County of King William, Virginia
Est. 1702

BOARD OF SUPERVISORS
REGULAR MEETING OF APRIL 26, 2021 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA

A M E N D E D A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Moment of Silence**
4. **Pledge of Allegiance**
5. **Review and Adoption of Meeting Agenda**
6. **Consent Agenda:**

a. Approval of Minutes:
   i. March 8, 2021 Work Session
   ii. March 11, 2021 Joint Work Session
   iii. March 22, 2021 Regular Meeting

b. Monthly Expenditures of March 2021 - Natasha Joranlien, Director of Financial Services

c. Resolution 21-21 - Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 55-15-E1 - Karena Funkhouser, Commissioner of the Revenue

d. Resolution 21-22 - Real Estate Tax Refund Due to Erroneous Assessment on Tax Parcel 63-A7-3-1 - Karena Funkhouser, Commissioner of the Revenue

7. **Old Business:**

a. None

8. **New Business:**

a. Resolution 21-24 - Approval to use School Reserve Funds - Dr. David O. White, Superintendent, Staci Longest, Director of Finance of King William County Public Schools

b. Real Estate Ratio Study - Karena Funkhouser, Commissioner of the Revenue

c. Resolution 21-25 - Establishing the Health Insurance Plans to be Offered to King William County Employees Beginning July 1, 2021 and to Provide for the County's Contribution Thereto and Implementation by the County Administrator - Nita McInteer, Human Resources Manager

d. Resolution 21-26 - Approving a Pay and Classification and Salary Adjustment Plan for Fiscal Year 2022 - Nita McInteer, Human Resources Manager

e. Resolution 21-27 - Adopting the Fiscal Year 2022-2026 Capital Improvements Plan as a Long-Range Planning Document for King William County, Virginia - Natasha Joranlien, Director of Financial Services

f. Ordinance 07-21 - Impose Property Tax Levies Upon Real Estate, Mobile Homes, Tangible Personal Property, Public Service Corporation Property, Machinery and Tools, and Aircraft for the Calendar Year 2021 - Natasha Joranlien, Director of Financial Services

g. Resolution 21-28 Funding for Audio/Video to Newly Finished Wing at Courthouse for Jury Trials - Travis Wolfe, Systems Engineer

h. Resolution 21-30 Adoption Approval of Fiscal Year 2022 Budget - Natasha Joranlien, Director of Financial Services

i. Resolution 21-29 Appropriation Approval of Fiscal Year 2022 Budget - Natasha Joranlien, Director of Financial Services

9. Public Hearings:

a. Public Hearing and Consideration of Ordinances 03-21 and 04-21 - Amend Ordinances 70-141.1 and 74-34 pertaining to Disabled Veterans - Karena Funkhouser, Commissioner of the Revenue

Public Comments (3 minutes per individual; 5 minutes if representing an organization or group.)

b. Public Hearing and Consideration of Ordinance 05-21 - Business License Proposed Ordinance Amendments and Refund Resolution 21-23 - Karena Funkhouser, Commissioner of the Revenue

Public Comments (3 minutes per individual; 5 minutes if representing an organization or group.)

c. Public Hearing and Consideration of Ordinance 06-21 - Replace entire Chapter 70 Article VIII - Meals Tax with Ordinance drafted by legal counsel for a Food and Beverage Tax - Karena Funkhouser, Commissioner of the Revenue

Public Comments (3 minutes per individual; 5 minutes if representing an organization or group.)

10. Administrative Matters from County Administrator:

a. Board Information

11. Board of Supervisor's Comments

12. Closed Meeting

a. Motion to Convene Closed Meeting - Section 2.2 3711 (A)(1), (A)(5)

b. Motion to Reconvene in Open Session

c. Certification of Closed Meeting

d. Action on Closed Meeting (if necessary)

13. Appointments:

14. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During the public comment period of a public hearing, speakers shall be provided one opportunity of 3 minutes per individual or 5 minutes per group. Speakers shall provide their name, address, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of the public hearings.

AGENDA ITEM 6.a.

MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
WORK SESSION OF MARCH 8, 2021

A meeting of the Board of Supervisors of King William County, Virginia, was held on the 8th day of March 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

CALL TO ORDER

Chairman Moskalski called the meeting to order.

ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

REVIEW AND ADOPTION OF MEETING AGENDA

The meeting agenda regarding a closed session was discussed. Per Attorney McRoberts, compensation discussion is not an eligible item for a closed session.

Supervisor Greenwood moved for the adoption of the amended agenda and to move the discussion of salaries to an open discussion; motion was seconded by Supervisor Garber.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 4. WORK SESSION MATTERS

a. Cares Funding Thank You

Dr. David White, Superintendent for King William County Public Schools, presented on the allocation of Federal Cares funding during the Covid-19 pandemic and expressed gratitude and appreciation to the Board of Supervisors, County Administration and Finance Team for their support.

b. King William County Public Schools FY22 Capital Needs

Staci Longest, Director of Finance for King William County Public Schools, presented the request to carry over funds from the fiscal year 2020 to be moved to the School reserve fund for intended future use to address purchases needed and deferred maintenance. Resolution 19-28 was reviewed, and Attorney McRoberts confirmed that a resolution for appropriation would need to be had and a public hearing would be necessary if spending would be over 1% of the total budget. The school and Board of Supervisors agreed for a joint work session on 3/11/2021.

c. Public Hearing and Consideration of Ordinance 02-21 to Amend Section 7-45 of the King William County Code and Repeal Ordinances 9-20 and 21-17

Steve Hudgins, Interim County Administrator, presented the Public Hearing for the intention to adopt an ordinance to update the schedule for the General Reassessment of Real Estate to a four-year period starting on January 1, 2023.

Board members expressed concerns regarding the cycle of assessments. The intention is to adopt the 4-year assessment cycle to allow time for course of action. Per Attorney McRoberts, the County cannot have a 2- year reassessment cycle if there is no house accessor.

Chairman Moskalski opened the Public Hearing period.

No comments were made during the Public Hearing period.

Chairman Moskalski closed the public hearing period.

Upon motion of Supervisor Hodges, second by Supervisor Garber, Ordinance 03-21 to amend section 7-45 and repeal ordinances 9-20 and 21-17 was approved by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye

Supervisor, 2nd District: Travis J. Moskalski – Chairman Aye

ORDINANCE 02-21
AN ORDINANCE TO AMEND SECTION 7-45 OF THE KING WILLIAM COUNTY CODE AND REPEAL ORDINANCES 9-20 AND 21-17

WHEREAS, Section 70-44 of the King William Ordinances provides that the County shall undertake a real property assessment every four years beginning January 1, 2015; and

WHEREAS, the Board of Supervisors of King William County (the "Board") extended the four-year general reassessment cycle to six years in October of 2017; and

WHEREAS, in October of 2020, the Board passed Ordinance 9-20, which required general reassessments every two years starting January 1, 2023; and

WHEREAS, the Board believes it is appropriate to revert back to its 2015 assessment due to implementation issues with the 2021 general reassessment; and

WHEREAS, the Board finds that it is reasonable and realistic to cancel the reassessment effective January 1, 2021 and establish January 1, 2023 as the effective date of the next reassessment in order to resolve the implementation issues and allow for thorough research, deliberation, and implementation of the next general reassessment; and

WHEREAS, the Board is motivated to build community confidence and trust in the next reassessment; and

WHEREAS, accordingly, the Board wishes to rescind Ordinance 9-20, passed on October 26, 2020; and

WHEREAS, accordingly, the Board also wishes to rescind Ordinance 21-17, passed on October 23, 2017.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this March 8, 2021, establish January 1, 2023 as the effective date of the next general reassessment for King William County in the place of the January 1, 2015 general reassessment and schedule established by Section 70-45 of the King William County Code by amending the King William Ordinance Sec. 70-45 as follows:

Sec. 70-45. - Four-year assessment and equalization cycle.

There shall be a general reassessment and equalization of assessments of all real property in the county on a four-year cycle, with the next such general reassessment being effective on January 1, 2023, and with subsequent general reassessments being effective every fourth year thereafter.

* * * * *

Ordinance 9-20, effective on January 1, 2023, is hereby repealed and of no legal effect.

* * * * *

Ordinance 21-17, effective on January 1, 2021, is hereby repealed and of no legal effect.

d. COVID-19 Vaccinations Update

Elizabeth Bartol, Emergency Management Assistant, presented an update regarding the EMS department assistance to VDH with administering COVID-19 vaccinations and the preparation for a second round of school vaccines. Virginia residents can pre-register for vaccines via vaccinate.virginia.gov or by calling 877-829-4682.

e. Treasurer's Transfers to King William County Public Schools

Natasha Langston, Director of Finance, provided a summary of treasurers transfers to schools and county revenues received for school funding for Fiscal Year 2021.

f. ~~Approval of Resolution21-11 Location of Central Garage Water Tower~~

g. Public Hearings to be held by the Planning Commission

Sherry Graham, Interim Planning Director, presented updates on the proposed central garage water tower location and an update on the upcoming public hearings regarding two conditional use permits on Tuesday, April 6, 2021.

h. Supporting the Creation of the Middle Peninsula Economic Development District

Steve Hudgins, Interim County Administrator, presented a memo from the Middle Peninsula Planning District Commission to support the creation of the Middle Peninsula Economic Development District as a resolution 21-12 for their designation and application to the U.S. Economic Development Administration. King William would join with five other counties that would allow the Middle Peninsula Economic Development District to apply for a number of grants that would benefit the region as a whole as well as other local projects.

Chairman Moskalski opened the Board for discussion for resolution 21-12.

Upon motion of Supervisor Moren, second by Supervisor Garber, to approve resolution 21-12 by the following roll call vote:

Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-12
A RESOLUTION OF THE KING WILLIAM COUNTY BOARD OF SUPERVISORS SUPPORTING THE SUBMISSION OF AN APPLICATION FOR THE CREATION OF THE MIDDLE PENINSULA ECONOMIC DEVELOPMENT DISTRICT

WHEREAS, the United States Economic Development Administration (US EDA) was created by Congress pursuant to the Public Works and Economic Development Act of 1965 in part to establish economic development districts to fulfill the mission of US EDA in "fostering entrepreneurship, innovation and productivity through investments in infrastructure development, capacity building and business development in order to attract private capital investments and higher-skill, higher wage jobs to regions experience substantial and persistent economic distress."; and

WHEREAS, the Middle Peninsula region meets the applicable measures of economic distress as provided in 13 CFR 301.3; and

WHEREAS, the Middle Peninsula Planning District Commission (MPPDC) is qualified to and has supported the economic development planning needs of the region in the past; and

WHEREAS, the MPPDC has taken action supporting the creation of a six-county Economic Development District and directed staff to complete the tasks necessary to establish said District; and

WHEREAS, the US EDA has expressed a willingness to create a six-county Economic Development District (EDD) to serve Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex Counties; and

WHEREAS, there is regional support from both the public and private sectors for the creation of an EDD to serve the needs of the Middle Peninsula region; and

WHEREAS, an EDD program will help communities develop the planning and technical expertise to aid communities and the region in their comprehensive, entrepreneurial, and innovation-based economic development efforts; and

WHEREAS, King William County is desirous of participating in the EDD, in order to collaborate with other local governmental units, municipalities, organizations, and private entities for the mutual advantage and economic development of the communities of the region; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the King William County Board of Supervisors, as duly elected and authorized representatives, do here by support the designation by the US EDA of a six-county economic development district to support the regional and local economic development needs of the member localities of the MPPDC.

i. **Planning Commission Representation**

Steve Hudgins, Interim County Administrator, presented to the Board for an open discussion the issue of equal representation of the Planning Commission. The Board could potentially discuss the possibility of changing the representation from "at large" to "per district".

Chairman Moskalski opened the discussion to Mr. Garber.

Mr. Garber recommends and feels that it is very important to have equal representation from each district.

Mr. Moren agreed that equal representation is also important and inquired about any Commission applications.

Chairman Moskalski states he is open to restoring Board members on the Board to give more opportunity to have more voices at the table.

Per Mr. McRoberts the Board can choose as a policy matter to appoint from certain districts and has been common around the commonwealth. It is certainly not illegal or unauthorized.

Mr. Greenwood stated if they went to a nine member Board it might encumber the budgetary means and did not say that in any time was he in favor of disobeying any Board members and that he originally would like to see one member from each district then the Chairman can be at large or even a two member Board would be fair but always hold the positions open until an application is received.

Mr. Garber stated he would like to add no demands were made by him as well and looking for fairness and equality. His only request would be to not fill the vacancy if there is not one available.

Mr. Hodges stated he is in favor of equal representation.

Mr. Moren would like to find out what other adjoining counties per diem is.

Chairman Moskalski suggested giving the Planning Commission the opportunity to speak on the matter and he would lean toward increasing the membership to easily allocate representation to each district.

Chairman Moskalski made the decision to have County Administration research the resolution or ordinance for when the Planning Commission was originally created and provide outreach out to the Indian tribes to discuss the matter further.

j. Compensation Board Information

Nita McInteer, Human Resources Manager, presented the roll of the Compensation Board and their reimbursement to the County.

Chairman Moskalski opened the Board to discussion.

The Board made no comments regarding the Compensation Board.

Chairman Moskalski began the discussion for the Board regarding a previously adopted budget with money to supplement the salary of the Commissioner of the Revenue and the Treasurer. It is his understanding that when the Constitutional officers were elected that they understood that they will not be receiving the supplement and feels that this should not have been an administrative policy and that it should be a Board decision to remove the budget.

After much discussion, Chairman Moskalski stated there would be three options to move forward:

1. Take no action in which case Constitutional Officers will receive the compensation board pay plus the supplement appropriated in this year's budget.
2. Vote to remove the supplement appropriated in this year's budget.
3. Vote to raise pay to the level that the previous officers were making which would require further Board action.

Supervisor Garber made motion to remove the $3,500 compensation for the two constitutional officers. No seconded motion was made.

Upon motion of Supervisor Hodges, seconded by Supervisor Moren, to leave the $3,500 supplement in place by the following roll call vote:

Supervisor Greenwood requested that the amount is retroactive. It was requested of Nita McInteer to calculate the exact dollar amount that would need to be paid out to each Constitutional officer.

k. Resolution 21-11- Funding for Buildout of Unfinished Courthouse Wing

Steve Hudgins, Interim County Administrator, presented Resolution 21-11 for funding the Buildout of Unfinished Courthouse Wing to hold potential jurors and prospective needs of courts.

Chairman Moskalski

Supervisor Moren made motion, seconded by Supervisor Garber, that Resolution 21-11 was approved by the following roll call vote:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-11
REAPPROPRIATION TO THE KING WILLIAM COUNTY
FISCAL YEAR 2021 CAPITAL FUND – RESTRICTED INFRASTRUCTURE BUDGET

WHEREAS, the King William County Board of Supervisors wishes to amend by reappropriating its Fiscal Year (FY) 2021 Capital Fund – Restricted Infrastructure budget to reflect the use of unexpended project funds in the amount not to exceed $91,533.50; and

WHEREAS, the King William County Board of Supervisors appropriated the original Capital Fund – Restricted Infrastructure within prior fiscal years' Capital Improvement Plan for future development and infrastructure of the County; and

WHEREAS, the King William County Board of Supervisors wishes to reappropriate these Capital Funds for the buildout of the unfinished wing of the Courthouse building in response to the needs of the Courts; and

WHEREAS, the appropriated funds will be utilized as specified in *Attachment A* within the fiscal year 2021; and

WHEREAS, the amendment of the FY2021 Budget to reflect the appropriation not to exceed $91,533.50 requires Board approval.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2021 Budget is amended via the reappropriation to reflect an amount not to exceed $91,533.50 within the Capital Fund – Restricted Infrastructure for capital project identified within *Attachment A*.

Agenda Item 5. BOARD OF SUPERVISORS' REQUESTS

No requests were made.

Ms. Nita McInteer returned to the Board regarding discussion 4j. and confirmed the dollar amount that the Board requested ($75,466.90). Supervisor Hodges made motion to approve and seconded by Supervisor Greenwood.

The roll call vote on the motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Nay
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. CLOSED SESSION

a. Motion to Convene Closed Meeting

Upon motion of Supervisor Moren, seconded by Supervisor Garber, the Board acted to convene a Closed Meeting pursuant to § 2.2-3711.

The roll call vote on the motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Chairman Moskalski reconvened the regular meeting back to order in Open Session.

c. Certification of Closed Meeting

Chairman Moskalski called for a motion to approve Standing Resolution 1 (SR-1) In accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended.

Supervisor Hodges moved that the King William County Board of Supervisors adopt the following SR-1 Resolution certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; the motion was seconded by Supervisor Greenwood.

Chairman Moskalski announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members SR-1 was adopted.

The roll call vote in favor of this motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE
FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 8th day of March, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 8th day of March, 2021.

