subject to certain income and net combined financial worth criteria; and

WHEREAS, applications for such exemptions are required, by Section 70-104 (4) of
the King William County Code, to be submitted by January 1st of each year in which an
exemption is sought and in no case shall such application be submitted later than March 1st;
and

WHEREAS, Section 70-104.1 of the King William County Code allows
applications to be received through June 30th from “first-time applicants and hardship
cases, as determined in accordance with procedures established by the Board of
Supervisors,” but, otherwise, the offices of the Commissioner of the Revenue does not
have clear authority to modify or waive the March 1st deadline and otherwise accept
applications filed after such deadline.

NOW THEREFORE, BE IT RESOLVED the Board of Supervisors wishes to establish the
following procedures authorizing the Commissioner of the Revenue to handle delinquent
applications for real property tax relief:

*Proposed for Adoption by King William County Board of Supervisors
July 26, 2021 Regular Meeting*

25 1) An application for relief of taxes received after the March 1st deadline by a
26 renewing applicant shall be accepted through June 30th during a period in
27 which the Governor has declared a State of Emergency in which the County
28 of King William is included.

29 2) The Commissioner of the Revenue is authorized to adjust such real
30 property tax bills.

31 **BE IT FURTHER RESOLVED** by the King William County Board of Supervisors this 26th day
32 of July, 2021, that the above-referenced procedures are hereby approved and established for
33 use by the Commissioner of the Revenue.

34 **DONE** this 26th day of July, 2021.

AGENDA ITEM 9.a.

Commissioner of Revenue Report
Karena L. Funkhouser, Commissioner of Revenue

NORFOLK SOUTHERN RAILWAY COMPANY

COUNTY	ROADWAY AND TRACK	OPERATING AND IMPROVEMENTS	TELEPHONE, POWER AND WATER LINES	MACHINERY, FURNITURE & OTHER EQUIP.	MATERIALS AND SUPPLIES	TOTAL EXCLUDING LAND	2020 LOCAL RATIO	TOTAL ASSESSED EXCL. LAND	OPERATING LAND	TOTAL ASSESSED VALUE
KING WILLIAM:	4,196,822	0	0	3,925	0	4,200,747		3,322,791	256,700	3,579,491
West Point, Town of	1,234,277	3,625	0	435	0	1,238,337	*	979,525	686,300	1,665,825
TOTAL KING WILLIAM COUNTY	5,431,099	3,625	0	4,360	0	5,439,084	79.1	4,302,316	943,000	5,245,316
MECKLENBURG:	138,970	500		0	0	139,470	93.2	129,986	4,100	134,086
NELSON:	9,781,173	2,493,798	0	5,753	0	12,280,724	98.0	12,035,110	486,700	12,521,810
NEW KENT:	4,276,755	0	0	3,506	0	4,280,261	96.8	4,143,293	315,500	4,458,793
NOTTOWAY:	3,465,543	2,320	17,565	2,752	0	3,488,180		2,905,654	93,300	2,998,954
Burkeville, Town of	460,894	1,500	3,272	318	0	465,984		388,165	117,950	506,115
TOTAL NOTTOWAY COUNTY	3,926,437	3,820	20,837	3,070	0	3,954,164	83.3	3,293,819	211,250	3,505,069
ORANGE:	9,327,349	2,107,109	0	5,089	0	11,439,547		10,970,526	625,700	11,596,226
Orange, Town of	1,009,132	201,326	0	1,715	0	1,212,173		1,162,474	460,500	1,622,974
TOTAL ORANGE COUNTY	10,336,481	2,308,435	0	6,804	0	12,651,720	95.9	12,133,000	1,086,200	13,219,200
PITTSYLVANIA:	18,356,804	4,327,865	37,760	169,588	0	22,892,017		22,411,285	818,500	23,229,785
Chatham, Town of	1,044,766	201,858	0	444	0	1,247,068		1,220,880	81,500	1,302,380
Gretna, Town of	490,028	120,698	0	322	0	611,048		598,216	113,900	712,116
Hurt, Town of	1,173,900	199,086	0	322	0	1,373,308		1,344,469	79,900	1,424,369
TOTAL PITTSYLVANIA COUNTY	21,065,498	4,849,507	37,760	170,676	0	26,123,441	97.9	25,574,850	1,093,800	26,668,650
POWHATAN:	2,293,097	0	12,200	1,813	0	2,307,110	97.0	2,237,897	183,500	2,421,397
PRINCE WILLIAM:	5,131	0	0	0	0	5,131		4,782	0	4,782
Buckhall Fire District	210,949	44,696	0	107	0	255,752		238,361	42,000	280,361
Gainesville Fire Dist.	3,313,888	0	0	0	0	3,313,888		3,088,544	1,704,800	4,793,344
Nokesville Fire Dist.	2,313,593	619,184	0	6,477	0	2,939,254		2,739,385	475,500	3,214,885
Stonewall Jackson Dist.	235,322	0	0	0	0	235,322		219,320	52,000	271,320
Wellington Fire Dist.	1,177,321	187,832	0	743	0	1,365,896		1,273,015	610,000	1,883,015
Yorkshire Fire District	182,442	87,054	0	0	0	269,496		251,170	71,500	322,670
Haymarket, Town of	317,278	0	0	216	0	317,494		295,904	118,500	414,404
TOTAL PRINCE WILLIAM COUNTY	7,755,924	938,766	0	7,543	0	8,702,233	93.2	8,110,481	3,074,300	11,184,781

STATE CORPORATION COMMISSION
TAXABLE VALUES OF PUBLIC SERVICE CORPORATIONS FOR TAX YEAR 2020
SUMMARY SHOWING TOTAL ASSESSED VALUE OF INDIVIDUAL COMPANIES
IN EACH CITY, COUNTY OR TOWN AND DISTRICT

		Assessed Value Land and Improvements	Assessed Value All Other Property except Vehicles	Assessed Value Automobiles and Trucks	Total Assessed Value
KING WILLIAM COUNTY					
ALL DISTRICTS					
Aqua Virginia, Inc.	5230	234,541	440,331	0	674,872
Cellco Partnership	6601	1,298,163	609,047	0	1,907,210
Fusion Connect LLC	6901	0	737	0	737
Lumos Networks Inc.	6039	0	174,257	0	174,257
MCI Communications Services, Inc.	6072	0	6,745	0	6,745
MCI Metro Access Trans. Services of Va. Inc.	6006	0	3,708	0	3,708
New Cingular Wireless PCS, LLC	6244	832,919	397,855	0	1,230,774
Rappahannock Electric Cooperative	3090	108,000	12,850,991	46,823	13,005,814
Sprintcom, Inc.	6294	276,489	218,428	0	494,917
Sydnor Utilities, Inc.	5464	31,482	184,405	0	215,887
T-Mobile License, LLC	6691	0	152,108	0	152,108
Verizon South Inc.	6045	200,923	2,493,931	0	2,694,854
Verizon Virginia LLC	6030	0	444,425	0	444,425
Virginia Electric and Power Company	3105	11,200 *	20,251,478 *	0	20,262,678
*Certified Pollution Control Equipment and Facilities (not included in totals): 1,663,310 20,601,287					
Virginia Natural Gas, Inc.	4065	0	245,917	0	245,917
Virginia-American Water Company	5520	38,083	58,257	0	96,340
Total ALL DISTRICTS.....		3,031,800	38,532,620	46,823	41,611,243
WEST POINT, TOWN OF					
Cellco Partnership	6601	191,537	176,862	0	368,399
MCI Communications Services, Inc.	6072	0	1,391	0	1,391
MCI Metro Access Trans. Services of Va. Inc.	6006	0	568	0	568
New Cingular Wireless PCS, LLC	6244	168,928	67,155	0	236,083
Sprintcom, Inc.	6294	98,189	141,514	0	239,703

TAX YEAR	TAX RATE	REAL ESTATE RATIO	ASSESSED VALUE PUBLIC SERVICE	TAX RECEIVED	100% VALUE	TAX RECEIVED IF 100% VALUE	LOST REVENUE
2023							
2022							
2021	0.86	67.20%	\$ 38,225,750.00	\$ 328,741.00	\$ 56,883,558.00	\$ 489,199.00	\$ 160,458.00
2020	0.86	79.10%	\$ 44,994,895.00	\$ 386,956.00	\$ 56,883,558.00	\$ 489,199.00	\$ 102,243.00
2019	0.86	82.30%	\$ 39,563,822.00	\$ 340,241.00	\$ 48,072,687.00	\$ 413,425.00	\$ 73,184.00
2018		88.30%					
2017		94.80%					
2016		97%					
2015		100%					

KING WILLIAM COUNTY
FY 2022 APPROVED BUDGET
GENERAL FUND REVENUES SUMMARY

REVENUE CATEOGRY	FY 2020 REVENUE ACTUAL AMOUNT	FY 2021 REVENUE BUDGET	FY 2022 REVENUE PROJECTED AMOUNT
Real Property Taxes (includes Mines&Minerals)	\$ 12,263,284.00	\$ 12,586,444.00	\$ 12,958,929
Public Service Corp. Tax (All funds generally received by Dec)	\$ 402,654.00	\$ 329,350.00	\$ 397,200
Personal Property Tax	\$ 3,730,983.00	\$ 4,190,987.00	\$ 4,919,977
Machinery & Tools Tax	\$ 1,893,476.00	\$ 1,955,791.00	\$ 2,113,235
P & I on Taxes	\$ 325,380.00	\$ 299,362.00	\$ 314,000
Local Sales Taxes	\$ 1,582,699.00	\$ 1,136,170.00	\$ 1,571,468
Consumer's Utility Tax	\$ 263,549.00	\$ 220,000.00	\$ 220,000
Utility Gross Receipts	\$ 49,716.00	\$ 50,000.00	\$ 45,000
BPOL Tax	\$ 420,385.00	\$ 372,500.00	\$ 420,000
Motor Vehicle License Tax	\$ 432,214.00	\$ 425,000.00	\$ 425,000
Bank Stock Tax	\$ 134,929.00	\$ 104,000.00	\$ 120,000
Recordation & Wills Tax	\$ 290,488.00	\$ 226,000.00	\$ 250,000
Tax on Games of Skill	\$ -	\$ -	\$ -
Meals Tax	\$ 426,402.00	\$ 225,000.00	\$ 400,000
Animal Licenses	\$ 5,178.00	\$ 5,000.00	\$ 5,000
Land Use Fees	\$ 41,829.00	\$ 29,500.00	\$ 30,000
Transfer Fees	\$ 707.00	\$ 500.00	\$ 700
Permit & Other Licenses	\$ 368,239.00	\$ 334,000.00	\$ 350,000
Fines & Forfeitures	\$ 62,505.00	\$ 75,000.00	\$ 72,500
Rev. From the Use of Money	\$ 113,708.00	\$ 105,500.00	\$ 110,000
Rev. From the Use of Property	\$ 68,686.00	\$ 60,000.00	\$ 69,370
Court Costs	\$ 3,902.00	\$ 5,200.00	\$ 4,500
Commonwealth Atty Fees	\$ 1,167.00	\$ 1,500.00	\$ 1,500
Charges for Law Enforcement	\$ 316.00	\$ 300.00	\$ 300
Charges Comm. Dev.	\$ 479.00	\$ 1,000.00	\$ 1,000
Local Rev. Agreements	\$ 4,420.00	\$ 3,500.00	\$ 4,928
Other- Misc	\$ (22,992.00)	\$ 7,000.00	\$ 4,100
Recovered Costs	\$ 60,538.00	\$ 52,945.00	\$ 47,379
Non-Categorical Aid	\$ 1,536,552.00	\$ 1,534,631.00	\$ 1,535,706
Constitutional Officers & GR	\$ 1,348,799.00	\$ 1,370,885.00	\$ 1,404,157
Other Categorical Aid	\$ 164,791.00	\$ 213,476.00	\$ 121,500
Federal Aid-Public Safety	\$ 45,997.00	\$ 65,500.00	\$ 65,500
Use of Unassigned General Fund	\$ 45,997.00	\$ 65,500.00	\$ 135,000
TOTAL	\$ 26,066,977.00	\$ 26,051,541.00	\$ 28,117,949

