APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
BUDGET WORK SESSION MEETING OF MARCH 20, 2023

A budget work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 20th day of March, 2023 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER
Chairman Hodges called the meeting to order.

Agenda Item 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER
Not necessary.

AGENDA ITEM 3. ROLL CALL
The members of the Board of Supervisors were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Agenda Item 4. REVIEW AND ADOPTION OF MEETING AGENDA
Vice Chair Garber made a motion to adopt the meeting agenda as presented. Supervisor Moskalski seconded. The Vice Chair called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Agenda Item 5. BUDGET WORK SESSION MATTERS
5.a. Personal Property Vehicle Tax - Karena L. Funkhouser, Commissioner of the Revenue
Commissioner Funkhouser provided a comparison of 2022 vs. 2023 Personal Property Values which she said she looked up in a book. She said other counties also had decreases.

Chairman Hodges asked when the value deadline is for JD Power. Commissioner Funkhouser said her office hasn't finished the DMV download yet to be able to get back to JD Power. Once they do, it takes about a week to get the values back. She hopes to get the file to JD Power by the second week of April.

Vice Chair Garber asked if we'd have the values from JD Power by the end of April. Commissioner Funkhouser said yes.

5.b. Proposed Assessor Position - Karena L. Funkhouser, Commissioner of the Revenue

Chairman Hodges asked the funding for an Assessor. Commissioner Funkhouser said $50,000-$75,000 with benefits. She is figuring $55,000 plus benefits.

Supervisor Greenwood asked if anything comes from the Comp Board. Commissioner Funkhouser said not as of 2008.

She said she will not supervise the position unless she receives a raise in pay from the County. She also said the County Administrator's budget removed funding for her telephone and she could not run her office without one. Mr. Ashcraft explained that all telecom expenses have been removed from each department/agency's budget and put under the IT budget. The Commissioner's phone is not being removed.

Supervisor Moren asked the timeline for the Assessor to become fully certified. Commissioner Funkhouser said 3-4 years.

Supervisor Greenwood asked if she provided the breakdown of class costs with her budget request. Commissioner Funkhouser said no, she put $5,000 in her request.

Supervisor Greenwood said there is no guarantee the person would stay after being trained. Commissioner Funkhouser said it would have to be in their contract.

Vice Chair Garber asked how the work would be done without the classes being taken. Commissioner Funkhouser said she could do it and has and her deputy has also done it.

Supervisor Moren asked what college track she'd be looking for in a candidate. Commissioner Funkhouser said someone strong in math skills.

Vice Chair Garber asked her total request over the proposed budget. Commissioner Funkhouser said less than $294,000.

Mr. Ashcraft said staff did not know the timing of when this position would be created. He said the budget could be adjusted mid-year. He said the County has fleet vehicles the person could use rather than paying them mileage.

Vice Chair Garber said Commissioner Funkhouser wants $6,000 over the comp board amount for her salary. Commissioner Funkhouser said she is not willing to do any extra work without it.

Supervisor Moren said he doesn't think it's unreasonable and asked when they could have someone if the position was approved tonight. Commissioner Funkhouser said July 1 or earlier.

Chairman Hodges asked if the position could be advertised now. Mr. Ashcraft said yes. The general consensus of the Board was to go ahead and advertise the Assessor position now.

Supervisor Moren said we should consider using the PDC resource in Gloucester.

Chairman Hodges asked if Commissioner Funkhouser has room for an Assessor in her office. Mr. Ashcraft said there will be offices available.

5.c. Animal Shelter - Percy C. Ashcraft, County Administrator

Mr. Ashcraft went over the Animal Shelter funding.

Vice Chair Garber asked if King & Queen County was agreeing to pay their half. Mr. Ashcraft said they haven't made an agreement but they know they will be billed.

Supervisor Greenwood said he thought all departments needing generators had them. Mr. Hudgins said they've been using a shared portable one that's not powerful enough for the entire building.

Supervisor Moskalski said he'd like to know exactly what we're getting. Mr. Hudgins said he'd send them the bids.

Vice Chair Garber asked why electrical work would have to be done. Mr. Hudgins said the contractors all said it was necessary.

Chairman Hodges asked Ms. Betts if King & Queen County had maxed out the facility. Ms. Betts said yes, with large animal seizures.

Chairman Hodges said he doesn't understand why they don't want to pay their half. Mr. Ashcraft said they have a new County Administrator who is working with her Board. She has come to see the facility and has expressed willingness to discuss the current Service Agreement.

Vice Chair Garber said it is supposed to be 50/50 on capital projects. Ms. Betts said there's a clause that one county can do more if they desire or they can opt out. Mr. Ashcraft said there is a 50/50 chance of them paying their half.