<u>d. Action on Closed Meeting</u>

Upon the motion of Supervisor Moskalski seconded by Supervisor Hodges, Resolution 20-56R was approved by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

<u>Agenda Item 7. ADJOURN</u>

Upon motion of Supervisor Hodges, second by Supervisor Greenwood, the meeting was adjourned by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis L. Moskalski, Chairman	Kristi Gibson
Board of Supervisors	Deputy Clerk to the Board

MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS/SCHOOL BOARD
JOINT WORK SESSION OF MARCH 11, 2021

A joint meeting of the Board of Supervisors and the King William County School Board of King William County, Virginia, was held on the 11th day of March 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. BUDGET WORK SESSION

During the joint budget work session, resolution 21-13 was presented to appropriate FY2020 schools operating year end fund balances for King William County Schools expenses fiscal year 2021 School Capital Fund Budget.

Supervisor Hodges moved for the adoption of resolution 21-13 and was seconded by Supervisor Garber.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-13
APPROPRIATION FY2020 SCHOOLS OPERATING YEAR END FUND BALANCES
FOR KING WILLIAM COUNTY PUBLIC SCHOOLS EXPENSES
FISCAL YEAR 2021 SCHOOL CAPITAL FUND BUDGET

WHEREAS, the School Board for King William County recognizes that a need exists to adopt a formal long-range plan with the Board of Supervisors that addresses the use of School Year End Fund Balances; and,

WHEREAS, the School Board believes that these balances are achieved as result of sound and conservative management throughout each year of the funds that are appropriated to the School Division; and,

WHEREAS, the Board also believes that these fund balances should be reserved for School Division needs and re-appropriated for certain capital projects and equipment; and,

WHEREAS, the School Capital Reserve Fund is the mechanism for reserving school fund balances for school needs; and,

WHEREAS, the procedures for this School Capital Reserve Fund would include a journal entry after year end whereby fund balances were moved to the Fund, and the usage of such funds would be based upon School Board request and Board of Supervisors appropriation;

WHEREAS, the King William County Board of Supervisors at the March 8, 2021 Board meeting was presented with the Fiscal Year 2020 Carry over to School Reserve and Capital Needs; and

WHEREAS, the King William County Board of Supervisors wishes to amend its Fiscal Year 2021 School Capital budget to reflect the use of unexpended FY2020 School funds in the amount not to exceed $ 60,254.36 for KWHS fire panel replacement ($48,959.36) and KWHS grease interceptor ($11,295.00); and

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2021 Budget is amended via the appropriation to reflect an amount not to exceed $60,254.36 within the Schools Capital Fund for capital projects identified by King William County Public Schools.

Agenda Item 4. CLOSED SESSION

No closed session was taken.

Agenda Item 5. ADJOURN

Upon motion of Supervisor Garber, second by Supervisor Greenwood, the meeting was adjourned by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

______________________________	______________________________
Travis L. Moskalski, Chairman	Kristi Gibson
Board of Supervisors	Interim Deputy Clerk to the Board

MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING OF MARCH 22, 2021

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 22nd day of March 2021, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Also, in attendance:

Steve Hudgins, Interim County Administrator
Kristi Gibson, Interim Deputy Clerk
Andrew McRoberts of Sands Anderson, County Attorney

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Garber moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Hodges.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT PERIOD

Chairman Moskalski opened the public comment period.

1. Chris Couch, of District 5, expressed concerns regarding the Meals Tax.
2. Benjamin Shumaker, of District 4, stated his concerns for the justification of funds and benefits for the proposal of paving at Fire Station 1.
3. Amanda Walker, of District 3, had concerns for Planning Commission appointment applications and the mistrust of the administration office, against paving at Fire Station 1 and the justification and the attention to the Central Garage garbage dump overflow.

There being no further speakers, Chairman Moskalski closed the public comment period.

Agenda Item 7. CONSENT AGENDA

The Chairman called for any discussion.

Supervisor Greenwood had concerns of the quantity of Tax Refunds Resolutions Due to Erroneous Assessment.

Chairman Moskalski suggested Karena Funkhouser, Commissioner of the Revenue, speak on behalf of the concern.

Karena Funkhouser, Commissioner of the Revenue, explained what each of the five resolutions of the Tax Refunds were for.

Supervisor Greenwood moved for the approval of the Consent Agenda as presented; motion was seconded by Supervisor Garber.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 8. PRESENTATIONS

a. **Rappahannock Electric Cooperative's Strategic Plan**

John Hewa, President and CEO, of Rappahannock Electric Cooperative, presented on the services, recent storm activity, covid-19 responsiveness, and the strategic future plans for Rappahannock Electric Company.

b. **Historical Preservation and Architectural Review Board Annual Report**

Carl Fischer, Chair of the Historical Preservation and Architectural Review Board, summarized the accomplishments made during the 2020 Calendar Year and the goals that the Board is working on for 2021.

c. **Planning Commission Annual Report**

Janie Rhoads, Chairman of the Planning Commission, summarized the Annual Report regarding the accomplishments of goals for 2020, official actions taken, meetings held, goals for 2021 and another productive year including the revisions of the County Comprehensive Plan.

Agenda Item 9. OLD BUSINESS

a. **Fire and EMS Update**

Stacy Reaves, Chief of Fire, presented Fire/EMS personnel and equipment, apparatus, public relations and an update on Station 1 closure due to the covid-19 pandemic. Chief Reaves also provided information regarding the OMD certification of Fire/EMS staff and their continued assistance to VDH in the vaccine process.

Agenda Item 10. NEW BUSINESS

a. March for Meals

Kathy Vesley, President and CEO, of Bay Aging expressed her regard for partnership and raising awareness about hunger and isolation amid the covid-19 pandemic as well as other essential services that have been provided. She requested the approval of Resolution 21-19, proclaiming March 2021 as the 19th Annual March for Meals Month.

Supervisor Hodges moved for the approval of Resolution 21-19 seconded by Supervisor Garber.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

RESOLUTION 21-19
PROCLAIMING MARCH 2021 AS THE 19TH ANNUAL
MARCH FOR MEALS MONTH

WHEREAS, on March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for older adults 60 years and older; and

WHEREAS, Meals on Wheels America established March for Meals campaign in March 2002 to recognize the historic month, the importance of the Older Americans Act Nutrition Programs – home delivered and congregate, and raise awareness about the escalating problem of hunger in older adult populations in America; and

WHEREAS, the 2021 observance of March for Meals celebrates 19 years of providing an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about hunger and isolation in older adult populations; and

WHEREAS, Meals on Wheels programs – home delivered and congregate, in King William County have served our older adults and people living with disabilities admirably for over 43 years; and

WHEREAS, volunteers for Meals on Wheels programs in King William County are the backbone of the program and they not only deliver nutritious meals to older adults and people living with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS, the Meals on Wheels program in King William County provides nutritious meals to older adults and people living with disabilities throughout the county that help them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS, the Meals on Wheels program in King William County provides a powerful opportunity for social connection for hundreds of older adults and people living with disabilities to combat the negative effects and economic consequences of loneliness and isolation; and

WHEREAS, the Meals on Wheels program in King William County deserves recognition for the heroic contributions and essential services they have provided amid the COVID19 pandemic and will continue to provide to local communities, our Commonwealth and our Nation long after it is over.

NOW, THEREFORE BE IT RESOLVED, the King William County Board of Supervisors do hereby proclaim March 2021 as the 19th Annual March for Meals Month and urge every citizen to take this month to honor the Bay Aging Meals on Wheels program, the older adults and people living with disabilities they serve and the volunteers who care for them. Our recognition of, and involvement in, the 2021 Bay Aging March for Meals can enrich our entire community and help combat hunger and isolation in these populations in King William County, Virginia.

b. <u>Resolution 21-20 Funding of Station 1 Parking Lot Paving</u>

Steve Hudgins, Interim County Administrator, presented Resolution 21-20, a proposal to consider funds for paving of the parking lot at Station 1 to minimize detrimental damage to the Fire/EMS apparatus ventilation and mechanisms. Mr. Hudgins also provided a geotechnical technical evaluation and preliminary cost estimate.

The chairman called for any discussion.

Board members expressed concerns of cost benefits of the proposed resolution and wished to delay the decision.

Upon the motion of Supervisor Hodges, seconded by Supervisor Greenwood, Resolution 21-20 was tabled by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

c. <u>FY22 County Administrator's Recommended Budget</u>

Steve Hudgins, Interim County Administrator, presented the FY22 Recommended Budget. The following were presented: Previous year accomplishments, proposed tax levies for the 2021 Calendar year, growth of the county by the amount of business licenses and zoning/building permits that were issued in comparison from 2020 to 2021, employee benefits, FY22 Capital improvements, projected general fund revenue summary, projected general fund expenditures summary, and the KWCPS Operational request.

Chairman Moskalski called for any discussion.

Chairman Moskalski stated he would like to work toward funding the schools raise request. Supervisor Garber was curious about what the state funding was currently for the schools.

d. <u>State - Wide Risk Limiting Audit of November 3, 2020 General Election</u>

Alison W. Fox, General Registrar/Director of Elections discussed that 133 Localities including King William County participated in the audit for the purpose to confirm that the original count of the votes accurately portrayed the winners in the Virginia election for the United States President and Senate. The audit was conducted by a non-profit organization and was conducted by random seed generation to determine how many ballots would need to be audited. On March 2, 2021, a Public Meeting was held to announce the results of the audit. The audit confirmed that the original count of the votes is accurate.

e. <u>Proposed Ordinance Amendments and Resolution</u>

Karena L. Funkhouser, Commissioner of the Revenue proposed three ordinance amendments and one refund resolution for the Board to take into consideration.

Chairman Moskalski opened for discussion and asked Mr. McRoberts about the timeline for an ordinance revision to make sure it is in effect by June 1st for the Town of West Point Personal Property Tax. Chairman Moskalski suggested Mr. McRoberts and Ms. Funkhouser to work together to make sure advertising is done so the ordinance changes can be implemented within the necessary timeline.

Chairman Moskalski called for discussion regarding the resolution proposal. No comments were made by the Board. Chairman Moskalski requested the resolution be put on the April's regular meeting agenda.

Agenda Item 11. Administrative Matters from County Administrator

a. Board Information

Chairman Moskalski requested Mr. Hudgins to address this section.

Steve Hudgins, Interim County Administrator, stated the presentations speak for themselves due to the amount of growth and data provided.

Agenda Item 12. Board of Supervisor's Comments

Supervisor Garber thanked everyone for their participation and speaking on the Public Hearing and Ms. Funkhouser for her work.

Supervisor Hodges checked with Ms. McGowan and VDOT for the new stamp material to replace the brick that is falling apart on Rt. 30 & Rt. 33/Main Street. He also thanked everyone for the meeting participation and encouraged everyone to continue staying safe during this time. He recognized Ms. Funkhouser for raising the limit.

Supervisor Moren spoke regarding the paving at the Rt. 360 and Rt. 30 intersection and stated that the area will look nice once complete.

Supervisor Greenwood recognized the audience in meeting. He also has words of encouragement to continue to social distancing and the encouragement of vaccinations. Mr. Greenwood also thanked Ms. Funkhouser and Ms. Fox for their work. Mr. Greenwood mentioned getting with Ms. Funkhouser regarding prorating personal property tax in due time. However, Mr. Moskalski recommended getting with the Treasurer and agreed that this is something that can be discussed in the future.

Chairman Moskalski spoke regarding keeping safe and continue protecting one another.

<u>Agenda Item 13. CLOSED MEETING</u>
Motion to Convene Closed Meeting
2.2-3711 (A)(1)
2.2-3711 (A)(5)
2.2-3711 (A)(7)

Supervisor Moren moved for the closed discussion seconded by Supervisor Garber.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

b. Motion to Convene in Open Session

Having completed the Closed Meeting, Chairman Moskalski reconvened the regular meeting back to order in Open Session.

c. Certification of a closed meeting

Chairman Moskalski called for a motion to approve Standing Resolution 1 (SR-1) In accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended. Supervisor Hodges moved that the King William County Board of Supervisors adopt the following SR-1 Resolution certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; the motion was seconded by Supervisor Garber. Chairman Moskalski announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members SR-1 was adopted.

The roll call vote in favor of this motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye

Supervisor, 2nd District: Travis J. Moskalski – Chairman Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 22nd day of March, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 22nd day of March, 2021.

Agenda Item 14. APPOINTMENTS

There were no appointments.

Agenda Item 15. ADJOURN

Upon motion of Supervisor Garber, second by Supervisor Greenwood, the meeting was adjourned by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Kristi Gibson
Interim Deputy Clerk to the Board

AGENDA ITEM 6.b.

Natasha L. Joranlien
Director of Financial Services

DATE: April 26, 2021

TO: King William County Board of Supervisors

FROM: Natasha Joranlien, Director of Financial Services

SUBJECT: Monthly Expenditures
March-21

County Expenditures are as follows:

County Administration Funds	1,258,714.95
CARES Funds	10,566.28
Department of Social Services	80,534.64
Comprehensive Services Act	69,230.45
Tax Refunds	
Total County Administration, CARES, Social Services, CSA & Tax Refunds Amount:	1,419,046.32

180 Horse Landing Road # 4, King William, Virginia 23086
Phone: 804-769-4929
Fax: 804-769-4964
www.kingwilliamcounty.us

AGENDA ITEM 6.c.

King William County
Est. 1702

TO: **Andrew McRoberts, County Attorney**

FROM: **Karena L. Funkhouser, Commissioner of the Revenue**

DATE: **March 19, 2021**

SUBJECT: **Refund of a portion of 2020 real estate taxes paid by Douglas McManama**

I am writing to request a refund of real estate taxes paid by Douglas McManama on parcel 55-15E1 in the amount of $135.38. This amount represents one month of the 2020 real estate tax. Mr. McManama moved to the County in December of 2020. Mr. McNanama qualified for the Disabled Veterans Real Estate Tax Exemption under VA Code 58.1-3219.5 but his application could not be processed until the property transfer was recorded by the real estate office. The real estate taxes paid for December 2020 must be abated.

I hereby certify that this assessment was erroneous. Thank you for your consideration in this matter.

CC: **Mary Sue Bancroft, Treasurer**
Steve Hudgins, Interim County Administrator

RESOLUTION 21-21
A RESOLUTION DIRECTING THE
TREASURER OF KING WILLIAM COUNTY
TO ISSUE A REAL ESTATE TAX REFUND
DUE TO ERRONEOUS ASSESSMENT ON
TAX PARCEL 55-15-E1

WHEREAS, the Commissioner of the Revenue has determined an erroneous real estate tax assessment has been made on Tax Parcel 55-15-E1 due to the parcel's qualification for the disabled veteran's real estate tax exemption for one month of 2020: and

WHEREAS, the Commissioner of the Revenue has determined that the taxpayer paid all taxes due on the erroneous assessment and is entitled to a refund of excess taxes paid for the real estate tax for such tax year, based on the corrected assessment in the total amount of $135.38 and such refund has been consented to by the County Attorney, all as provided for in Section 58.1-3981 of the Code of Virginia; and

WHEREAS, the Board is required to direct the Treasurer to issue a real estate tax refund;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County this 26th day of April, 2021, directs the Treasurer to issue a refund of $135.38 to Douglas McManama.

KING WILLIAM COUNTY, VIRGINIA
REFUND SHEET

Date: March 19, 2021

Name: Douglas McManama

Address: 12857 Mt. Olive Cohoke Road
West Point, VA 23181

Reason: Mr. McManama qualified for the Disabled Veteran's Real Estate Tax Exemption under VA Code 58.1-3219.5

Tax Corrected	Subject of Taxation	Year	Value	Value Overassessed	Rate	Refund
Real Estate	Map #55 – 15E1	2020	$188,900.00	$7,870.93	$0.86/$100	$67.69
Real Estate	Map #55 – 15E1	2020	$188,900.00	$7,870.93	$0.86/100	$67.69
					Total Refund	$135.38

Karena L. Funk
Commissioner of the Revenue

Board of Supervisors

Andrew R McRoberts
County Attorney

FORM 905-DEPT. OF TAXATION

COMMONWEALTH OF VIRGINIA

MEMORANDUM OF CORRECTED ASSESSMENT BY COMMISSIONER OF THE REVENUE OF UNPAID LOCAL LEVIES

(COMMISSIONER OF THE REVENUE MUST BE GOVERNED STRICTLY BY LAW PERTAINING TO THE ABATEMENT OF TAXES)

THE MEMORANDUM MUST BE PREPARED BY COMMISSIONER OF THE REVENUE. ONE COPY MUST BE DELIVERED TO THE COUNTY OR CITY TREASURER OR CITY COLLECTOR, ONE COPY TO TAXPAYER AND ONE COPY MUST BE RETAINED BY THE COMMISSIONER.