KING WILLIAM COUNTY
FY2022 REVENUES BUDGET

47%

48%

46%

2021 REAL ESTATE TAX RATES

COUNTY	TAX RATE
KING WILLIAM	0.86
HANOVER	0.81
KING AND QUEEN	0.53
CAROLINE	0.77
MIDDLESEX	0.62
NEW KENT	0.79

AGENDA ITEM 9.b.

Resolution 21-62

Rescinding of Local Emergency due to COVID-19

Steve Hudgins, Interim County Administrator

RESOLUTION 21-62

KING WILLIAM COUNTY RESCINDING OF LOCAL EMERGENCY DUE TO COVID-19

WHICH WAS DECLARED ON MARCH 18, 2020

WHEREAS, the County Administrator declared a local emergency on March 18, 2020, in accordance with the Code of Virginia § 44-146.1, in response to the imminent threat and danger to public health posed by the novel coronavirus, designated as COVID-19; and

WHEREAS, on March 26, 2020, the Board of Supervisors ratified the Declaration of Local Emergency set on March 18, 2020, by Resolution 20-20; and

WHEREAS, the County has ended its emergency phase in the above-named event and the proclamation of an emergency is no longer needed;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that as of July 26, 2021, a local emergency no longer exists throughout the County of King William; and

BE IT FURTHER RESOLVED the Board of Supervisors of the County of King William, Virginia rescinds the local emergency as of July 26, 2021.

DONE this the 26th day of July, 2021.

AGENDA ITEM 10.a.i.

BOARD INFORMATION

June 2021 Monthly Departmental Reports

Animal Activities Report

Building Report

Utilities Report

Regional Animal Shelter
Animal Activities Report

June 2021

Dogs Received		Stray		Seized		Bite Cases		Surrendered		Other		Total		
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
KW Animal Control	5	26	0	4	0	1	0	0	0	0	5	31		
K & Q Animal Control	6	32	1	4	0	2	0	1	0	0	7	39		
King William Citizens	2	17	0	0	0	0	3	23	0	0	5	40		
King & Queen Citizens	1	16	0	0	0	0	2	6	0	0	3	22		
Other	0	0	0	0	0	0	0	0	0	0	0	0		
Totals	14	91	1	8	0	3	5	30	0	0	20	132		
Disposition (Dogs)		Reclaimed		Adopted		Transferred		Euthanized		Other		Total		
		Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	
		4	34	5	14	8	73	3	11	0	0	20	132	
Cats Received		Stray		Seized		Bite Cases		Surrendered		Other		Total		
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
KW Animal Control	1	8	0	0	0	0	11	16	0	0	12	24		
K & Q Animal Control	3	17	0	0	0	0	12	27	0	0	15	44		
King William Citizens	3	22	0	0	0	0	11	31	0	0	14	53		
King & Queen Citizens	1	1	0	0	0	0	1	43	0	0	2	44		
Other	0	0	0	0	0	0	0	0	0	1	0	1		
Totals	8	48	0	0	0	0	35	117	0	1	43	166		
Disposition (Cats)		Reclaimed		Adopted		Transferred		Euthanized		Other		Total		
		Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	
		1	5	8	18	19	106	15	36	0	1	43	166	
Feral Cats		Month	YTD	Other Species Handled										
		13	36			Month		0	YTD	0				
Other Received Explanation														
Other Disposition Explanation		1 cat escaped 2/21												
Animals On Hand		7/1/21												
Dogs	10	Cats	18	Other Species		0								

KING WILLIAM COUNTY BUILDING REPORT
June 1 - 22 2021

PERMIT TYPE	NUMBER OF PERMITS	VALUE	FEE	STATE LEVY	PLAN REVIEW FEE	E & S INSP FEE	RE INSP FEE OTHER FEES	TOTAL FEES	YTD FEES
RESIDENTIAL									
Building Permits	12	638,590.00	2752.00	55.04	1960.00			4,767.04	71,855.94
Electrical Permits	26	138,335.94	2,788.00	55.76	300.00			3,143.76	17,276.06
Gas Permits	8	11,533.00	800.00	16.00				816.00	21,377.06
Plumbing Permits	15	95,500.00	1,596.00	31.92				1,627.92	9,281.00
Mechanical Permits	26	135,243.00	2,656.00	53.12				2,709.12	10,902.12
Demolition	2	2,600.00	200.00	4.00				204.00	612.00
Total Residential Permits	89	1,021,801.94	10,792.00	215.84	2,260.00			13,267.84	131,304.18
COMMERCIAL									
Building Permits	1	75,950.00						0.00	62,969.74
Electrical Permits								0.00	88,027.28
Gas Permits									164.22
Plumbing Permits								0.00	138.72
Mechanical Permits									102.00
Total Commercial Permits	1	75,950.00	0.00	0.00	0.00		0.00	0.00	151,401.96
Land Disturbance Permits	4		600.00					600.00	11,480.00
Commercial Land Disturbance Permits								0.00	4,125.00
Sign								0.00	808.00
Tenant Upfit Permit									250.00
Total Misc. Permits	4	0.00	600.00	\$0.00	0.00			600.00	16,663.00
PERMIT TOTALS	94	1,097,751.94	11,392.00	215.84	2,260.00	0.00	0.00	13,867.84	240,633.02
NEW CONSTRUCTION PERMIT VALUE									
	MONTHLY	VALUE		YTD PERMIT	YTD VALUE				
Stick Built Home	4	550,000.00		68	9,255,130.00				
Manufactured Housing				0	0.00				
TOTAL	4	550,000.00		68	9,255,130.00				
Commercial/Industrial Buildings	0			16	26,002,603.00				
TOTAL NEW BULDINGS	4	550,000.00		84	35,257,733.00				
CERTIFICATE OF OCCUPANCY									
	MONTHLY	YTD PERMIT							
Single Family Dwelling	12	83			New Dwelling		1,957		
Commercial	1	5			Commercial Buildings				
TOTAL CO'S	13	88							
INSPECTIONS									
	MONTHLY	YTD INSP			SCHOOL OR COUNTY PROJECTS	WAIVED FEES			
Building Inspections	313	2482			Residential Fees				
Stop Work Order	2	4			Commercial Fees		\$6,468.16		
Zoning Inspections		124							
TOTAL INSPECTIONS	315	2610			Total Waived Fees				

UTILITIES MONTHLY ACTIVITY REPORT -JUNE 2021		
PROJECTS		
ITEM	STATUS	NOTES
Industrial Park Water System	Ongoing	Applying for DEQ Withdrawal Permit
Kennington Office Warehouse	Started 1/25/2021	Site is currently being cleared.
McCauley Park Sec. 2	Under Construction	All water lines installed. Tied into Project 100%
Central Crossings Sec 2B	Under Construction	Site is currently being cleared.
DEQ Withdrawl Permit : Central Garage System	Ongoing	Submittals have been turned into DEQ for evaluation
Kennington Section 2B	Under Review	Not yet started
Kennington Section 2C	Under Review	Not yet started
INFRASTRUCTURE GROWTH		
	MONTHLY	FYTD
Water Connections	2	89
Sewer Connections	2	89
Water Meter Sales	5	84
SERVICE AND REPAIRS		
	MONTHLY	FYTD
Miss Utility tickets	127	1,144
Repair items addressed	2	12
Flow Tests	0	4
Customer Transfers (Manual meter reads)	7	123
Replace defective meters	0	41
Manual Meter reads after Electronic Billing Reads	85	585
Bac't Samples per month	6	18
Number of inspection per working project	30	409
DEQ readings using Levellogger	2	44
Daily Water Usage Readings (3 wells)	25	621
Weekly Well Inspections (4 wells)	25	206

AGENDA ITEM 10.a.ii.

BOARD INFORMATION

Vacant Positions on Local and Regional
Boards & Commissions



Steven G. Hudgins
Interim County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: July 26, 2021
TO: King William County Board of Supervisors
FROM: Steve Hudgins, Interim County Administrator
SUBJECT: Vacant Positions on Local and Regional Boards and Commissions

REQUEST FOR ACTION

- Staff seeks the Board's direction and advice on filling vacant positions on Local and Regional Boards and Commissions and clarification of any erroneous information the Board may be aware of on the attached listings.

SUMMARY

The following County and Regional Boards and Commissions currently have vacant and/or expired positions for which there are no current applicants:

Board of Zoning Appeals – Position which expired on June 30, 2021 vacated by Laura N. Nunnally who is not interested in reappointment.

Bay Consortium Workforce Development Chief Elected Official Consortium – Currently no representation for King William County. State guidance calls for the County Representative to be a local elected official, however, it does allow for an appointee by the Board of Supervisors.

Rappahannock Community College Board – Kathy H. Morrison's second 4-year term expired June 30, 2021 and a new representative is required.

Middle Peninsula Planning District Commission – Otto O. Williams' position as the King William County Citizen Representative expired on December 31, 2020. We are awaiting a response on whether Mr. Williams would like to be considered for reappointment.

BACKGROUND

The County website currently lists the vacancies for local Boards and Commissions. A post has also been made to the County Facebook page to encourage citizens to discover and apply for positions.

