APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION MEETING OF MAY 8, 2023

A work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 8th day of May, 2023 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

AGENDA ITEM 1. CALL TO ORDER
Chairman Hodges called the meeting to order.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER
Not necessary.

AGENDA ITEM 3. ROLL CALL
The members of the Board of Supervisors were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

AGENDA ITEM 4. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA
Vice Chair Garber made a motion to approve the amended agenda as presented. Supervisor Moren seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

AGENDA ITEM 5. PUBLIC HEARING
5.a. Resolution 23-33 - CUP-01-23: Cohoke Club, Inc. - Sherry Graham, Director of Planning
Ms. Graham presented information regarding Cohoke Club's request for a conditional use permit to construct a covered boathouse located at 10548 Mt. Olive Cohoke Road.

Chairman Hodges asked if there were any objections to the application. Ms. Graham said no.

Chairman Hodges asked if this would be all on private property. Ms. Graham said yes.

Chairman Hodges asked if the club was member owned. Ms. Graham said no.

Vice Chair Garber said the injunction order says the pond is tidal. Ms. Graham said she checked with the Virginia Marine Resources Commission (MRC) who confirmed it's a non-tidal private pond. The Army Corp. of Engineers also confirmed that.

Supervisor Greenwood asked if there would be a difference if it was tidal. Ms. Graham said other agencies might have jurisdiction, however it's a private pond so they do not.

Mr. Allen with Cohoke Club said there is a six-foot dam between the pond and the creek. The creek is tidal; the pond is not. The pond is freshwater and they will sometimes raise and lower the level of it themselves when necessary.

Chairman Hodges opened the public hearing.

Charles Piersa of District 2 said he is an adjoining landowner and confirmed it is a freshwater private pond. He said he has no problem with this CUP.

There being no further speakers, Chairman Hodges closed the public hearing.

Supervisor Moskalski made a motion to approve Resolution 23-33 and CUP 01-23. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-33
CUP 01-2023: COHOKE CLUB, INC. – BILL ALLEN

WHEREAS Cohoke Club, Inc., represented by Mr. Bill Allen, made a request for a Conditional Use Permit (CUP 01-2023) to construct a 23' x 24' covered boathouse to be located at 10548 Mt. Olive Cohoke Road; and

WHEREAS the boat house will be located on tax map parcel 60-2 and located on Cohoke Mill Road, a private non-tidal pond, zoned A-C (Agricultural-Conservation); and

WHEREAS this will be a private structure that will attach to an existing 24' x 50' boat house and will not create any further impacts to the public or increase any impacts to the Chesapeake Bay; and

WHEREAS the proposed boathouse will not block any of the navigable waters. Article II also requires that boathouses to be fitted with reflectors and lighting as to make them visible at night to water traffic; and

WHEREAS the King William County Planning Commission held a duly advertised Public Hearing on April 4, 2023 and voted 5-0 to recommend approval to the Board of Supervisors with the following conditions:

1. The proposed work must meet all the requirements of the State and Local agencies.

2. All work must be completed within two (2) years of the approval date, or the permit becomes invalid, and the applicants will need to re-apply; and

WHEREAS the Board of Supervisors conducted a duly advertised Public Hearing on May 8, 2023 to receive public comments on the matter;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that CUP 01-2023 is now approved with the aforementioned conditions.

DONE this 8th day of May, 2023.

AGENDA ITEM 6. WORK SESSION MATTERS

6.a. Ordinance 04-23R - Impose Property Tax Levies for Calendar Year 2023 - Natasha Brown, Director of Financial Services

Supervisor Moskalski asked Ms. Brown to explain the change in the ordinance. Ms. Brown said the Board asked staff to do better with the split to help the schools. Staff proposes changing the general fund rate from $0.30 to $0.27 and changing the school fund levy from $0.28 to $0.31.

Supervisor Moskalski said this is much closer to equalization with West Point and the County as well.

Vice Chair Garber asked if Districts 2-5 will now pay more than West Point. Supervisor Moskalski said no, they're effectively equal.

Vice Chair Garber said $600,000 in other taxes are being used to make the County whole. He said the reassessment was equal across all districts and West Point only went up because they raised their school rate. He said he doesn't see how West Point would be paying more than their fair share at the $0.30.

