

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
JOINT WORK SESSION WITH THE PLANNING COMMISSION OF AUGUST 21, 2023**

A joint work session meeting of the Board of Supervisors of King William County, Virginia and the King William County Planning Commission was held on the 21st day of August 2023 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

AGENDA ITEM 1. CALL TO ORDER

Chairman Hodges called the meeting to order for the Board of Supervisors.
Planning Commission Chairman Greenwood called the meeting to order.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Not necessary.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

The members of the Planning Commission were polled:

Darrell Kellum	Here
Bonnie Hite	Here
Otto Williams	Here
Matthew Sluder	Here
Chairman Stephen Greenwood	Here

AGENDA ITEM 4. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Moskalski made a motion to adopt the agenda as presented. Vice Chair Garber seconded.
The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Planning Commission Chairman Greenwood called for the adoption of the meeting agenda. The members were polled:

Bonnie Hite	Aye
Otto Williams	Aye
Matthew Sluder	Aye
Darrell Kellum	Aye
Chairman Stephen Greenwood	Aye

AGENDA ITEM 5. JOINT WORK SESSION MATTERS

5.a. Proposed Changes to Zoning Ordinance - Sherry Graham, Director of Planning

Ms. Graham presented the Planning Commission's proposed Subdivision and Zoning Ordinance changes. Board and Commission members made the following adjustments to the changes.

- 86-110: Clarify that parent parcel must be no less than 8 acres prior to subdivision for A-C, and no less than 6 acres prior to subdivision for R-R.
- 86-113: Remove (c) and (d).
- 86-136(b): Better define the centerline for both Route 360 and Route 30.
- 86-136(c): Applicability - Add "shall not apply to single residential sites or **agricultural** sites..."
- 86-136(e)6: Add **T1-11** as unacceptable and **other materials as deemed by the Director of Planning.**
- 86-210(b)4: Remove the first two sentences, "License may be revoked.." and "Revocation is for a minimum..." Remove the word "any" from valid complaints.
- 86-210(g)4: Change principal guest age from 18 to **25.**
- 86-210.2: Remove (b) through (f).
- 86-454(d)1: Should read, "one entrance or obtain approval from the Planning Commission and Board of Supervisors."
- 86-140: Short-term business rental conditional use for AC district.

The Board of Supervisors asked Ms. Graham to send them a copy of the "Conceptual Plans Proposed Changes w/Checklist" with the proposed changes highlighted so they can properly review it.

5.b. Subdivision Fee Discussion - Sherry Graham, Director of Planning

Ms. Graham presented the Planning Commission’s proposed changes to the Fee Schedule. Board and Commission members made the following adjustments to the changes.

Subdivision – Single Lot – change to \$500.

Subdivision – Minor – change to \$500.

Supervisor Moskalski said a true accounting of the administrative costs needs to be calculated to ensure the fees are covering them.

AGENDA ITEM 6. BOARD OF SUPERVISORS’ REQUESTS

The Board had no requests.

AGENDA ITEM 7. ADJOURN OR RECESS

Supervisor Moskalski made a motion to adjourn the Board of Supervisors; seconded by Vice Chair Garber. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Commissioner Hite made a motion to adjourn the Planning Commission, seconded Commissioner Williams. The members were polled:

Darrell Kellum	Aye
Bonnie Hite	Aye
Otto Williams	Aye
Matthew Sluder	Aye
Chairman Stephen Greenwood	Aye

COPY TESTE:

William L. Hodges, Chairman
Board of Supervisors

Christine H. Branch
Clerk to the Board of Supervisors