ATTACHMENTS

- Listing of Regional Boards / Commissions / Committees

Bay Aging					
5306 Old Virginia Street / PO Box 610, Urbanna, VA 23175					
Tel: 804-758-2386 / Fax: 804-758-5773					
bayaging.org					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Rev. Athilla Maria Harris thg1950@gmail.com per Bay Aging website	1796 E. River Road King William, VA 23086	804-769-9489		06/30/23
President & CEO	Kathy Vesley-Massey kvesley@bayaging.org	5306 Old Virginia Street / PO Box 610 Urbanna, VA 23175	804-758-2386 Fax: 804-758-5773		
Bay Transit (a division of Bay Aging)	Ken Pollock, Transit Director kpollock@bayaging.org	111 Commerce Parkway Warsaw, VA 22572 baytransit.org	804-250-2019		
Retired Senior Volunteer Program (RSVP) (a division of Bay Aging)	Ken Rogers, Manager krogers@bayaging.org				
KWC Representative	Virginia Ann M. Miller	1550 King William Road King William, VA 23086			
Notes:	Appointed, Community Service Application; Completed Consortium Nomination Form also required. 5 Year Term; 2 Term Maximum Formerly Chesapeake Bay Agency on Aging, Inc.				Updated: 07/19/21
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	

Bay Consortium Workforce Development Board					
487 Main Street / PO Box 1117, Warsaw, VA 22572					
Tel: 804-333-4048 / Fax: 804-333-6378					
vcwbay.com					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	"Bobbie Tassinari and a designee of her choosing" appointed to Bay Consortium by motion and roll call vote, 01/27/20. Emailed Jackie Davis for name and term expiration of current representative - currently no Chief Elected Official rep. 7/12/21				
Executive Director	Jackie Davis	jdavis@baywib.org			
Notes:	Appointed, Community Service Application, Resolution 14-48 4 Year Term 08/23/10, BOS determined a 2nd member was no longer necessary. County has only 1 voting member. Updated: 07/12/21 Formerly Bay Consortium Private Industry Council, Inc. and Bay Consortium Local Workforce Investment Board, Inc.				
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	

Rappahannock Community College Board Warsaw Campus (Richmond County): 52 Campus Drive, Warsaw, VA 22572 Tel: 804-333-6730 Glenns Campus (Gloucester County): 12745 College Drive, Glenns, VA 23149 Tel: 804-758-6730 rappahannock.edu					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Kathy H. Morrison (2nd 4-year term ends 6/30/21) <i>per RCC website</i>	19796 King William Road (PO Box 37) King William, VA 23086	804-769-4052 (h) 804-512-8269 (c)		06/30/21
RCC Educational Foundation Board (RCC EFI)	Audrey Mitchell <i>per RCC website</i>	Chinn House Warsaw Campus Mon-Fri 8am-4:30pm			
President	Shannon L. Kennedy, Ed.D. skennedy@rappahannock.edu	Office of the President 12745 College Drive Glenns, VA 23149	804-758-6701		
Notes: Appointed, Community Service Application 4 Year Term; 2 Term Maximum Updated: 07/12/21					
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	

Community Policy & Management Team (CPMT) King William Social Services Department L. T. McAllister Human Services Building 172 Courthouse Lane (PO Box 187), King William, VA 23086 Tel: 804-769-4947					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Natasha L. Joranlien financedir@kingwilliamcounty.us	180 Horse Landing Road, #4 King William, VA 23086	804-769-4929		N/A
Notes: Representative is the King William County Director of Financial Services (Resolution 14-76, 15-32) Meets 4th Tuesdays at 9:30am at McAllister Building Updated: 07/12/21					

Family Assessment & Planning Team (FAPT) King William Social Services Department L. T. McAllister Human Services Building 172 Courthouse Lane (PO Box 187), King William, VA 23086 Tel: 804-769-4947					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Natasha L. Joranlien financedir@kingwilliamcounty.us	180 Horse Landing Road, #4 King William, VA 23086	804-769-4929		N/A
Notes: Representative is the King William County Director of Financial Services Meets 2nd Wednesdays at 9:30am at McAllister Building Updated: 07/12/21					

Middle Peninsula - Broadband Authority 125 Bowden Street (PO Box 286), Saluda, VA 23149					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative Primary Member	Steve Hudgins countyadmin@kingwilliamcounty.us	180 Horse Landing Road, Suite 4 King William, VA 23086	804-769-4926		N/A
KWC Representative Alternate Member	Sherry Graham sgraham@kingwilliamcounty.us	180 Horse Landing Road, Suite 4 King William, VA 23086	804-769-4978		N/A
Executive Director	Lewis L. Lawrence, III		804-758-2311		
Notes: Primary Member - County Administrator Alternate Member - Director of Community Development (Planning Director) Resolutions 14-08, 14-71 Updated: 07/12/21					

Middle Peninsula - Chesapeake Bay Public Access Authority 125 Bowden Street (PO Box 286), Saluda, VA 23149 virginiacoastalaccess.net					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative Primary Member	Steve Hudgins countyadmin@kingwilliamcounty.us	180 Horse Landing Road, Suite 4 King William, VA 23086	804-769-4926		N/A
KWC Representative Alternate Member	Sherry Graham sgraham@kingwilliamcounty.us	180 Horse Landing Road, Suite 4 King William, VA 23086	804-769-4978		N/A
Executive Director	Lewis L. Lawrence, III		804-758-2311		
Notes: Primary Member - County Administrator Alternate Member - Director of Community Development (Planning Director) Updated: 07/12/21					

Middle Peninsula - Planning District Commission (MPPDC) 125 Bowden Street (PO Box 286), Saluda, VA 23149 804-399-8297? MPA					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC BOS Rep.	Travis J. Moskalski, Treasurer tmoskalski@kingwilliamcounty.us	676 Moorefield Road West Point, VA 23181	804-366-2380 804-843-4090		N/A
KWC BOS Rep.	Edwin H. Moren, Jr. emoren@kingwilliamcounty.us	290 Etna Mills Road Manquin, VA 23106	804-994-2274 804-980-1414		N/A
KWC Citizen Rep.	Otto O. Williams <i>Appointed by motion on 01/27/20 to a term expiring 12/31/20</i>	4385 King William Road King William, VA 23086	804-994-0800		12/31/20
Executive Director Secretary	Lewis L. Lawrence, III		804-758-2311		
Notes: <i>Resolutions 14-49, 15-27, 16-47</i> <i>Middle Peninsula Alliance (MPA)??? - Resolution 20-33 vacate Moskalski, appoint Moren expiring 12/31/20</i> Note: County Administrator appointment rotates with County Administrators in the member jurisdictions. Updated: 07/12/21					

Middle Peninsula Community Criminal Justice Services Board					
c/o Middle Peninsula Local Probation/Pretrial Services PO Box 3125, Tappahannock, VA 22560 Tel: 804-445-0600 / Fax: 804-445-0725					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative Sheriff	J. S. Walton kwso@kingwilliamcounty.us	351 Courthouse Lane, Suite 160 King William, VA 23086	804-769-4185		N/A
KWC Representative Commonwealth's Attorney	Matthew R. Kite mkite.kwca@gmail.com	351 Courthouse Lane, Suite 120 King William, VA 23086	804-769-4212		N/A
Acting Director	Hope Brooks				
Notes: County Representatives are current KWC Sheriff and current KWC Commonwealth's Attorney					
Updated: 07/12/21					

Middle Peninsula - Northern Neck Community Services Board					
530 General Puller Highway (PO Box 40), Saluda, VA 23149 Tel: 804-758-5314 mpnnscsb.org					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Matthew R. Kite mkite.kwca@gmail.com Resolution 20-57	351 Courthouse Lane, Suite 120 King William, VA 23086	804-769-4212	10/26/20	12/31/24
Executive Director	Linda G. Hodges				
Notes: Appointed, Community Service Application					
Updated: 07/12/21					
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	
Red Font Represents Expired Term					
	Melissa Kenney			03/25/19 Vacated 09/24/20	12/31/24
	Resolution 19-17				
	Anne M. Mitchell	Served two consecutive 3-year terms; 2 term maximum			12/31/18
	Resolution 15-55				

Middle Peninsula Regional Airport Authority					
1000 Airport Road, Mattaponi, VA 23110 Tel: 804-785-9725 / Fax: 804-785-2622 fly-fyj.com					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative Primary Member	Carroll Joseph Sanders, Jr. (Joe)	315 East Magnolia	804-366-3503		06/30/18
	elljoessb@aol.com	West Point, VA 23181		10/26/20	06/30/23
	Resolutions 14-37, 14-50, 15-06, 15-40, 15-42, 20-58				
KWC Representative Alternate Member	Steve Hudgins countyadmin@kingwilliamcounty.us	180 Horse Landing Road, Suite 4 King William, VA 23086	804-769-4926		N/A
Executive Director Airport Manager	Bill Dale flyfyj@mail.com				
Notes:	Primary Member - Appointed, Community Service Application Alternate Member - County Administrator 4 Year Terms Updated: 07/12/21				
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	

Middle Peninsula Regional Jail Authority					
Middle Peninsula Regional Security Center 1700 Oakes Landing Road (PO Box 403) Saluda, VA 23149 (804) 758-2338 – mprsc.org					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative Primary Member	William L. Hodges bhodges@kingwilliamcounty.us	4060 Dogwood Drive (PO Box 645) West Point, VA 23181	804-843-3326		
KWC Representative County Sheriff	J. S. Walton kwso@kingwilliamcounty.us	351 Courthouse Lane, Suite 160 King William, VA 23086	804-769-4185		N/A
KWC Representative Alternate Member	Steve Hudgins countyadmin@kingwilliamcounty.us	180 Horse Landing Road, Suite 4 King William, VA 23086	804-769-4926		N/A
Superintendent	Timothy P. Doss	tdoss@mprsc.org			
Asst. Superintendent	Major T. Proctor	tproctor@mprsc.org			
Booking, Security, Transportation	Major J. Bristow	jbristow@mprsc.org			
Notes:	Resolution 14-84 BOS & Sheriff terms coincide with term of office Alternate Member - County Administrator, no term expiration Meetings held monthly at 9:00am unless otherwise noted in MPRSC Meeting Room Updated: 07/12/21				

Middle Peninsula Juvenile Detention Commission					
Merrimac Jevenile Detention Center 9300 Merrimac Trail, Williamsburg, VA 23185 Tel: 757-887-0225 / Fax: 757-887-0340 merrimac-center.net					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative Primary Member	Natasha L. Joranlien financedir@kingwilliamcounty.us	180 Horse Landing Road, #4 King William, VA 23086	804-769-4929		
KWC Representative Alternate Member	Steve Hudgins countyadmin@kingwilliamcounty.us	180 Horse Landing Road, #4 King William, VA 23086	804-769-4926		N/A
Executive Director	Gina Mingee				
Deputy Director	Kristy Livsey				
Notes:	Primary Member - KWC Director of Financial Services Alternate Member - County Administrator Resolution 14-83				Updated: 07/12/21

Pamunkey Regional Library Board of Trustees					
PO Box 119, Hanover, VA 23069-0119 Tel: 804-365-6211 / Fax: 804-537-5204					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Mary Shipman (District 2) <u>ammax3000@gmail.com</u> <i>Resolution 20-59</i>	1299 Walkerton Road Walkerton, VA 23177	804-512-5896		06/30/24
West Point Rep.	<i>Mary Montague Sikes</i>				<i>06/30/21</i> <i>Not returning; West Point Town Council needs to appoint a replacement.</i>
Director	Tom Shepley				
Notes:	Appointed, Community Service Application Two term maximum				Updated: 07/12/21
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	
Red Font Represents Expired Term					
	<i>Audrey P. Mitchell</i>	<i>Served two consecutive 3-year terms; 2 term maximum</i>		<i>03/25/19</i>	<i>12/31/24</i> <i>Vacated 09/24/20</i>
	<i>Resolution 16-48, 16-78</i>				

Peninsulas Emergency Medical Services Council, Inc.