Supervisor Moskalski said that District 1 (West Point) is paying less, but that does not mean that 2-5 are paying more.

Supervisor Greenwood said the funds are being used for schools to give from the County to schools.

Vice Chair Garber said the teacher raises are coming from the reserve fund. Mr. Ashcraft said the $500,000 in the school reserve fund wouldn't cover it so they took funds from the County reserve fund as well which will be used for KWPS. He said the school board's full ask was $1,089,000 over last year's and this still leaves them short about $300,000.

Chairman Hodges made a motion to approve Ordinance 04-23R. Supervisor Moskalski seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Nay
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Nay
Supervisor, 1st District: William L. Hodges – Chair	Aye

The motion passed.

ORDINANCE 04-23R
AN ORDINANCE TO IMPOSE PROPERTY TAX LEVIES UPON REAL ESTATE, MOBILE HOMES, TANGIBLE PERSONAL PROPERTY, PUBLIC SERVICE CORPORATION PROPERTY, MACHINERY AND TOOLS, AND AIRCRAFT
FOR THE CALENDAR YEAR 2023

WHEREAS it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for King William County for calendar year 2023, beginning January 1, 2023, and ending December 31, 2023; and

WHEREAS the Board duly advertised and held a public hearing on April 24, 2023 on the subject tax levies;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the King William County Board of Supervisors that the following general County property tax levies be, and they hereby are, imposed on all property not exempted by law located within King William County for the calendar year 2023:

General Fund Levy

TAX RATES PER $100 OF ASSESSED VALUES
FOR ALL DISTRICTS

	General Fund		
Real Estate	$	~~0.30~~	0.27
Mobile Home	$	~~0.30~~	0.27
Mines and Minerals	$	~~0.30~~	0.27
Public Service Real Estate	$	~~0.30~~	0.27
Vehicle (Car, Truck, Van & Bike)	$	1.65	
Public Service Personal Property	$	1.65	
Personal Property	$	1.65	
Machinery & Tools	$	1.00	
Aircraft		N/A	

School Fund Levy (Applies only to geographic areas of the County within the King William County School Division – does not include the Town of West Point.)

TAX RATES PER $100 OF ASSESSED VALUES
FOR DISTRICTS 2 - 5

	School Fund	
Real Estate	$ ~~0.28~~	0.31
Mobile Home	$ ~~0.28~~	0.31
Mines and Minerals	$ ~~0.28~~	0.31
Public Service Real Estate	$ ~~0.28~~	0.31
Vehicle (Car, Truck, Van & Bike)	$ 2.00	
Public Service Personal Property	$ 2.00	
Personal Property	$ 2.00	
Machinery & Tools	$ 1.25	
Aircraft	$ 1.30	

ADOPTED this the 8th day of May, 2023.

6.b. Resolution 23-34 - Establishing Health Insurance Plans to be Offered to County Employees - Nita McInteer, Human Resources Manager

Ms. McInteer said the same plans and rates were being offered as last year.

Vice Chair Garber made a motion to approve Resolution 23-34. Supervisor Moskalski seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-34
ESTABLISHING THE HEALTH INSURANCE PLANS TO BE OFFERED TO KING WILLIAM COUNTY EMPLOYEES BEGINNING JULY 1, 2023 AND TO PROVIDE FOR THE COUNTY'S CONTRIBUTION THERETO AND IMPLEMENTATION BY THE COUNTY ADMINISTRATOR

WHEREAS, the County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia; and

WHEREAS, the Board has made no adjustments to the plans available beginning in FY 2024; and

WHEREAS, by adoption of the budget for FY 2024 the Board has approved funds for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 8th day of May 2023, that the health insurance plans and contribution offered by the County to its employees beginning July 1, 2023 will be as follows:

1. The County will offer two health insurance plans to its employees:
    a. Key Advantage 250 with comprehensive dental coverage; and
    b. Key Advantage 500 with comprehensive dental coverage.
2. Employees may choose between the two plans.
3. The County's employer contribution shall be calculated as follows:

King William County FY 2024 Health Insurance Premiums Monthly Costs			
Key Advantage 250			
	Employee	Employer	Total
Subscriber	$197.00	$788.00	$985.00
Subscriber + 1	$838.12	$983.88	$1,822.00
Family	$1,223.60	$1,436.40	$2,660.00
Key Advantage 500			
Subscriber	$80.91	$818.09	$899.00
Subscriber + 1	$515.53	$1,147.47	$1,663.00
Family	$752.37	$1,674.63	$2,427.00

4. These two plans and the contribution calculations will remain in effect until further action of this Board.

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the County Administrator to take all necessary steps to properly administer the program.

