

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
BUDGET WORK SESSION MEETING OF MARCH 6, 2023**

A budget work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 6th day of March, 2023 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Hodges called the meeting to order.

Agenda Item 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Not necessary.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Agenda Item 4. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Moren made a motion to adopt the meeting agenda as presented. Supervisor Moskalski seconded. The Vice Chair called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

Agenda Item 5. BUDGET WORK SESSION MATTERS

5.a. Outside Agency Budget Requests - Natasha Brown, Director of Financial Services

Ms. Brown provided an overview of outside agency budget requests for FY '24.

5.a.i. Walkerton Volunteer Fire Department - Robert Coleman, President

Mr. Coleman said Walkerton's request hasn't increased since FY '2017. Walkerton's response to King William calls is 58% of their total volume. Of 195 calls, 113 were in King William. This has increased over 20% since 2020.

The Board expressed their appreciation for Walkerton VFD's support of the County.

5.a.ii. Mangohick Volunteer Fire & Rescue - Will Reed, President

Supervisor Moskalski asked if the fundraising amount shown was actual. Mr. Reed said yes.

Vice Chair Garber asked if they struggle with the number of volunteers. Mr. Reed said they do the best they can.

Vice Chair Garber suggested they speak with West Point about the grant they received.

Chairman Hodges said he appreciates all they do.

Supervisor Moren asked what they are doing to get people certified. Mr. Reed said they are hosting an EMT class at the beginning of this year and a firefighting class at the end of this year.

The Board expressed their appreciation for Mangohick VFD's support of the County.

5.a.iii. West Point Volunteer Fire Department - Spencer Cheatham, Fire Chief and Jeanna Wilson, Volunteer and President

Supervisor Moren said he enjoyed the tour of the fire station and is glad things are going well.

Vice Chair Garber asked Chief Cheatham to talk with the other VFD's about the four-year grant they just received for volunteer recruitment and retention.

The Board expressed their appreciation for West Point VFD's support of the County.

5.a.iv. Pamunkey Regional Library - Tom Shepley, Library Director

Chairman Hodges asked how much of a healthcare increase they expect. Mr. Shepley said they estimated 8%.

Supervisor Moren asked if it's possible they won't go up as the County's rates are not going up. Mr. Shepley said they are with Hanover.

Vice Chair Garber asked if the \$45,223 was just in King William. Mr. Shepley said yes.

Supervisor Moren asked if they distinguish how many King & Queen people come to the King William libraries. Mr. Shepley said no, it's just the number of people who come through the doors.

Supervisor Moskalski said he thinks 5% is reasonable.

Supervisor Moren asked if the library would consider charging a modest fee for air cards. Ms. Shepley said they have a history of offering them free and they've not considered charging. He believes they have federal funding to pay for it fully this year.

Supervisor Greenwood asked if the increase last year included merit increases. Mr. Shepley said yes. Employees only receive merit increases, not COLA.

Vice Chair Garber asked the range in merit increases. Mr. Shepley said 5%.

Chairman Hodges asked if increases were standard across counties. Mr. Shepley said yes, all employees are treated the same way.

5.a.v. Arts Alive - Linda Walton & Tim Dice, Directors

Supervisor Moren asked why King & Queen's contribution is so low. Mr. Dice said they don't participate much. They are lower than King William and New Kent is about the same.

Mr. Dice said sign costs have increased significantly.

Chairman Hodges asked if they would be offering events at the other end of the County. Mr. Dice said they tried to get Art Mobile but COVID happened. Ms. Walton said they are working on it.

Supervisor Moskalski thanked them for the services offered by Arts Alive.

5.a.vi. Rappahannock Community College - Dr. Shannon Kennedy, President and Tara Walker, Vice President of Finance and Administrative Services

Representatives were not present.

5.a.vii. Legal Aid Works - Terria Spencer, Grants Manager

Ann H. Kloeckner, Executive Director, spoke for Legal Aid Works. She said they are asking for level funding.

Chairman Hodges asked if they come to the King William Courthouse. Ms. Kloeckner said yes. She said most of their clients are elderly and they do not charge their low-income clients any fee for their services.

Ms. Kloeckner said they establish hours at other locations because they serve multiple counties. They are based out of Tappahannock. She said their goal for this year is to host a "Know Your Rights" class in all 17 counties they serve. This is their 50th anniversary.

5.a.viii. Middle Peninsula Northern Neck Community Service Board (CSB) - Linda G. Hodges, Executive Director

Ms. Hodges provided Board members with their annual report and referred to page 44.

Supervisor Moren said the wage impact is subjective. Ms. Hodges said it was the salaries of their staff that live in King William County. Supervisor Moren asked how many individuals. Ms. Hodges said she doesn't know but will find out and email Ms. Brown and Mr. Ashcraft.

Supervisor Moskalski said he is happy with the organizational shifts they made and they seem to be working well.

5.a.ix. Three Rivers Health District - Brenden Rivenbark, Chief Operating Officer

Supervisor Moskalski said this is less of a budget request and more of an FYI because the County is mandated to match a certain part of their budget.

Supervisor Moren asked if the septic pump out program duplicates the one offered by the PDC. Mr. Rivenbark said they partner with the PDC and the program is shifting from the locality to the Health Department.