MCMANAMA DOUGLAS

COUNTY OF KING WILLIAM
DIST: WEST POINT

12857 MT OLIVE COHOKE ROAD
WEST POINT VA 23181

DATE 3/16/2021

BILL NUMBER : 35420001
ACCOUNT# / SEQ# : 11942

REAL ESTATE

MAP # 55 15E1

	SUBJECT OF TAXATION	YEAR	PAGE	LINE	VALUE	LOCAL LEVY	PENALTY	TOTAL TAX AND PEN.
ORIGINAL ASSESSMENT	RE	2020	355	2	$188,900	$812.27	$.00	$812.27
ABATEMENT		2020	355	2	$0	$67.69	$.00	$67.69
CORRECTED ASSESSMENT		2020	355	2	$188,900	$744.58	$.00	$744.58

REASON: NEW OWNER DOUGLAS MCMANCAMA PURCHASED 12/1/20 QUALIFIES FOR VETERANS RELIEF

Barbara Ford

SALLY W. PEARSON
COMMISSIONER OF THE REVENUE

* This may not reflect your total tax - Please contact the Treasurer's Office (804) 769-4931

FORM 905-DEPT. OF TAXATION

COMMONWEALTH OF VIRGINIA

MEMORANDUM OF CORRECTED ASSESSMENT BY COMMISSIONER OF THE REVENUE OF UNPAID LOCAL LEVIES

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MCMANAMA DOUGLAS

COUNTY OF KING WILLIAM
DIST: WEST POINT

12857 MT OLIVE COHOKE ROAD
WEST POINT VA 23181

DATE 3/16/2021

BILL NUMBER : 35420002
ACCOUNT# / SEQ# : 11942

REAL ESTATE

MAP # 55 15E1

	SUBJECT OF TAXATION	YEAR	PAGE	LINE	VALUE	LOCAL LEVY	PENALTY	TOTAL TAX AND PEN.
ORIGINAL ASSESSMENT	RE	2020	355	2	$188,900	$812.27	$.00	$812.27
ABATEMENT		2020	355	2	$0	$67.69	$.00	$67.69
CORRECTED ASSESSMENT		2020	355	2	$188,900	$744.58	$.00	$744.58

REASON: NEW OWNER DOUGLAS MCMANCAMA PURCHASED 12/1/20 QUALIFIES FOR VETERANS RELIEF

Barbara Ford

SALLY W. PEARSON
COMMISSIONER OF THE REVENUE

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AGENDA ITEM 6.d.

King William County
Est. 1702

TO: **Andrew McRoberts, County Attorney**

FROM: **Karena L. Funkhouser, Commissioner of the Revenue**

DATE: **March 19, 2021**

SUBJECT: **Refund of a portion of 2020 real estate taxes paid by David Sloniker**

I am writing to request a refund of real estate taxes paid by David Sloniker on parcel 63-A7-3-1 in the amount of $433.66. This amount represents eleven months of real estate tax. Mr. Sloniker qualified for the Disabled Veterans Real Estate Tax Exemption under VA Code 58.1-3219.5 prior to moving into the County on January 22, 2020. Mr. Sloniker did not apply for the exemption until March 5, 2021. The real estate taxes must be abated.

I hereby certify that this assessment was erroneous. Thank you for your consideration in this matter.

CC: **Mary Sue Bancroft, Treasurer**
Steve Hudgins, Interim County Administrator

RESOLUTION 21-22
A RESOLUTION DIRECTING THE TREASURER OF KING WILLIAM COUNTY TO ISSUE A REAL ESTATE TAX REFUND DUE TO ERRONEOUS ASSESSMENT ON TAX PARCEL 63-A7-3-1

WHEREAS, the Commissioner of the Revenue has determined an erroneous real estate tax assessment has been made on Tax Parcel 63-A7-3-1 due to the parcel's qualification for the disabled veteran's real estate tax exemption for a portion of 2020: and

WHEREAS, the Commissioner of the Revenue has determined that the taxpayer paid all taxes due on the erroneous assessment and is entitled to a refund of excess taxes paid for the real estate for 2020, based on the corrected assessment in the total amount of $433.66 and such refund has been consented to by the County Attorney, all as provided for in Section 58.1-3981 of the Code of Virginia; and

WHEREAS, the Board is required to direct the Treasurer to issue a real estate tax refund;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of King William County this 26th day of April, 2021, directs the Treasurer to issue a refund of $433.66 to David Sloniker.

KING WILLIAM COUNTY, VIRGINIA
REFUND SHEET

Date: **March 19, 2021**

Name: **David Sloniker**

Address: **2790 Mattaponi Avenue**
West Point, VA 23181

Reason: **Mr, Sloniker qualified for the Disabled Veterans Real Estate Tax Exemption under Virginia Code 58.1-3219.5**

Tax Corrected	Subject of Taxation	Year	Value	Value Overassessed	Rate	Refund
Real Estate	Map #63-A7-3-1	2020	$124,500.00	$25,212.79	$0.38100	$216.83
Real Estate	Map #63-A7-3-1	2020	$124,500.00	$25,212.79	$0.38/100	$216.83
					Total Refund	433.66

Karena L Funk
Commissioner of the Revenue

Board of Supervisors

Andrew R McRoberts
County Attorney

FORM 905-DEPT. OF TAXATION

COMMONWEALTH OF VIRGINIA

MEMORANDUM OF CORRECTED ASSESSMENT BY COMMISSIONER OF THE REVENUE OF UNPAID LOCAL LEVIES

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VA Disability effective 12/13/2018
purchased 1/22/2020
refund 11 months
63A7-3-1
VA App received 3/5/21

SLONIKER DAVID
SLONIKER JENNIFER

2790 MATTAPONI AVENUE
WEST POINT VA 23181

BILL NUMBER : 85300001
ACCOUNT# / SEQ# : 5659

COUNTY OF KING WILLIAM
DIST: WEST POINT TOWN

DATE 3/12/2021

REAL ESTATE

MAP # 63A7 3 1

	SUBJECT OF TAXATION	YEAR	PAGE	LINE	VALUE	LOCAL LEVY	PENALTY	TOTAL TAX AND PEN.
ORIGINAL ASSESSMENT	RE	2020	24	5	$124,500	$236.55	$.00	$236.55
ABATEMENT		2020	24	5	$0	$216.83	$.00	$216.83
CORRECTED ASSESSMENT		2020	24	5	$124,500	$19.72	$.00	$19.72

REASON: QUALIFIES FOR VETERANS PROGRAM BF

Barbara Ford

SALLY W. PEARSON
COMMISSIONER OF THE REVENUE

* This may not reflect your total tax - Please contact the Treasurer's Office (804) 769-4931

FORM 905-DEPT. OF TAXATION

COMMONWEALTH OF VIRGINIA

MEMORANDUM OF CORRECTED ASSESSMENT BY COMMISSIONER OF THE REVENUE OF UNPAID LOCAL LEVIES

(COMMISSIONER OF THE REVENUE MUST BE GOVERNED STRICTLY BY LAW PERTAINING TO THE ABATEMENT OF TAXES)

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SLONIKER DAVID
SLONIKER JENNIFER

2790 MATTAPONI AVENUE
WEST POINT VA 23181
BILL NUMBER : 85300002
ACCOUNT# / SEQ# : 5659

COUNTY OF KING WILLIAM
DIST: WEST POINT TOWN

DATE 3/12/2021

REAL ESTATE

MAP # 63A7 3 1

	SUBJECT OF TAXATION	YEAR	PAGE	LINE	VALUE	LOCAL LEVY	PENALTY	TOTAL TAX AND PEN.
ORIGINAL ASSESSMENT	RE	2020	24	5	$124,500	$236.55	$.00	$236.55
ABATEMENT		2020	24	5	$0	$216.83	$.00	$216.83
CORRECTED ASSESSMENT		2020	24	5	$124,500	$19.72	$.00	$19.72

REASON: QUALIFIES FOR VETERANS PROGRAM BF

Barbara Ford
SALLY W. PEARSON
COMMISSIONER OF THE REVENUE

* This may not reflect your total tax - Please contact the Treasurer's Office (804) 769-4931

AGENDA ITEM 8.a.

King William County Public Schools

P.O. Box 185
18548 King William Road
King William, Virginia 23086

Phone
(804) 769-3434
(804) 644-4803 – Richmond

Fax
(804) 769-3312

TO: King William County Board of Supervisors
Steve Hudgins, Interim County Administrator

FROM: Dr. David O. White, Superintendent
Staci Longest, Director of Finance

SUBJECT: Approval to use of School Reserve Funds

DATE: April 12, 2021; *revised April 20, 2021*

KWCPS would like to request the following funds be used immediately to commit to needs we have put off for years:

- CSPS - Fire Panel replacement $19,906.83 + 5085.00= 24,991.83 (required as soon as possible)

On Friday, April 2, 2021, KWCPS began experiencing problems with the fire panel at Cool Spring Primary School, to include corrupt messages and non-stop beeping in the front office. While this is certainly disruptive to the school atmosphere, more importantly, if this issue is not resolved in a timely manner, it may result in a total shutdown of the system, presenting both an immediate safety concern and a Fire Code violation. The Director of Operations has already obtained pricing using our contracted vendor, Fire & Life Safety America; therefore, we are requesting permission to use our School Reserve Funds to make the necessary repairs.

After further review, it has been determined that nine (9) duct smoke detectors and sample tubes must also be repaired at an additional cost of $5,085.00.

RESOLUTION 21-24
APPROPRIATION FY2020 SCHOOLS OPERATING YEAR END FUND BALANCES FOR KING WILLIAM COUNTY PUBLIC SCHOOLS EXPENSES FISCAL YEAR 2021 SCHOOL CAPITAL FUND BUDGET

WHEREAS, the School Board for King William County recognizes that a need exists to adopt a formal long-range plan with the Board of Supervisors that addresses the use of School Year End Fund Balances; and,

WHEREAS, the School Board believes that these balances are achieved as result of sound and conservative management throughout each year of the funds that are appropriated to the School Division; and,

WHEREAS, the Board also believes that these fund balances should be reserved for School Division needs and re-appropriated for certain capital projects and equipment; and,

WHEREAS, the School Capital Reserve Fund is the mechanism for reserving school fund balances for school needs; and,

WHEREAS, the procedures for this School Capital Reserve Fund would include a journal entry after year end whereby fund balances were moved to the Fund, and the usage of such funds would be based upon School Board request and Board of Supervisors appropriation;

WHEREAS, the King William County Board of Supervisors at the March 8, 2021 Board meeting was presented with the Fiscal Year 2020 Carry over to School Reserve and Capital Needs; and

WHEREAS, the King William County Board of Supervisors wishes to amend its Fiscal Year 2021 School Capital budget to reflect the use of unexpended FY2020 School funds in the amount not to exceed $ 24,991.83 for CSPS fire panel replacement, duct smoke detectors, and sample tubes.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2021 Budget is amended via the appropriation to reflect an amount not to exceed $24,991.83 within the Schools Capital Fund for capital projects identified by King William County Public Schools.

DONE this the 26th day of April 2021.

AGENDA ITEM 8.b.

King William County
Est. 1702

TO: Board of Supervisors

CC: Steve Hudgins, Interim County Administrator

FROM: Karena L. Funkhouser, Commissioner of the Revenue

DATE: April 19**,** 2021

SUBJECT: Real Estate

This past weekend, I finished inputting the data the Real Estate Ratio Study required by the Virginia Department of Taxation. I have attached a spreadsheet containing a portion of the data containing exclusion Code 13 for New Construction. The first 38 items on the spreadsheet are parcels that have a new dwelling, but our records show only land assessed. The remaining Code 13 exclusions show a significant difference between the selling price and assessed value. In most of these cases, the assessed value does not even equal 50% of the construction costs. I am aware that the assessments are based on 2015 values, but strongly suspect that the data has been entered incorrectly and/or partial construction has not been updated to completion. I plan to review these items at a later date.

I was concerned that the Department of Taxation would not allow so many exclusions from the Ratio Study. I spoke with Rod Compton at the Virginia Department of Taxation Property Division this morning. I explained the situation, told him my plan to correct, emphasized my short tenure as CoR and asked him to please allow the exclusions. Mr. Compton could not have been more understanding and helpful. He instructed me to attach a letter of explanation when I submitted the study and he would allow the numerous exclusions. This will help our ratio. Unfortunately, the ratio will still be under 95% which will affect the State's school reimbursement to the County. However, it will not be as low as if these items were included in the study, so the reimbursement will not be as low as it could have been.

I have a plan to have the 38 properties assessed and entered by May1, 2021 when the Land Book must be run. At the meeting on April 26th, I will update the Board on my progress and plans for real estate going forward.

Thank you for your consideration.

Property_Description	Rec_Consid	Assess_Val	Class_Code	Non_Qual_Code	Notes	Construction Costs & Improvements
Map 13-6 3PARCELS @ 120 ACRES MANGOHICK DIST	420,000	220,000	6	13	Land Only	3/30/20 $420,000
Map 13-6 THREE PARCELS @ 120 ACRES	360,000	220,000	6	13	Land Only	
Map 63A7-2-B-8 LOT 8 POINTERS SUBDIVISION	278,405	21,000	1	13	Land Only	5/28/20 $278,400
Map 29-4-F-53 LOT 53 BLOCK F SECTION 2 CEDAR CREST	245,000	21,000	2	13	Land Only	7/14/20 $245,000
Map 63A7-2-B-21 LOT 21 POINTERS SUBDIVISION	264,700	21,000	1	13	Land Only	7/27/20 $264,700
Map 44-1-1A LOT 1, 5.00 +/- ACRES FEATHER DIVISION	130,000	21,000	2	13	Land Only	7/30/2020
Map 28-8-2A-10 LOT 10, BLOCK E CENTRAL CROSSING. SECTION A	120,000	33,000	2	13	Land Only	7/31/2020
Map 43-3-1 LOT 1 KING'S VIEW FARMS MINOR 6.953 ACRES	92,500	51,800	2	13	Land Only	7/31/2020
Map 22-112A-63LOT 63, SECTION 2-A KENNINGTON	266,295	58,400	2	13	Land Only	8/5/20 $266,295
Map 63A7-2-B-15 LOT 15 POINTERS SUBDIVISION	264,000	21,000	1	13	Land Only	8/17/20 $264,000
Map 63A7-2-B-19 LOT 19, POINTERS SUBDIVSION	274,442	21,000	1	13	Land Only	8/27/20 $274,442
Map 7-16B 6.12 +/- ACRES, LOT 1 CREEKS EDGE II	235,000	45,900	2	13	Land Only	
Map 28-40 97.816 ACRES	250,000	65,100	5	13	Land Only	9/14/20 $250,000
Map 62-36A	350,000	249,300	2	13	Land Only	9/16/20 $350,000
Map 63A7-2-B-11 LOT 11, POINTERS SUB	277,662	21,000	1	13	Land Only	9/17/20 $277,662
Map 28-8-2A-8 LOT 8 BLOCK E SECTION 2A CENTRAL CROSSING	180,000	32,300	2	13	Land Only	3/6/2020
Map 28-8-2A-5 LOT 5, BLOCK E, SECTION 2A CENTRAL CROSSING	242,520	31,600	2	13	Land Only	10/5/20 $242,520
Map 63A7-2-8-12 LOT 12, POINTERS SUBDIVSION	269,204	21,000	1	13	Land Only	10/5/20 $269,204
Map 63A7-2-B-7 LOT 7, POINTER S SUBDIVISON	269,831	21,000	1	13	Land Only	10/5/20 $269,831
Map 22-113A-B1 LOT 1, BLK B, SEC 3A, KENNINGTON	295,000	21,600	2	13	Land Only	10/6/20 $295,000
Map 28-8-2A-1 LOT 1 BLOCK E SECTION 2A CENTRAL CROSSING	360,000	31,600	2	13	Land Only	10/14/2020
Map 12-42B 9.62 +/- ACRES DE LEAVER DIVISION, RESIDUAL	89,000	48,300	2	13	Land Only	10/30/20 $89,000
Map 14 12 1 LOT 1-@ 25 ACRES WOODRUFF WEST	107,500	78,400	2	13	Land Only	11/5/20 $107,500
Map 63A7 2 B 18 LOT 18 POINTERS SUBDIVISION	263,509	21,000	1	13	Land Only	11/16/20 $263,509
Map 35-29 253 ACRES	750,000	487,900	6	13	Land Only	11/16/20 $750,000
Map 21 13 10 LOT 10 MCCAULEY PARK SEC 2 ACQUINTON D	390,000	34,600	2	13	Land Only	11/17/20 $390,000
Map 28-A-2A-12 LOT 12 BLOCK E SECTION 2A CENTRAL CROSSING	120,000	33,000	2	13	Land Only	11/18/20 $120,000
Map 22-112A-58 LOT 58, SECTION 2A KENNINGTON	376,551	55,400	2	13	Land Only	11/19/20 $376,551
Map 57A-1-17 LOT 17 WINONA PARK	90,000	7,500	2	13	Land Only	11/23/2020
Map 63A7-2-B-10 LOT 10 POINTERS SUBDIVISION	287,883	21,000	1	13	Land Only	11/25/20 $287,883
Map22-11-A-1 LOT 1 BLOCK A KENNINGTON TOWNHOMES	190,000	32,500	2	13	Land Only	11/25/20 $190,000