6876 Main Street (PO Box 1297) Gloucester, VA 23061
Tel: 804-693-6234 / peninsulas.vaems.org

Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
King William County Rep.	Stacy Reaves, Fire Chief sreaves@kingwilliamcounty.us	King William County Fire & EMS	804-769-4961		
Middle Peninsula Government Rep.	James Brann, NRP	Essex County Emergency Services			
Middle Peninsula EMS Agency Rep.	Gregory Hunter, NRP	King & Queen County Emergency Services			
King William County Rep. Pediatric Protocol Comm.	Elaina Barron ebarron@kingwilliamcounty.us	King William County Fire & EMS Appointed by Chief Reaves			
Executive Director	Michael Player, MPA, NRP				

Notes:

Updated: 07/19/21

Applications on File:

District	Name	Date Submitted	BOS Review	Action

Thrive Virginia Board of Directors

(formerly Quin Rivers Agency for Community Action)

7911 Courthouse Way, Suite 300 (PO Box 208), New Kent, VA 23124
Tel: 804-966-8720 / thriveva.org

Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Susan Benitez-Kaufmann				
KWC Representative	Chief Frank Adams				
Executive Director	Gillian K. Barney				

Notes:

Contacts per thrivava.org

Updated: 07/19/21

Applications on File:

District	Name	Date Submitted	BOS Review	Action

USDA - Farm Service Agency

(formerly Agricultural Stabilization & Conservation Committee - ASCS)

772 Richmond Beach Road, Tappahannock, VA 22560-5001

Tel: 804-443-3571 x2 / Fax: 804-621-5875

fsa.usda.gov/state-offices/Virginia

Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
County Executive Director	Mallorie Wright mallorie.wright@usda.gov				

USDA - Natural Resources Conservation Service					
(formerly Tidewater Resource Conservation & Development Council)					
Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC)					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
HELIC/WC Contact	Chad Wentz, State Resource Conservationist chad.wentz@usda.gov		804-287-1668		
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	
Notes: Unclear if there is a Board of Directors or appointment required.					
Updated: 07/19/21					

Three Rivers Soil & Water Conservation District Board of Directors 772 Richmond Beach Road, Tappahannock, VA 22560-5001 Tel: 804-443-2327 x4 / trswcd.org					
Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
Secretary (Elected)	Langdon Townsend per trswcd.org site				
Director (Elected)	Troy Johnson per trswcd.org site				12/31/19
Associate Director	Thomas Fox per trswcd.org site				
District Operations Mgr.	Michelle Carter michelle.carter@trswcd.org	772 Richmond Beach Road Tappahannock, VA 22560-5001	804-443-2327 x3185		
District Technical Mgr.	Danny Withers danny.withers@trswcd.org	772 Richmond Beach Road Tappahannock, VA 22560-5001	804-443-2327 x3183		
Administrative Coord.	Anne Davis anne.davis@trswcd.org	772 Richmond Beach Road Tappahannock, VA 22560-5001	804-443-2327 x3178		
Education Coord.	Waring Baylor saring.baylor@trswcd.org	772 Richmond Beach Road Tappahannock, VA 22560-5001	804-443-2327 x3184		
Conservation Specialist	Sarah Cole sarah.cole@trswcd.org	772 Richmond Beach Road Tappahannock, VA 22560-5001	804-443-2327 x3189		
Notes: Members on this Board are elected positions. 4-Year Terms					
Updated: 07/19/21					

Tri-River Alcohol Safety Action Program (ASAP)

3067 George Washington Memorial Highway, Suites 10 & 11, Hayes, VA 23072
Tel: 804-684-2941 / Fax: 804-684-2946 / support@tririverasap.org

Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative	Rev. William Palmer (Bill) williamapalmerjr@gmail.com Resolution 18-33	520 Euclid Blvd. West Point, VA 23181	804-832-6652		07/24/21 Interested in reappointment.
Executive Director	Aja Ferguson				
Notes: Meets on 3rd Tuesday of every month One KWC Rep for three-year term Updated: 07/19/21					
Applications on File:					
District	Name	Date Submitted	BOS Review	Action	

Virginia Peninsulas Public Service Authority (VPPSA) Board of Directors

475 McLaws Circle, Suite 3B, Williamsburg, VA 23185
Tel: 757-259-9850 / Fax: 757-259-9855

Position	Name	Address	Phone	Appointed/ Reappointed	Expiration
KWC Representative Primary Member	Steve Hudgins countyadmin@kingwilliamcounty.us	180 Horse Landing Road, #4 King William, VA 23086	804-769-4926		N/A
KWC Representative Alternate Member					
Executive Director	David A. Magnant dmagnant@vppsa.org				
Notes: Primary Member - County Administrator Alternate Member - ?? Resolutions 14-03, 14-77, 15-37 Updated: 07/19/21					

AGENDA ITEM 10.a.iii.

Notice and Description of Shellfish Area
Condemnation Number 049-004, Upper York River



COMMONWEALTH of VIRGINIA

Department of Health Division of Shellfish Safety

109 Governor Street, 6th Floor
P O BOX 2448
RICHMOND, VA 23218

M. Norman Oliver, MD, MA
State Health Commissioner

Ph: 804-864-7487
Fax: 804-864-7481

NOTICE AND DESCRIPTION OF SHELLFISH AREA CONDEMNATION NUMBER 049-004, UPPER YORK RIVER

EFFECTIVE 15 AUGUST 2021

Pursuant to Title 28.2, Chapter 8, §§ 28.2-803 through 28.2-808, § 32.1-20, and § 2.2-4002, B.16 of the Code of Virginia.

1. The "Notice and Description of Shellfish Area Condemnation Number 049-004, Upper York River," effective 15 July 2020, is cancelled effective 15 August 2021.
2. Condemned Shellfish Area Number 049-004, shown as Sections A through G, is hereby established, effective 15 August 2021. As to Sections A through D, it shall be unlawful for any person, firm, or corporation to take shellfish from these areas for any purpose, except by permit granted by the Marine Resources Commission, as provided in § 28.2-810 of the Code of Virginia. As to Sections E through G it shall be unlawful for any person, firm or corporation to take shellfish from these areas, for any purpose. The boundaries of these areas are shown on the map titled "Upper York River, Condemned Shellfish Area Number 049-004, 15 August 2021" which is part of this notice.
3. The Department of Health will receive, consider and respond to petitions by any interested person at any time with respect to reconsideration or revision of this order.

BOUNDARIES OF CONDEMNED AREA NUMBER 049-004

- A. The condemned area shall include that portion of the York River and its tributaries upstream of line drawn from latitude / longitude map coordinate (37°29'10.8", -76°46'12.7") and map coordinate (37°29'58.6", -76°45'28.6"); but excludes the areas defined as Sections B, E, F and G.
- B. The condemned area shall include that portion of the Mattaponi River upstream of a line drawn from latitude / longitude map coordinate (37°32'19.0", -76°47'27.5") and map coordinate (37°32'13.1", -76°47'10.2"); but excludes the area defined as Section F.
- C. The condemned area shall include that portion of the York River and all of Hockley Creek inland of a line drawn from latitude / longitude map coordinate (37°29'31.9", -76°44'49.1"), map coordinate (37°29'24.5", -76°44'44.1"), and map coordinate (37°29'24.1", -76°44'27.2").

- D. The condemned area shall include all of Bakers Creek upstream of a line drawn from latitude / longitude map coordinate (37°29'49.8", -76°45'09.8") and map coordinate (37°29'47.4", -76°45'04.4").
- E. The condemned area shall include that portion of the Mattaponi River upstream of a line drawn from latitude / longitude map coordinate (37°31'52.4", -76°47'34.9") and map coordinate (37°31'52.3", -76°46'59.8"); but excludes the areas defined as Sections B and F.
- F. The condemned area shall include that portion of the Mattaponi River upstream of a line drawn from latitude / longitude map coordinate (37°33'15.4", -76°46'51.4") and map coordinate (37°33'05.8", -76°46'24.6").
- G. The condemned area shall include that portion of the Pamunkey River upstream of a line drawn from latitude / longitude map coordinate (37°32'34.7", -76°49'38.8") and map coordinate (37°32'55.2", -76°49'52.4").

Recommended by:

DocuSigned by:

Danielle Schools

74BC6298173F4EC...

Director, Division of Shellfish Safety

Ordered by:

DocuSigned by:

Julie Henderson

342A6AFBF3EF47A...