DONE this 8th day of May, 2023.

6.c. Resolution 23-35 - Approving a Pay & Classification and Salary Adjustment Plan for FY '24 - Nita McInteer, Human Resources Manager

Ms. McInteer said the plan was adjusted to accommodate firefighter starting pay and minimum wage increases.

Supervisor Moren asked approximately how many staff were making minimum wage. Ms. McInteer said six.

Chairman Hodges asked where this puts the Sheriff Deputy's. Ms. McInteer said their starting pay is the same as the firefighters.

Supervisor Moskalski made a motion to approve Resolution 23-35. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-35
APPROVING A PAY AND CLASSIFICATION AND SALARY ADJUSTMENT PLAN FOR FISCAL YEAR 2024

WHEREAS on the 14th of December 2015, the King William County Board of Supervisors adopted an updated personnel policy that directs the County Administrator to provide and annually update on the adjustments needed to the class and compensation plan each fiscal year; and

WHEREAS on the 24th of February 2020, the King William County Board of Supervisors adopted an updated Classification and Compensation Plan and anticipated salary adjustments for implementation in the Fiscal Year 2021 budget; and

WHEREAS on the 22nd of August 2022, the King William County Board of Supervisors adopted an updated Classification and Compensation Plan and anticipated salary adjustments for implementation in the Fiscal Year 2023 budget; and

WHEREAS, the Classification and Compensation Plan update was initiated to address the County's pay structure, market competitiveness and internal equity within the Fiscal Year 2024 budget preparation; and

WHEREAS, the Board has been presented with an updated class and compensation plan for FY 2024 that meets the needs of the personnel compliment of the County;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 8th day of May, 2023, that the FY 2024 Pay Plan showing the pay grades and pay ranges in the county pay system is approved; and that the County Administrator is authorized to implement the Plan of Adjustment in substantially the form as presented to this Board.

DONE this 8th day of May, 2023.

<u>6.d. Resolution 23-36 - Adopting the FY '2024-2028 Capital Improvements Plan as a Long-Range Planning Document - Natasha Brown, Director of Financial Services</u>

Ms. Brown presented the FY '2024-2028 Capital Improvements Plan (CIP).

Vice Chair Garber asked if the sick room housing and equipment for the animal shelter was 100% on us. Ms. Brown said funding is reflected to show that King & Queen will pay 50%. Mr. Ashcraft said they are hopeful to find grants. Chairman Hodges said King William is not paying King & Queen's part. Mr. Ashcraft said the need is greater and King William citizens are suffering from lack of this room.

Supervisor Moren asked if there were any legal stipulations to King & Queen not paying their share. Mr. Ashcraft said he is not sure when this issue with them not paying began. He said both County Administrators have to agree it's needed and both Boards have to approve the funding.

Ms. Betts said a state law through VDACS requires every shelter to have a sick/isolation room. (2VAC5-111-30.A). She said the room they currently have is not meant to be used as a sick area and they could be fined. She said both counties would be held out of compliance.

Supervisor Moskalski said a discussion with King & Queen is needed and they have to plan for capital needs as well.

Supervisor Greenwood asked how much King & Queen pays towards operations. Ms. Brown said 50% plus a 3% administrative fee, about $213,000.

Vice Chair Garber made a motion to approve Resolution 23-36. Supervisor Moskalski seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

RESOLUTION 23-36
ADOPTING THE FISCAL YEAR 2024-2028 CAPITAL IMPROVEMENTS PLAN AS A LONG-RANGE PLANNING DOCUMENT FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS in consideration of information received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a Fiscal Year 2024-2028 Capital Improvements Plan; and

WHEREAS the Capital Improvements Plan serves as a long-range planning document, subject each year to review and approval of funding by the King William County Board of Supervisors; and

WHEREAS such review has been completed for the Fiscal Year 2024-2028 Capital Improvements Plan;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that there is hereby adopted for planning purposes only (except for those projects specifically approved and funded in the FY 2024 budget and appropriation process), the County Administrator's Fiscal Year 2024-2028 Capital Improvements Plan as presented to the Board and attached below.