Vice Chair Garber asked if they are paying the 3% administrative fee. Mr. Hudgins said yes.

Supervisor Moskalski said King & Queen needs to acknowledge they use the shelter heavily as well and it's imperative they hold up their part of the agreement. Ms. Betts said they are holding the RAS back.

Vice Chair Garber said we have to do the sick room to be in regulatory compliance. Mr. Ashcraft said we've been fortunate not to receive a violation.

Supervisor Moskalski said this is not the first time they've been in this situation with King & Queen before and they need to press the issue.

Mr. Ashcraft suggested Chairman Hodges call the King & Queen Chair to discuss the matter. Chairman Hodges said he would.

Supervisor Moren asked if someone from the County has gone to one of King & Queen's Board of Supervisors meetings. Mr. Ashcraft said to surpass staff is a difficult ask.

5.d. Non Property Split Levy Discussion - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said the proposal is that overages return to the Board of Supervisors to be used for recreation and economic development. He said there are needs everywhere. The Board and EDA both want to put more resources into recreation and economic development and this is a natural fund to be used for those things. He said this is the logical first step if this is where the Board wants to go. He said the money would not be budgeted for because we don't know if there will be an overage.

Supervisor Moskalski said these activities would be funded out of the general fund and suppress the general fund rate. He said the purpose of the split levy was so that no West Point dollars go to King William Schools and no King William dollars go to West Point Schools. He agreed this places unique and unfortunate restrictions on the County. He said the only way is to readjust the real estate rates. He gave a brief overview of the history of why the split levy was instituted.

Vice Chair Garber said Option 3 seems to avoid that.

Supervisor Moskalski suggested being more aggressive with revenue projections, not reckless, and then adjust the real estate rate. He said this would keep with the intent and spirit of the split levy legislation.

Mr. Hudgins said Option 2 is the truest way but the build-up in the school's restricted fund shows growth and that we're undershooting our projections. He said the Board could create a policy of how much reserve and restricted they want to keep in schools.

Vice Chair Garber said the schools don't seem willing to use the restricted fund.

Supervisor Moskalski asked how long it took to build up the reserve and restricted funds. He said we need to look at trends to look at projections.

Mr. Hudgins said we don't want the restricted funds to be growing because it means we have underestimated projections. He said an argument could be made that economic development helps the special tax district because it helps the tax base grow.

Supervisor Moskalski said the rates aren't balanced correctly because Districts 2-5 are supporting the schools but the County is struggling.

Chairman Hodges asked why the schools can't use the restricted funds to make up the difference this year.

Supervisor Moskalski said he'd like the last five years of those revenues so he could look at the projections again.

Vice Chair Garber asked if the schools have the money to make up the difference, why don't they want to use it. He said he doesn't see the problem.

Supervisor Moskalski said they are not going to want to use it for this purpose.

Chairman Hodges said leave the rate where it is and they can cover it with what they've got.

Supervisor Moren said he wants to keep money in people's pockets and sitting in a fund.

Supervisor Moren asked if the food taxes were originally to be used for Fire & EMS. Supervisor Moskalski said he didn't think it was ever on the ballot. Mr. Hudgins said he thinks the ballot said police/fire/school.

The Board asked staff to come back with the requested projections research for the April 10th meeting with a focus on making the schools use their funds – reserved and restricted.

Chairman Hodges said West Point Schools have given a 5% raise with level funding for the past two years.

5.e. Other Budget Matters
Discussed above.

Agenda Item 6. BOARD OF SUPERVISORS' REQUESTS
Supervisor Greenwood said he sees cable going up for internet. He is glad the rate is low and appreciates the good budget sessions.

Supervisor Moskalski said he would call Mr. Hudgins regarding the projections. He said he'd like an internet update, by email is ok. He'd like All Points here in May or June.

Vice Chair Garber said groups could get together and go pick up litter. He thanked people for coming and said the Board fully supports the schools. He said sending out mass emails is not a good tactic. He said the Board said all along they wanted to equalize the tax rate after the reassessment and the schools asked them to increase the rate instead.

Supervisor Moren said he sees a lot of orange bags out there (trash pickup) and now's the time to do it. He said the Breezeline RDOF work is beginning and he will keep pushing them to give updates. He thanked people for coming.

Chairman Hodges said an equalized rate does not necessarily mean you're not going to have a tax increase. He thanked people for coming.

Agenda Item 7. ADJOURN OR RECESS

Supervisor Moren made a motion to adjourn the meeting; seconded by Supervisor Greenwood. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

COPY TESTE:

William L. Hodges, Chairman
Board of Supervisors

Christine H. Branch
Clerk to the Board of Supervisors