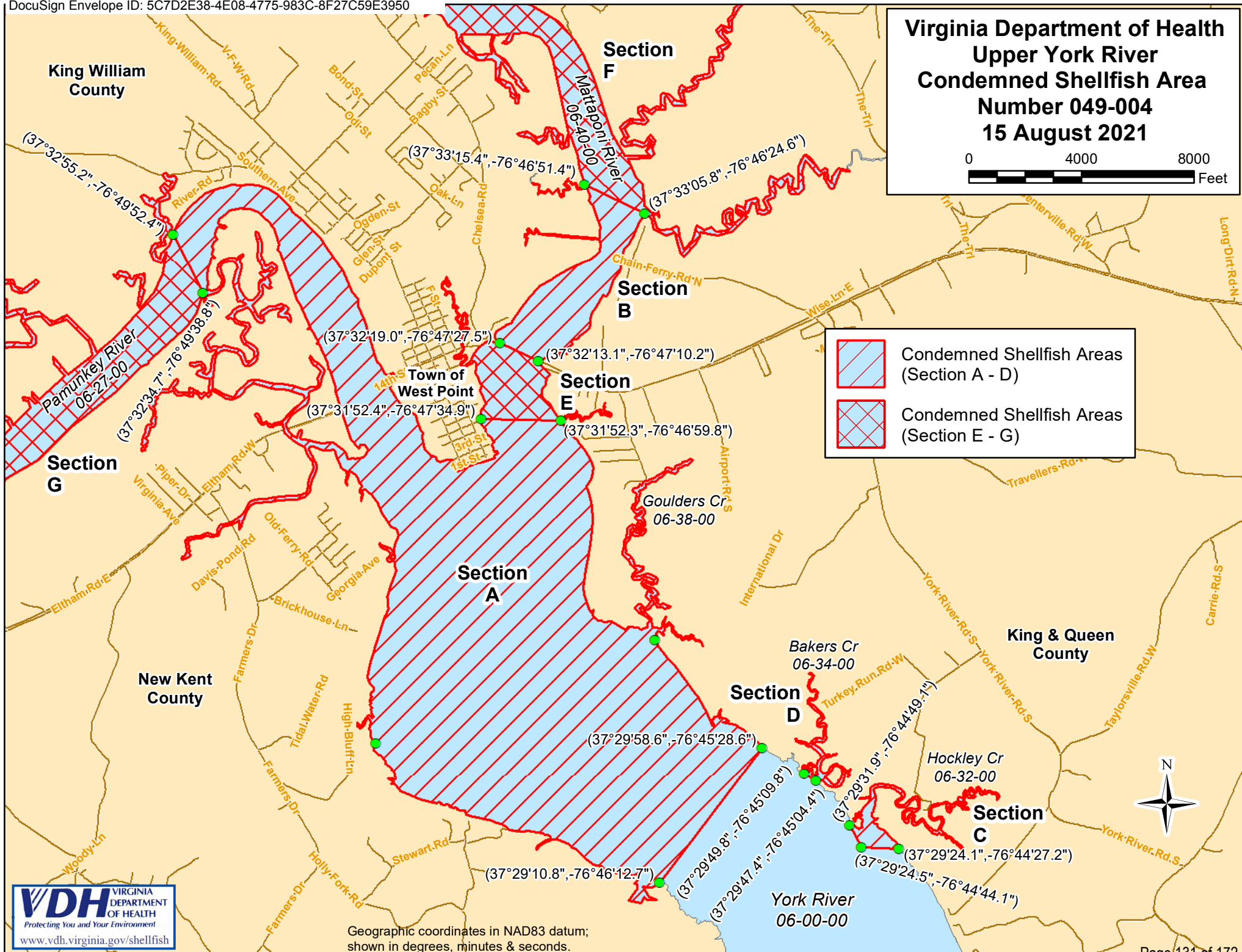
Director, Office of Environmental Health Services

7/16/2021 | 7:22:07 AM EDT

Date

**Virginia Department of Health
Upper York River
Condemned Shellfish Area
Number 049-004
15 August 2021**

0 4000 8000
Feet



AGENDA ITEM 12.a.

Closed Meeting Motions

CLOSED MEETING MOTIONS

☐ **PERSONNEL** – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

☐ 1. appointment of individuals to Boards and Commissions.

☐ 2. interview of a prospective candidate for employment.

(or the)

☐ 3. Employment

☐ 6. Promotion

☐ 9. Salary

☐ 4. Assignment

☐ 7. Performance

☐ 10. Discipline

☐ 5. Appointment

☐ 8. Demotion

☐ 11. Resignation

of a specific public officer / appointee / employee.

☐ **PUBLIC PROPERTY** – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

☐ 1. the acquisition of real property for a public purpose.

☐ 2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

☐ **PROTECTION OF PRIVACY OF INDIVIDUALS** – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

☐ **PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** – In accordance with Section 2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

☐ **INVESTING OF PUBLIC FUNDS** – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- ☐ 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

☐ **HAZARDOUS WASTE SITING** – In accordance with Section 2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

☐ **TERRORIST ACTIVITY** – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.
- ☐ 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

☐ **PUBLIC CONTRACTS** – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss the award of a public contract involving the expenditure of public funds.
- ☐ 2. interview bidders or offerors.
- ☐ 3. discuss the terms or scope of a public contract.

AGENDA ITEM 12.c.

Certification of Closed Meeting

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]

AGENDA ITEM 13.a.

Resolution 21-57

Appointment for Resigned Position on the Economic
Development Authority Board of Directors



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name Allen Brintley

Home Address 85 Aylett's Mill Dr.
King William, VA 23086

Phone 804-690-7870 Fax 804-769-0067 Email Allen@TwinRiversRealty.com

County Election District of Residence ☐ First District ☐ Second District ☒ Third District
☐ Fourth District ☐ Fifth District

Employer Twin Rivers Realty, Inc Phone 804-769-2445

Business Address 5833 Richmond Tapscott Hwy. Aylett VA 23089

Education Academic High School James Monroe / Fredericksburg
Diploma/Degree School Attended

How long have you been a resident of King William County? 19 years

Civic Activities (include other Boards/Commissions/Committees)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice Economic Development Authority

2nd Choice _____

3rd Choice _____

Signature Allen Brintley Date Submitted 5-16-19

Return this application to:
Olivia Schools, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 769-4927
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name _____

Home Address _____

Phone _____ Fax _____ Email _____

County Election District of Residence ☐ First District ☐ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer _____ Phone _____

Business Address _____

Education _____
Diploma/Degree _____ School Attended _____

How long have you been a resident of King William County? _____

Civic Activities (include other Boards/Commissions/Committees)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice _____

2nd Choice _____

3rd Choice _____

Signature Raymond Carter Date Submitted _____

Return this application to:
Olivia Lawrence, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 485-0200
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name Roger Harmon

Home Address 921 Lee Street
West Point VA

Phone 804.551.1759 Fax _____ Email blgitn@yahoo.com

County Election District of Residence ☒ First District ☐ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer Naval Weapons Station Yorktown Phone 757.887.7603

Business Address Public Works Department, Building 16, Yorktown VA 23691-1009

Education BA Technical Management Embray Riddle
Diploma/Degree School Attended

How long have you been a resident of King William County? 13 years

Civic Activities (include other Boards/Commissions/Committees)

Town of West Point Economic Development Committee

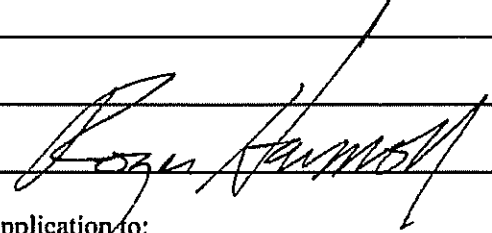
Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice King William Economic Development Committee

2nd Choice _____

3rd Choice _____

Signature  Date Submitted 6/21/2019

Return this application to:
Olivia Schools, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 769-4964
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name Justin Horning

Home Address 340 Shelton Place
Aylett VA 23009

Phone 8048554947 Fax _____ Email justinhinva@yahoo.com

County Election District of Residence ☐ First District ☐ Second District ☒ Third District
☐ Fourth District ☒ Fifth District

Employer Pepsi Co Phone 8048749271

Business Address 1608 Willis rd Richmond Va 23237

Education still attending -ASS Small Business adm Reynolds Community College
Diploma/Degree School Attended

How long have you been a resident of King William County? 14 months

Civic Activities (include other Boards/Commissions/Committees)

volunteered with youth organizations but not on the board

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice Business Development

2nd Choice Workforce Development

3rd Choice Properties

Signature [Signature] Date Submitted 7/14/20

Return this application to:
Olivia Lawrence, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 485-0200
Email: deputyclerk@kingwilliamcounty.us

Date Received
Copy to Board
Updated



This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name _____

Home Address _____

Phone _____ Fax _____ Email _____

County Election District of Residence ☐ First District ☐ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer _____ Phone _____

Business Address _____

Education _____
Diploma/Degree _____ School Attended _____

How long have you been a resident of King William County? _____

Civic Activities (include other Boards/Commissions/Committees)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice _____

2nd Choice _____

3rd Choice _____

Signature _____ Date Submitted _____

Return this application to:
Olivia Lawrence, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 485-0200
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name _____

Home Address _____

Phone _____ Fax _____ Email _____

County Election District of Residence ☐ First District ☐ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer _____ Phone _____

Business Address _____

Education _____
Diploma/Degree _____ School Attended _____

How long have you been a resident of King William County? _____

Civic Activities (include other Boards/Commissions/Committees)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice _____

2nd Choice _____

3rd Choice _____

Signature _____ Date Submitted _____

Return this application to:

Olivia Schools, Deputy Clerk to the Board

180 Horse Landing Road #4

King William, VA 23086

Fax: (804) 769-4964

Email: deputyclerk@kingwilliamcounty.us

Date Received _____

Copy to Board _____

Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name JAMES DARRELL KELLUM

Home Address 10284 West River Road
Aylett, VA. 23009

Phone 804-370-4704 Fax 804-769-1741 Email Kellumhomer@gmail.com

County Election District of Residence ☐ First District ☐ Second District ☒ Third District
☐ Fourth District ☐ Fifth District

Employer DARRELL KELLUM, INC. Phone 804-370-4704

Business Address 662 Sharon Road King William, VA. 23086

Education High school, certified appraiser, Realtor & CLASS A Contractor
Diploma/Degree School Attended

How long have you been a resident of King William County? 25 YEARS

Civic Activities (include other Boards/Commissions/Committees)

Sharon Church, Arlington Masonic Lodge
Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice Economic Development Board

2nd Choice _____

3rd Choice _____

Signature James D. Kellum Date Submitted 5-20-19

Return this application to:
Olivia Schools, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 769-4927
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name David Prevs

Home Address 8 Horse Landing Ct. King William, Va. 23086

Phone 804-513-9139 Fax n/a Email david.previs@evonik.com

County Election District of Residence ☐ First District ☒ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer Evonik Phone 804-221-1338

Business Address 7801 Whitepine Rd, Richmond, VA 23237

Education B.S. in Chemistry VMI & VCU
Diploma/Degree School Attended

How long have you been a resident of King William County? 37 non-consecutive years

Civic Activities (include other Boards/Commissions/Committees)

Ruritan Club, Sharon Baptist Church (Deacon)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice Economic Development Authority

2nd Choice _____

3rd Choice _____

Signature _____

Date Submitted 30 May 2019

Return this application to:

Olivia Schools, Deputy Clerk to the Board

180 Horse Landing Road #4

King William, VA 23086

Fax: (804) 769-4927

Email: deputyclerk@kingwilliamcounty.us

Date Received _____

Copy to Board _____

Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

D. Straughan Robinson, III

Name _____

1375 Acquinton Church Road

Home Address _____

King William, VA 23086

804-512-9091

straughanrobinson@gmail.com

Phone _____ Fax _____ Email _____

County Election District of Residence ☐ First District ☐ Second District ☐ Third District