DONE this 8th day of May, 2023.

6.e. Resolution 23-37 - Adopting the FY '24 Budget - Natasha Brown, Director of Financial Services

Supervisor Moskalski asked Ms. Longest, KWPS Director of Finance, how close this gets them to their need. Ms. Longest said they made cuts in positions to accommodate a 5% raise.

Supervisor Greenwood said they should be able to give more than 5%.

Supervisor Greenwood made a motion to approve Resolution 23-37. Supervisor Moskalski seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Nay
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Nay
Supervisor, 1st District: William L. Hodges – Chair	Aye

The motion passed.

RESOLUTION 23-37
APPROVING THE FISCAL YEAR BUDGET BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS Section 15.2-2503 of the 1950 Code of Virginia, as amended, provides that the governing body of the County shall prepare and approve an annual budget; and

WHEREAS the County Administrator has submitted to the King William County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2023 and ending June 30, 2024, as required by 15.2-1541; and

WHEREAS the recommendation of the County Administrator regarding the educational budget submitted by the King William County School Board for FY 2024 contains estimated availability of funding from the Federal government in the amount of $1,370,665; from the state government in the amount of $16,764,998; from current local appropriations in the amount of $11,701,162 for operations and $1,789,574 for debt service; and from other revenue in the amount of $322,098; from school reserve fund in the amount of $72,000; and

WHEREAS the Board has reviewed citizen comments, analyzed, deliberated, and made necessary revisions to create a budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 8th day of May, 2023, that there is hereby approved for informative and fiscal planning purposes only, the annual budget for FY 2024 as submitted and as amended by the Board briefly summarized below:

Expenditures & Other Uses of Funds			
General Fund:			
	General Government	2,784,355	
	Judicial Administration	900,390	
	Public Safety	8,003,369	
	Public Works	2,174,051	
	Health & Welfare	1,077,464	
	Parks, Recreation & Cultural	971,591	
	Community Development	948,136	
	Non-Departmental	213,573	
	Contingency	65,000	
	Education	11,498,513	
	Transfer to West Point (Transfer + Local Sales Tax)	663,896	
	Capital/Debt Service	3,354,503	
Total General Fund:			$ 32,654,843

Special Reserve Funds		$ 4,596,240
Capital Projects Fund:		$ 12,315,178
Debt Service Fund:	KWC	$ 1,805,670
	KWCPS	$ 1,789,574
Proprietary Fund:		$ 1,667,938
School Operating Fund:		$32,020,4497
	Less County Support/General Fund	$-13,288,087
	* Less Funding from Restricted Split Levy	$ -202,649
		$40,704,361

**Restricted Split Levy Funding source to be utilized for KWCPS requested salary increases.*

School Cafeteria Fund:	$ 1,225,520
School Reserve Fund:	$ 1,421,106
School Textbook Fund:	$ 784,098
School Capital Projects Fund:	$ 2,597,541
School Health Self-Insurance Fund:	$ 4,040,000
School Regional Alternative Education Fund:	$ 701,000
School Adult Education Fund:	$ 350,000
	$11,119,265

DONE this 8th day of May, 2023.

6.f. Resolution 23-38 - Appropriating Funds for FY '24 Budget - Natasha Brown, Director of Financial Services

Supervisor Moskalski made a motion to approve Resolution 23-38. Supervisor Greenwood seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Nay
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

The motion passed.

RESOLUTION 23-38
APPROPRIATING FUNDS FOR THE FISCAL YEAR BUDGET BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS the Board of Supervisors of King William County, Virginia, has heretofore prepared and, on May 8, 2023, adopted a budget for informative and fiscal planning purposes for the fiscal year beginning July 1, 2023; and

WHEREAS it is now necessary to appropriate sufficient funds for the contemplated expenditures contained in the Budget and to set forth the Board's desired administration of those funds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 8th day of May 2023:

SECTION 1. GENERAL FUND. That the amounts herein named aggregating $32,654,843 are hereby appropriated in the General Fund for the following functions subject to the conditions hereinafter set forth in this Resolution for the fiscal year (FY) beginning July 1, 2023 and ending June 30, 2024, as follows:

