

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION MEETING OF MARCH 13, 2023**

A work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 13th day of March, 2023 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

AGENDA ITEM 1. CALL TO ORDER

Chairman Hodges called the meeting to order.

AGENDA ITEM 2. APPROVAL OF ELECTRONIC PARTICIPATION BY A BOARD MEMBER

Not necessary.

AGENDA ITEM 3. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

AGENDA ITEM 4. REVIEW AND ADOPTION OF MEETING AGENDA

Supervisor Moren made a motion to approve the agenda as presented. Vice Chair Garber seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

AGENDA ITEM 5. PRESENTATIONS

5.a. Taxing Authority Consulting Services (TACS) - John A. Rife, Partner and Seth Konopasek

Mr. Rife went over the information provided to the Board. He said a new group of accounts were received from the Treasurer's office in February. They are collecting on amounts owed through the 2021 tax year. TACS has collected \$1.3 million for the County.

Chairman Hodges asked what makes up the cancelled amount. Mr. Rife said write-offs, hardships, abatements, etc.

Supervisor Moren asked if property owners are notified by registered mail. Mr. Rife said during pre-litigation, no. For accounts under \$10,000 in NJS, yes.

Vice Chair Garber asked how liens and bankruptcies affect the sale. Mr. Rife said bankruptcies bring them to a full-stop. Liens not discharged through bankruptcy are valid. Property can be sold to

recoup taxes and the County would have first priority. For non-judicial sales, TACS makes the decision in the best interest of the County and homeowner.

Chairman Hodges asked how multiples are handled. Mr. Rife said they are bundled together for collections and auction.

Vice Chair Garber asked if members of the Board are eligible to bid. Mr. Rife said anyone not involved in collection is eligible.

5.b. Property Maintenance Summary - Andy Lewis, Codes Compliance Inspector and Sherry Graham, Director of Planning

Ms. Graham said there are two houses starting the demolition process which includes:

- Title search
- Notification of owners
- Placing an ad in the newspaper
- Filing a notice of intent with the deed with the Court Clerk
- Taking a lot of photos
- Obtaining an inspection search warrant
- Making sure no one is in the property
- Getting a quote from a contractor
- Demolishing the house
- Performing a post demolition inspection
- Filing a record of release with the deed

Vice Chair Garber asked if a lien was placed on the property. Ms. Graham said the properties owners are billed for the cost of demolition plus an administration fee of \$150. If they do not pay, a lien is placed on the property.

Chairman Hodges asked if the fire department can burn the properties. Ms. Graham said usually not because it's too much of a liability.

Supervisor Greenwood asked if Commerce Park is commercial. Ms. Graham said no. It is zoned business. They receive a lot of complaints of commercial vehicles parked in residential areas.

Chairman Hodges asked about the Commerce Park issue. Ms. Graham said they finally cleaned it up and Mr. Lewis is still working on it.

Supervisor Greenwood asked about weeds and grass. Ms. Graham said it only applies to residential, not to VDOT.

Supervisor Moskalski gave high praise to Mr. Lewis and his staff for their action on concerns he has passed on to them. Supervisor Moren said the same.

Ms. Graham said she works with owners the first time before it goes to court. They will also work with property owners who are actively working to fix the problems.

5.c. King William Sheriff's Office 2022 Annual Report - Jeff Walton, Sheriff

Sheriff Walton presented the annual report for the King William Sheriff's Office.

Chairman Hodges said the numbers don't necessarily include walk-ins. Sheriff Walton said that is correct.

Supervisor Moren asked if they have enough manpower to meet the needs. Sheriff Walton said yes, if they had all their positions filled.

Chairman Hodges asked if the Sheriff was concerned about the new developments coming. Sheriff Walton said yes, they will need to increase the number of deputies.

Supervisor Moren asked if the positions should be established now. Sheriff Walton said it wouldn't hurt because it's difficult to fill open positions. He said they had to be selective and do thorough background checks.

AGENDA ITEM 6. WORK SESSION MATTERS

6.a. FY24 County Administrator's Recommended Budget - Percy C. Ashcraft, County Administrator

Mr. Ashcraft presented the recommended budget and message (available for download from kwc.gov).

Chairman Hodges asked if the \$1.8 million for the Fire Dept. includes the amounts previously covered by grants. Mr. Ashcraft said yes.

Vice Chair Garber said he is happy with the proposed tax rate.

Supervisor Moskalski said he has concerns on the allocation of other taxes. He said it is outside the split levy intention.

AGENDA ITEM 7. BOARD OF SUPERVISORS' REQUESTS

Supervisor Moren commended the citizens who are out there cleaning up trash.

Supervisor Garber said there is a household chemical waste disposal event coming up. He thanked staff for their hard work on the budget and thanked people for coming.

Supervisor Moskalski asked for an internet update and said he will bring budget questions forward after reviewing the packet.

Supervisor Greenwood had no requests.

Vice Chair Hodges said the Board will do the best they can in meeting budget requests.

AGENDA ITEM 8. CLOSED MEETING

8.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene in closed meeting in accordance with Section 2.2-3711 (A)(3) of the Code of Virginia regarding real property used for a public purpose, specifically pertaining to the possible acquisition of real property for a public purpose and the disposition of real property held for a public purpose because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board; in accordance with Section 2.2-3711(A)(7) of the Code of Virginia to consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved; and in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia to discuss the matter of contracts with the schools requiring the provision of legal advice by counsel. Supervisor Greenwood seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

8.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in open session; seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

8.c. Certification of Closed Meeting

Supervisor Moskalski moved for the adoption of the Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 13th day of March, 2023, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 13th day of March, 2022.

8.d. Action On Closed Meeting

Supervisor Greenwood made a motion that the Board authorize and direct the County Administrator to execute the agreement presented to the Board which secures ordinance compliance and allows for disposition of Case CL22-347, and further that the Board authorize and direct the County Attorney to prepare and file such pleadings as are necessary to effectuate the agreement; seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

AGENDA ITEM 9. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn; seconded by Supervisor Moskalski. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Chair	Aye

COPY TESTE:

William L. Hodges, Chairman
Board of Supervisors

Christine H. Branch
Clerk to the Board of Supervisors