☒ Fourth District ☐ Fifth District

Self Employed

Employer _____ Phone _____

Same as above

Business Address _____

High School

King William High School

Education _____

Diploma/Degree

School Attended

How long have you been a resident of King William County? 46 years

Civic Activities (include other Boards/Commissions/Committees)

Appointed and served on the recent Board of Equalization in King William County

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

Planning Commission - 4th District Seat

1st Choice _____

Any other Board where I may be of service

2nd Choice _____

3rd Choice _____

Signature D. Straughan Robinson, III Date Submitted 03/04/21

Return this application to:

Olivia Lawrence, Deputy Clerk to the Board

180 Horse Landing Road #4

King William, VA 23086

Fax: (804) 485-0200

Email: deputyclerk@kingwilliamcounty.us

Date Received _____

Copy to Board _____

Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name STEPHEN SANDERS

Home Address 7743 DABNEY'S MILL ROAD
MANQUIN, VA 23106

Phone 920-5910 Fax _____ Email STEPHENSANDERS78@gmail.com

County Election District of Residence ☐ First District ☐ Second District ☐ Third District
☒ Fourth District ☐ Fifth District

Employer SALEM WEB NETWORK Phone 205-9718

Business Address 111 VIRGINIA ST / SUITE 500 / RICHMOND / 23219

Education HIGH SCHOOL JENKINS H.S. / JENKINS,
Diploma/Degree School Attended KU

How long have you been a resident of King William County? ONE YEAR

Civic Activities (include other Boards/Commissions/Committees)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice ECONOMIC DEVELOPMENT AUTHORITY

2nd Choice PARKS AND RECREATION

3rd Choice 100%

Signature [Signature] Date Submitted 5/17/19

Return this application to:
Olivia Schools, Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 769-4927
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name Joyce Wolfe

Home Address 20516 King William Road

King William, VA 23086

Phone 804-382-6378 Fax _____ Email vawolfes@comcast.net

County Election District of Residence ☐ First District ☒ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer Eagle Construction of VA, LLC Phone 804-741-4663 x 257

Business Address 2250 Old Brick Road, Suite 220, Glen Allen, VA 23060

Education Bachelor of Science - Urban Studies & Planning Virginia Commonwealth University
Diploma/Degree School Attended

How long have you been a resident of King William County? 2 months (previously lived in Hanover for 42 yrs)

Civic Activities (include other Boards/Commissions/Committees)

President, Homeowners Association Board of Directors for several of Eagle's Communities

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice Planning Commission

2nd Choice Economic Development Authority

3rd Choice _____

Signature Joyce A. Wolfe Date Submitted 8/14/18

Return this application to:

Olivia Schools, Deputy Clerk to the Board

180 Horse Landing Road #4

King William, VA 23086

Fax: (804) 769-4927

Email: deputyclerk@kingwilliamcounty.us

Date Received _____

Copy to Board _____

Updated _____

This application will be kept on file for 2 years. Thank you for your application.

RESOLUTION 21-57

APPOINTMENT FOR RESIGNED POSITION ON THE KING WILLIAM COUNTY

ECONOMIC DEVELOPMENT AUTHORITY (EDA) BOARD OF DIRECTORS

WHEREAS, Luke Hallman resigned his position on the King William County Economic Development Authority (EDA) Board of Directors effective June 22, 2021 for a term ending on June 30, 2022; and

WHEREAS, those who have expressed interest in appointment to the EDA Board of Directors include Allen Brintley, Raymond Carter, Roger Harmon, W. Brian Hodges, Justin Horning, Garland E. Jenkins, James Darrell Kellum, David Prevs, D. Straughan Robinson III, Stephen Sanders, and Joyce Wolfe; and

WHEREAS, the Board of Supervisors now desires to make an appointment to this unexpired position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that W. Brian Hodges be appointed to the Economic Development Authority Board of Directors for an unexpired term ending June 30, 2022.

DONE this 26th day of July, 2021.

AGENDA ITEM 13.b.

Resolution 21-58

Appointment/Reappointment to the Wetlands
Board of Directors (W. Robert Barber, Jr.)



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name WILLIAM ROBERT PRINCE BARBER, JR "ROBBIE"

Home Address 778 ROANE OAK ROAD
KING WILLIAM, VA 23086

Phone 804-240-1041 Fax _____ Email RBARBER@JRENET.COM

County Election District of Residence ☐ First District ☒ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer JAMES RIVER EQUIPMENT Phone 804-443-4374

Business Address 646 RICHMOND HIGHWAY TAPPAHANNOCK, VA 22560

Education ASSOCIATE DEGREE VA TECH
Diploma/Degree School Attended

How long have you been a resident of King William County? 51 YEARS

Civic Activities (include other Boards/Commissions/Committees)

Memberships in Fraternal, Business, Church, or Social Organizations (include offices held)

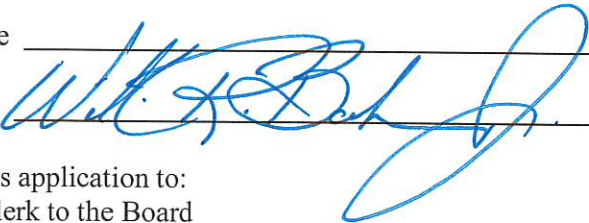
KING WILLIAM COUNTY FARM BUREAU, MEMBER AND VICE - PRESIDENT OF THE KING WILLIAM COUNTY FARM BUREAU BOARD; SHARON BAPTIST CHURCH, KING WILLIAM, VA MEMBER AND DEACON; SHARON BAPTIST CHURCH CEMETARY ASSOCIATION- MI

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice KING WILLIAM COUNTY WET LANDS BOARD

2nd Choice _____

3rd Choice _____

Signature  Date Submitted 7/19/2021

Return this application to:
Deputy Clerk to the Board
180 Horse Landing Road #4
King William, VA 23086
Fax: (804) 769-4964
Email: deputyclerk@kingwilliamcounty.us

Date Received _____
Copy to Board _____
Updated _____

This application will be kept on file for 2 years. Thank you for your application.

RESOLUTION 21-58

**APPOINTMENT/REAPPOINTMENT TO THE
WETLANDS BOARD OF DIRECTORS**

WHEREAS, W. Robert Barber, Jr.'s term on the Wetlands Board of Directors expired September 30, 2020; and

WHEREAS, W. Robert Barber, Jr. has expressed interest in reappointment to the Wetlands Board of Directors; and

WHEREAS, there are currently no others who have expressed interest in appointment to the Wetlands Board of Directors; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that _____ be appointed/reappointed to the Wetlands Board of Directors for a five-year term ending September 30, 2025.

DONE this 26th day of July, 2021.

AGENDA ITEM 13.c.

Resolution 21-59

Appointment/Reappointment to the Wetlands
Board of Directors (Bryan Johnson)



Application to Serve on a County Board / Commission / Committee

(Please type or print clearly)

Your Name Bryan E. Johnson

Home Address (including City, Zip) 44 Little Woodbury Rd, Walkerton, VA 23177

Mailing Address (if different than above) Same

Preferred Phone 804-370-2104 ☒ Mobile ☐ Home

Email Address bryan.johnson@vatb.com

District of Residence ☐ 1st District - West Point ☒ 2nd District - Courthouse ☐ 3rd District - Aylett
☐ 4th District - Manquin ☐ 5th District - Mangohick

How long have you lived in King William County? 43 Years (Entire Life)

Employer VA Farm Bureau Employer Phone 804-370-4057

Employer Address (including City, Zip) 12580 W. Creech Pkwy

Education (Diploma / Degree(s)/ Certification(s)/Etc. Bachelors of Science, VA Tech, Crop and Soil Env. Science
Masters of Science, VA Tech, Soil Env. Science

Education King William High, Virginia Tech
(School(s) Attended)

Civic Activities (include other Boards/Commissions/Committees)

Memberships (Fraternal, Business, Church, Social Organizations - include any offices held) Lifelong Member of Jer. Christian Church

Please place a number indicating your top three choices for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Descriptions and additional Regional Boards / Commissions / Committees are listed on the next page of this application.

☐ Board of Zoning Appeals	☐ Planning Commission
☐ Economic Development Authority	☐ Recreation Commission
☐ Electoral Board	☐ Social Services Board
☐ Finance Board	☒ Wetlands Board
☐ Historic Preservation & Architectural Review Board	☐ Other _____
☐ Local Board of Building Code Appeals	☐ Other _____

Signature Bryan Johnson Date 7-18-21

Return completed applications to deputyclerk@kingwilliamcounty.us or see next page for mailing address.

Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.

RESOLUTION 21-59

**APPOINTMENT/REAPPOINTMENT TO THE
WETLANDS BOARD OF DIRECTORS**

WHEREAS, Bryan Johnson's term on the Wetlands Board of Directors expired September 30, 2020; and

WHEREAS, Bryan Johnson has expressed interest in reappointment to the Wetlands Board of Directors; and

WHEREAS, there are currently no others who have expressed interest in appointment to the Wetlands Board of Directors; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that _____ be appointed/reappointed to the Wetlands Board of Directors for a five-year term ending September 30, 2025.

DONE this 26th day of July, 2021.

AGENDA ITEM 13.d.

Resolution 21-60

Appointment/Reappointment to the
Tri-River ASAP Board of Directors (Rev. Palmer)



Application to Serve on a County Board/Commission/Committee

(Please type or print clearly)

Name William A. Palmer Jr.

Home Address 520 W. Euclid Blvd.
West Point, VA 23181

Phone 804-832-6652 Fax _____ Email williamapalmerjr@gmail.com

County Election District of Residence ☒ First District ☐ Second District ☐ Third District
☐ Fourth District ☐ Fifth District

Employer West Point Police Dept. Phone 804-843-2800

Business Address 433 Twelfth St. West Point, VA. P.O. Box 152

Education Master's degree Union Theological Seminary
Diploma/Degree School Attended New York

How long have you been a resident of King William County? 18 years

Civic Activities (include other Boards/Commissions/Committees)

Chaplain, WPPD and WPVFD; former Pres and Treasurer, West Point
Memberships in Fraternal, Business, Church, or Social Organizations (include offices held) Ministers Association;
communicant, St. John's Episcopal Church; member, Federation of
Five Chaplains, Disciples Chaplains Association.

Indicate your top three Boards/Commissions/Committees choices (you must select at least one specific choice)

1st Choice Tri-River Alcohol Safety Action Program

2nd Choice _____

3rd Choice _____

Signature William A. Palmer Jr. Date Submitted 24 Aug. 2018

Return this application to:

Olivia Schools, Deputy Clerk to the Board

180 Horse Landing Road #4

King William, VA 23086

Fax: (804) 769-4927

Email: deputyclerk@kingwilliamcounty.us

Date Received _____

Copy to Board _____

Updated _____

This application will be kept on file for 2 years. Thank you for your application.