General Fund:			
	General Government	2,784,355	
	Judicial Administration	900,390	
	Public Safety	8,003,369	
	Public Works	2,174,051	
	Health & Welfare	1,077,464	
	Parks, Recreation & Cultural	971,591	
	Community Development	948,136	
	Non-Departmental	213,573	
	Contingency	65,000	
	Education	11,498,513	
	Transfer to West Point (Transfer + Local Sales Tax)	663,896	
	Capital/Debt Service	3,354,503	
Total General Fund:			$ 32,654,843

SECTION 2. SCHOOL OPERATING FUND. That a local appropriation to the School Operating Fund in the amount of $11,701,162 for operations and $1,789,574 for debt service; is hereby made and an additional appropriation in the amount of $18,529,761 is hereby made for the fiscal year

beginning July 1, 2023 and ending June 30, 2024, subject to and contingent upon the availability of funding from the Federal government in the amount of $1,370,665 and from the Commonwealth in the amount of $16,764,998, from other revenues in the amount of $322,098, and from school reserve fund in the amount of $72,000. That a local appropriation to the School Capital Fund in the amount of $1,349,106 from school reserve funds and $1,248,435 from federal and commonwealth funds. All of such appropriations are subject to the conditions hereinafter set forth in this Resolution.

SECTION 3. SCHOOL RESERVE FUND. That an appropriation to the School Reserve Fund in the amount of $1,349,106 for capital projects and $72,000 for School Operating expenses is hereby made for the fiscal year beginning July 1, 2023 and ending June 30, 2024, subject to and contingent upon the availability of funding from the school fund balance. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 4. SCHOOL CAFETERIA FUND. That an appropriation to the School Cafeteria Fund in the amount of $1,225,520 is hereby made, subject to and contingent upon the availability of funding from the Federal government in the amount of $502,500 and from the Commonwealth in the amount of $8,500, USDA funding in the amount of $70,000, and from charges for services and nutrition reserve in the amount of $644,520. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 5. SCHOOL TEXTBOOK FUND. That an appropriation to the School Textbook Fund in the amount of $784,098 is hereby made, subject to and contingent upon the availability of funding from the Commonwealth in the amount of $183,664, Federal funding of $10,000, and from prior year Textbook Fund reserves in the amount of $590,434 for the fiscal year beginning July 1, 2023 and ending June 30, 2024. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 6. SCHOOL HEALTH SELF-INSURANCE FUND. That an appropriation to the School Health Self-Insurance Fund in the amount $4,040,000 is hereby made for the fiscal year beginning July 1, 2023 and ending June 30, 2024, subject to and contingent upon the availability of funding from the Interest on Bank Deposits of $40,000 and from collections of Net Premium Income of $4,000,000. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 7. SCHOOL REGIONAL ALTERNATIVE EDUCATION FUND. That an appropriation to the School Regional Alternative Education Fund in the amount of $701,000 is hereby made for the fiscal year beginning July 1, 2023 and ending June 30, 2024, subject to and contingent upon the availability of funding from the Commonwealth. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 8. SCHOOL ADULT EDUCATION FUND. That an appropriation to the School Adult Education Fund in the amount of $350,000 is hereby made for the fiscal year beginning July 1, 2023 and ending June 30, 2024, subject to and contingent upon the availability of funding from the Federal government in the amount of $192,000, from the Commonwealth in the amount of $84,000, from payments from another locality in the amount of $39,000, and MP Race reserves of $35,000. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 9. SPECIAL REVENUE FUNDS. That the amounts hereinafter named aggregating $4,596,240 or so much thereof as may be necessary, are hereby appropriated to the various Special Revenue Funds subject to the conditions hereinafter set forth in this Resolution, and subject to and contingent upon the availability of funding from the sources hereinafter shown for each fund, for the fiscal year beginning July 1, 2023 and ending June 30, 2024, as follows:

Special Revenue Funds:				
	Virginia Public Assistance Fund:		Funds	Appropriation
		State Support	$ 416,965	
		Federal Support	$ 652,449	
		Local Support (Transfer from General Fund)	$ 324,014	
				$ 1,393,428
	Regional Animal Shelter Fund:			
		Charges for Services	$ 5,700	
		Donations	$ 36,750	
		Recovered Cost (King & Queen Co./Rest)	$ 215,073	
		State Support	$ 600	
		Local Support (Transfer from General Fund)	$ 213,573	
				$ 471,696
	Asset Forfeiture Funds:			
		State Support	$ 6,000	
				$ 6,000
	Four-For-Life Funds:			
		State Support	$ 19,602	
				$ 19,602
	Fire Program Funds:			
		State Support	$ 42,000	
				$ 42,000
	Victim Witness Fund:			
		Recovered Cost (King & Queen County)	$ 12,097	
		State Support	$ 97,940	
		Local Support (Transfer from General Fund)	$ 12,097	
				$ 122,134

