



**ECONOMIC DEVELOPMENT AUTHORITY BOARD
WORK SESSION MEETING OF SEPTEMBER 13, 2023 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A G E N D A

- 1. Call to Order**
- 2. Electronic Participation Approval (if needed)**
- 3. Roll Call**
- 4. Review and Adoption of Meeting Agenda**
- 5. Approval of Minutes**
 - a. August 9, 2023 Draft Minutes
- 6. Treasurer's Report**
 - a. Expenditure Report
- 7. Chairperson's Report**
- 8. Unfinished Business**
 - a. Business Development Specialist Job Description - Nita McInteer, Human Resources Director
 - b. Local Business Round Table Discussion - Percy C. Ashcraft, County Administrator
 - c. Potential EDA Small Business Grant Program - Percy C. Ashcraft, County Administrator
 - d. HRSD Update - Percy C. Ashcraft, County Administrator
- 9. EDA Member Requests & Comments**
- 10. Next Meeting - October 11, 2023 Regular Meeting**
- 11. Closed Meeting**
 - a. Motion to Convene Closed Meeting in accordance with Section 2.2-3711(A)(29) of the Code of Virginia to discuss the terms or scope of a potential public contract because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board.
 - b. Motion to Reconvene in Open Session
 - c. Certification of Closed Meeting
 - d. Action on Closed Meeting (if necessary)
- 12. Adjourn or Recess**