Map 22-11-AA-1 LOT 1 BLOCK AA KENNINGTON TOWNHOMES	190,000	32,500	2	13	Land Only	11/25/20	$190,000	
Map 22-112A-59 LOT 59, SECTION 2-A, KENNINGTON	359,981	66,700	2	13	Land Only	11/30/20	$359,981	
Map 44-12 20 ACRES, MORE OR LESS	80,000	34,000	2	13	Land Only	12/1/20	$80,000	
Map 63A7 2 B 9 LOT 9 POINTERS SUBDIVISION	249,700	21,000	1	13	Land Only			3/9/2020
Map 63A7 2 B 3 LOT 3 POINTERS SUBDIVISION	273,300	28,000	1	13	Land Only			3/9/2020
Map 22-112A-64 LOT 64, SECTION 2-A KENNINGTON	292,000	59,200	2	13	Land Only	8/28/20	$65,000	
Map 63A7 2 B 6 LOT 6 POINTERS SUBDIVISION	261,834	21,000	1	13	Land Only			3/9/2020
Map 298-59A	5,120,000	1,378,709	4	13				
LOT 1, 5 ACRES PORCH'S DIVISION	355,000	204,600	2	13				
LOT 3, DECKER'S WOODS	294,500	186,100	2	13				
1.26 ACRES INTERSECTION OF NEWTON DR AND RT NO	325,000	131,100	2	13				
LOT 1, RAYNE HILL	246,800	175,100	2	13				
46 ACRES	450,000	300,900	5	13				
LOT 2, 19.60 ACRES, MORE OR LESS	370,000	168,200	2	13				
1.65 ACRES	197,500	98,000	2	13				
60.9 ACRES	760,000	396,100	5	13				
OAKWOOD 11 ACRES BOUNDED BY LANDS OF WILLIAM HARRIS	180,000	99,300	2	13				
LOT 40, BLOCK F, CEDAR CREST, SECTION II	229,367	148,700	2	13				
D ST LOTS 723 & LOT 724 (S HALF OF OLD LOT 724), TOWN OF WEST P	334,500	190,900	1	13				
0.23 ACRE, TOWN OF WEST POINT	125,000	49,200	1	13				
LOT 6 COUNTRY ACRES	196,500	87,800	2	13				
LOT 1 MINGLEWOOD	410,000	270,700	2	13				
2 ACRES	240,000	154,000	2	13				
LOT 2 BLOCK E SEC 3 VENTER HEIGHTS	220,500	125,800	2	13				
LOT 1 SECTION 4 OF MARLE HILL	212,600	156,400	2	13				
LOT 22, CONTAINING 0.52 ACRES, RESUBDIVISION OF RESIDUE PA	242,500	118,800	2	13				
SEE INSTRUMENT	164,950	75,600	2	13				
1.40 ACRES	253,000	166,900	2	13				
1.876, LOT 2	250,000	140,500	2	13				
SEE INSTRUMENT	243,000	129,700	2	13				
LOT 11, SECTION III, MEHIXON CREEK ESTATES	202,000	114,200	2	13				
LOT 2 AYLETT OAKS	350,000	196,400	2	13				
LOT 2A, NELSON ESTATES SUBDIVISION	205,000	123,100	2	13				
	215,000	125,300	2	13				

LOT 27, SECTION C, ROSEWOOD ESTATES		253,000	147,600	2	13
		225,250	153,500	2	13
LOT 2, 5.00 +/- ACRES	PORCH'S DIVISION	362,000	217,000	2	13
LOT 15, BLOCK F, SECTION 2	CEDAR CREST	253,775	161,200	2	13
		264,500	146,400	2	13
LOT 12, CHERRY HILL		339,900	228,800	2	13
6.936 ACRES, PARCEL B	KING WILLIAM COUNTY, VIRGINIA	259,950	162,500	2	13
LOT 36, BLOCK C, SECTION B	MANQUIN FARMS	239,950	163,300	2	13
0.94 ACRE ACQUINTON MAGISTERIAL DISTRICT		165,000	65,700	2	13
LOT 3	KING'S VIEW FARMS	230,000	172,700	2	13
LOT 2, 5.00 +/- ACRES	COHOKE WOODLANDS	343,400	192,800	2	13
LOT 13 BLOCK B, SECTION 1A, CEDAR CREST		244,950	151,900	2	13
PARCEL A: 5 ACRES +-	PARCEL B: 1.09 ACRES +-	250,000	171,200	2	13
LOT 29, SECTION 1, PARKWOOD ESTATES		265,000	180,500	2	13
LOT 6, BLOCK CC, KENNINGTON TOWNHOMES		170,000	115,900	2	13
LOT 14 BLOCK 3 SECTION 2A	CENTRAL CROSSING	60,000	247,800	2	13
29TH ST		249,500	168,000	1	13
5.1 +/- ACRES, ROESBANK ESTATES		280,000	188,500	2	13
LOT 4, CANADY ACRES RESIDUAL SUBDIVISION		224,950	150,000	2	13
1.46 ACRES		221,000	145,500	2	13
LOT 3 IN PROSPECT HEIGHTS		205,000	140,900	1	13
LOT 2A OF WHISPERING FOREST		372,000	253,000	2	13
SEE INSTRUMENT		190,000	95,900	2	13
LOT 28, SECTION A, ROSE GARDEN ESTATES		195,000	108,700	2	13
TOWN OF WEST POINT, KING WILLIAM COUNTY, VIRG SHOWN AND DESIGI		210,000	127,600	1	13
LT 22 SC 2 PARKWOOD ESTATES		230,000	155,300	2	13
LOT 58 BLOCK F SECTION 2 CEDAR CREST		294,800	189,900	2	13
LOT 6, BLOCK E, SECTION 2A	CENTRAL CROSSING	60,000	265,100	2	13
LOT 227, SUBDIVISION B	EUCLID HEIGHTS	193,000	138,300	1	13
LOT 1, BLOCK A, GLOBE FOREST ESTATES		239,500	145,900	2	13
LOT 3, 9.37 +/- ACRES, CARTER S COVE		256,000	159,100	2	13
LOT 3, POLLARD SUBDIVISION		266,000	152,800	2	13
LOT 1, POOR HOUSE TRACT, 16.889 ACRES		125,000	71,700	2	13
LOT 4 KINGS VIEW MINOR		236,000	173,300	2	13

LOT 18, BLOCK E, SEC 2A	CENTRAL CROSSING	253,445	174,300	2	13
1.0 +/- ACRES		210,000	135,400	2	13
LOT 23 SECTION E OAK SPRINGS		225,000	119,400	2	13
LOT 1 LOOMIS ROAD SUBDIVISION		319,000	229,300	2	13
10.07 +/- ACRES, FORMERLY KNOWN AS	TM 46 14, 46 14A, 46 14B &	375,000	247,400	2	13
6.15 +/- ACRES	ACQUINTON MAGISTERIAL DISTRICT	307,250	179,300	2	13
LOT 4, BLOCK A	COUNTRY ACRES	219,950	130,800	2	13
		205,000	135,000	2	13
LOT 3, JOHNSON ESTATES	KING WILLIAM COUNTY, VA	215,000	144,300	2	13
5.00 ACRES		203,000	135,800	2	13
		203,490	133,000	2	13
LOT 5 - 2.92 ACRES		240,000	150,300	2	13
LOT 29 MARLE HILL SECTION 4		227,950	139,700	2	13
		289,000	191,700	2	13
TOWN OF WEST POINT LOT 712 AND 713		310,000	217,000	1	13
2 ACRES SOUTH SIDE OF ROUTE 608		290,000	169,600	2	13
LOT 1 5 AC. CHELSEA GROVE		215,900	134,700	2	13
LOT 4, BLOCK N, SECTION 3A	KENNINGTON	285,955	183,700	2	13
LOT 3, BLOCK N, SECTION 3A	KENNINGTON	271,810	183,700	2	13
LOT 15 PORT RICH. SUNDIV.		250,000	137,400	1	13
2.02 ACRES NORTH ROUTE 605 WEST ROUTE 674		215,000	78,000	2	13
LOT 19, BLOCK B, SECTION B	MANQUIN FARMS	215,000	118,100	2	13
		274,415	154,500	2	13
TRACT 7- PORTION OF ATLANTIC TIMBER CO-	CORR-WALKER TRACT	249,350	149,500	2	13
2 ACRES LOT 2 KINGS TRACT		206,000	147,200	2	13
SEE INSTRUMENT		205,000	144,500	2	13
		299,500	156,600	2	13
LOTT 33, BLOCK A SECTION 3 OF MARLE HILL		277,000	180,900	2	13
LOT NO. SEVETEEN (17) OF SECTION C OF WEST HA SUBDIVISION		239,950	171,300	2	13
4511 HERRING CREEK ROAD, AYLETT, VA 23009		320,000	217,800	2	13
5 +/- ACRES, PARCEL 6		185,495	117,200	2	13
LOT 1, AYLETT OAKS		433,780	253,200	2	13
5.17 ACRES		234,000	147,700	2	13
		240,000	162,600	2	13

REVISED LOT 45, 0.73 +/- ACRE	BLOCK B, SECTION 3, PARKWOOD	243,000	156,900	2	13
7.3 +/- ACRES	ALICIA DUNLOW FAMILY SUBDIVISION	290,000	178,000	2	13
LOT 16, BLK E, SEC 2A	CENTRAL CROSSING	260,675	176,800	2	13
		194,000	77,100	2	13
LOT NUMBERED 4 IN WESTWOOD	TOWN OF WEST POINT	245,000	141,500	2	13
LOT 2, BLOCK N, SECTION 3A	KENNINGTON	255,000	160,900	2	13
SEE INSTRUMENT		250,000	151,800	2	13
SEE INSTRUMENT		323,000	185,900	2	13
LOT 3	SWEET VALLEY	225,000	144,000	2	13
LOT 13 0.47 ACRES WEST POINT		225,000	129,600	1	13
LOT 12 BLOCK D SECTION 2	VENTER HEIGHTS	239,950	145,300	1	13
19.28 ACRES MANGOHICK DISTRICT		379,850	210,200	2	13
LOT 3 6.09 ACRES		299,785	185,300	2	13
LOT 1, 5.00 +/- ACRES	COHOKE TERRACE	279,900	188,900	2	13
LOT 4 SKYLINE DRIVE		260,500	180,600	2	13
		302,500	178,600	2	13
SEE INSTRUMENT		222,000	97,000	2	13
LOT 4, BLOCK D, SECTION 3, VENTER HEIGHTS		216,000	142,600	2	13
LOT 8 CORINTH HEIGHTS		227,000	110,600	2	13
5.1 +/- ACRES, LOT 2A	ROSEBANK ESTATES	223,800	143,900	2	13
LOT 4 BLOCK G SECTION 2 CEDAR CREST		228,500	137,500	2	13
LOT 18	BRAXTON S LANDING	200,000	111,600	2	13
		197,500	109,300	2	13
SEE INSTRUMENT		215,300	139,400	2	13
LOT 5, BLOCK N, SECTION 3A	KENNINGTON	285,090	162,000	2	13

AGENDA ITEM 8.c.

King William County
Est. 1702

Board of Supervisors

Natasha L. Joranlien
Director of Financial Services

DATE: April 26, 2021

TO: King William County Board of Supervisors

FROM: Nita McInteer, Human Resources Manager

RE: Resolution Adopting the FY 2022 Health Plan

Summary

Resolution 21-25 will approve the health insurance plan for FY 2022; staff recommends approval of this resolution. The County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia. The County will offer two health insurance plans to it employees: 1) Key Advantage 250 with comprehensive dental coverage, and 2) Key Advantage 500 with comprehensive dental coverage.

Based on the final renewal provided by The Local Choice, the County will budget approximately $1,423,836 between employer and employee premiums for FY 2022. King William County will contribute $1,121,460.84 as the employer's contribution to health insurance while the employees of the County will contribute the remaining $302,375.16. Contributions are based on which plan an employee selects. The County pays different levels based on whether the coverage is employee only or if other dependents have been added to the County's health benefit.

King William County
Est. 1702

Board of Supervisors

Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Steward Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

The breakdown of the FY 2022 monthly costs is as follows:

King William County FY 2022 Health Insurance Premiums – Monthly Costs			
Key Advantage 250			
	Employee	Employer	Total
Subscriber	$197.00	$788.00	$985.00
Subscriber + 1	$838.12	$983.88	$1,822.00
Family	$1,223.60	$1,436.40	$2,660.00
Key Advantage 500			
Subscriber	$80.91	$818.09	$899.00
Subscriber + 1	$515.53	$1,147.47	$1,663.00
Family	$752.37	$1,674.63	$2,427.00

Considerations/Options

Requesting the Board of Supervisors approve the current health plan programs and employer and employee contribution levels.

Requesting the Board of Supervisors adopt Resolution 20-25 as presented.

RESOLUTION 21-25

ESTABLISHING THE HEALTH INSURANCE PLANS TO BE OFFERED TO KING WILLIAM COUNTY EMPLOYEES BEGINNING JULY 1, 2021 AND TO PROVIDE FOR THE COUNTY'S CONTRIBUTION THERETO AND IMPLEMENTATION BY THE COUNTY ADMINISTRATOR

WHEREAS, the County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia; and

WHEREAS, the Board has made no adjustments to the plans available beginning in FY 2022; and

WHEREAS, by adoption of the budget for FY 2022 the Board has approved funds for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 26th day of April, 2021, that the health insurance plans and contribution offered by the County to its employees beginning July 1, 2021 will be as follows:

1. The County will offer two health insurance plans to its employees:
    a. Key Advantage 250 with comprehensive dental coverage; and
    b. Key Advantage 500 with comprehensive dental coverage.

2. Employees may choose between the two plans.

3. The County's employer contribution shall be calculated as follows:

King William County FY 2022 Health Insurance Premiums – Monthly Costs			
Key Advantage 250			
	Employee	Employer	Total
Subscriber	$197.00	$788.00	$985.00
Subscriber + 1	$838.12	$983.88	$1,822.00
Family	$1,223.60	$1,436.40	$2,660.00
Key Advantage 500			
Subscriber	$80.91	$818.09	$899.00
Subscriber + 1	$515.53	$1,147.47	$1,663.00
Family	$752.37	$1,674.63	$2,427.00

4. These two plans and the contribution calculations will remain in effect until further action of this Board.

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the County Administrator to take all necessary steps to properly administer the program.

Adopted this _________ day of ________________, 2021

Those members voting:

COPY TESTE:

____
Steven Hugins
Deputy Clerk to the Board/County Administrator

AGENDA ITEM 8.d.

King William County
Est. 1702

Board of Supervisors

Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Steward Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: April 26, 2021

TO: King William County Board of Supervisors

FROM: Nita McInteer, Human Resources Manager

RE: Summary of Changes to the Class and Compensation Plan

Summary

King William County adopted an updated personnel policy on February 24, 2020, which addressed many deficiencies in the previous plan that had not been updated since 2015. Part of this updated plan, instructs staff to maintain an official class and compensation plan. The County Administrator has the authority within budgetary limits to create and establish new classifications and positions, reclassify existing classifications, delete or abolish positions, transfer positions between departments, make changes in employee classifications to provide for proper administration of the classification and pay plan, and to establish from funds allocated for such purpose, the compensation of each employee within the designated salary range.

As part of granting this authority to the County Administrator, the pay and classification plan must be brought to the Board of Supervisors annually at budget time to present a summary of the changes for approval. Attached to this memo is the FY 2022 Class and Compensation Plan and Pay Grade Listing.

There were no changes made to the FY 2022 Class and Compensation Plan and Pay Grade Listing from the FY 2021 Plan.

Considerations/Options

Staff recommends approval of Resolution 21-26 approving the FY 2022 Class and Compensation Plan.

180 Horse Landing Road #4 • King William, Virginia 23086
Phone: 804-769-4929 • Fax: 804-769-4964
www.kingwilliamcounty.us

RESOLUTION 21-26

APPROVING A PAY AND CLASSIFICATION AND SALARY ADJUSTMENT PLAN FOR FISCAL YEAR 2022

WHEREAS, on the 14th of December 2015, the King William County Board of Supervisors adopted an updated personnel policy that directs the County Administrator to provide and annual update on the adjustments needed to the class and compensation plan each fiscal year; and

WHEREAS, on the 24th of February 2020, the King William County Board of Supervisors adopted an updated Classification and Compensation Plan and anticipated salary adjustments for implementation in the Fiscal Year 2021 budget,

WHEREAS, the Classification and Compensation Plan update was initiated to address the County's pay structure, market competitiveness and internal equity within the Fiscal Year 2022 budget preparation; and

WHEREAS, the Board has been presented with an updated class and compensation plan for FY 2022 that meets the needs of the personnel compliment of the County; and

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 26th day of April, 2021, that the FY 2022 Pay Plan showing the pay grades and pay ranges in the county pay system is approved; and that the County Administrator is authorized to implement the Plan of Adjustment in substantially the form as presented to this Board.