5.a.x. VJCCCA Community Connection Program - Veda Frazier, Program Manager

Supervisor Moren asked how many staff members Ms. Frazier has. Ms. Frazier said three full-time and one part-time. They cover five localities and ten programs.

Ms. Frazier said the cost of detention is \$292 per day. The County pays based on the number of juveniles placed in the program from the County. She said there has been no increase for intensive supervision and electronic monitoring over the last fifteen years.

5.a.xi. Other Outside Agency Requests for Informational Purposes Only

Requests from all other outside agencies were included in the packet for the Board's information.

Chairman Hodges asked what Med Flight Chesterfield is. Vice Chair Garber said he thought they came from wherever is available.

Supervisor Moskalski said the Regional Jail and VPPSA are the two biggest increases. Mr. Hudgins said VPPSA is increasing salaries to minimum wage and creating several new positions. The biggest increase is for capital maintenance and fuel is also a large increase. He said the increase was originally larger but the VPPSA board instructed them to do it in steps.

Supervisor Moren asked if we've never funded Thrive Virginia before. Supervisor Moskalski said not for the past few years. He doesn't know if there's value to it and suggested asking the Sheriff and Commonwealth Attorney.

Chairman Hodges asked about the GDR breakdown – salary supplement. Ms. Brown said they always ask but the Board normally doesn't give it.

5.b. Discussion of Revenues & Proposed Tax Levies for Calendar Year 2023 - Natasha Brown, Director of Financial Services

Mr. Hudgins gave an overview of the equalization process outlined in the Code of Virginia.

Chairman Hodges asked if \$0.58 is the recommended rate. Mr. Hudgins said yes. He said staff is seeking a more even distribution with the County-wide rate at \$0.30 and the KWCPs rate at \$0.28.

Vice Chair Garber asked how this compares to other localities. Mr. Ashcraft said he will have that information in next week's budget presentation.

Vice Chair Garber asked if we were going back to the \$3.65 personal property tax rate. Mr. Ashcraft said yes. The Commissioner of the Revenue has heard from a group of other CORs that vehicle values have gone back down.

Vice Chair Garber asked if the state was providing comp board increases. Mr. Ashcraft said yes.

Supervisor Moskalski went over rebalancing the real estate tax rate due to split levy legislation.

Vice Chair Garber asked if meals tax was an option to not go to schools. Supervisor Moskalski said doing so would artificially decrease West Point's rate.

Supervisor Moren asked the legislation be shared with the Board. He would like to add additional vehicles to the special class at a lower rate.

5.c. Review of Personnel Matters

5.c.i. Salary Increases - Nita McInteer, Human Resources Manager

Ms. McInteer provided information about proposed COLA and merit increases and said the health insurance has a zero percent increase.

5.c.ii. Positions - Nita McInteer, Human Resources Manager

Ms. McInteer said there is only one new position recommended for FY '24 – an Assessor in the Commissioner of the Revenue's office. Reclassification of five positions is also recommended.

Supervisor Greenwood asked the budget amount for the reclassifications. Ms. McInteer said she would get it.

Chairman Hodges asked if the Assessor would be under the COR. Mr. Ashcraft said that is the recommendation in order to take advantage of comp board funding.

5.d. Capital Projects - Natasha Brown, Director of Financial Services

5.e. Debt Service - Natasha Brown, Director of Financial Services

Chairman Hodges asked where the \$4 million figure for the library came from. Mr. Ashcraft said from looking at similar facilities. The amount will be better defined with an RFP.

5.f. Litter Discussion - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said VDOT does not have the manpower to do what the County needs.

Staff recommends contracting help to catch up on the litter pickup and then retaining them for upkeep. He said there were also programs through VDOT that could help such as Adopt a Highway.

The estimated cost for a contractor is \$9,500 which would be paid for from a litter grant and the County Administrator's contingency fund. The contractors have been recommended and used by VDOT.

Chairman Hodges asked the distance it would cover at that cost. Mr. Ashcraft said it is measured in hours. Chairman Hodges said the littering will continue if there is no change in the public. Mr. Hudgins said \$8,000 covers Routes 30 and 360, Acquinton Church Road, River Road, and Dabney's Mill Road within the VDOT right of ways.

Vice Chair Garber asked Sheriff Walton about road crews. Sheriff Walton said the jails won't do it because it's too expensive and it's too expensive for us to do it as well. The jail board did not pass the proposal.

Supervisor Moren asked if citizens with dash cams could report litterers. Sheriff Walton said they must have a positive driver ID.

Supervisor Moren said we need to address education and prevention.

Agenda Item 6. BOARD OF SUPERVISORS' REQUESTS

Supervisor Greenwood said he'd like an internet update.

Supervisor Moskalski had no requests.

Vice Chair Garber said a friend of his was killed by a logging truck while out for a walk and urged people to be careful.

Supervisor Moren said he was encouraged by the lower tax rate proposed.

Chairman Hodges said the Board has been doing the best they could over the last few years and the County is in good shape. He agreed we need to work on the litter problem.

Agenda Item 7. ADJOURN OR RECESS

Supervisor Moskalski made a motion to adjourn the meeting; seconded by Vice Chair Garber. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

COPY TESTE:

William L. Hodges, Chairman
Board of Supervisors

Christine H. Branch
Clerk to the Board of Supervisors