RESOLUTION 21-60

APPOINTMENT/REAPPOINTMENT TO THE

TRI-RIVER ALCOHOL SAFETY ACTION PROGRAM (ASAP) BOARD OF DIRECTORS

WHEREAS, Rev. William A. Palmer, Jr.'s term on the Tri-River Alcohol Safety Action Program (ASAP) Board of Directors expired July 24, 2021; and

WHEREAS, Rev. Palmer has expressed interest in reappointment to the Tri-River ASAP Board of Directors; and

WHEREAS, there are currently no others who have expressed interest in appointment to the Tri-River ASAP Board of Directors; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that _____ be appointed/reappointed to the Tri-River ASAP Board of Directors for a three-year term ending July 31, 2024.

DONE this 26th day of July, 2021.

AGENDA ITEM 13.e.

Resolution 21-61

Appointment/Reappointment to the Middle
Peninsula Planning District Commission Citizen
Representative

on CPMT
Parent Rep.



Application to Serve on a County
Board / Commission / Committee
(Please type or print clearly)

Your Name Otto O. Williams

Home Address (including City, Zip) 4385 King Williams Rd. Aylett 23009

Mailing Address (if different than above) _____

Preferred Phone 804 994-2163 ☒ Mobile ☐ Home

Email Address crazyotto54@gmail.com

District of Residence ☐ 1st District – West Point ☐ 2nd District – Courthouse ☐ 3rd District - Aylett
☐ 4th District - Manquin ☒ 5th District - Mangohick

How long have you lived in King William County? since 1983

Employer Landmark Construction Employer Phone 804 837-2133

Employer Address (including City, Zip) ELm Drive Mechanicsville, Va 23111

Education (Diploma / Degree(s)/ Certification(s)/Etc.) High School

Education n/a
(School(s) Attended)

Civic Activities (include other Boards/Commissions/Committees) MVFD

Memberships (Fraternal, Business, Church, Social Organizations – include any offices held) No

Please place a number indicating your top three choices for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Descriptions and additional Regional Boards / Commissions / Committees are listed on the next page of this application.

- | | |
|---|--|
| ☐ Board of Zoning Appeals | ☐ Planning Commission |
| ☐ Economic Development Authority | ☐ Recreation Commission |
| ☐ Electoral Board | ☐ Social Services Board |
| ☐ Finance Board | ☐ Wetlands Board |
| ☐ Historic Preservation & Architectural Review Board | ☒ Other <u>Citizen Member Representing</u> |
| ☐ Local Board of Building Code Appeals | ☒ <u>King William County for the</u> |
| | <u>Middle Peninsula Planning District</u> |
| | <u>Commission</u> |

Signature Otto O. Williams Date July 19, 2021

Return completed applications to deputyclerk@kingwilliamcounty.us or see next page for mailing address.
Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.

RESOLUTION 21-61

APPOINTMENT/REAPPOINTMENT TO THE

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION CITIZEN REPRESENTATIVE

WHEREAS, Otto O. Williams' term as Citizen Representative on the Middle Peninsula Planning District Commission expired December 31, 2020; and

WHEREAS, Otto O. Williams has expressed interest in reappointment to the Citizen Representative position on the Middle Peninsula Planning District Commission; and

WHEREAS, there are currently no others who have expressed interest in appointment to the Citizen Representative position on the Middle Peninsula Planning District Commission; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that _____ be appointed/reappointed to the Citizen Representative position on the Middle Peninsula Planning District Commission for a one-year term ending July 31, 2021.

DONE this 26th day of July, 2021.

AGENDA ITEM 13.f.

Resolution 21-63

Appointment to the
Rappahannock Community College Board

Deputy Clerk

From: Andrea Perseghin <andrea.perseghin@gmail.com>
Sent: Friday, July 23, 2021 10:38 AM
To: Deputy Clerk
Subject: External: Application: Rappahannock Community College Board
Attachments: Community Service Application-Perseghin.pdf; Andrea Perseghin CV 06.23.21.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Attached please find my application to serve on the Rappahannock Community College Board as a volunteer representative for King William County. I have also attached a copy of my CV which highlights my relevant experience and education. I am happy to supply my physical address if required to move forward in the selection process, but ask that this not be published on the internet as my husband is in law enforcement.

I would like to note that I have not been as active in civic or local organizations due to balancing my doctoral studies with raising my son. Now that I have completed my schooling, I have more time to volunteer for my community and am interested in serving on the Rappahannock Community College Board or others that may align well with my professional experience and expertise.

I found this information in reviewing the upcoming Board of Supervisors meeting materials and apologize for the late submission.

Please do not hesitate to contact me if you have any questions.

Sincerely,
Andrea Perseghin



Application to Serve on a County Board / Commission / Committee

(Please type or print clearly)

Your Name _____

Home Address (including City, Zip) _____

Mailing Address (if different than above) _____

Preferred Phone _____ ☐ Mobile ☐ Home

Email Address _____

District of Residence ☐ 1st District – West Point ☐ 2nd District – Courthouse ☐ 3rd District - Aylett
☐ 4th District - Manquin ☐ 5th District - Mangohick

How long have you lived in King William County? _____

Employer _____ Employer Phone _____

Employer Address (including City, Zip) _____

Education (Diploma / Degree(s)/
Certification(s)/Etc. _____

Education _____
(School(s) Attended)

Civic Activities (include other
Boards/Commissions/Committees) _____

Memberships (Fraternal, Business,
Church, Social Organizations – include
any offices held) _____

Please place a number indicating your top three choices for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Descriptions and additional Regional Boards / Commissions / Committees are listed on the next page of this application.

____ Board of Zoning Appeals	____ Planning Commission
____ Economic Development Authority	____ Recreation Commission
____ Electoral Board	____ Social Services Board
____ Finance Board	____ Wetlands Board
____ Historic Preservation & Architectural Review Board	____ Other _____
____ Local Board of Building Code Appeals	____ Other _____

Signature Andrew M. Kuyper Date _____

Return completed applications to deputyclerk@kingwilliamcounty.us or see next page for mailing address.
Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.

ANDREA M. PERSEGHIN

(804) 426-8771 – andrea.perseghin@gmail.com
[linkedin.com/in/andreaperseghin](https://www.linkedin.com/in/andreaperseghin)

PROFILE

- Strategic leader with proven ability to transform organizations
- Eighteen years of experience designing, managing, delivering, and evaluating programs for a broad range of learners including healthcare professionals and lay community members, patients, and caregivers
- Proven ability to improve processes and organizational efficiencies

LEADERSHIP

Institutional

- Spearheaded successful Joint Accreditation application process
- Created VCU Health Continuing Education program, integrating formerly separate continuing medicine, nursing, and pharmacy education programs into one, cohesive operational unit
- Sustained programming growth during pandemic, shifting to online programming to produce 315 accredited activities with 74,000 learner interactions in fiscal year 2020
- Transformed VCU Health Continuing Medical Education through adoption and expansion of technology

Regional

- Built comprehensive education and outreach program for newly founded VCU Parkinson's and Movement Disorders Center, driving patient referrals and fundraising efforts
 - Developed all live-events, communications, and video content reaching multiple audiences
 - Produced an annual average of 50 live events, serving 12,000 Virginians impacted by a movement disorder, their caregivers, and healthcare professionals serving these patients
 - Orchestrated annual peer-to-peer fundraising 5K races, raising \$120,000 in net proceeds

National

- Volunteer surveyor for Joint Accreditation for Interprofessional Continuing Education
- Served as speaker for Accreditation Council for Continuing Medical Education, American Nurses Credentialing Center, and Joint Accreditation for Interprofessional Continuing Education annual meetings
- Represented VCU Health Continuing Education in the national CE Funding Workgroup sponsored by Society for Academic Continuing Medical Education
- Volunteered as Assistant State Director for Virginia with the Parkinson's Action Network, advocated for federal policies to serve those impacted by Parkinson's disease, through correspondence and meetings with Members of Congress and their staff
- Represented Neurology residency coordinators on the national Certification Board for Training Administrators of Graduate Medical Education (TAGME) Board of Directors, created certification exam for Neurology

EXPERIENCE

Director

Continuing Education (*formerly Continuing Medical Education*)
VCU Health

February 2017 – present
Richmond, Virginia

Core Duties:

- Provide vision and direction for health professions continuing education programs
- Ensure all activities align with the vision and mission of the institution
- Collaborate with internal and external educational partners to develop and implement educational opportunities at the regional and national levels
- Ensure implementation and evaluation processes for all activities are compliant with accreditation requirements and institution policies
- Oversee financial resource management
- Cultivate, train, and supervise team members

Selected Accomplishments:

- Led successful Joint Accreditation for Interprofessional Continuing Education application process
- Facilitated partnerships with dental, nursing, and pharmacy continuing education programs to streamline credit designation processes within institution
- Sustained annual growth in activities, external partners, learners, and revenue
- Spearheaded integration of CloudCME management platform:
 - Designed system forms and processes
 - Oversaw training of external partners utilizing system features
- On boarded and trained new employees
- Overhauled unit policies and procedures to ensure alignment with accreditation regulations and institutional policies

Business and Grants Manager

Continuing Medical Education
VCU Health

August 2015 – February 2017
Richmond, Virginia

Core Duties:

- Identified and cultivated potential educational partners locally, regionally, nationally
- Trained new and existing staff and educational partners in ACCME policies and requirements to assure programmatic and documentation compliance
- Researched and prepared proposals for foundation, industry, and government grant funding opportunities in support of continuing medical education, improving patient and population health outcomes and quality improvement in health care and continuing medical education research
- Provided financial management and oversight for unit, including annual budgetary process
- Directed human resources services for unit ensuring compliance with VCU and VCUHS policies and systems
- Served as registration and credit tracking database administrator
- Oversaw e-mail marketing program and developed content
- Served as website manager, ensured site up to date and accurate
- Supervised two program coordinators

Selected Accomplishments:

- Managed full implementation and utilization of specialized CME Tracker registration and credit database system, serving as project manager and coordinating with staff and vendor to ensure smooth transition
- Expanded CME Tracker system to provide online evaluations, activity applications, and pre-/post-test capabilities to enhance new Maintenance of Certification program
- Launched e-mail marketing program
- Cultivated partnership with Operational Medicine Consultants to develop online course, coordinating with partner and outside web vendors
- Completed website redesign project, overseeing vendor design and content development
- Revitalized affiliate hospital program through staff development and training

Associate Director of Education and Outreach

Parkinson's and Movement Disorders Center
Virginia Commonwealth University

August 2010 – August 2015
Richmond, Virginia

Core Duties:

- Established and executed an education and outreach program
 - Managed all aspects of planning and implementation of educational programs, including conferences, seminars, staff training, and workshops
- Created educational materials for patients, caregivers, students, and healthcare professionals
- Executed the design and production of educational materials in digital, print, and video formats
- Composed content for and publicized all communications, webpages, blog posts, and social media updates
- Led project management teams to achieve optimal outcomes for key center events and strategic goals