Adopted this ________ day of _______________, 2021

Those members voting:

COPY TESTE:

____
Steven Hudgins
Interim Deputy Clerk to the Board/County Administrator

King William County
Pay Grade Listing
FY2022

Pay Grade	ANNUAL SALARY RANGE Minimum		Mid-Point		Maximum		% Increase Between Grades
2	$	20,073	$	26,095	$	32,117	
3	$	21,478	$	27,922	$	34,365	7.0
4	$	22,767	$	29,597	$	36,427	6.0
5	$	24,133	$	31,373	$	38,612	6.0
6	$	25,581	$	33,255	$	40,929	6.0
7	$	27,116	$	35,250	$	43,385	6.0
8	$	28,743	$	37,365	$	45,988	6.0
9	$	30,467	$	39,607	$	48,747	6.0
10	$	32,295	$	41,984	$	51,672	6.0
11	$	34,233	$	44,503	$	54,773	6.0
12	$	36,287	$	47,173	$	58,059	6.0
13	$	38,464	$	50,003	$	61,542	6.0
14	$	40,772	$	53,003	$	65,235	6.0
15	$	43,218	$	56,184	$	69,149	6.0
16	$	45,811	$	59,555	$	73,298	6.0
17	$	48,560	$	63,128	$	77,696	6.0
18	$	51,474	$	66,916	$	82,358	6.0
19	$	54,562	$	70,931	$	87,299	6.0
20	$	57,836	$	75,186	$	92,537	6.0
21	$	61,306	$	79,698	$	98,089	6.0
22	$	64,984	$	84,479	$	103,975	6.0
23	$	68,883	$	89,548	$	110,213	6.0
24	$	73,016	$	94,921	$	116,826	6.0
25	$	77,397	$	100,616	$	123,835	6.0
26	$	82,041	$	106,653	$	131,266	6.0
27	$	86,963	$	113,053	$	139,142	6.0

King William County
Pay Grade Listing FY 2022
Law Enforcement

Pay Grade	ANNUAL SALARY RANGE Minimum		Mid-Point		Maximum		% Increase Between Grades
L1	$	39,000	$	50,700	$	62,400	
L2	$	42,500	$	55,250	$	68,000	
L3	$	44,500	$	57,850	$	71,200	4.71
L4	$	47,500	$	61,750	$	76,000	6.74
L5	$	49,500	$	64,350	$	79,200	4.21
L6	$	50,500	$	65,650	$	80,800	2.02
L7	$	57,500	$	74,750	$	92,000	13.86
D1	$	32,459	$	42,197	$	51,934	
D2	$	37,103	$	48,234	$	59,365	14.31
D3	$	40,199	$	52,259	$	64,318	8.34

King William County
Pay Grade Listing
FY 2022
Fire and Emergency Medical Services

Pay Grade	ANNUAL SALARY RANGE Minimum		Mid-Point		Maximum		% Increase Between Grades
F2	$	42,500	$	55,250	$	68,000	
F3	$	44,500	$	57,850	$	71,200	4.71
F4	$	46,500	$	60,450	$	74,400	4.49
F5	$	50,500	$	65,650	$	80,800	8.60
F6	$	57,500	$	74,750	$	92,000	13.86
F7	$	73,500	$	95,550	$	117,600	27.83

KING WILLIAM COUNTY
FY 2022 CLASS & COMPENSATION PLAN
CLASS AND COMPENSATION PLAN
SORTED BY DEPARTMENT THEN GRADE, SHOWING TITLE AND RANGE

DEPARTMENT	SYSTEM TITLE	GRADE	ANNUAL SALARY RANGE MIN	MID	MAX
ASSESSORS	ASSESSOR OF REAL ESTATE	23	$ 68,883.00	$ 89,548.00	$ 110,213.00
CLERK OF THE COURTS	DEPUTY CLERK I - CIRCUIT COURT	10	$ 32,295.00	$ 41,983.50	$ 51,672.00
CLERK OF THE COURTS	DEPUTY CLERK II - CIRCUIT COURT	11	$ 34,233.00	$ 44,502.90	$ 54,772.80
CLERK OF THE COURTS	DEPUTY CLERK III - CIRCUIT COURT	12	$ 36,287.00	$ 47,173.10	$ 58,059.20
CLERK OF THE COURTS	DEPUTY CLERK IV - CIRCUIT COURT CHIEF	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER I	10	$ 32,295.00	$ 41,983.50	$ 51,672.00
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER II	11	$ 34,233.00	$ 44,502.90	$ 54,772.80
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER III	12	$ 36,287.00	$ 47,173.10	$ 58,059.20
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER IV - CHIEF	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
COMMONWEALTH'S ATTORNEY OFFICE	DEPUTY COMMONWEALTH'S ATTORNEY	23	$ 68,883.00	$ 89,547.90	$ 110,212.80
COMMONWEALTH'S ATTORNEY OFFICE	LEGAL ASSISTANT	17	$ 48,560.00	$ 63,128.00	$ 77,696.00
COMMONWEALTH'S ATTORNEY OFFICE	VICTIM WITNESS MANAGER	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
COUNTY ADMINISTRATION	EXECUTIVE ASST - CLERK TO BOS	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
COUNTY ADMINISTRATION	SPECIAL PROJECTS ASSISTANT	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
FINANCIAL SERIVCES	FISCAL ASSISTANT	8	$ 28,743.00	$ 37,365.90	$ 45,988.80
FINANCIAL SERIVCES	PROGRAM SPECIALIST - (PAYROLL & BENEFITS)	8	$ 28,743.00	$ 37,365.90	$ 45,988.80
FINANCIAL SERIVCES	DIRECTOR OF FINANCIAL SERVICES	24	$ 73,016.00	$ 94,920.80	$ 116,825.60
FINANCIAL SERIVCES	FISCAL SPECIALIST	16	$ 45,811.00	$ 59,554.30	$ 73,297.60
FINANCIAL SERIVCES	HUMAN RESOURCES MANAGER	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
FIRE AND EMERGENCY MEDICAL SERVICES	EMERGENCY MGMT COOR	13	$ 38,464.00	$ 50,003.20	$ 61,542.40
FIRE AND EMERGENCY MEDICAL SERVICES	LIEUTENANT	F5	$ 50,500.00	$ 65,650.00	$ 80,800.00
FIRE AND EMERGENCY MEDICAL SERVICES	BATTALION CHIEF - OPERATIONS	F6	$ 57,500.00	$ 74,750.00	$ 92,000.00
FIRE AND EMERGENCY MEDICAL SERVICES	BATTALION CHIEF - ADMINISTRATION	F6	$ 57,500.00	$ 74,750.00	$ 92,000.00
FIRE AND EMERGENCY MEDICAL SERVICES	CHIEF	F7	$ 73,500.00	$ 95,550.00	$ 117,600.00
FIRE AND EMERGENCY MEDICAL SERVICES	FIRE MEDIC - BASIC	F2	$ 42,500.00	$ 55,250.00	$ 68,000.00
FIRE AND EMERGENCY MEDICAL SERVICES	FIRE MEDIC - INTERMEDIATE	F3	$ 44,500.00	$ 57,850.00	$ 71,200.00
FIRE AND EMERGENCY MEDICAL SERVICES	FIRE MEDIC - PARAMEDIC	F4	$ 46,500.00	$ 60,450.00	$ 74,400.00
GENERAL REGISTRAR	ASSISTANT REGISTRAR	10	$ 32,295.00	$ 41,983.50	$ 51,672.00
INFORMATION TECHNOLOGY	SYSTEMS ANALYST	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
INFORMATION TECHNOLOGY	SYSTEMS ENGINEER	22	$ 64,984.00	$ 84,479.20	$ 103,974.40
OPERATIONS - BUILDING AND INSPECTIONS	BUILDING INSPECTOR	13	$ 38,464.00	$ 50,003.20	$ 61,542.40
OPERATIONS - BUILDING AND INSPECTIONS	BUILDING OFFICIAL	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
OPERATIONS - BUILDING AND INSPECTIONS	PLANS REVIEWER/INSPECTOR	15	$ 43,218.00	$ 56,183.40	$ 69,148.80
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES ASSISTANT MANAGER	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
OPERATIONS - FACILITIES DEPARTMENT	CUSTODIAN I	2	$ 20,073.00	$ 26,094.90	$ 32,116.80
OPERATIONS - FACILITIES DEPARTMENT	CUSTODIAN II - LEAD	3	$ 21,478.00	$ 27,921.40	$ 34,364.80
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES COORDINATOR	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES MANAGER	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES TECHICIAN I	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES TECHNICIAN II	10	$ 32,295.00	$ 41,983.50	$ 51,672.00
OPERATIONS - UTILITIES DEPARTMENT	UTILITIES COORDINATOR	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
OPERATIONS - UTILITIES DEPARTMENT	UTILITIES MANAGER	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
OPERATIONS - UTILITIES DEPARTMENT	UTILITIES OPERATOR	8	$ 28,743.00	$ 37,365.90	$ 45,988.80
OPERATIONS DIVISION	DIRECTOR OF OPERATIONS	24	$ 73,016.00	$ 94,920.80	$ 116,825.60
PARKS AND RECREATION DEPARTMENT	PARKS AND RECREATION ASSISTANT MANAGER	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
PARKS AND RECREATION DEPARTMENT	PARKS AND RECREATION MANAGER	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
PARKS AND RECREATION DEPARTMENT	RECREATION ASSISTANT	6	$ 25,581.00	$ 33,255.30	$ 40,929.60
PARKS AND RECREATION DEPARTMENT	RECREATION SPECIALIST	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
PLANNING AND ZONING	GIS ANALYST	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
PLANNING AND ZONING	PLANNING TECHNICIAN	11	$ 34,233.00	$ 44,502.90	$ 54,772.80
PLANNING AND ZONING	DIRECTOR OF PLANNING	24	$ 73,016.00	$ 94,920.80	$ 116,825.60
PLANNING AND ZONING	E&S/ZONING OFFICER	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
PLANNING AND ZONING	GIS TECHNICIAN	13	$ 38,464.00	$ 50,003.20	$ 61,542.40
PLANNING AND ZONING	PLANNING ASSISTANT	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
PLANNING AND ZONING	ZONING ADMINISTRATOR	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
REGIONAL ANIMAL SHELTER	RAS ASSISTANT MANAGER	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
REGIONAL ANIMAL SHELTER	ANIMAL CARE TECH/OFFICE ASST	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
REGIONAL ANIMAL SHELTER	ANIMAL CARE TECHNICIAN	6	$ 25,581.00	$ 33,255.30	$ 40,929.60
REGIONAL ANIMAL SHELTER	REGIONAL ANIMAL SHELTER MANAGER	19	$ 54,562.00	$ 70,930.60	$ 87,299.20
SHERIFFS OFFICE	CAPTAIN	L7	$ 57,500.00	$ 74,750.00	$ 92,000.00
SHERIFFS OFFICE	CHIEF DISPATCHER	D3	$ 40,199.00	$ 52,258.70	$ 64,318.40
SHERIFFS OFFICE	DEPUTY SHERIFF - ANIMAL CONTROL	L2	$ 42,500.00	$ 55,250.00	$ 68,000.00
SHERIFFS OFFICE	DEPUTY SHERIFF - CERTIFIED	L2	$ 42,500.00	$ 55,250.00	$ 68,000.00
SHERIFFS OFFICE	DEPUTY SHERIFF - NON CERTIFIED	L1	$ 39,000.00	$ 50,700.00	$ 62,400.00
SHERIFFS OFFICE	DISPATCH LEAD/SUPERVISOR	D2	$ 37,103.00	$ 48,233.90	$ 59,364.80
SHERIFFS OFFICE	DISPATCHER	D1	$ 32,459.00	$ 42,196.70	$ 51,934.40
SHERIFFS OFFICE	INVESTIGATOR	L5	$ 49,500.00	$ 64,350.00	$ 79,200.00

KING WILLIAM COUNTY
FY 2022 CLASS & COMPENSATION PLAN
CLASS AND COMPENSATION PLAN
SORTED BY DEPARTMENT THEN GRADE, SHOWING TITLE AND RANGE

		ANNUAL SALARY RANGE			
DEPARTMENT	SYSTEM TITLE	GRADE	MIN	MID	MAX
SHERIFFS OFFICE	LIEUTENANT DEPUTY SHERIFF	L6	$ 50,500.00	$ 65,650.00	$ 80,800.00
SHERIFFS OFFICE	SENIOR DEPUTY SHERIFF	L3	$ 44,500.00	$ 57,850.00	$ 71,200.00
SHERIFFS OFFICE	SERGEANT	L4	$ 47,500.00	$ 61,750.00	$ 76,000.00
SHERIFFS OFFICE	ADMINISTRATIVE SERVICES COORDINATOR	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
SHERIFFS OFFICE	RECORDS MANAGER	11	$ 34,233.00	$ 44,502.90	$ 54,772.80
TREASURER	DEPUTY TREASURER I	10	$ 32,295.00	$ 41,983.50	$ 51,672.00
TREASURER	DEPUTY TREASURER II	11	$ 34,233.00	$ 44,502.90	$ 54,772.80
TREASURER	DEPUTY TREASURER III	12	$ 36,287.00	$ 47,173.10	$ 58,059.20
TREASURER	DEPUTY TREASURER IV - CHIEF	14	$ 40,772.00	$ 53,003.60	$ 65,235.20
VJCCCA	JUVENILE CASEWORKER II	8	$ 28,743.00	$ 37,365.90	$ 45,988.80
VJCCCA	JUVENILE CASEWORKER I	7	$ 27,116.00	$ 35,250.80	$ 43,385.60
VJCCCA	PROGRAM SPECIALIST II	9	$ 30,467.00	$ 39,607.10	$ 48,747.20
VJCCCA	VJCCCA MANAGER	19	$ 54,562.00	$ 70,930.60	$ 87,299.20

AGENDA ITEM 8.e.

King William County
Est. 1702

Board of Supervisors

Natasha L. Joranlien
Director of Financial Services

DATE: April 26, 2021

TO: King William County Board of Supervisors

FROM: Natasha Langston, Director of Financial Services

RE: Resolution Approving the FY 2022 - 2026 Capital Improvements Plan

Summary

The Capital Improvements Plan is developed and presented for planning purposes each year as part of the annual budget process. The budget adoption an appropriation process only commits and establishes authority of expenditure for projects in the FY 2022 Capital Improvement Plan. The remainder of the plan is for short to mid-range planning purposes only and documenting future capital project needs serves as a guide.

Considerations/Options

Requesting the Board of Supervisors approve the FY 2022-2026 Capital Improvement Plan as presented.

Requesting the Board of Supervisors adopt Resolution 21-27.

180 Horse Landing Road #4 • King William, Virginia 23086
Phone: 804-769-4929 • Fax: 804-769-4964
www.kingwilliamcounty.us

RESOLUTION 21-27

ADOPTING THE FISCAL YEAR 2022-2026 CAPITAL IMPROVEMENTS PLAN AS A LONG-RANGE PLANNING DOCUMENT FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS, in consideration of information received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a Fiscal Year 2022-2026 Capital Improvements Plan; and

WHEREAS, the Capital Improvements Plan serves as a long-range planning document, subject each year to review and approval of funding by the King William County Board of Supervisors; and

WHEREAS, such review has been completed for the Fiscal Year 2022-2026 Capital Improvements Plan;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 26th day of April, 2021, that there is hereby adopted for planning purposes only (except for those projects specifically approved and funded in the FY 2021 budget and appropriation process), the County Administrator's Fiscal Year 2022-2026 Capital Improvements Plan as previously presented to the Board and included in the agenda material of this meeting.

Adopted this ________ day of _______________, 2021

Those members voting:

COPY TESTE:

____
Steve Hudgins
Deputy Clerk to the Board/Interim County Administrator

AGENDA ITEM 8.f.

King William County
Est. 1702

Board of Supervisors

Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Steward Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: April 26, 2021

TO: King William County Board of Supervisors

FROM: Natasha L. Joranlien, Director of Financial Services

RE: Adoption of Tax Levies for Calendar Year 2021

For Board consideration please find the proposed Ordinance 07-21, an Ordinance to Impose Property Tax Levies upon Real Estate, Mobile Homes, Tangible Personal Property, Public Service Corporation Property, Machinery and Tools, and Aircraft for Calendar Year 2021.