Special Revenue Funds (Cont'd)				
	EMS Revenue Recovery Fund:			
		Recovered Costs (Insurance Claims & Private Pay)	$ 325,000	
		Use of Fund Balance	$ 180,000	
				$ 505,000
	VJCCCA			
		Recovered Cost (Electronic Monitoring Fees)	$ 45,738	
		Other Localilties Support	$ 48,400	
		(Charles City, Middlesex, K&Q, & New Kent)		
		State Support	$ 40,014	
		Local Support (Transfer from General Fund)	$ 18,850	
		Use of Fund Balance	$ 78,001	
				$ 231,003
	Proffers Fund			
		Cash Proffers	$ 200,000	
		Use of Fund Balance	$ 364,164	
				$ 564,164
	Comprehensive Services Act Fund:			
		Charges for Services	$ 1,000	
		State Support	$ 751,509	
		Local Support (Transfer from General Fund)	$ 471,054	
		Total CSA Fund:		$ 1,223,563
	Project Lifesaver Fund:			
		Local Support (Donations)	$ 5,500	
		Total Lifesaver Fund		$ 5,500
	DARE Fund:			
		Local Support (Donations)	$ 900	
		Total DARE Fund		$ 900
	Sheriff's Donation Fund			
		Local Support (Donations)	$ 1,250	
		Total Sheriff's Donation Fund		$ 1,250
	Employee Recognition Fund			
		Rebate from BOA per State Contract	$ 10,000	
		Total Employee Recognition Fund:		$ 10,000
	Total Special Revenue Funds:			$ 4,596,240

SECTION 10. CAPITAL PROJECTS FUND. That the amounts herein named aggregating $12,315,178 or so much thereof as may be necessary, are hereby appropriated to the Capital Project Fund subject to the conditions hereinafter set forth in this Resolution and subject to and contingent upon availability of funding from the sources shown, in the approved Capital Improvements Plan (CIP) for the fiscal year beginning July 1, 2023 and ending June 30, 2024, as follows:

Capital Projects Funds:				
	Capital Improvements Plan (CIP):		Funds	Appropriation
		Transfer from Unassigned Fund	$ 391,541	
		Debt Service/Capital Financing	$ 10,500,000	
		Capital Fund 310 Roll Forward	$ 557,096	
		Proffers Fund	$ 315,000	
		ARPA	$ 225,000	
		Due from King &Queen -RAS share	$ 121,541	
		Departmental Reserve Funds	$ 205,000	
		Total Capital Projects Funds:		$ 12,315,178

SECTION 11. DEBT SERVICE FUND. That the amounts herein named aggregating $3,595,244 or so much thereof as may be necessary, are hereby appropriated to the Debt Service Fund subject to the conditions hereinafter set forth in this Resolution for the purposes hereinafter mentioned for the fiscal year beginning July 1, 2023 and ending June 30, 2024, as follows:

		Funds	Appropriation
Debt Service Funds			
	General Government Debt Transfer from General	$ 1,611,152	
	Transfer from EMS Recovery Fund	$ 145,354	
	Transfer from Proffers Fund	$ 49,164	
	School Debt Transfer from the School Tax District	$ 1,789,574	
	Total Debt Service Funds		$ 3,595,244

SECTION 12. PROPRIETARY FUNDS. That the amounts herein named aggregating $1,667,938 or so much thereof as may be necessary, are hereby appropriated to the Proprietary Funds subject to the conditions hereinafter set forth in this Resolution for the purposes hereinafter mentioned for the fiscal year beginning July 1, 2023 and ending June 30, 2024, as follows:

Proprietary Funds:			Funds	Appropriation
	Water Utility Fund:			
		Charges for Services	$ 683,463	
		Prior Year Reserves	$ 150,000	
		Total Water Utility Fund:		$ 833,464
	Sewer Utility Fund:			
		Charges for Services	$ 543,179	
		Prior Year Reserves	$ -	
		Total Sewer Utility Fund:		$ 543,179
	Parks & Recreation Program Fund:			
		Charges for Services	$ 276,295	
		Prior Year Reserves	$ 15,000	
		Total Parks & Recreation Program Fund:		$ 291,295
Total Proprietary Funds:				$ 1,667,938

SECTION 13. That monies are hereby appropriated for the fiscal year 2024 in the various funds for the purpose of liquidating encumbered purchase transactions and for continuing capital and special projects as of June 30, 2024, not to exceed the applicable fund balance/net assets/net position as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of the allocation of all such appropriations.

SECTION 14. That additional funds received for the following items are hereby appropriated for the purposes and to the programs for which received:

(A) Insurance recoveries and other payments received for damage to County vehicles or property;

(B) Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement;

(C) Contributions and donations received for specific programs or purposes.

SECTION 15. That all of the monies appropriated as shown by the items contained in Section 1 through Section 14 are appropriated upon the following terms, conditions and provisions:

(A) All appropriations are declared to be maximum, conditional, and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein only in the event the revenues collected from the anticipated non-local sources are sufficient to pay the appropriations in full; otherwise, said appropriation shall be deemed to be payable only in an amount equal to actual non-local revenue received. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds only as needed up to the amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.

(B) No department, agency, or individual receiving an allocation of the appropriations made by this Resolution shall exceed the amount of such allocation except with the prior consent and approval of the Board of Supervisors or, as set forth in paragraph (D) of this Section 15, the County Administrator where so authorized.

(C) Nothing in this Resolution shall be construed as authorizing any reduction to be made in the amount appropriated in this Resolution for the payment of interest on or the retirement of any debt of King William County, including debt incurred for school purposes.

(D) The County Administrator is authorized to redistribute appropriations within, but not between, the several funds under the control of the Board of Supervisors as may be necessary to best meet the needs and interests of King William County, except that transfers of funds from payroll items to non-payroll items or vice versa and transfers of capital projects funds between individual projects as set forth in the approved Capital Improvements Program may only be made by the Board of Supervisors.

(E) Annual appropriated contributions to non-governmental entities in excess of $25,000 shall be disbursed on a quarterly basis in July, October, January, and April with the amount disbursed not to exceed one-quarter of the total appropriation unless otherwise agreed by the Board.

(F) The County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance monies between the several County Funds under their custody provided; however, that the total advanced to any particular fund, plus the amount of monies disbursed from that fund, does not exceed the annual appropriation for said fund.

(G) To the extent such authorization is required, the County School Board is authorized to create such additional funds as it may deem necessary to account for its operations and to transfer the monies appropriated by this resolution for school purposes to such additional funds. Any such transfers shall not affect the status of such monies at year end or the reversion thereof as otherwise provided by law.

(H) No funds appropriated to the King William County Economic Development Authority within the Capital Improvement Plan for fiscal year 2022 or prior years shall be disbursed without prior authorization of this Board.

<u>SECTION 16.</u> That the County Administrator and specific employees designated by him in writing are hereby authorized as signers of drafts on the Petty Cash account available to allow emergency/immediate expenditures, not to exceed $5,000, necessary in daily County operations.

<u>SECTION 17.</u> That, in accordance with the provisions of Senate Bill 488 which was adopted by the General Assembly of the Commonwealth of Virginia during the 2014 regular session and signed by the Governor of Virginia which created a special school tax district and established the taxing and appropriation authority of the King William County Board of Supervisors with respect to such special tax district and the county school division, the Board of Supervisors hereby designates the following local sources and amounts for the support of county school division operations and debt for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Special School Tax District Property Tax Levies	$	10,410,684

Use of Restricted Split Levy*	$	202,649

**Restricted Split Levy Funding to be utilized for KWCPS salary increases.*

County Share of Local 1% Sales Tax	$	1,617,403
Business License Taxes	$	330,000
Motor Vehicle License Tax	$	450,000
Food & Beverage Tax	$	480,000
Total School Appropriation*	$	13,490,736

**Includes funds designated for debt service and operational activities.*

Less Debt Service Payments	$	-1,789,574
Total Appropriation for Transfers to KWCPS	**$**	**11,701,162**