Selected Accomplishments:

- Launched comprehensive education and outreach program, overseeing all live-events, communications (digital and print), and video content reaching multiple audiences
 - Produced an annual average of 50 live events, serving 3,000 Virginians each year impacted by a movement disorder, their caregivers, and healthcare professionals serving these patients
 - Authored and curated content for blog, monthly newsletter, social media channels, and website
 - Initiated, produced, edited, and promoted “Bennett Minutes” and “Time with Testa” video series
- Established inaugural Residential Wellness Retreat, a two-day event providing an overview of and opportunity to experience complementary and integrative therapies for Parkinson's Disease
 - Facilitated all planning meetings, contributed to event curriculum, submitted all sponsorship and grant applications, served as liaison with invited speakers, promoted event, oversaw registration, and created participant materials
 - Maximum registration of 35 people attained three months in advance of event
- Orchestrated annual peer-to-peer fundraising 5K races, raising over \$120,000 in net proceeds with 1100 participants in the 2014 and 2015 events
 - Served as project manager and liaison for volunteers, vendors, participants, and sponsors
 - Increased sponsorships by 10% over two years

Medical Education Team Leader
 Department of Neurology
 Virginia Commonwealth University

February 2006 – August 2010
 Richmond, Virginia

Core Duties:

- Managed all aspects of departmental undergraduate and graduate medical education programs, including:
 - Ensured all programs in compliance with national accreditation standards and policies
 - Administered resident recruitment
 - Designed and facilitated orientation activities
 - Initiated program curriculum review and updates
 - Oversaw all educationally focused special events, 3 per year
 - Managed day-to-day operations of programs, including daily conference scheduling
- Collaborated with the Neurology, Child Neurology and Clinical Neurophysiology program directors, department chair, associate dean, and faculty members to achieve core initiatives/projects
- Served as staff liaison for Neurology Student Interest Group
- Maintained department website
- Managed internal departmental education and event communications
- Supervised and cross-trained Medical Education Team personnel

Selected Accomplishments:

- Conducted research project with faculty member and resident trainee investigating the effectiveness of podcasting in neurology graduate medical education, results presented as an abstract at two national conferences
- Designed and piloted team-based learning board review course for residency and fellowship programs
- Served as annual conference planning committee member and presenter, Association of University Professors of Neurology, GME Program Coordinators Section

Medical Education and Research Specialist

Department of Neurology
 Virginia Commonwealth University

July 2004 – February 2006
 Richmond, Virginia

Core Duties:

- Managed the Neurology third-year medical student rotations, including conducting orientation sessions, schedule coordination, and syllabi preparation
- Ensured faculty, resident and student evaluations completed and submitted within allotted timeframe
- Coordinated the regulatory activities of departmental clinical trials, including grant application and institutional review board submissions

Selected Accomplishments:

- Created orientation guide for third-year medical student rotation
- Coordinated creation of video lecture archive resource for third-year medical students
- Developed streamlined scheduling approach for student clinical experiences

EDUCATION

Doctor of Education in Leadership

Higher Education Track
Virginia Commonwealth University

May 2021
Richmond, Virginia

Master of Education in Adult Learning

Human Resource Development Track
Virginia Commonwealth University

December 2009
Richmond, Virginia

Bachelor of Science

Business Administration and Management
Virginia Commonwealth University

May 2006
Richmond, Virginia

PROFESSIONAL DEVELOPMENT

VCU Health Leadership Development Academy

Leadership development program for emerging leaders within VCU Health

May 2019 – present

Accreditation Council for Continuing Medical Education (ACCME)

Spring Forward Annual Meeting

May 2019

Project ECHO Replication Training

March 2018

Alliance for Continuing Education in the Health Professions

43rd Annual Conference: Discovering Connections

Focus on interconnectivity within continuing education in the health professions

January 2018

Getting Started with Joint Accreditation Workshop

Review of developing continuing education for the healthcare team

October 2017

Accreditation Council for Pharmacy Education

Continuing Education Administrator Workshop

Overview of continuing pharmacy education regulations and policies

September 2017

Society for Academic Continuing Medical Education (SACME)

Annual Meeting

Focus on academic medical center CME

May 2017

Institute for Healthcare Improvement Open School

Health care quality improvement foundational coursework

September 2016 – January 2017

Accreditation Council for Continuing Medical Education (ACCME)

CME as a Bridge to Quality Conference

Integrating CME and Quality Improvement at the institutional level, included Self-Study for ACCME Accreditation and Newcomers' Orientation Sessions

April 2016

Alliance for Continuing Education in the Health Professions

41st Annual Conference: Discovering Connections

Focus on interconnectivity within continuing education in the health professions

January 2016

Insights Leadership Effectiveness Workshop

Leveraging self-awareness to better understand and strengthen leadership, facilitated by Floricane LLC

October 2013

Summer of Self-Discovery: Leadership Series

July – August 2013

Immersion into key leadership skills, behaviors and principles, facilitated by Floricane LLC

HIGHER Ground Women's Leadership

January – June 2011

The Grace E. Harris Leadership Institute at Virginia Commonwealth University

Five-month leadership development experience for women leaders

PRESENTATIONS

Teaming and Interprofessional Education, American Nurses Credential Center 2020 Online Meeting, October 8, 2020

COVID Innovation Lightning Talk, Joint Accreditation for Interprofessional Continuing Education, October 1, 2020

Podcasting 101, Stanford CME Live, August 20, 2020

Social Distancing Guidelines for Continuing Medical Education, Alliance for Continuing Education in the Health Professions, Hospital Section Virtual Seminar, June 1, 2020

Teaming and Interprofessional Education Accreditation Council for Continuing Medical Education 2020 Online Meeting, May 8, 2020

What does Joint Accreditation mean for you? VCU Health Nurse Planners Forum, Richmond, VA, February 17, 2020

CME Regularly Scheduled Series Overview, McGuire Veteran's Affairs Medical Center CME Staff, Richmond, VA, June 27, 2018

CME Regularly Scheduled Series Overview, VCU CME Coordinators Forum, Richmond, VA, May 15, 2018

CME 101 Refresher Course, McGuire Veteran's Affairs Medical Center CME Staff, Richmond, Virginia, March 6, 2018

VCU Health Continuing Medical and Pharmacy Education Strategic Plan, VCU Continuing Medical Education Advisory Committee meeting, Richmond, Virginia, February 6, 2018

CPE 101, VCU CPE Partner Training, Richmond, Virginia, January 10, 2018

CPE 101, VCU CPE Partner Training, Richmond, Virginia, January 8, 2018

CME 101, VCU CME Coordinators Forum, Richmond, Virginia, February 15, 2017

Online CME Attendance Options, VCU CME Coordinators Forum, Richmond, Virginia, August 24, 2016

What's new at VCU Parkinson's and Movement Disorders Center?, Movers and Shakers Parkinson's Support Group, Richmond, Virginia, March 18, 2015

Overview of Parkinson's Disease, Grand Chapter of Virginia, Order of the Eastern Star Convention, Roanoke, Virginia, May 19, 2014

Using your Voice for Parkinson's Advocacy, McGuire Veteran's Affairs Medical Center Parkinson's Disease Support Group Meeting, Richmond, Virginia, August 22, 2013

VCU Parkinson's and Movement Disorders Center Services and Overview of Parkinson's Disease, Caregivers Workshop, Hanover Adult Day Center, Mechanicsville, Virginia, May 15, 2012

VCU Parkinson's and Movement Disorders Center Updates, Williamsburg Parkinson's Disease Support Group Meeting, Williamsburg, Virginia, October 10, 2011

Panel Discussion Facilitator, Community Parkinson's Disease Education Day, Richmond, Virginia, October 16, 2010

VCU Parkinson's and Movement Disorders Center Updates, American Parkinson's Disease Association Chapter Meeting, Richmond, Virginia, August 15, 2010

The Competency of Professionalism as it relates to our Role of Residency/Fellowship Coordinators, Association of University Professors of Neurology Program Coordinators' Annual Meeting, Baltimore, Maryland, October 10, 2009

Child Neurology Roundtable Facilitation, Association of University Professors of Neurology Program Coordinators' Annual Meeting, Baltimore, Maryland, October 10, 2009

Adult Learning Principles, Neurology Resident Core Lecture, Virginia Commonwealth University, Richmond, Virginia, February 6, 2009

How to become certified, Virginia Graduate Medical Education Coordinators Meeting, Richmond, Virginia, October 14, 2008

Accreditation and External Reviews, Association of University Professors of Neurology Program Coordinators' Annual Meeting, Salt Lake City, Utah, September 20, 2008

PUBLICATIONS

Abstracts

Klanchar, L.A., **Perseghin, A.M.** Two Centers are Better Than One: Joining Forces to Build Capacity and Provide Robust Programming for the Parkinson's Community. *World Parkinson Congress, October 2013.*

Murray, M.M., **Perseghin, A.M.**, Vota, S.A. Acquiring Medical Knowledge Through Podcasting in a Neurology Residency Training Program. *American Academy of Neurology Annual Meeting, April 2011.*

Murray, M.M., **Perseghin, A.M.**, Vota, S.A. Effectiveness of Podcasting in a Neurology Residency Training Program. *American Academy of Neurology Annual Meeting, April 2011.*

Perseghin, A.M., Murray, M.M., Vota, S.A. Individual Learning Style Preference and Its Impact on Education in a Neurology Residency Training Program. *American Academy of Neurology Annual Meeting, April 2011.*

Murray, M.M., **Perseghin, A.M.**, Vota, S.A. Integration of Podcasting in a Neurology Graduate Medical Education Program: A Pilot Project. *Association for Hospital Medical Education 2011 Educational Institute, April 2011.*

Book Chapters

Perseghin, A.M. (2009). Management of a Non-Surgical Residency Program in Nawotniak, R.H. *The Complete Residency Program Management Guide.*

RESOLUTION 21-63

APPOINTMENT TO THE RAPPAHANNOCK COMMUNITY COLLEGE BOARD

WHEREAS, Kathy H. Morrison's second term as the King William County Representative on the Rappahannock Community College Board expired on June 30, 2021; and

WHEREAS, there is a two-term limit for representatives on the Rappahannock Community College Board; and

WHEREAS, those who have expressed interest in appointment to the Rappahannock Community College Board include Andrea M. Perseghin; and

WHEREAS, the Board of Supervisors now desires to make an appointment to the King William County Representative position on the Rappahannock Community College Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that _____ be appointed to the King William County Representative position on the Rappahannock Community College Board for a four-year term ending June 30, 2025.

DONE this 26th day of July, 2021.