180 Horse Landing Road #4 • King William, Virginia 23086
Phone: 804-769-4929 • Fax: 804-769-4964
www.kingwilliamcounty.us

ORDINANCE 07-21
AN ORDINANCE TO IMPOSE PROPERTY TAX LEVIES UPON REAL ESTATE, MOBILE HOMES, TANGIBLE PERSONAL PROPERTY, PUBLIC SERVICE CORPORATION PROPERTY, MACHINERY AND TOOLS, AND AIRCRAFT FOR THE CALENDAR YEAR 2021

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for King William County for calendar year 2021, beginning January 1, 2021, and ending December 31, 2021; and

WHEREAS, the Board has duly advertised and held a public hearing on April 5, 2021 on the subject tax levies.

NOW, THEREFORE, BE IT ORDAINED, by the King William County Board of Supervisors this the 26th day of April, 2021, that the following general County property tax levies be, and they hereby are, imposed on all property not exempted by law located within King William County for the calendar year 2021:

<u>General Fund Levy</u>

TAX RATES PER $100 OF ASSESSED VALUES
FOR ALL DISTRICTS

		General Fund Old Rate	General Fund New Rate
Real Estate	$	0.38	$0.38
Mobile Home	$	0.38	0.38
Mines and Minerals	$	0.38	0.38
Public Service Real Estate	$	0.38	0.38
Public Service Personal Property	$	1.65	1.65
Personal Property	$	1.65	1.65
Machinery & Tools	$	1.00	1.00
Aircraft	$	N/A	N/A

School Fund Levy – (Applies only to geographic areas of the County within the King William County School Division – does not include the Town of West Point)

TAX RATES PER $100 OF ASSESSED VALUES

		School Fund Old Rate	School Fund New Rate
Real Estate	$	0.48	0.48
Mobile Home	$	0.48	0.48
Mines and Minerals	$	0.48	0.48
Public Service Real Estate	$	0.48	0.48
Public Service Personal Property	$	2.00	2.00
Personal Property	$	2.00	2.00
Machinery & Tools	$	1.25	1.25
Aircraft	$	1.30	1.30

Adopted this 26th day of April, 2021

AGENDA ITEM 8.g.

King William County
Est. 1702

Board of Supervisors

Systems Engineer
Travis Wolfe

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: April 23, 2021

TO: King William County Board of Supervisors

FROM: Travis Wolfe – Systems Engineer

SUBJECT: Resolution 21- 28: Funding for Audio/Video to Newly Finished Wing at Courthouse for Jury Trials

REQUEST FOR ACTION

Consider for approval Resolution 21-28 to fund Courthouse Newly Finished Wing Audio/Video

SUMMARY

Due to Covid-19 restriction this equipment will provide the Audio/Video feed from the Courtroom to the newly finished wing for the public to view during jury trials. Upcoming jury trials in May 2021 must be considered. Finishing this project in the newly finished wing of the Courthouse building by May 14th will address these needs. The cost of this project is not expected to exceed $22,309.57.

BACKGROUND

Judge B. Elliot Bondurant, has recommended the newly finished wing of the Courthouse building be used to hold potential jurors. Judge Bondurant requests the audio/video work be completed by May 14th to support the upcoming jury trial.

ATTACHMENTS

- Attachment A: Odyssey Integration LLC. Quote

RESOLUTION 21-28
FUNDING FOR AUDIO/VIDEO TO NEWLY FINISHED WING AT COURTHOUSE FOR JURY TRIALS

WHEREAS, the area required for potential jurors in the Courthouse building is greater than current finished space allows; and

WHEREAS, Judge B. Elliot Bondurant, Judge Nineth Circuit Court, has recommended the newly finished wing of the Courthouse building be used to hold potential jurors; and

WHEREAS, audio/video equipment and installation associated with upgrading this newly finished wing is not anticipated to exceed $22,309.57; and

WHEREAS, use of the Restricted Infrastructure Capital Fund requires Board of Supervisor approval.

NOW, THEREFORE BE IT RESOLVED, that the King William County Board of Supervisors this 26th day of April 2021, appropriates $22,309.57 of the Restricted Infrastructure Capital Fund to upgrade the newly finished wing of the King William Courthouse building.

Odyssey Integration L.L.C.
8005 Creighton Pkwy Suite C box 251
Mechanicsville, VA 23111 US
logan@odysseyav.com
http://www.odysseyav.com

Estimate

ADDRESS
County of King William
180 Horse Landing Rd # 4
King William, VA 23086
United States

ESTIMATE # 1065
DATE 04/20/2021
EXPIRATION DATE 05/20/2021

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	2x1 HdBaset	2x1 wall plate transmitter for HDMI or VGA/audio signal. Extending signal up to 70 meters (230ft) over a single Category cable. Certified HDBaseT	1	618.00	618.00
	HDBaseT Receiver	mini-size HDBaseT Receiver. HDBaseT technology is used to transmit high-resolution	1	512.00	512.00
	8 Button	Programmable Control Panel: 8 buttons, with RS232/485, Infrared, Relay and loop mode. IR learning function. Back-lit buttons	1	916.00	916.00
	C4.2	4" Coaxial speaker with extreme low profile back can enclosure. Only 3.75" total mounting depth	6	232.00	1,392.00
	Media Player	Media player, mixer amplifier with Bluetooth. Supplied with remote control. On board tuner and MP3 player	1	534.00	534.00
	HDMI Stripper	Audio stripper for removing audio from HDMI stream	1	197.11	197.11
	50’ HDMI	50 foot HDMI	1	97.50	97.50
	4x4 matrix	4x4 HDBaseT Matrix Switcher 4K. Supports HDCP 2.2. Transmit 4K&2K signal 8m via HDMI port. 40m via HDBT port. Controllable	1	1,499.00	1,499.00
	Delay box	au d i o D e lay Box to synchronize video and audio	2	540.00	1,080.00

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
		with microphone input. It supports 1 channel. Delay time is from 0~700 ms.			
	embedder	HDMI audio embedder	2	362.40	724.80
	SDI TO HDMI	HD/SD-SDI to HDMI Converter with supported video resolution of 1080p	3	185.00	555.00
	RMK-2	Rack Mount Kit	2	275.00	550.00
	PTC-150TW Camera	Camera	2	2,599.00	5,198.00
	PC-Adapt	Polar Choice adapter for RE3-BPT	2	53.00	106.00
	Cam-wall	Camera wall mount	2	129.00	258.00
	Projector	6500 lumen laser projector	1	3,900.00	3,900.00
	Chief Projector Plate	Universal projector mounting plate	1	287.00	287.00
	Wire And Cable		1	487.00	487.00
	airserver	Wireless presentation system	1	599.00	599.00
	1x4 audio da	single input quad output audio DA	2	331.00	662.00
	Lead Labor		48	65.00	3,120.00
	Secondary Labor		24	45.00	1,080.00
	Shipping	expedited freight	1	416.00	416.00

Equipment and shipping draw due upon acceptance
labor and materials due upon completion

Payment by established ACH process

SUBTOTAL	24,788.41
DISCOUNT 10%	-2,478.84
TOTAL	**$22,309.57**

Accepted By

Accepted Date

AGENDA ITEM 8.h.

King William County
Est. 1702

Board of Supervisors

Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Steward Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: April 26, 2021

TO: King William County Board of Supervisors

FROM: Natasha Joranlien, Director of Financial Services

RE: Adoption Approval of Fiscal Year 2022 Budget

Summary

Resolution 21-30 will approve the budget for Fiscal Year 2022. As a result of the Board of Supervisors work session on April 16, 2021, the following adjustments have been made and incorporated in the attached Resolution:

Revenue Adjustments:

❖ Per the Commissioner of Revenue's recommendation, Finance has updated the projected revenue for Property taxes.
  - New construction will be entered by May 1, 2021 which will increase the County real estate assessed values by an estimated 20 million. Per the COR the Town of West Point has an estimate of $2 million in new construction, however an estimate of $2 million has become tax exempt (C&F Bank building and some marshy lots that were donated by the public boat ramp). The COR does not expect a change in Town real estate assessed values.
  - Based on information the COR has received from Commissioner of Revenue Association, she expects a 10% increase in personal property tax values.
  - No change for Machinery & Tools for the County. The Town has an increase of $3.3 million based on the papermill submittal of its M&T return.

Expenditure Adjustments:

Expenditures

- Appropriation to Schools from the General Fund has increased from $9,654,597 to $10,117,965

Natasha L. Joranlien
Director of Financial Services

- Planning Department Training/Education has been updated for a total of $2,712
- County Administrator salary has been increased from $117,000 to $135,000

Capital Improvement Adjustments:

- Three-year Lease Purchase option as alternative for purchase of (3) Law Enforcement cruisers. Reduced request from $201,472 for FY22 to $104,100.
- Gravel instead of paving for both 360 complex and Station 1 driveway/parking areas. Reduced request from $350,000 to $35,000

The adoption of this Resolution will confirm the budget as drafted. The Resolution to appropriate the funding as approved will be brought up for approval at this same meeting.

Considerations/Options

Staff recommends adoption of Resolution 21-30

R E S O L U T I O N #21-30

**APPROVING THE FISCAL YEAR BUDGET
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022
FOR KING WILLIAM COUNTY, VIRGINIA**

WHEREAS, Section 15.2-2503 of the 1950 Code of Virginia, as amended, provides that the governing body of the County shall prepare and approve an annual budget; and

WHEREAS, the County Administrator has submitted to the King William County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2021 and ending June 30, 2022, as required by 15.2-1541; and

WHEREAS, the recommendation of the County Administrator regarding the educational budget submitted by the King William County School Board for FY 2022 contains estimated availability of funding from the Federal government in the amount of $1,511,823; from the state government in the amount of $14,298,870; from current local appropriations in the amount of $10,253,465 for operations and $1,560,430 for debt service; and from other revenue in the amount of $177,150; and

WHEREAS, the Board has reviewed citizen comments, analyzed, deliberated, and made necessary revisions to create a budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 26th day of April, 2021, that there is hereby approved for informative and fiscal planning purposes only, the annual budget for FY 2022 as submitted and as amended by the Board briefly summarized below:

General Fund:			
	General Government	2,445,174	
	Judicial Administration	769,040	
	Public Safety	6,811,362	
	Public Works	1,894,777	
	Health & Welfare	898,291	
	Parks, Recreation & Cultural	624,308	
	Community Development	812,189	
	Non-Departmental	159,474	
	Contingency	75,000	
	Education	10,253,465	
	Transfer to West Point (Transfer + Local Sales Tax)	550,888	
	Capital/Debt Service	2,823,980	
Total General Fund:			$ 28,117,949

Special Reserve Funds	$	4,430,787
School Cafeteria Fund:	$	1,088.807
School Textbook Fund:	$	513,990
School Health Self-Insurance Fund:	$	4,405,000
School Regional Alternative Education Fund:	$	575,000
School Adult Education Fund:	$	314,000
Capital Projects Fund:	$	9,779,994
Debt Service Fund:	$	2,875,084
Proprietary Fund:	$	1,338,123

AGENDA ITEM 8.i.

King William County
Est. 1702

Board of Supervisors

Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Steward Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: April 26, 2021

TO: King William County Board of Supervisors

FROM: Natasha Joranlien, Director of Financial Services

RE: Appropriation Approval of Fiscal Year 2022 Budget

<u>Summary</u>

The King William County Board of Supervisors has adopted the Fiscal Year 2022 budget on April 26, 2021 in Resolution 21-29. The Resolution being presented to you will appropriate the funding for budget year FY 2022.

General Fund:	$28,117,949
School Operating Fund:	$27,801,738*
School Reserve Fund:	$400,689
School Cafeteria Fund:	$1,088,807
School Textbook Fund:	$513,990
School Health Self-Insurance Fund:	$4,405,000
School Regional Alternative Education Fund:	$575,000
School Adult Education Fund:	$314,000
Special Revenue Funds:	$4,430,787

180 Horse Landing Road #4 • King William, Virginia 23086
Phone: 804-769-4929 • Fax: 804-769-4964
www.kingwilliamcounty.us

Natasha L. Joranlien
Director of Financial Services

Capital Project Fund:	$9,779,994
Debt Service Fund:	$2,875,084**
Proprietary Fund:	$1,338,123

*Includes Local, State and Federal Dollars and Schools Portion of Debt Service ($1,560,430)
**Includes both County and School Debt Service

Considerations/Options

Staff recommends adoption of Resolution 21-29.

R E S O L U T I O N #21-29

APPROPRIATING FUNDS FOR THE FISCAL YEAR BUDGET BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022 FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS, the Board of Supervisors of King William County, Virginia, has heretofore prepared and, on April 26, 2021, adopted a budget for informative and fiscal planning purposes for the fiscal year beginning July 1, 2021; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures contained in the Budget and to set forth the Board's desired administration of those funds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 26th day of April 2021:

SECTION 1. GENERAL FUND. That the amounts herein named aggregating $25,674,511 are hereby appropriated in the General Fund for the following functions subject to the conditions hereinafter set forth in this Resolution for the fiscal year (FY) beginning July 1, 2021 and ending June 30, 2022, as follows:

General Fund:			
	General Government	$	1,979,008
	Judicial Administration	$	725,801
	Public Safety	$	5,894,340
	Public Works	$	1,672,244
	Health & Welfare	$	915,557
	Parks, Recreation & Cultural	$	611,452
	Community Development	$	747,536
	Education	$	9,549,802
	Miscellaneous	$	628,199
	Capital/Debt Service	$	2,950,571
	Total General Fund:	$	25,674,511

<u>SECTION 2. SCHOOL OPERATING FUND.</u> That a local appropriation to the School Operating Fund in the amount of $10,253,465 for operations and $1,560,430 for debt service; is hereby made and an additional appropriation in the amount of $15,987,843 is hereby made for the fiscal year beginning July 1, 2021 and ending June 30, 2022, subject to and contingent upon the availability of funding from the Federal government in the amount of $1,511,823 and from the Commonwealth in the amount of $14,298,870, and from other revenues in the amount of $177,150. All of such appropriations are subject to the conditions hereinafter set forth in this Resolution.

<u>SECTION 3. SCHOOL CAFETERIA FUND.</u> That an appropriation to the School Cafeteria Fund in the amount of $1,088,807 is hereby made, subject to and contingent upon the availability of funding from the Federal government in the amount of $950,000, and from the Commonwealth in the amount of $7,800, USDA funding $61,927 and from charges for services in the amount of $67,580, and from recovered costs in the amount of $1,500. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

<u>SECTION 4. SCHOOL TEXTBOOK FUND</u>. That an appropriation to the School Textbook Fund in the amount of $513,990 is hereby made, subject to and contingent upon the availability of funding from the Commonwealth in the amount of $139,758, Federal funding of $10,000 and from prior year Textbook fund reserves in the amount of $364,232 for the fiscal year beginning July 1, 2021 and ending June 30, 2022. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

<u>SECTION 5. SCHOOL HEALTH SELF-INSURANCE FUND</u>. That an appropriation to the School Health Self-Insurance Fund in the amount $4,405,000 is hereby made for the fiscal year beginning July 1, 2021 and ending June 30, 2022, subject to and contingent upon the availability of funding from the Interest on Bank Deposits of $15,000 and from collections of

Net Premium Income of $4,390,000. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 6. SCHOOL REGIONAL ALTERNATIVE EDUCATION FUND. That an appropriation to the School Regional Alternative Education Fund in the amount of $575,000 is hereby made for the fiscal year beginning July 1, 2021 and ending June 30, 2022, subject to and contingent upon the availability of funding from the Commonwealth and reserve funding. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 7. SCHOOL ADULT EDUCATION FUND. That an appropriation to the School Adult Education Fund in the amount of $314,000 is hereby made for the fiscal year beginning July 1, 2021 and ending June 30, 2022, subject to and contingent upon the availability of funding from the Federal government in the amount of $191,000, and from the Commonwealth in the amount of $84,000 and from payments from another locality in the amount of $39,000. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 8. SPECIAL REVENUE FUNDS. That the amounts hereinafter named aggregating $3,249,839 or so much thereof as may be necessary, are hereby appropriated to the various Special Revenue Funds subject to the conditions hereinafter set forth in this Resolution, and subject to and contingent upon the availability of funding from the sources hereinafter shown for each fund, for the fiscal year beginning July 1, 2021 and ending June 30, 2022, as follows:

Special Revenue Funds:				
	Virginia Public Assistance Fund:		Source of Funds	Appropriation
		Recovered Cost	$ 3,000	
		State Support	$ 415,948	
		Federal Support	$ 728,054	
		Local Support (Transfer from General Fund)	$ 204,240	
		Total VPA Fund:		$ 1,351,242
	Regional Animal Shelter Fund:			
		Charges for Services	$ 4,100	
		Donations	$ 28,825	
		Recovered Cost (King & Queen Co./Rest)	$ 145,269	
		State Support	$ 500	
		Local Support (Transfer from General Fund)	$ 142,394	
		Total RAS Fund:		$ 321,088
	Assest Forfeiture Funds:			
		State Support	$ 6,000	
		Total AF Fund:		$ 6,000
	Four-For-Life Funds:			
		State Support	$ 19,000	
		Total Four-For-Life Fund:		$ 19,000
	Fire Program Funds:			
		State Support	$ 42,000	
		Total Fire Program Funds:		$ 42,000