The designation of these specific revenue sources for FY 2024 shall in no way restrict the Board of Supervisors in future appropriations. The appropriation of prior year funds to the King William School Division derived from property taxes in the special tax district is not a part of the current year appropriation unless an amount from such source is specifically shown in the above listing. Should total receipts from the sources listed in this section exceed the amount estimated above, the excess shall be deemed property tax receipts. Such revenues shall be retained as fund balance for the special tax district and will be available for future appropriation by the Board of Supervisors for school operation or capital purposes. Should total receipts from the sources listed in this section be less than the amount estimated above, the Board will appropriate additional funds from sources designated in a future resolution as necessary to cover any gap in local funding. The appropriation of state or federal revenue is not addressed, as such revenues are not local revenues covered by Senate Bill 488.

SECTION 18. That, notwithstanding any other provision of this Resolution, the County Administrator is authorized to allocate the monies set aside in the approved FY 2024 budget and appropriated in the General Fund for employee pay adjustments to those departments, agencies, functions, or funds as necessary to carry out the plan of adjustment presented to this Board.

SECTION 19. That all resolutions and parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

DONE this 8th day of May, 2023.

6.g. Quarterly Grant Update - Nita McInteer, Human Resources Manager
Ms. McInteer provided a summary of active grants for FY ’23.

Chairman Hodges asked if the SRO grant was good for two more years. Sheriff Walton said yes but they have to ask every year.

6.h. All Points Broadband Update - Tom Innes, Senior Vice President

Mr. Innes provided an update on the broadband project. He said the FCC BDC data on their website is not 100% accurate and you can report errors easily. He said 2.236 locations will be served through the VATI grant.

Supervisor Moren asked if the activity seen happening around the county is part of this program. Mr. Innes said yes. There is a lot of middle-mile activity going on. The electric companies are pulling fiber to their poles.

Supervisor Greenwood asked where the grids are and which would be turned on first. Mr. Innes said it's based on FSAs and they don't know the order of the queue. He said they will know more after the make-ready construction is completed.

Supervisor Moskalski said APB has provided different completion dates and confirmed people could sign up 90 days following notification. Mr. Innes said the grant has always stated a February 2024 completion date. He said construction may start before, during, or after people are given notice.

AGENDA ITEM 7. BOARD OF SUPERVISORS' REQUESTS

Supervisor Greenwood said he's still not clear on broadband. He asked if there are any penalties for not meeting deadlines. Supervisor Moren said the contract has always stated a February 2024 completion. He said APB and their partners are experiencing a labor shortage like everyone else. Supervisor Moren said the Breezeline RDOF area work is starting and he will press them for more information next week at a broadband conference. Supervisor Moren said there are at least two or three other major programs King William will be able to take advantage of and he hopes to get details at a DHCD meeting next week.

Supervisor Moskalski said broadband is his major concern now and he wants to make sure APB is doing their part.

Vice Chair Garber asked for an update on Dabneys Mill Road and Landing Road. Mr. Hudgins said Mr. Cristman, a King William County citizen, is tracking down leads and possible grants. Supervisor Garber asked why it is still barricaded. Mr. Hudgins said the area was being trashed and the County put up the barricade.

Supervisor Moren said King William is extremely fortunate to have four ISPs doing business in the County – Segra, Cox, Breezeline, and APB.

Chairman Hodges thanked Supervisors Moren and Moskalski for leading the internet battle. He asked how many firefighters were left from the last Academy. Ms. McInteer said we've only lost one. Later, Ms. McInteer corrected herself to say two have left the County.

AGENDA ITEM 8. CLOSED MEETING

8.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene in closed meeting in accordance with Section 2.2-3711 (A)(3) of the Code of Virginia regarding the acquisition of real property for a public purpose because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board. Supervisor Greenwood seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

8.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in open session; seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

8.c. Certification of Closed Meeting

Supervisor Moskalski moved for the adoption of the Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 8th day of May, 2023, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the

closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 8th day of May, 2022.

8.d. Action On Closed Meeting
No action was taken on the Closed Meeting.

AGENDA ITEM 9. ADJOURN OR RECESS
Supervisor Moskalski made a motion to adjourn; seconded by Supervisor Greenwood. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

COPY TESTE:

William L. Hodges, Chairman Board of Supervisors	Christine H. Branch Clerk to the Board of Supervisors