Special Revenue Funds (Cont'd)			
Victim Witness Fund:		Source of Funds	Appropriation
	Recovered Cost (King & Queen County)	$ 4,472	
	State Support	$ 105,307	
	Local Support (Transfer from General Fund)	$ 4,472	
	Total Victim Witness Fund:		$ 114,251
EMS Revenue Recovery Fund:			
	Recovered Costs (Insurance Claims & Private Pay)		
		$ 150,000	
	Total EMS Recovery Fund:		$ 150,000
Comprehensive Services Act Fund:			
	Charges for Services	$ 850	
	State Support	$ 768,339	
	Local Support (Transfer from General Fund)	$ 462,419	
	Total CSA Fund:		$ 1,231,608
Project Lifesaver Fund:			
	Local Support (Donations)	$ 5,500	
	Total Lifesaver Fund		$ 5,500
DARE Fund:			
	Local Support (Donations)	$ 900	
	Total DARE Fund		$ 900
Sheriff's Donation Fund			
	Local Support (Donations)	$ 1,250	
	Total Sheriff's Donation Fund		$ 1,250
Employee Recognition Fund			
	Rebate from BOA per State Contract	$ 7,000	
	Total Employee Recognition Fund:		$ 7,000
Total Special Revenue Funds:			$ 3,249,839

SECTION 9. CAPITAL PROJECTS FUND. That the amounts herein named aggregating $5,445,299 or so much thereof as may be necessary, are hereby appropriated to the Capital Project Fund subject to the conditions hereinafter set forth in this Resolution and subject to

and contingent upon availability of funding from the sources shown, in the approved Capital Improvements Plan (CIP) for the fiscal year beginning July 1, 2021 and ending June 30, 2022, as follows:

Capital Projects Funds:				
	Capital Improvements Plan (CIP):		Source of Funds	Appropriation
		Transfer from General Fund	$ 210,000	
		Capital Financing	$ 4,517,800	
		Capital Fund 310	$ 45,000	
		Reimbursement from State	$ 100,000	
		Departmental Reserve Funds	$ 30,000	
		School Reserve Funds	$ 200,000	
		School - Other Funds	$ 342,499	
		Total Capital Projects Funds:		$ 5,445,299

<u>SECTION 10. DEBT SERVICE FUND.</u> That the amounts herein named aggregating $2,875,084 or so much thereof as may be necessary, are hereby appropriated to the Debt Service Fund subject to the conditions hereinafter set forth in this Resolution for the purposes hereinafter mentioned for the fiscal year beginning July 1, 2021 and ending June 30, 2022, as follows:

		Source of Funds	Appropriation
Debt Service Funds			
	General Government Debt Transfer from General Fund	$ 1,314,654	
	School Debt Transfer from the School Tax District Revenue in the General Fund	$ 1,560,430	
	Total Debt Service Funds		$ 2,875,084

<u>SECTION 11. PROPRIETARY FUNDS.</u> That the amounts herein named aggregating $1,335,923 or so much thereof as may be necessary, are hereby appropriated to the Proprietary Funds subject to the conditions hereinafter set forth in this Resolution for the

purposes hereinafter mentioned for the fiscal year beginning July 1, 2021 and ending June 30, 2022, as follows:

Proprietary Funds:			Source of Funds	Appropriation
	Water Utility Fund:			
		Charges for Services	$ 521,168	
		Prior Year Reserves	$ 150,000	
		Total Water Utility Fund:		$ 671,168
	Sewer Utility Fund:			
		Charges for Services	$ 400,000	
		Prior Year Reserves	$ -	
		Total Sewer Utility Fund:		$ 400,000
	Parks & Recreation Program Fund:			
		Charges for Services	$ 239,755	
		Prior Year Reserves	$ 25,000	
		Total Parks & Recreation Program Fund:		$ 264,755
Total Proprietary Funds:				$ 1,335,923

<u>SECTION 12.</u> Monies are hereby appropriated for the fiscal year 2022 in the various funds for the purpose of liquidating encumbered purchase transactions and for continuing capital and special projects as of June 30, 2021, not to exceed the applicable fund balance/net assets/net position as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of the allocation of all such appropriations.

<u>SECTION 13.</u> Additional funds received for the following items are hereby appropriated for the purposes and to the programs for which received:

(A) Insurance recoveries and other payments received for damage to County vehicles or property;

(B) Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement;

(C) Contributions and donations received for specific programs or purposes.

SECTION 14. All of the monies appropriated as shown by the items contained in Section 1 through Section 14 are appropriated upon the following terms, conditions and provisions:

(A) All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein only in the event the revenues collected from the anticipated non-local sources are sufficient to pay the appropriations in full; otherwise, said appropriation shall be deemed to be payable only in an amount equal to actual non-local revenue received. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds only as needed up to the amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.

(B) No department, agency or individual receiving an allocation of the appropriations made by this Resolution shall exceed the amount of such allocation except with the prior consent and approval of the Board of Supervisors or, as set forth in paragraph (D) of this Section 15, the County Administrator where so authorized.

(C) Nothing in this Resolution shall be construed as authorizing any reduction to be made in the amount appropriated in this Resolution for the payment of interest on or the retirement of any debt of King William County, including debt incurred for school purposes.

(D) The County Administrator is authorized to redistribute appropriations within, but not between, the several funds under the control of the Board of Supervisors as may be necessary to best meet the needs and interests of King William County, except that transfers of funds from payroll items to non-payroll items or vice versa and transfers of capital projects funds between individual projects as set forth in the approved Capital Improvements Program may only be made by the Board of Supervisors.

(E) Annual appropriated contributions to non-governmental entities in excess of $25,000 shall be disbursed on a quarterly basis in July, October, January, and April with the amount disbursed not to exceed one-quarter of the total appropriation unless otherwise agreed by the Board.

(F) The County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance monies between the several County Funds under his custody provided; however, that the total advanced to any particular fund, plus the amount of monies disbursed from that fund, does not exceed the annual appropriation for said fund.

(G) To the extent such authorization is required, the County School Board is authorized to create such additional funds, as it may deem necessary to account for its operations and to transfer the monies appropriated by this resolution for school purposes to such additional funds. Any such transfers shall not affect the status of such monies at year-end or the reversion thereof as otherwise provided by law.

(H) No funds appropriated to the King William County Economic Development Authority within the Capital Improvement Plan for fiscal year 2022 or prior years shall be disbursed without prior authorization of this Board.

<u>SECTION 15.</u> The County Administrator and specific employees designated by her in writing are hereby authorized as signers of drafts on the Petty Cash account available to allow emergency/immediate expenditures, not to exceed $5,000, necessary in daily County operations.

SECTION 16. In accordance with the provisions of Senate Bill 488 which was adopted by the General Assembly of the Commonwealth of Virginia during the 2014 regular session and signed by the Governor of Virginia which created a special school tax district and established the taxing and appropriation authority of the King William County Board of Supervisors with respect to such special tax district and the county school division, the Board of Supervisors hereby designates the following local sources and amounts for the support of county school division operations and debt for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Special School Tax District Property Tax Levies (Including penalties and interest)	$ 8,518,482
Prior Year Fund Balance from Property Levies	$ -0-
County Share of Local 1% Sales Tax	$ 993,965
Utilities Gross Receipts	$ 50,000
Business License Taxes	$ 372,500
Motor Vehicle License Tax	$ 425,000
Consumer Utility Tax	$ 220,000
Bank Net Capital Tax	$ 104,000
Food & Beverage Tax	$ 225,000
Communication Services Sales Tax	$ 219,161
Rolling Stock Tax	$ -0-
Total School Appropriation*	$11,128,108

*Includes funds designated for debt service and operational activities.

The designation of these specific revenue sources for FY 2022 shall in no way restrict the Board of Supervisors in future appropriations. The appropriation of prior year funds to the King William School Division derived from property taxes in the special tax district is not a part of the current year appropriation unless an amount from such source is specifically shown in the above listing. Should total receipts from the sources listed in this section exceed the amount estimated above, the excess shall be deemed property tax receipts. Such revenues shall be retained as fund balance for the special tax district and will be available for future appropriation by the Board of Supervisors for school operation or capital purposes. Should total receipts from the sources listed in this section be less than the amount estimated above, the Board will appropriate additional funds from sources designated in a future resolution as necessary to cover any gap in local funding. The appropriation of state or federal revenue is not addressed, as such revenues are not local revenues covered by Senate Bill 488.

SECTION 17. Notwithstanding any other provision of this Resolution, the County Administrator is authorized to allocate the monies set aside in the approved FY 2022 budget and appropriated in the General Fund for employee pay adjustments to those departments, agencies, functions or funds as necessary to carry out the plan of adjustment presented to this Board

SECTION 18. All resolutions and parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

AGENDA ITEM 9.a.

King William County
Est. 1702

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber Jr., Fourth District
Edwin H. Moren Jr., Fifth District

TO: King William County Board of Supervisors

CC: Steve Hudgins, Interim County Administrator

FROM: Karena L. Funkhouser, Commissioner of the Revenue

DATE: April 6, 2021

SUBJECT: Amend Ordinances 70-141.1 and 74-34 pertaining to Disabled Veterans

I request that the Board of Supervisors consider deleting King William County Code 70-141.1 that created a separate class of property for local personal property taxation of certain vehicles owned and regularly used by disabled veterans. The Board of Supervisors set the rate at $0.01 per hundred for this class of property which resulted in zero tax being owed by the veteran. Five veterans applied for this exemption. The Virginia Constitution was amended effective January 1, 2021 exempting the personal property tax on one vehicle owned and used primarily by a disabled veteran. Therefore, this ordinance is no longer necessary. The Constitutional amendment differs from the King William Ordinance in that it specifies a vehicle as a car or truck and does not pass to a qualifying widow. Without a repeal, a disabled veteran could apply for the local exemption on one vehicle or motorcycle and apply for the exemption allowed by the State Constitution for a different vehicle.

I request that the Board of Supervisors consider amending the King William County Code 74-34(b) that provides an exemption from the local vehicle license tax for certain vehicles of disabled veterans. The current ordinance allows a veteran with a disabled veteran license tag displayed on their vehicle to apply for an exemption from paying the $30 license fee. There are two veterans who have applied for this exemption. I recommend amending the ordinance be amended to automatically waive one motor vehicle license fee annually on the vehicle owned by the disabled veteran that receives the personal property tax exemption. A disabled veteran may question why he receives a $30 bill on a vehicle that is exempt from personal property tax. There are 52 disabled veterans in King William County who may qualify for the exemption. The negative revenue impact to the County is estimated to be approximately $1,500.

ORDINANCE 04-21

An Ordinance to
Delete King William County Code 70-141.1 to provide for a separate class of property for local personal property taxation of certain vehicles owned and regularly used by disabled veterans

WHEREAS, pursuant to subdivision (a)(8) of Article X, Section 6 of the Constitution of Virginia effective January 1, 2021, the King William County Board of Supervisors is authorized to exempt from personal property taxation one motor vehicle owned and used primarily for a disabled veteran:

WHEREAS, the Board wishes to comply with the Virginia State Constitution:

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this _____ day of ______, 2021, delete King William County Code 70-141.1 as follows:

~~***Sec. 70-141.1. Certain vehicles of disabled veterans; separate class***~~

~~*a) One motor vehicle owned and regularly used by a veteran who has either lost, or lost the use of, one or both legs, or an arm or a hand, or who is blind or who is permanently and totally disabled as certified by the Department of Veterans Services is a separate class of property and shall constitute a classification for local taxation separate from other classifications of tangible personal property.*~~

~~*b) In order to qualify, the veteran shall provide a written statement to the commissioner of revenue from the Department of Veterans Services that the veteran has been so designated or classified by the Department of Veterans Services as to meet the requirements of paragraph a) and that the disability is service-connected.*~~

~~*c) The rate of tax on such vehicles shall be established by the annual levy adopted by the board of supervisors.*~~

ORDINANCE 03-21

An Ordinance to Amend King William County Code 74-34 Exemptions to provide an exemption from the local vehicle license fee for certain vehicles of disabled veterans

WHEREAS, pursuant to Virginia Code Section 46.2-752 the King William County Board of Supervisors is authorized to issue local vehicle licenses free of charge for certain vehicles; and

WHEREAS, the Board wishes to exempt certain vehicles owned by disabled veterans from the local vehicle license fee;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this _____ day of ______, 2021, amend King William County Code 74-34(b) to read as follows:

Sec. 74-34. - Exemption*s*

(b) ~~*Upon receipt of an application and written evidence that the applicant is a disabled veteran qualified to receive special license plates under §46.2-739 of the Code of Virginia and has obtained and displays such special license plates, the commissioner of the revenue shall waive the motor vehicle license fee on any one vehicle displaying such plates owned by such person or their unremarried surviving spouse.*~~

(b) ***The Commissioner of the Revenue is authorized to waive one motor vehicle license fee annually for one motor vehicle owned and used primarily by or for a veteran of the armed forces of the United States or the Virginia National Guard who has been rated by the United States Department of Veterans Affairs or its successor agency pursuant to federal law with a 100% service connected, permanent and total disability and whose application for the property tax exemption pursuant to subdivision (a)(8) of Article X, Section 6 of the Constitution of Virginia under has been accepted***.

AGENDA ITEM 9.b.

King William County
Est. 1702

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber Jr., Fourth District
Edwin H. Moren Jr., Fifth District

TO: King William County Board of Supervisors

CC: Steve Hudgins, Interim County Administrator
Mary Sue Bancroft, Treasurer

FROM: Karena L. Funkhouser, Commissioner of the Revenue

DATE: April 6, 2021

SUBJECT: Business License Proposed Ordinance Amendments and Refund Resolution

I request that the Board of Supervisors consider the following ordinance amendment concerning the business license tax. The County adopted a business license tax in 2002 and the food and beverage tax was adopted in 2009. The proposed change would be a useful collection tool for the Treasurer.

Amendment

1) Business Section 18-34 (b) – Amend to add term *food and beverage* - No business license required by this article shall be issued until the applicant has produced satisfactory evidence that all delinquent business license, ***food and beverage*** and personal property taxes owed by the business have been paid.

Resolutions

Five refund resolutions were submitted for the March 22nd Board meeting. One refund resolution was for $30.00, three were for disabled veterans and the fifth was for personal property tax. I have submitted two refund resolutions for the April 26th Board meeting. Both refunds are for disabled veterans who moved into the county during 2020 and both refunds are for amounts less than $500. Approval by the County Attorney of every refund request is an additional expense and the associated Board Resolutions contribute to the length of the meetings. The Code of Virginia allows the Board of Supervisors, by Resolution, to allow the Treasurer to issue refunds up to $5,000. I would like the Board to consider a similar Resolution during the April work session. I have attached a resolution granting refund authority up to $1,000. After discussion, the Board may decide to increase or reduce the amount. The Board can revoke the resolution at any time. I will continue to provide monthly reports for all refunds as part of the Board of Supervisors' Agenda.

Attachments:

1) Proposed Resolution (Draft)

ORDINANCE 05-21

An Ordinance to Amend the King William County Code, Chapter 18-34 (b) Doing business without required license and payment of license tax prohibited; to add food and beverage tax as a delinquent tax that prevents a current business license from being issued

WHEREAS, pursuant to Virginia Code Section 58.1-3703 the King William County Board of Supervisors is authorized to impose local license taxes and fees;

WHEREAS, the Board wishes to expand the types of delinquent taxes that prohibits a busines license from being issued:

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this _____ day of ______, 2021, amend the King William County Code by amending Section 18-34(b) to read as follows:

Sec. 18-34(b) - Doing business without required license and payment of license tax prohibited;

(a) It shall be unlawful for any person to do any business, carry on any trade or calling, practice any profession, or do any act for which a license is required or upon which a license tax is imposed by this article, or to open an office for a place of business or, by the use of signs or in any other manner to advertise any trade, business, profession, or activity within the county for which a license is required or upon which a license tax is imposed by this article without first having applied for and obtained such required license and without having paid the license tax so imposed.

(b) No business license required by this article shall be issued until the applicant has produced satisfactory evidence that all delinquent business license, ***food and beverage*** and personal property taxes owed by the business have been paid.

RESOLUTION 21-23
A RESOLUTION AUTHORIZING THE TREASURER TO REFUND UP TO $1,000 FOR ERRONEOUS TAX PAYMENTS BASED ON CERTIFICATION BY THE COMMISSIONER OF THE REVENUE

WHEREAS, Section 58.1-3981 of the Code of Virginia, 1950, as amended (the "Code") authorizes the governing body of any County to authorize the Treasurer of such County to approve and issue a refund of up $5,000 for payment of taxes made to the County as a result of an erroneous assessment, subject to the limitations and under the conditions set forth in the Code; and,

WHEREAS, the King William County Board of Supervisors (the 'Board') has determined that it is in the best interests of King William County ("the County") to authorize the Treasurer of the County to approve and issue refunds for tax payment resulting from erroneous assessments in amounts up to and including the sum of $1000, pursuant to Section 58.1-3981 of the Code of Virginia (1950), as amended;

NOW, THEREFORE, BE IT RESOLVED, by the King William County Board of Supervisors this 26th day of April, 2021, that pursuant to the provision of Section 58.1-3981 of the Code of Virginia (1950), as amended, the Treasurer of the County is hereby authorized and empowered to approve and issue any tax refund up $1,000 with interest on amounts exceeding $10 as set forth in Sections 58.1-3918 and 58.1-3916 of the Code of Virginia (1950), as amended, where such tax fund results from an erroneous assessment, upon certification of such error by the Commissioner of the Revenue of the County and subject to the limitations and upon the conditions set forth in the Code, including without limitation, those set forth in Section 58.1- 3980 of the Code of Virginia (1950), as amended;

BE IT FURTHER RESOLVED that nothing herein shall waive or relinquish the authority of the King William County Board of Supervisors to approve such refunds in accordance with the authority granted to it under Section 58.1-3981 of the Code of Virginia (1950), as amended; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

AGENDA ITEM 9.c.

ORDINANCE 06-21

An Ordinance to
Replace King William County Code, Chapter 70 Article VIII - Meals Tax with an ordinance for a Food and Beverage Tax that conforms with State Code

WHEREAS, pursuant to Virginia Code Section 58.1-3833 the King William County Board of Supervisors is authorized to impose a local food and beverage tax; and

WHEREAS, the Board wishes to replace the current Meals Tax ordinance with a Food and Beverage tax ordinance that conforms to State Code:

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does this _____ day of ______, 2021, amend the King William County Code by amending Section 70 Article VIII to read as follows:

Article VIII—Food and Beverage Tax

Sec. 70-325. - Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Beverage means alcoholic beverages as defined in Code of Virginia, § 4.1-100 and nonalcoholic beverages served in or from a restaurant.

Commissioner means the Commissioner of the Revenue of King William County.

Food means any and all food purchased in or from a restaurant, whether prepared in such restaurant or not, and whether consumed on the premises or not.

Restaurant means any place that meets the definition of "restaurant" as set forth in Code of Virginia § 35.1-1.

Sec. 70-326. - Levy of tax; amount.

A tax is hereby imposed on the purchaser of all food and beverages served, sold, or delivered for human consumption in the County in or from a restaurant, whether prepared in that restaurant, or prepared by a caterer, subject to the limitations and conditions of Virginia Code § 58.1-3833.

The tax rate shall be four percent (4%) of the amount paid for the food and beverages.

Sec. 70-327. - Payment and collection of tax.

Every restaurant shall collect the amount of tax imposed under this article from the purchaser on whom the same is levied at the time payment for such food becomes due and payable, whether payment is to be made in cash or on credit by means of a credit card or otherwise. The amount of tax owed by the purchaser shall be added to the cost of the food by the seller who shall pay the taxes collected to the County as provided in this article. Taxes collected by the seller shall be held in trust by the seller until remitted to the County. The wrongful and fraudulent use of such collections other than remittance of the same as provided by law shall constitute embezzlement pursuant to Code of Virginia, § 18.2-111.

Sec. 70-328. – Exemptions; limits on application.

A. Such tax shall not be levied on:

1. food and beverages sold through vending machines;
2. boardinghouses that do not accommodate transients;
3. cafeterias operated by industrial plants for employees only;
4. restaurants to their employees as part of their compensation when no charge is made to the employee;
5. volunteer fire departments and volunteer emergency medical services agencies; nonprofit churches or other religious bodies; or educational, charitable, fraternal, or benevolent organizations the first three times per calendar year and, beginning with the fourth time, on the first $100,000 of gross receipts per calendar year from sales of food and beverages (excluding gross receipts from the first three times), as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes;
6. churches that serve food or beverages for their members as a regular part of their religious observances;
7. public or private elementary or secondary schools or institutions of higher education that serve food or beverages to their students or employees;
8. hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities that serve food or beverages to patients or residents thereof;
9. day care centers;
10. homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics;
11. age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees;
12. sellers at local farmers markets and roadside stands, when such sellers' annual income from such sales does not exceed $2,500. For the exemption described in this subclause, the sellers' annual income shall include income from sales at all local farmers markets and roadside stands, not just those sales occurring in the locality imposing the tax.
13. when the food and beverages are consumed and paid for by the Commonwealth, any political subdivision of the Commonwealth, or the United States;
14. when the food or beverages are provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations; or
15. provided by private establishments that contract with the appropriate agency of the Commonwealth to offer food, food products, or beverages for immediate consumption at

concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations.

B. Grocery stores and convenience stores selling prepared foods ready for human consumption at a delicatessen shall be subject to the tax for that portion of the grocery store or convenience store selling such items.

C. This tax shall not apply upon (i) that portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price; (ii) that portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price, but only to the extent that such mandatory gratuity or service charge does not exceed 20 percent of the sales price; or (iii) alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption or food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, 7 U.S.C. § 2012, as amended, and federal regulations adopted pursuant to that act, except for the following items: sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and nonfactory sealed beverages.

Sec. 70-329. - Reports and remittances generally.

Every seller of food and/or beverages with respect to which a tax is levied under this article shall make out a report upon such forms and setting forth such information as the Commissioner may prescribe and require, showing the amount of food charges collected and the tax required to be collected, and shall sign and deliver such report to the Commissioner of the Revenue with the remittance of such tax payable to the Treasurer. Such reports and remittance shall be made on or before the 20th day of each month if filing electronically or in person, or postmarked on or before the 20th of each month, covering the amount of tax collected during the preceding month.

Sec. 70-330. - Preservation of records.

It shall be the duty of any restaurant liable for collection and remittance of the taxes imposed by this article to keep and preserve for a period of three years records showing gross sales of all food and beverages, the amount charged the purchaser of each such purchase, the date thereof, the taxes collected thereon and the amount of tax required to be collected by this article. The Commissioner shall have the power to examine such records and to make copies of all or any parts thereon at reasonable times and without unreasonable interference with the business of the seller for the purpose of administering and enforcing the provisions of this article.

Sec. 70-331. - Duty of seller when going out of business.

Whenever any seller required to collect and pay to the county a tax under this article shall cease to operate or otherwise dispose of his business, any tax payable under this article shall become immediately due and payable and such seller shall immediately make a report and pay the tax due.

Sec. 70-332. - Enforcement; duty of the Commissioner.

The Commissioner shall promulgate rules and regulations for the interpretation, administration, and enforcement of this article. It shall also be the duty of the Commissioner to ascertain the name of every seller liable for the collection of the tax imposed by this article who fails, refuses, or neglects to collect such tax or to make the reports and remittances required by this article or by the Commissioner pursuant to this article.

Sec. 70-333. - Procedure upon failure to collect, report.

If any seller whose duty it is to do so shall fail or refuse to collect the tax imposed under this article and to make, within the time provided in this article, the reports and remittances required by this article or by the Commissioner pursuant to this article, the Commissioner shall proceed in such a manner as he/she may deem best to obtain facts and information on which to base his/her estimate of the tax due. As soon as the Commissioner shall procure such facts and information upon which to base the assessment, he/she shall proceed to determine and assess against such restaurant the tax and penalties provided for by this article, and shall notify such restaurant, by registered mail sent to its last known address, of the total amount of such tax and penalties. The total amount of such tax and penalties shall be payable within ten days from the date such notice is sent.

Sec. 70-334. - Penalty of late remittance or false return.

If any person fails or refuses to file any report required by this article or by the Commissioner pursuant to this article or fails to remit to the county treasurer the tax required to be collected and paid under this article within the time and in the amount specified in this article, there shall be added to such tax by the county treasurer a penalty in the amount of ten percent if the failure is not for more than 30 days. In addition, there shall be assessed interest at the rate of ten percent per year on the amount of tax past due, which interest shall commence on the day following the day on which the tax was due and continue until paid.

In the case of a false or fraudulent return with intent to defraud the county of any tax due under this article, a penalty of fifty percent (50%) of the tax shall be assessed against the person required to remit such tax.

Any person violating, failing, refusing or neglecting to comply with any provision of this article shall, upon conviction thereof, be guilty of a Class 1 misdemeanor, except that if the amount of tax lawfully assessed in connection with the return is $1,000.00 or less, then he/she shall be guilty of a Class 3 misdemeanor.

Each violation of or failure to comply with this ordinance shall constitute a separate offense. Conviction of any such violation shall not relieve any person from the payment, collection or remittance of the tax as provided in this article.

Sec. 70-335. - Severability.

The sections, paragraphs, sentences, clauses and phrases of this article are severable, and if any phrase, clause, sentence, paragraph or section of this article shall be declared unconstitutional or invalid by the valid judgment or decree of a court of competent jurisdiction, the remaining phrases, clauses, sentences, paragraphs and sections of this article shall remain valid.

AGENDA ITEM 10.a.

BOARD INFORMATION

PERMIT TYPE	NUMBER OF PERMITS	VALUE	FEE	STATE LEVY	PLAN REVIEW FEE	E & S INSP FEE	RE INSP FEE OTHER FEES	TOTAL FEES	YTD FEES
RESIDENTIAL									
Building Permits	22	1,346,436.20	5,938.00	118.76	3,900.00			9,956.76	37,889.16
Electrical Permits	40	364,504.90	4,791.50	95.72	750.00	106.08		5,743.30	10,285.42
Gas Permits	39	3,057,376.00	3,808.00	75.16				3,883.16	6,759.56
Plumbing Permits	19	55,985.00	1,904.00	235.08				2,139.08	4,725.80
Mechanical Permits	19	182,472.18	2,336.36	46.72				2,383.08	5,826.60
Demolition	2	10,000.00	200.00	4.00				204.00	306.00
Total Residential Permits	**141**	**5,016,774.28**	**18,977.86**	**575.44**	**4,650.00**	**106.08**	**0.00**	**24,309.38**	65,792.54
COMMERCIAL									
Building Permits	3	25,259,403.00	53,125.00	1,062.50	1575.00			55,762.50	60,387.00
Electrical Permits	6	61,548.00	400.00	8.40	20.00			61,976.40	62,106.96
Gas Permits	1	65,363.00	161.00	3.22				164.22	164.22
Plumbing Permits									0.00
Mechanical Permits	1	22,674.15							102.00
Total Commercial Permits	**11**	**25,408,988.15**	**53,686.00**	**1,074.12**	**1,595.00**		**0.00**	**117,903.12**	122,760.18
Land Disturbance Permits	7		1,070.00					1,070.00	6,500.00
Commercial Land Disturbance Permits	1		782.50					782.50	1,624.50
Sign									253.00
Tenant Upfit Permit									250.00
Total Misc. Permits	**8**	**0.00**	**1,852.50**	**$0.00**	**0.00**			**1,852.50**	8,627.50
PERMIT TOTALS	**160**	**30,425,762.43**	**74,516.36**	**1,649.56**	**6,245.00**	**106.08**	**0.00**	**82,517.00**	**135,785.22**
			NEW CONSTRUCTION PERMIT VALUE						
	MONTHLY	VALUE		YTD PERMIT	YTD VALUE				
Stick Built Home	6	835,000.00		38	5,224,080.00				
Manufactured Housing				0	0.00				
TOTAL	6	835,000.00		38	**5,224,080.00**				
Commercial/Industrial Buildings	3	25,259,403.00		12	25,775,903.00				
TOTAL NEW BULDINGS	**9**	**26,094,403.00**		50	**30,999,983.00**				
CERTIFICATE OF OCCUPANCY					**AVERAGE BUILDING SIZE**				
	MONTHLY	YTD PERMIT			New Dwelling		1,867		
Single Family Dwelling	12	47			Commercial Buildings		16,933		
Commercial	1	3							
TOTAL CO'S	**13**	**50**							
INSPECTIONS						**WAIVED FEES**			
	MONTHLY	YTD INSP		**SCHOOL OR COUNTY PROJECTS**			**YTD**		
Building Inspections	423	1185		Residential Fees					
Stop Work Order		1		Commercial Fees		$618.16	$6,468.16		Towers and Jury Room
Zoning Inspections	26	123							
TOTAL INSPECTIONS	**449**	**1309**		**Total Waived Fees**					

Regional Animal Shelter

Animal Activities Report

March 2021

Dogs Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
KW Animal Control	0	11	1	4	1	1	0	0	0	0	2	16
K & Q Animal Control	3	12	0	2	0	2	0	0	0	0	3	16
King William Citizens	2	9	0	0	0	0	3	11	0	0	5	20
King & Queen Citizens	1	11	0	0	0	0	2	2	0	0	3	13
Other	0	0	0	0	0	0	0	0	0	0	0	0
Totals	6	43	1	6	1	3	5	13	0	0	13	65
Disposition (Dogs)	**Reclaimed**		**Adopted**		**Transferred**		**Euthanized**		**Other**		**Total**	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
	2	19	1	4	7	38	3	4	0	0	13	65
Cats Received	**Stray**		**Seized**		**Bite Cases**		**Surrendered**		**Other**		**Total**	
Month	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
KW Animal Control	3	5	0	0	0	0	1	1	0	0	4	6
K & Q Animal Control	2	8	0	0	0	0	0	14	0	0	2	22
King William Citizens	4	9	0	0	0	0	6	11	0	0	10	20
King & Queen Citizens	0	0	0	0	0	0	21	39	0	0	21	39
Other	0	0	0	0	0	0	0	0	0	1	0	1
Totals	9	22	0	0	0	0	28	65	0	1	37	88
Disposition (Cats)	**Reclaimed**		**Adopted**		**Transferred**		**Euthanized**		**Other**		**Total**	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
	3	4	3	4	23	64	8	15	0	1	37	88
Feral Cats	Month	YTD	**Other Species Handled**									
	8	16			Month	0	YTD	0				
Other Received Explanation												
Other Disposition Explanation	1 cat escaped 2/21											
Animals On Hand	4/1/21											
Dogs	5	Cats	1	Other Species	0							

AGENDA ITEM 12.a.

The Board is requested to convene in Closed Meeting by motion with second as follows:

"In accordance with Section 2.2- 3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting for the appointment of individuals to Boards and Commissions."

"In accordance with Section 2.2- 3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting for the proposed expansion of an existing industry in King William County."

CLOSED MEETING MOTIONS

☐ **PERSONNEL** - In accordance with Section 2.2-3711(A)(1) of the code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from list below):

☐ 1. appointment of individuals to Boards and Commissions (Name Board or Commission)

☐ 2. interview of a prospective candidate for employment

(or the)

☐ 3. Employment	☐ 6. Promotion	☐ 9. Salary
☐ 4. Assignment	☐ 7. Performance	☐ 10. Discipline
☐ 5. Appointment	☐ 8. Demotion	☐ 11. Resignation

of a specific public officer/appointee/employee (At times it may be appropriate to name the position discussed)

☐ **PUBLIC PROPERTY** - In accordance with Section 2.2-3711(A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property proposed or used for a public purpose, specifically pertaining to (choose one of the following):

☐ 1. the acquisition of real property for a public purpose (It may be appropriate to name the purpose)

☐ 2. the disposition of (name publicly held real property involved)

where discussion in open session would adversly affect the County's bargaining position or negotiating strategy.

☐ **PROTECTION OF PRIVACY OF INDIVIDUALS** - In accordance with Section 2.2-3711(A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a personal matter not related to public business in order to protect the privacy of the individuals

☐ **PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** - In accordance with Section 2.2-3711(A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the County.

☐ **INVESTING OF PUBLIC FUNDS** - In accordance with Section 2.2-3711(A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved because initial disclosure at this time would adversely affect the County's financial interest.

☐ **LEGAL MATTERS** - In accordance with Section 2.2-3711(A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose one of the following):

☐ 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved, namely the case of _______________

☐ 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation related to ______________ in which the County may become involved

☐ 3. consult with legal counsel on a specific legal matter (it may be necessary to name or otherwise identify) requiring the provision of legal advice by counsel

☐ **HAZARDOUS WASTE SITING** - In accordance with Section 2.2-3711(A)(13) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions and provisions of the siting agreement, or both

☐ **TERRORIST ACTIVITY** - In accordance with Section 2.2-311(A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to:

- ☐ 1. discuss plans to protect public safety relating to terrorist activity and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety;
- ☐ 2. discuss reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure

☐ **PUBLIC CONTRACTS** - In accordance with Section 2.2-3711(A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to:

- ☐ 1. discuss the award of a public contract and the terms or scope thereof which involves the expenditure of public funds (Name or otherwise identify the specific procurement involved);
- ☐ 2. interview bidders or offerors for a public contract (Name or otherwise identify the specific procurement)